

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS

MEETING

TUESDAY **February 21, 2017** **4:30 p.m.**

PRESENTATION – NJ Health Care Quality Institute – Stone Harbor Health Town Award

Ordinance 1490 – Business Registration Changes 2nd 3rd and final (1) Lane
Ordinance 1491– Board of Health 2nd 3rd and final (2) Lane

- a.** Resolution – Refund Utility Overpayment (3) Krafczek
 - b.** Resolution – Concession Agreement VIPLY LLC Beach Tags (4) Gallagher
 - c.** Resolution - Summer Leak adjustment (5) Krafczek
 - d.** Resolution – Grant Application – Sustainable Jersey (6) Lane
 - e.** Resolution – Legion Raffle (one drawing) (7) Kramar
 - f.** Resolution – Legion Raffle (various drawings) (8) Rich
 - g.** Resolution – Authorizing Share Services Avalon-Stone Harbor Construction Official and Building Inspection Services (9) Lane
 - h.** Resolution – EUS Contracts Approval (10) Gallagher
 - 7 Mile Sports
 - Stone Harbor Boot Camp
 - Ship Shape Health & Fitness LLC
 - Surf Camp
 - Yoga on the Beach
 - Sandbarre & Triathlon Fitness Classes
 - Shore Shot Basketball Camp
 - UK Elite Soccer Camps
 - Youth Cooking Camp
 - Youth Gridiron Academy: Youth Flag Football League
- Motion to approve: (11) Gallagher
- Stone Harbor Shiver 3/11/17
 - Oceanview Condo Asso Meeting 4/29/17
 - Surfside Sevens Rugby Tourn 7/15/17

Motion to Bid Resurfacing First Avenue – re-surface 105th and 107th streets
Advertise February 24th Bid Opening March 15th, possible Award March 21st
(12) Kramar

DISCUSSION:

Resolution – Closed Session (13) Lane

BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1490

**AN ORDINANCE AMENDING CHAPTER VI
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF STONE HARBOR 1982
(CHANGING BUSINESS YEAR DATES AND ADDING LATE FEE)**

Section 1. Chapter VI is hereby amended as follows:

“6-6.4 Business Registration Fees – The fee for each business registration shall be set by Resolution for each business location to be paid annually, and shall be payable when the application is filed. The business year shall run from April 1st through March 31st June 1 through May 31. The annual registration application and payment of the fee shall be completed prior to April 1st June 30 of each year, a late fee of \$50.00 shall be applied after July 1 of each year and the registration document must be publically displayed upon the business premises

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 4. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

APPROVED:

Judith M. Davies-Dunhour, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

**BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE 1491

**AN ORDINANCE AMENDING CHAPTER 25, ARTICLE 1. BOARD OF HEALTH OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF STONE HARBOR,**

Whereas, Borough Council deems it to be in the best interest of the Citizens of Stone Harbor to amend the within ordinance; now, therefore be it ordained by the Borough Council, the Governing Body of the Borough of Stone Harbor, New Jersey as follows:

Section 1: Section § 25-1 of Article 1 of the Revised General Ordinances of Stone Harbor, entitled "Establishment of Board; composition; terms." is hereby stricken and the following section shall be substituted in its place:

25-1 Establishment of Board; composition; terms. There shall be a Board of Health in the Borough of Stone Harbor which shall be composed of the Mayor and Council, the Governing Body of the of the Borough of Stone Harbor. Upon election to office, each respective member of the Governing Body shall also be deemed to be a member of the Stone Harbor Board of Health. Such membership shall cease when said individual ceases to be a member of the Governing Body.

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are hereby repealed. The balance of the original Ordinance, consistent with the above, shall remain in full force and effect.

