

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS
SUBJECT TO CHANGE

AGENDA	Regular Meeting	
TUESDAY	August 19, 2014	4:30 PM

OLD BUSINESS

Ordinance 1445 – Parking Lots - Permits Only WITHDRAW (1) Kramar

NEW BUSINESS:

Ordinance 1448 Parking Lots Permits Only Designating certain spots INTRO (2)
Kramar

Resolution - Cancel Property Taxes Library (3) Mastrangelo

Resolution – Change Order #1 Final Marina Breakwater Replacement (4) Kramar

Resolution – Approve Borough Personnel Policy Manual (5) Mastrangelo

Resolution – Refund Duplicate Tax Payment- Comyns (6) Carusi

Resolution – Mayor to sign Open Space Application – Recreation (7) Davies-Dunhour

Resolution – War at the Shore Refund (8) Davies-Dunhour

Motion – Mayor appoint Recreation Advisory Members (9) Davies-Dunhour

Motion – 1st Annual Sea Turtle Classic – Lacrosse Evolution October 18-19 (10)
Kramar

Motion – Savor September Food & Wine Festival Sept 20 (11) Rich

(1)

**BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1445

**AN ORDINANCE AMENDING CHAPTER 386 PARKING LOTS, MUNICIPAL
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF STONE HARBOR 2005
(ADDING PARKING PERMIT LOTS ONLY)**

Section 1. Chapter 386-2 is hereby amended as follows:

*Added
August 5, 2014*

Location

Block and Lot

East of Third Avenue on 95th Street
South side

Block 95.3, Lots 96.1 and 98.1

Borough Parking Permits Only
No Meters

Elitro Co. lot - lease lot

Southwest corner of 96th Street and
Seng Place

Block 96.21, Lots 56 through 62

Borough Parking Permits Only
No Meters

Free House

Section 3. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 4. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 5. This Ordinance shall take effect immediately upon publication as provided by law.

APPROVED:

Suzanne M. Walters, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

(2)

BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1448

AN ORDINANCE AMENDING CHAPTER 386 PARKING LOTS, MUNICIPAL
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF STONE HARBOR 2005
(ADDING PARKING PERMIT LOTS ONLY)

Section 1. Chapter 386-2 is hereby amended as follows:

Location	Block and Lot
East of Third Avenue on 95 th Street South side	Block 95.3, Lots 96.1 and 98.1
<u>Borough Parking Permits Only</u> <u>No Meters</u>	
Southwest corner of 96 th Street and Seng Place	Block 96.21, Lots 56 through 62
<u>Borough Parking Permits Only</u> <u>No Meters</u> (Three designated for Fire/Rescue and Two for Administration Cars)	

Section 3. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 4. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 5. This Ordinance shall take effect immediately upon publication as provided by law.

APPROVED:

Suzanne M. Walters, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(3)

RESOLUTION

RESOLUTION TO CANCEL PROPERTY TAXES

WHEREAS, Block 95.02 Lot 67, a/k/a 9516 Second Ave has been deeded to the Cape May County Library Commission since December 10, 2012 and since that date property taxes have been exempted, pursuant to N.J.S.A. 54:4-3.03, Exemption of Public Property; and

WHEREAS, a 2014 Final/2015 Preliminary tax bill was generated in error.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that the Tax Collector is hereby authorized and directed to cancel the taxes for Block 95.02 Lot 67 for 2014 Final taxes in the amount \$3,878.78, and 2015 Preliminary taxes in the amount of \$1,939.39; and

BE IT FURTHER RESOLVED that the Tax Collector make the proper adjustment in her records.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....

Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(4)

RESOLUTION

WHEREAS, the Borough of Stone Harbor is currently under contract with R.A. Walters & Sons, Incl. for Marina Breakwater Replacement; and

WHEREAS, it is the recommendation of the Borough’s Engineer, Remington, Vernick & Walberg Engineers, to authorize Change Order No. 1 (Final) – time extension due to delivery date of materials; and

WHEREAS, Change Order No. 1 will result in an increase of 17 calendar days from previous contract length of 75 calendar days, to an amended contract length of 92 calendar days. The amended contract completion date is now July 31, 2014.

NOW, THEREFORE, BE IT RESOLVED, this 19th day of August, 2014 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 1 be and hereby is authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 1 to increase the calendar days by 17 from the previous contract length of 75 calendar days.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

August 4, 2014

Ms. Suzanne Stanford, Clerk
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, New Jersey 08247

**Re: Borough of Stone Harbor
Marina Breakwater Replacement
Our File #05-10-U-058**

Dear Ms. Stanford:

Enclosed please find four (4) executed originals of **CHANGE ORDER NO. 1 - FINAL** regarding the above referenced project for your review and approval. Upon execution, please return three (3) original signed copies to our Wildwood office for distribution.

