

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS

WORK SESSION

TUESDAY

September 19, 2017

3:00 p.m.

PUBLIC SAFETY

Court

Fire Department report - Discussion – Proposed change to Stipend Standing Order – explanation to follow

OEM report -Discussion – Third Avenue flood barricades

Police report

BEACH RECREATION & TOURISM

Lifeguard Captain – discussion – Tents & Flags

Discussion: Floating Dock Storage - Change in Fees (2014 we had 101 docks \$12,625)

\$150.00 per dock or ramp

\$125.00 per dock or ramp (one owner)

No change for several years

Insurance Certificate JIF requirements

Borough additional insured

Hold Harmless

His Equipment

Work on Borough property

NATURAL RESOURCES

Ad Hoc Committee members – Flood Mitigation

Suzanne Stanford

From: Jill Gougher
Sent: Friday, September 15, 2017 9:14 AM
To: Suzanne Stanford
Cc: Roger Stanford; Raymond Parzych; Joselyn Rich; Mantura Gallagher
Subject: RE: updated Resolution

Just want to make sure you added this under Public Safety for discussion. My drop box doesn't show it but it may not have updated with latest version. Thanks.

Also I believe a brief summary of our discussion in PS and the subsequent meeting at the Fire House would be beneficial to those council members and Mayor not in attendance. Roger if you can prepare that and then Sue can send to Council so they can review ahead of the discussion. Thanks.

From: Suzanne Stanford
Sent: Thursday, September 14, 2017 12:53 PM
To: Raymond Parzych; Joselyn Rich; Mantura Gallagher
Cc: Jill Gougher; Roger Stanford
Subject: updated Resolution


Please review

Suzanne Stanford

From: Fire Official
Sent: Thursday, September 14, 2017 12:46 PM
To: Raymond Parzych; Joselyn Rich; Mantura Gallagher
Cc: Jill Gougher; Suzanne Stanford
Subject: Stipend Standing Order
Attachments: stipend standing order 2017 update.doc

Here is the proposed change to the stipend standing order that was approved in January. As I stated this new change will not increase the budget and the monthly cost will be the same. I would like to discuss it at the meeting on September 19th. I will have a signed copy after tonight's fire meeting.

Thanks,
Roger

 Please consider the environment before printing this e-mail.

Fire Chief / Fire Official Roger W. Stanford

9508 Second Avenue

Stone Harbor, NJ 08247

609-368-5102 ext 109

e-mail: fireofficial@shnj.org

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STONE HARBOR VOLUNTEER FIRE COMPANY #1
STANDING ORDER

TO: ALL MEMBERS OF THE STONE HARBOR FIRE COMPANY
FR: CHIEF; PRESIDENT
RE: STIPENDS
DT: September 19, 2017

AS APPROVED BY THE COMPANY, BE ADVISED THAT, EFFECTIVE UPON THE ENACTMENT OF AN ENABLING ORDINANCE BY THE STONE HARBOR BOROUGH COUNCIL, QUALIFYING VOLUNTEERS SHALL BE ENTITLED TO STIPENDS AS FOLLOWS:

STIPENDS FOR VOLUNTEERS PERFORMING EMS FUNCTIONS

There shall be paid a monthly stipend in the amount of \$130.00 per volunteer shift for each EMS volunteer of the Stone Harbor Volunteer Fire Company who is properly qualified and who satisfies the following requirements:

- A. In order to receive a stipend the individual must be an active EMS volunteer, with EMT certification, prior to being eligible to start earning the stipend.
- B. A minimum number of shifts per month, as determined at the monthly scheduling meeting, are required in order to be eligible for the stipend.
- C. Any member resigning from the Stone Harbor Volunteer Fire Company or changing status so as not to meet the minimum requirements before the end of any monthly period shall forfeit any stipend for which he/she may otherwise be eligible.
- D. Any member who fails to report, unless otherwise approved by the Chief, for an assigned shift shall forfeit the stipend for that month.
- E. Members cannot place themselves in the scheduling book after the official schedule has been compiled unless same has been approved by the Fire Chief or his designee.
- F. Should a member miss a regularly scheduled shift, unless same has been approved by the Fire Chief or his designee, the member shall be subject to suspension.
- G. All members who qualify for the stipend will receive an appropriate IRS statement for income tax purposes. Members shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service.
- H. Members taking more than the minimum number of shifts within any given month shall not be entitled to more than the set stipend amount.
- I. Any member who is on a medical leave of absence for a medical condition related to volunteer EMS service on behalf of the Borough will receive a prorated stipend based on the number of shifts he/she completed prior to the commencement of the leave during that month.
- J. The Fire Chief or his designee shall be required no later than the 10th day of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the EMS stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.
- K. The EMS function stipend program shall be limited to 2 EMTs per day receiving the stipend amount of \$130 per shift.