Section 4. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

APPROVED:

Judith Davies Dunhour, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

REFUND UTILITIES OVERPAYMENT

WHEREAS, a property transfer settlement occurred on Utilities Account #4450, A.K.A. Block 88.03 Lot 106.02 located at 277 88th Street, and Commonwealth Residential Title LLC of Conshohocken, PA overpaid 4th Quarter 2016 settlement costs on December 27, 2016; and

WHEREAS, Commonwealth Residential Title LLC has requested a refund be issued to them; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$223.50 be issued to Commonwealth Residential Title LLC %Sheryl Woznicki, One West First Avenue Suite 400, Conshohocken, PA 19428; and

BE IT FURTHER RESOLVED that the Tax/Utilities Collector make the proper adjustment in her records.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2017

.....

Borough Clerk

The above resolution approved this day of....., 2017

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION AUTHORIZING A CONCESSION AGREEMENT WITH VIPLY LLC FOR THE
ELECTRONIC SALES AND DISTRIBUTION OF BEACH TAGS

WHEREAS, the Borough of Stone Harbor has a need for electronic sales and distribution of beach tags; and

WHEREAS, the Borough of Stone Harbor has received two (2) quotes for said services and after a review of the quotations, the proposal from Viply, LLC follows the existing procedures closer by allowing the Borough to keep control of the distribution of the physical beach tags.

NOW, THEREFORE, BE IT RESOLVED by the borough Council of the Borough of Stone Harbor, Cape May County, New Jersey as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The Borough Council hereby authorizes the Mayor to enter into an agreement with Viply, LLC for a period of one year.
- 3. The proper officials be and hereby are authorized to do all things necessary to carry out the intent of this Resolution.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2017

.....

The above resolution approved this day of....., 2017

Borough Clerk

.....
Mayor

VIPLY LLC.

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VIPLY BACKGROUND (SYNOPSIS OF FIRM AND CURRENT CUSTOMERS)

Viply is a digital pass application / platform solution and marketplace which offers organizations of all types the ability to create entrance point passes or an 'EZ Pass' class of products, which their customers can purchase via their mobile device. Since the passes that are created by the businesses are digital, they live and validate exclusively on the customer's mobile device.

Viply engineered the solution where businesses do not need hardware or Wi-Fi (Service Provider / Internet service), making Viply an easy upgrade to traditional pass systems. Viply passes offer superior convenience to customers, as well, avoiding the traditional need to remember or carry physical cards for each business.

The Viply marketplace exposes businesses to a large volume of customers focused on finding passes. Customers can easily find the business and quickly purchase passes right inside the Viply app.

Viply's solution gives the Borough of Stone Harbor the ability to easily set-up an account on the platform and create customized access passes to its beaches.

Currently, many New Jersey beach municipalities have set up accounts on Viply's platform and have been selling beach badge passes (i.e. Season, Weekly, Daily) through Viply's smartphone app to their beach visitors. Towns that are currently utilizing Viply include: City of Asbury Park, Borough of Manasquan, Borough of Seaside Heights, City of Ventnor, City of Longport and Sea Isle City.

Additionally, the U.S. National Park Service is currently selling Annual and 7-Day Entrance passes to several of their California based parks which include Sequoia & Kings Canyon National Parks, and San Francisco Maritime Historical National Park.

PLATFORM FEATURES / FUNCTIONALITY, DELIVERY, SUPPORT, ORGANIZATION & PRICING

FUNCTIONALITY FROM THE BOROUGH OF STONE HARBOR AND PUBLIC PERSPECTIVES

For the Borough of Stone Harbor

Viply's standard platform features:

- **Profile settings:** The Borough of Stone Harbor can set up background town & beach information, description, upload graphical artwork, web address, town & beach location, merchant settings and contact information.
- **Product settings:** Gives the Borough of Stone Harbor the ability to create customized entrance / badge passes with features that include:
 - Pass title (i.e. Daily Beach Badge, Weekly, or Seasonal Badge Pass)
 - Pass description
 - Pass variation
 - Legal terms (terms and conditions)
 - Date validation parameters (i.e. Single Use Pass, Expiration Date)
 - Price
 - Maximize number of passes sold (i.e. **200 Special Holiday Passes Available**) with automatic view of remaining passes available to the point of showing 'Sold Out' screen both on business platform and consumer app.
 - Validation Message
- **Code Image:** For each electronic pass you create, Viply generates a unique entrance point code for the business. The Borough of Stone Harbor simply needs to keep this code on display at entrance point and staffed locations (Printed or Digitally). Unique code images can be assigned (tagged) to individual badge attendants or entrance points for ease of tracking and reporting.
- **Visitor Tracking and Reporting (Scan Check-in):** Viply gives the Borough of Stone Harbor the ability to track beach visitors at 'check-in' at

specific beach locations or by beach badge personnel. For visitors who purchased and used a Borough of Stone Harbor pass via Viply, the Borough of Stone Harbor now has the ability to track check-in date, time, pass type, cost, and be tracked by entrance location (i.e. North Beach, Central Beach, South Beach, Fishing Pier, etc.) or by select beach badge checker name. Information can be viewed and downloaded in CSV format.

- **Order Tracking and Reporting:** Viply gives the Borough of Stone Harbor the ability to track all sales order information including visitor name, pass type, quantity, price, net price to the business after processing fees, fees, order number, id number, purchase date. Information can be viewed and downloaded in CSV format.
- **Financial Ledger and Reporting:** For the Borough of Stone Harbor, Viply also provides a transactional ledger which tracks and reports sales orders, merchant fund transfers, refunds, disputes, and real-time processing status. Information can be viewed and downloaded in CSV format.
- **Offset Fee Function:** The Borough of Stone Harbor has the option to offset Viply's processing fees to their customers **making the platform entirely FREE to the Borough of Stone Harbor.** If enabled, Viply's system automatically calculates the fee into the price of the pass product sold.
- **Marketing and Notification:** As an option, Viply gives the Borough of Stone Harbor the ability to send notifications to its beach guests informing them about current or upcoming events as well as promoting newly created pass product offerings.

For the Borough of Stone Harbor beach guests – Mobile App (user friendly and convenient):

Now the Borough of Stone Harbor visitors can download the Viply **app** on their mobile device, easily login either through their Facebook login or using their e-mail and password, find their favorite venue (Borough of Stone Harbor) to visit (or view on app map) and easily purchase a Season, Weekly, Daily or Special pass. Visitors simply enter their credit or debit card information within the app to purchase. Viply's payment service handles all major credit and debit cards.

Visitors can view (**within the mobile app**) beach information,), available passes, pass description, pass parameters, costs, and terms.

Checking In: At the Borough of Stone Harbor beach entrance points, sales offices or via beach badge checkers, visitors simply touch the 'Scan In' button on the Viply app on their mobile device and point their mobile device at the Code Image the Borough of Stone Harbor beach attendants put on display. The Viply app acts as a scanner, and will verify the guest and pass credentials (i.e. Season Beach Pass) displaying an animated validation screen that must be shown to the beach attendant.

Purchase History & Passes: Within the Viply mobile **app**, all purchase history and receipts are recorded for the convenience for the customer to reference. Additionally, Viply has included an 'Electronic Wallet', which stores all electronic pass information purchased by the customer. This information can also be used as secondary measure to validate a customer's pass.

PREVENTING FRAUD AND MISUSE OF THE ELECTRONIC ENTRANCE PASS (BADGE)

Viply has engineered its platform and mobile app so that individuals cannot, and are unable to share or fraudulently misuse any digital / electronic pass.

Validation parameters set by the Borough of Stone Harbor for the passes they create include:

- **Begin and Expiration Date:** Visitors who purchase passes cannot use their passes either before or after the set date. A red 'Invalid' message appears on the screen when attempting to use the pass outside of the pass date parameters.