Please note that this change order reflects the following items:

1. Time extension due to delivery date of materials.

Please note that the contract length will be increased by 17 calendar days from the previous contract length of 75 calendar days to an amended contract length of 92 calendar days. The amended contract completion date is now July 31, 2014.

Should you have any questions or need further information, please contact Stefanie Smith at our Wildwood office.

Very truly yours,

REMINGTON, VERNICK AND WALBERG ENGINEERS



Marc A. DeBlasio, P.E., P.P., C.M.E.

MD:eb

Enclosure(s)

cc: Jill Gougher, Borough Administrator (w/encl.)
Jim Craft, CFO (w/encl.)
Grant Russ, Director of Public Works (via email)
R.A. Walters & Son, Inc. (w/encl.)
Russ Fetty, Inspector (w/encl.)
Stefanie Smith, Contract Administrator, (w/encl.)

S:\Stone Harbor\05-10-u\0510U058 Marina Breakwater Replacement\Contract Admin\ 0510U058 14Aug4 CO1 - FINAL cvr.doc

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CONTRACTOR:
R.A. Walters & Son, Inc.
18 Hoffman Drive
Cape May Court House, NJ 08210

CLIENT:
BOROUGH OF STONE HARBOR

<p>REASON FOR CHANGE: Time extension due to delivery of materials.</p> <p>THE TIME PROVIDED FOR COMPLETION OF THIS PROJECT IS: _ UNCHANGED, <u>X</u> INCREASED, ___ DECREASED, BY <u>17</u> CALENDAR DAYS.</p> <p>UPON EXECUTION THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT.</p>						
TYPE OF CHANGE	ITEM #	DESCRIPTION	QTY	UNITS	UNIT PRICE	AMOUNT
SUPPLEMENTAL						
					SUBTOTAL	\$0.00
EXTRA						
					SUBTOTAL	\$0.00
REDUCTIONS						
					SUBTOTAL	\$0.00

CHANGE ORDER SUMMARY					
PREVIOUS CHANGE ORDERS			CURRENT CHANGE ORDER		
NO.	AMOUNT	REASON FOR CHANGE	TYPE OF CHANGE	TOTAL	
1			+ SUPPLEMENTAL	\$0.00	
2					
3			+ EXTRA	\$0.00	
4					
5			- REDUCTIONS	\$0.00	
6					
7					
8			NET CONTRACT CHANGE THIS CHANGE ORDER	\$0.00	
			ORIGINAL CONTRACT AMOUNT	\$144,000.00	
			AMENDED CONTRACT AMOUNT	\$144,000.00	
			TOTAL CONTRACT CHANGE (AMOUNT)	\$0.00	
			TOTAL CONTRACT CHANGE (PERCENT)	0.00%	

ACCEPTED BY:		7-31-14
	R.A. Walters & Son, Inc.	DATE
		8-1-14
	INSPECTOR	DATE
RECOMMENDED BY:		8/4/14
	MARC DEBLASIO, P.E., P.P., C.M.E.	DATE
APPROVED BY:	BOROUGH OF STONE HARBOR	DATE

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(5)

RESOLUTION

SUBJECT: A RESOLUTION ADOPTING THE REVISED BOROUGH OF STONE HARBOR PERSONNEL POLICY MANUAL.

WHEREAS, the Borough of Stone Harbor adopted its Personnel Policy Manual and Employee Handbook on March 21, 2006; and

WHEREAS, the Borough of Stone Harbor is required to review and adopt revisions to said manual every two (2) years and the last revision was adopted by Resolution No 2012-S-97, dated May 15, 2012; and

WHEREAS, the Atlantic County Municipal Joint Insurance Fund has recommended certain revisions to the current Stone Harbor Personnel Policy Manual; and

WHEREAS, a revised Borough of Stone Harbor Personnel Policy Manual has been prepared and submitted to Borough Council for review and adoption.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that:

1. The preamble of this Resolution is hereby incorporated herein by reference as if set forth here at length.
2. The Borough of Stone Harbor Personnel Policy Manual, as revised, be and hereby is adopted.
3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....

Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(6)

RESOLUTION

REFUND DUPLICATE TAX PAYMENT

WHEREAS, duplicate tax payments were received by the homeowner for the 3rd quarter tax installment on Block 109.02, Lot 17, A.K.A. 100 110th Street; and

WHEREAS, the homeowners, Mark G & Barbara L Comyns, requested a refund be issued to them,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$2,142.25 be issued to Mark G & Barbara L Comyns, 486 Margo Lane, Berwyn, PA. 19312; and

BE IT FURTHER RESOLVED that the Tax Collector make the proper adjustment in her records.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(1)

**Authorizing the Mayor to Sign
The Cape May County Open Space Program
Park/Recreation Development Application**

WHEREAS, the Cape May County Open Space Program has funds available to purchase open space and various other development activities throughout Cape May County; and

WHEREAS, As per the motion of July 1, 2014, the Borough of Stone Harbor wishes to submit an Open Space Program Park/Recreation Improvement Application to this program for funding of the Various Parks & Recreation Improvements.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Mayor, Suzanne M. Walters be and hereby is authorized to sign the attached Open Space Park/Recreation Improvement Application on this 19th day of August, 2014.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

(#) (8)



This contract effective on April 25, 2014 by and between Philadelphia Sport and Social Club and the Borough of Stone Harbor shall consist of this agreement.