STIPENDS FOR VOLUNTEERS PERFORMING FIRE SERVICE

There shall be paid a monthly stipend to volunteer firefighters, in accordance with the following schedule based upon the percentage of total monthly Fire Company service, including drills, meetings, training, and special events, attended by individual firefighters:

35% to 44%	\$50.00
45% to 54%	\$100.00
55% to 64%	\$250.00
65% or over	\$450.00

- A. In order to qualify for the stipend, a volunteer fire fighter must be a member in good standing with the Stone Harbor Volunteer Fire Company.
- B. Payments by the Borough shall be made on a monthly basis.
- C. The Fire Chief or his designee shall be required no later than the 10th day of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the Fire stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.
- D. Any member who is physically unable to respond due to a medical condition related to volunteer fire service on behalf of the Borough will receive a stipend based on the percentage of calls responded to prior to or after such period of time the firefighter is unable to respond during that month.
- E. The Fire Company stipend program shall be limited to 20 members receiving the highest stipend amount. In the event that the number of members with qualifying participation percentages of over 65% exceeds 20 members, the Fire Chief shall report same to the Public Safety Committee of Borough Council and make such recommendation as he deems appropriate.
- F. All firefighters who qualify for the stipend will receive an appropriate IRS statement. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service. Firefighters shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension.

IN ORDER TO RECEIVE STIPENDS, YOU MUST EXECUTE THE ATTACHED WAIVER.

Roger Stanford, Chief

Samuel Wierman, President

**RESOLUTION ACCEPTING THE
STONE HARBOR FIRE COMPANY STIPEND POLICY**

WHEREAS, in accordance with Ordinance 1246, (§290), as adopted by Borough Council on December 6, 2005, the Stone Harbor Volunteer Fire Company #1 has submitted a new and further updated stipend policy – 2017- for review and acceptance by Borough Council; and

WHEREAS, the Fire Chief has presented the attached policy in the form of a Standing Order to Borough Council for approval, along with the appropriate form of waiver;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 19th day of September, 2017 as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the attached updated forms of Standing Order and Waiver are hereby accepted for the remaining months of 2017 in accordance with Ordinance 1246 (§290).



Stone Harbor Volunteer Fire Company #1
PO Box 539
Stone Harbor, NJ 08247

Chief Roger W. Stanford

To: Mayor and Council
 From: Chief Roger W. Stanford
 Date: September 5, 2017
 RE: August, 2017

	<i>Aug-17</i>	<i>2016</i>	<i>YTD</i>	<i>2017</i>	<i>2016</i>	
FIRE CALLS	38	49		195	239	
DRILLS	0			18		
MEETINGS	1			8		
WORK DETAILS/SPECIAL DETAILS	0			8		
MANHOURS	248			3379		
MUTUAL AID	10			48		
EMS CALLS	82	94		387	418	

Monthly Report by Category

Type	#Incidents	#Personnel	#Hours in Service	#Manhours
Fire	3	42	0.6	9.2
Rescue & Emergency Medical Services	14	320	3.8	95.2
Hazardous Condition (No Fire)	7	146	2.4	36.1
Service Call	1	16	0.7	10.4
Good Intent Call	4	54	1.3	17.5
False Alarm	8	88	2.7	29.3
Severe Weather	1	14	0.3	4.4
Drill	0	0	0	0
Meeting	1	23	2.0	46.0
Special Assignment	0	0	0	0
Total	39	703	13.8	248.7