Single Use Pass: (**Most likely used parameter by the Borough of Stone Harbor**) This parameter, if used by the Borough of Stone Harbor, only allows the customer to use a pass once. After a Borough of Stone Harbor customer scans-in with a single use pass for the first time, the pass is no longer valid to use again or be shared. Upon first use of the pass (at check-in) a green animated validation screen will display including the Borough of Stone Harbor location, Pass Name (1 Day Beach Pass), Quantity of Passes being used, Customer Name, Expiration Date, and Validation Message. A red 'Invalid' message appears on all subsequent attempts to use, unless re-purchased again. This will easily

alert the beach attendant that the pass has been used. This also removes the ability for customers to share a pass.

- **Multi Use Pass:** (Most likely will **NOT** be used by the Borough of Stone Harbor) The Borough of Stone Harbor may decide to use this feature when creating weekly beach passes or more complex pass types. In this case, a visitor will purchase the pass (i.e. 7 day beach pass), where the pass validation set by the town is 'Good for 7 days from first use'. Upon first use of the pass (at check-in) a green animated validation screen will display on the visitor's mobile device including the Borough of Stone Harbor location, Pass Name (7 Day Beach Pass), Quantity of Passes being used, Customer Name, Expiration Date (7 days from check-in). This will be presented to a the Borough of Stone Harbor attendant.

HOWEVER, if the customer leaves the beach and comes back to check in, a different validation screen appears (yellow animated validation screen will display with the same information, BUT will additionally include # of scans that day & a time stamp indicating the last time the customer checked-in). This will easily alert the beach attendant that the pass has been used. Further identification can be requested if fraud is suspected. This also removes the ability for customers to share a pass.

- **Real-time recording:** Each time a visitor uses their Viply pass all scans (Check-in) are recorded in real-time, including validation parameters and previous scans.
- **Product Validation Message:** To further mitigate fraud, Viply gives the Borough of Stone Harbor the ability to create a short unique message, word, or code by pass product which will be visible on the Validations screens when customers check-in. Only the Borough of Stone Harbor beach attendants will be privy to the unique message.
- **Credit Card / Payment Fraud Protection:** Viply utilizes advanced payment fraud tools to help identify and prevent fraudulent activity before a transaction or verification ever reaches a customer's bank. These tools analyze each credit card transaction or verification within milliseconds to either accept or reject a request.

- **Terminating Passes:** For whatever reason, the Borough of Stone Harbor has the option to terminate an individual customer's use of passes at their venue, whereas a customer can no longer use a valid pass.

PAYMENTS

Credit Card Transactions and Payment: Viply removes all administration with respect to revenue collection and payments. Our secure and encrypted payment service handles all credit card transactions, and once processed, directly and **automatically disburses funds (batched deposits) into the the Borough of Stone Harbor merchant account.** All transactions are recorded in the Transaction Ledger (Journal) Report mentioned in the following section. Viply's payment system handles all major credit and debit cards.

CUSTOMER INFORMATION COLLECTED TO COMPLETE A FINANCIAL TRANSACTION

Viply Data Capture for verification:

Information collected to complete a financial transaction would include: customer name, valid credit card and card expiration date, for transaction verification. A customer's age, gender, and e-mail information are also collected by Viply and securely stored; this information is only used by Viply to verify account information, credit card information for payments and to mitigate fraud.

Many businesses in the Viply marketplace may also require this information from customers for specific passes sold (i.e. Over 65 Senior Beach Pass). Additionally, businesses may also have the option to request a customer's address for additional purposes as it relates to their available passes requirements. As mentioned all data is automatically captured and reported.

DETAILS OF DATA COLLECTION, TRACKING & REPORTING CAPABILITIES

There are four primary areas of tracking and reporting on Viply's platform. All transactions and 'Scan-ins' happen in real-time:

1. Dashboard Report: The dashboard gives a graphical depiction of the overall pass sales performance and down to product details. Filters tabs are included on

the Dashboard to narrow search results on product performance and overall usage. The Borough of Stone Harbor can view active users, passes sold, app landing page views, gross revenue, scans, product sales performance, and be filtered by date range, individual pass product, age and gender.