Client Information

Client Contacts: Tim Horan
Client Address: 3800 Manayunk Ave. Philadelphia, PA 19128
Phone Number(s): (484) 919-8547
Fax Number: N/A
E-Mail: tim@playphillysports.com

General Event Information

Event Name: War at the Shore Touch Football Tournament
Date: Saturday, August 30, 2014
Time Block: 9:00 AM - 5:00 PM
Function Space: 80th Street Recreation Fields
Approximate Guest Count/Admission Fee: 180 / N/A

Event Details

The annual co-ed touch football tournament will be hosted on the 80th street recreation field on Saturday, August 30, 2014. The group requests the Borough mow the field Thursday, August 28, 2014. Borough to provide trash receptacles and removal before and after event. No other Borough resources will be needed. All department directors have approved with the knowledge the trash receptables are sufficient for amount of waste.

Payment Schedule

Table with columns: Item, Qty, Price, Subtotal, Tax, Total. Rows include Application Review Fee, Use of 80th St fields, Rentals, Event Total, Less Deposits, and Total Due.

Final payment due upon contract signing

pdchk #3439

Special Notes

- 1. Client is responsible for the non-refundable application review fee, and completing a separate special events application, for each event date.
2. Copies of advertisements used to promote the event are not mandatory but appreciated.

All departments heads approved

(10)



BOROUGH OF STONE HARBOR SPECIAL EVENTS ON PUBLIC LANDS

(No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough Council pursuant to Chapter 275 of the Borough of Stone Harbor Municipal Code.)

LICENSE APPLICATION (Chapter 275)

A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed.
A contract will then be executed stating the terms and conditions in which both parties will adhere to.
Sanction of the event is contingent upon approval from the Borough and its officials.

Date of Application: 7/15/14 Fee Paid: \$ 50.00

Name of Event: 1st Annual Sea Turtle Classic

Sponsor's Name: Lacrosse Evolution

Contact Person: Matt O'Neill

Phone: 610-873-9910 Email Address: moneill@laxevo.com

Mailing Address: 417 C. Boot Road Downingtown PA 19335

Date/Time of Event: October 18-19, 2014 6am-7pm Location of Event: Rec Center Fields
(Set up 10/17/14)

Rain Date/Time: _____ Street Closing Required? Yes (Fees Required) No

Type of Event:

Parade Festival 5k/Walkathon (Designated Routes Only)

Bike Race Triathlon Sporting Event

Multi-Day Event Rally/Demonstration Other: _____

Estimate of Daily Crowd Expected: 1000 people Admission Fee (If Any): \$ None

Site Plan Attached, If Applicable? Yes No Schedule of Activities Attached, if Applicable? Yes No

Application Review Fees

- \$50 if filed within 60 Days
- \$75 if filed within 30 Days
- \$125 if filed within 15 Days

For official use: pd ✓ ck # 1139 amt \$ 50

(111)



BOROUGH OF STONE HARBOR

SPECIAL EVENTS ON PUBLIC LANDS

(No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough Council pursuant to Chapter 275 of the Borough of Stone Harbor Municipal Code.)

LICENSE APPLICATION (Chapter 275)

A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed.

A contract will then be executed stating the terms and conditions in which both parties will adhere to.

Sanction of the event is contingent upon approval from the Borough and its officials.

Date of Application: 7-27-14 Fee Paid: \$ 50.-

Name of Event: Savor September Food and Wine Festival

Sponsor's Name: Stone Harbor Chamber of Commerce

Contact Person: Jean Miersch

Phone: 609-368-6101 Email Address: admin@stoneharborbeach.com

Mailing Address: PO Box 422 S.H., NJ 08247

Date/Time of Event: 9/20/14 Noon-9 pm Location of Event: 96th St.

Rain Date/Time: 9/21/14 Street Closing Required? Yes (Fees Required) No

Type of Event:

Parade Festival 5k/Walkathon (Designated Routes Only)

Bike Race Triathlon Sporting Event

Multi-Day Event Rally/Demonstration Other: _____

Estimate of Daily Crowd Expected: 2,000 Admission Fee (If Any): \$ Wine Tent \$10

Site Plan Attached, If Applicable? Yes No Schedule of Activities Attached, if Applicable? Yes No

Application Review Fees

- \$50 if filed within 60 Days
- \$75 if filed within 30 Days
- \$125 if filed within 15 Days

For official use: pd _____ ck # 50. amt \$ 50. 8/4/14