Aid Given or Received

	Month	Year
	#Incidents	#Incidents
Mutual aid Received	0	0
Automatic Aid Received	1	1
Mutual Aid Given	2	23
Automatic Aid Given	7	24

August Calls Included:

1 Cooking Fire, 1 Mulch Fire, 1 Trash Fire, 7 EMS Assists, 3 Motor Vehicle Accidents, 2 Elevator Rescues, 2 Surf Rescues, 2 Gasoline Spills, 4 Natural Gas Leak, 1 Medevac, 1 Cover Assignment, 4 Smoke Scares, 5 Fire Alarms, 3 Carbon Monoxide Alarms, 1 Lightning Strike.

What does Arnold do?

Chapter 170. Boating

Article II. Use of Waterways

§ 170-11. Storage of boat trailers, floating docks and ramps at Borough marina; permit required; fee; violations and penalties.

- A. Boat trailers, without boats, floating docks and ramps may be stored on the raised and stone northeast corner of the Marina property located between 80th and 81st Streets as follows:
[Amended 9-4-2012 by Ord. No. 1409]
- (1) Floating docks and ramps may be stored between November 15 and April 15, inclusive.
- (2) Boat trailers, without boats, may be stored between April 15 and November 15.
- B. A storage permit must be obtained and fully paid for before a boat trailer, dock or ramp is taken to the public Marina for storage. Such permit shall set forth the name and address of the permittee, the date of issuance, and the license plate number with the state of issuance and the type and size of the trailer, dock or ramp to be stored, together with the name and address of the owner of same, which shall prominently be displayed during the storage upon the dock or ramp. The owner of a boat trailer shall cause to be displayed in a conspicuous manner upon the rear frame of the trailer a descriptive decal license issued by the Borough of Stone Harbor. The owner of the trailer, dock or ramp shall, prior to the issuance of the permit, sign the permit form, which will contain the following language: "I/We hereby agree to release and hold harmless the Borough of Stone Harbor, its agent, servants and employees, from any liability for loss or damage to the trailer, dock or ramp, which is the subject of this permit, while stored at the Borough Marina." The issuance of the permit shall constitute such a release by the owner to the Borough, its agent, servants and employees.
- C. The fee for a storage permit shall be established from time to time by resolution of the governing body of the Borough of Stone Harbor. Storage of a dock or ramp after April 15 of the current calendar year, and/or the storage of a boat trailer after November 15 of the current calendar year, are strictly prohibited, and any violator shall pay a weekly additional storage charge as established from time to time by resolution of the governing body of the Borough of Stone Harbor for any week beyond the storage deadline or any part thereof, which additional storage fee shall be in addition to any penalties prescribed below. No trailer, dock or ramp shall be removed from storage, except by the Borough, until the storage charges, if any, have been fully paid, except for a trailer, dock or ramp owned by the Borough of Stone Harbor.
[Amended 10-3-2006 by Ord. No. 1269; 9-4-2012 by Ord. No. 1409]
- D. Docks and ramps of a single owner may be stacked, if possible and desired, and storage shall be done in such a fashion as not to block access to other stored docks or ramps. The Borough reserves the right to relocate all boat trailers, docks or ramps at the storage site, and at the Borough's expense. Any relocation of docks or ramps after April 15, and any relocation of boat trailers after November 15, shall be done at the expense of the owner, who shall pay the reasonable expenses of such relocation.
[Amended 9-4-2012 by Ord. No. 1409]
- E. Storage permits shall be issued only for docks and ramps which, immediately prior thereto, have been used upon property located within the Borough limits of the Borough of Stone Harbor.
- F. Any one convicted of a violation of this § 170-11 shall, upon conviction thereof, be subject to the penalties set forth in Chapter 1, Article III, Penalty, of the Borough of Stone Harbor Code.
[Amended 3-7-2006 by Ord. No. 1251]

WHEREAS, the Borough Council of the Borough of Stone Harbor in the County of Cape May and the State of New Jersey has ordained that certain fees may be established from time-to-time by Resolution of the Borough Council; and

WHEREAS, the Administration and Finance Committee of Borough Council has recommended that certain fees be established by Resolution; and