2. Transaction Ledger (Journal) Report: The Ledger fully tracks details around all transactions from standard sales orders, refunds, chargebacks, and merchant fund transfers along with transaction status. This information makes it easy for the Borough of Stone Harbor to track, reconcile and report. Filters are included on the page to make search results simple and quick.

Data fields include:

Transaction ID, Order #, Date, Time, Transaction Type, Customer Name, Pass Name, Quantity Purchased, Fund Status, Transaction Gross, Viply Fee, The Borough of Stone Harbor Net Amount.

Optional Data Capture: The Borough of Stone Harbor also has the ability to automatically collect additional information from its customers including:

Address, Phone, Age, Gender, E-mail, and Optional Data Request Field.

*Information can be downloaded in CSV format.

3. Orders Tracking Report: The 'Orders' tab is the data recorded in the 'Ledger' however extracts only 'Sales Order' information. Viply included this tab as an easy reference for businesses to quickly identify sales orders.

Data fields include:

Transaction ID, Order #, Date, Time, Customer Name, Pass Name, Quantity Purchased, Transaction Gross, Viply Fee, and Business Net Amount

*Information can be downloaded in CSV format.

4. Scan Tracking (Customer Check-in) Report: The 'Scans' tab, fully tracks the location and times a customer 'checks-in / scans-in' – Ability to track by beach entrance points, by beach badge checker and other designated locations in the Borough of Stone Harbor. This gives the Borough of Stone Harbor the ability to automatically track purchased Season, Weekly and Daily Beach Badge Passes by **entrance point location OR by individual beach badge attendant.**

Information captured in this report include: Order #, Date, Time, Customer Name, Location Entrance or Beach Attendant Name (i.e. **Main Beach or Bill Jones – beach badge attendant**), Pass Product used, Quantity of Passes used

and Pass Product Value ('Net' to The Borough of Stone Harbor for easy reconciliation)

*Information can be downloaded in CSV format.

EDMUNDS FINANCIAL SOFTWARE COMPATIBILITY

All information and data captured within Viply's platform is compatible with Edmunds software and all data can easily upload into the financial software system. Viply data and reports are also compatible with Excel.

SOLUTION SECURITY (CONFIDENTIALITY, INTREGRITY, ACCESSIBILITY COMPLIANCE AND AVAILABILITY) OF DATA AT-REST AND IN TRANSIT

All data and information is stored, encrypted and transmitted securely following industry standards and best practices. Viply protects users from threats by applying security controls at every layer from physical to application. Viply utilizes ISO 27001, PCI Data Security Standard, FedRAMP, SOC and FISMA certified data centers managed by Amazon. Viply also uses PCI DSS compliant processor Braintree Payments (wholly owned by PayPal Inc.) for securely storing and processing credit cards, as well as bank merchant information for automatic fund transfer, and our infrastructure provider is PCI Level 1 compliant. All data communication from mobile app to servers is secured over industry-standard SSL. The Viply platform is designed, constructed and powered for maximum availability complies with all state and federal accessibility standards.

TRAINING & SUPPORT

Viply has created a training module for all businesses and the Borough of Stone Harbor to utilize as an easy-to-follow guide on the platform. Viply offers The Borough of Stone Harbor FREE onsite training to all locations where Viply is used and will aid in set-up, implementation, testing and marketing. Ongoing support will also be provided free of charge to the Borough of Stone Harbor, which will include onsite, technical phone, e-mail and a dedicated success consultant. Unless otherwise requested, the Borough of Stone Harbor's dedicated sales consultant will be available by phone or onsite between 7am

EST to 7pm EST. Viply's technical phone support team is available between 7am EST to 7pm EST. Technical phone support, after regular business hours, will be available upon request.

Support for consumers utilizing Viply's mobile app is also available via electronic mail (support@viplypass.com) and phone.

PRICING

Viply's platform and application has been uniquely developed whereas the Borough of Stone Harbor does not need to make any investment upfront, nor are there any ongoing costs. Viply simply receives a nominal processing fee from each digital pass product sold by the Borough of Stone Harbor.

FEES: For the Borough of Stone Harbor, fees are set at **2.9% + \$1.30** per pass sold. **NOTE:** There are no upfront fees and no ongoing fees.

FREE TO USE (Offset 'Enabled' Feature): As an option the Borough of Stone Harbor can **offset Viply's processing fees to their customers making the platform entirely free to the Borough of Stone Harbor**. If enabled, Viply's system automatically calculates the fee into the price of the pass product sold.

Refunds & Chargebacks:

If the Borough of Stone Harbor chooses to refund a customer's pass, the 'Net' amount of the transaction to be refunded will be automatically charged back to The Borough of Stone Harbor.

Although unlikely, in cases where a user disputes a charge, the Borough of Stone Harbor will be charged the 'Net' amount of the transaction disputed + a \$20 processing fee until the dispute is resolved. Viply will aid in resolution of all disputes and will automatically send updates to the Borough of Stone Harbor from progression to resolution.

Refunds and Chargebacks will be tracked, reported and invoiced either monthly, payable within 15 days of receipt or a one-time invoice at the end of the summer (beginning of September), payable within 15 days of receipt. Dispute and refund information is automatically reported within all areas of the Viply platform for complete transparency.

Description:

Stone Harbor is seeking sources interested in providing information for innovative and state-of-the-art, alternative ways for visitors to pay for and use beach badge or other passes.

These “electronic entrance passes” will allow the visitor to purchase a season, daily or special entrance pass. Once purchased, these electronic passes will then be shown at staffed sites as proof of payment and will have a way for staff to ensure that the passes are valid.

The electronic pass solution should allow the visitor/customer (user) to purchase a pass via their mobile device such as a smart phone. The user would then have their pass available on their mobile device to present to Stone Harbor staff when required. Stone Harbor staff will then be able to validate that the pass is valid to prevent fraud or misuse of the pass.

Because many Stone Harbor locations do not have public Wi-Fi available, solutions that work both on and offline are of particular interest. Also, solutions that require no, or a minimum amount of equipment for the Stone Harbor are preferred.

The solution should collect only the minimum amount of information required to complete the financial transaction. Reporting of pass purchases and usage to Stone Harbor is required.

Company pricing should include maintenance, training and pricing information.

The platform from Stone Harbor’ perspective should be able to:

- Be “user friendly” to afford a minimal amount of staff training.
- Create business account profile and customer pass products in order for smart phone users to make purchases.
- The system shall have the ability to set the maximum number of pass available to sell and a warning system to alert the user or department of that the maximum number of passes available is approaching.
- Report on all financial transactions and current user activity real-time.
- Track and report the number of badges or passes sold by date and time.
- Track and report the number of badges or passes given out per post/location by date and time.
- Create scanning / tracking system for seasonal beach badges.
- Create and identify the name or names of attendants of each post or badge booth.

- Reconcile and report the badge sales collected and 'scanned-in' per post/location and identify over/under amounts in real time, per shift, and on a daily basis.
- Automatically batch disbursements into merchant bank.
- Ability to submit batched deposit report amount via Edmunds.
- Capture contact information of purchaser to enable the Borough to contact them by email or other application means, and for the use in marketing.
- Provide a credit card and debit card payments system.
- Train new staff onsite, webinars and other visual means.
- Have technical and training support staff available as needed in addition to electronic and manual directions.