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Stone Harbor, in the County of Cape May, duly assembled in public session this 17th day of January, 2017, that the following fees be set at the following levels for the year 2017:

Beach Fees	\$23.00 pre-season \$28.00 after May 31 \$12.00 weekly \$ 6.00 daily
- Newspaper Vending Permit	\$60.00
- Floating Dock Storage	\$150.00 per dock or ramp \$125.00 per dock and ramp/one owner
- Sailcraft Permit	\$250.00
- Municipal Boat Slip	\$1,700.00 slips 9-25 \$1,500.00 slips 26-79
- Boat Trailer Storage	\$125.00 per trailer
- Peddler	\$350.00
- Solicitor	\$350.00
- Vehicles on Beach	\$50.00
- Boat Ramp	\$8.00 daily/\$90.00 per season
- Business Registration	\$100.00
	• \$ 50.00 late fee after July 1
- Parking Permit	\$225.00
- Kayak Permit	no fee
- Taxi License	\$100.00
- Parking Meters	.25 for 15 minutes (with a 10 minute Grace Period)
	Kiosk parking lots located at the Beach and the Water Tower will remain \$.25 for 30 minutes (no Grace Period)
	Kiosk located at Beach will have hours limited to 10 am – 5 pm
	Kiosk located at Beach (Recreation Vehicle Spaces Only) will be .50 cents per 15 minutes 10am – 5 pm (no grace period)
	The 2 – meters next to Post Office 5 cents for 12 minutes (no Grace Period)
- Vendors	\$350.00
- Alcoholic Beverage License	\$2,500.00 \$188.00 Club
- Amusement License	\$300.00 annual (up to 3 machines) Each additional machine \$30.00
- Cat & Dog Licenses	Dogs \$4.20 neutered Dogs \$7.20 non-neutered
- Cats	Cats \$5.50 neutered Cats \$50.00 non-neutered

Suzanne Stanford

From: Jill Gougher
Sent: Friday, September 01, 2017 10:03 AM
To: Suzanne Stanford
Subject: RE: trailer storage

We can add it to the next work session

From: Suzanne Stanford
Sent: Friday, September 01, 2017 9:50 AM
To: Jill Gougher
Subject: trailer storage

Bob Geiseke was just in asking about the storage of trailers at the Marina. He said many of his customers have been asking him and if it is going to go forward, he would like to get his letters out. Can it be discussed at a Work Session?

Suzanne Stanford

From: Jill Gougher
Sent: Friday, September 08, 2017 10:14 AM
To: Karen Lane; Joan Kramar; Mantura Gallagher; Charles Krafczek
Cc: Judy Davies; Joselyn Rich; Raymond Parzych; Suzanne Stanford; Grant Russ
Subject: Flood Mitigation Planning

After a discussion in Natural Resource committee meeting there was a recommendation to form a Special ad hoc committee of Council, professionals and administration to deal with flood mitigation. Since there are so many important components to this issue it would be beneficial to have a Committee solely focused on this. This will come before Council for approval at our next council meeting. This will be similar to the committee you created for dredging.

The Mayor will mention this at the SHOPA meeting on Saturday so I wanted to give you the heads up first. Some of the things the committee would look at will be various options for drainage solutions, building regulations related to onsite stormwater management for all properties and bulkhead heights.

CREATING A SPECIAL AD HOC COMMITTEE TO REVIEW FLOOD MITIGATION

WHEREAS, under the authority of R.G.O. 10-19 the Borough Council of the Borough of Stone Harbor is empowered to form Special Committees for the handling of extraordinary matters outside of the general authority of the Standing Committees; and

WHEREAS, the Natural Resources Committee has expressed its desire that a Special Committee to review Flood Mitigation be formed.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor, duly assembled this 19th day of September, 2017 that a Special Committee be and hereby is created under the authority of R.G.O. 10-19, subject to the following:

1. The Committee shall be known as the Flood Mitigation Committee;
2. The Committee shall consist of the following members, however, only members of Council shall be entitled to vote on committee action, all other persons shall serve in an advisory capacity only:
3. The committee shall provide reports to Council at the work session meetings of Council.