From a user perspective:

- Mobile app to allow users to view standard information about Stone Harbor.
- Mobile app to allow users to create a personal profile within the app.
- Mobile app to allow users to make purchases of beach badges or special passes offered by Stone Harbor.
- Mobile app to allow users to check-in / scan-in at Stone Harbor designated entrance points to receive a physical badge or pass.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION FOR SUMMER LEAK, ORDINANCE 542-22c

WHEREAS, it has been determined that 9511 Sunset Drive, A.K.A. Utilities Account 8600, experienced a summer leak which was appropriately documented and certified by Public Works personnel; and

WHEREAS, the said leak did not drain into the sanitary collection system; and

WHEREAS, THEREFORE, BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that under the provisions of Ordinance 542-22c the 2016 summer usage will be adjusted to the average of the prior three summers consumption for the purpose of calculating 2017 sewer volume charges.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2017

.....

The above resolution approved this day of....., 2017

Borough Clerk

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Resolution: Approval to submit a PSE&G Sustainable Grant Application

WHEREAS, the Go Green Committee would like to focus on recycling education and awareness and would like to apply for a grant in the amount of \$10,000 to help with these efforts; and

WHEREAS, an additional application in the amount of \$2,000 will be submitted to help support Green Team Activities associated with working toward Sustainable Jersey Certification

NOW, THEREFORE BE IT RESOLVED that Borough Council of Borough of Stone Harbor formally approves the submission of these grant applications for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the grant applications identified as PSE&G Sustainable Grant Applications on behalf of Borough of Stone Harbor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2017

.....

Borough Clerk

The above resolution approved this day of....., 2017

.....

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the American Legion Post 331 made application on February 13, 2017 for a Raffle License under Application No. RA-2017-01; and

WHEREAS, it is the desire of the Borough Council of the Borough of Stone Harbor to issue a Certificate of Approval under Application No. RA-2017-01 to American Legion Post 331 for holding of said Raffle (one drawing);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, State of New Jersey this 21st day of February, 2017, as follows:

- 1. That the Borough Council issue to the American Legion Post 331 a Certificate of Findings and Determination to be signed by the proper officer of said Borough Council under Application No. RA-2017-01 made by said American Legion Post 331; and
- 2. That the Municipal Clerk of the Borough of Stone Harbor be, and she is hereby authorized, empowered and directed to cause the proper Raffle License to be issued to the American Legion Post 331 in accordance with the application made therefor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2017

.....

The above resolution approved this day of....., 2017

Borough Clerk

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the American Legion Post 331 made application on February 13, 2017 for a Raffle License under Application No. RA-2017-02; and

WHEREAS, it is the desire of the Borough Council of the Borough of Stone Harbor to issue a Certificate of Approval under Application No. RA-2017-01 to American Legion Post 331 for holding of said Raffle (various drawings);

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, State of New Jersey this 21st day of February, 2017, as follows:

- 1. That the Borough Council issue to the American Legion Post 331 a Certificate of Findings and Determination to be signed by the proper officer of said Borough Council under Application No. RA-2017-02 made by said American Legion Post 331; and
- 2. That the Municipal Clerk of the Borough of Stone Harbor be, and she is hereby authorized, empowered and directed to cause the proper Raffle License to be issued to the American Legion Post 331 in accordance with the application made therefor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2017

.....
Borough Clerk

The above resolution approved this day of....., 2017

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF AVALON AND THE BOROUGH OF STONE HARBOR FOR BACK-UP CONSTRUCTION OFFICIAL AND BUILDING INSPECTION SERVICES

WHEREAS, the Borough of Avalon and the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, are in need of making provision for backup Construction Official and Building Inspection services on the occasions that the duly appointed and certified Construction Official and Building Inspector of either Borough is unavailable or has a conflict of interest; and

WHEREAS, Avalon and Stone Harbor wish to enter into a Shared Services Agreement under the authority of NJSA 40A:65-1 et seq. to provide for back-up Construction Official and Building Inspection services; and

WHEREAS, the form of agreement will be on file with the Borough Clerks of Avalon and Stone Harbor and filed with the New Jersey Department of Community Affairs – Division of Local Government; and

WHEREAS, the governing bodies of each Borough have determined that such a Shared Services Agreement is in the interests of the health, safety and welfare of the citizens of each Borough and will assist in the efficient administration of the Construction Office and Building Inspection Office of each Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor, duly assembled in public session this 21st day of February , 2017, as follows:

- 1. The preamble of this Resolution is hereby adopted and incorporated by reference as the finding of fact of the Borough of Stone Harbor;
- 2. The aforementioned Shared Services Agreement is hereby authorized;
- 3. The Mayor and all other necessary officials are hereby authorized to execute the Shared Services Agreement and any ancillary documents to effectuate the purposes thereof;
- 4. A copy of the Shared Services Agreement shall be kept on file in the Borough Clerk’s Office and shall be duly filed with the New Jersey Department of Community Affairs-Division of Local Government Services;
- 5. A copy of this Resolution, duly adopted and certified, shall be provided to the Borough Clerk of the Borough of Avalon.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2017

.....

The above resolution approved this day of....., 2017

Borough Clerk

..... Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION AUTHORIZING AWARD OF CONTRACTS
FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR CERTAIN “FITNESS
CAMPS AND SPORTS CAMPS”
DURING SUMMER SEASON OF 2017**

WHEREAS, the Borough of Stone Harbor, in an effort to expand recreational opportunities for residents and visitors has pursued the provision of certain “sports camps” which are extraordinary and not amenable to typical specification processes; and

WHEREAS, agreements to provide such services are acceptable and do not fall under typical specification procedure and are therefore exempt from public bidding in accordance with N.J.S.A. 40A:11-5 as an Extraordinary Unspecifiable Service; and

WHEREAS, contracts for the following services have been prepared and are on file with the Borough Clerk.

- 1. 7 Mile Sports, Harbor Hustle, Fitness Challenge & 5K, Surf & Turf 5 Miler
- 2. Stone Harbor Boot Camp
- 3. Ship Shape Health & Fitness LLC
- 4. Surf Camp
- 5. Yoga on the Beach
- 6. Sandbarre & Triathlon Fitness Classes
- 7. Shore Shot Basketball Camp
- 8. UK Elite Soccer Camps
- 9. Youth Cooking Camp
- 10. Youth Flag Football League

All services to be performed between May 1, 2017 and September 30, 2017

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 21st day of February, 2017, as follows;

- 1. That the preamble of this Resolution is hereby incorporated herein by reference;
- 2. That the Mayor and Borough Clerk are hereby authorized and directed to execute the attached contracts for establishment in 2017.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2017

.....

The above resolution approved this day of....., 2017

Borough Clerk

.....
Mayor

Suzanne Stanford

From: Marc DeBlasio <marc.deblasio@rve.com>
Sent: Monday, February 06, 2017 3:56 PM
To: Suzanne Stanford; Jill Gougher; Grant Russ; Kim Stevenson
Cc: Elaine Benincasa; Matthew Abrams; Dennis Johnson
Subject: Stone Harbor-Resurfacing of First Avenue, 105th Street & 107th Street; Our File #: 05-10-U-

We are proposing the following bid schedule for Borough approval:

1. Motion to Bid: February 21st Council Meeting
2. Advertise for Public Bid: February 24th
3. Bid Opening: March 15 @ 10:00 AM
4. Possible Council Award: March 21 Council Meeting

Please let me know if this schedule works for the Borough. Thanks, Marc.

DISCLAIMER: This message and any documents attached contain confidential information and are intended only for the individual(s) named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail and any attached documents. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. If verification is required please request a hard-copy version. Remington & Vernick Engineers, Inc., 232 Kings Highway East, Haddonfield, NJ 08033, www.rve.com.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. *Matters Involving the terms and conditions of a contract concerning the appointment of a public officer, Municipal Solicitor.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on February 21, 2017 that an Executive Session closed to the public shall be held on February 21, 2017 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2017

The above resolution approved this day of....., 2017

Borough Clerk

.....
Mayor