

# Borough of Stone Harbor



2014 Municipal Budget Presentation  
April 1, 2014



# Borough Leadership

- Mayor Suzanne M. Walters
- Council Members:
  - Barry D. Mastrangelo, Council President
  - Judith M. Davies-Dunhour
  - Joan T. Kramar
  - Albert J. Carusi
  - Karen M. Lane
  - Joselyn O. Rich
- Jill Gougher, Borough Administrator
- Suzanne Stanford, Borough Clerk
- James Nicola, Chief Financial Officer

# Municipal Tax Levy and Assessed Values

## Local Tax Levy and Assessed Values

	2014	2013	Change	%
Local Purpose Tax Levy	10,240,650.00	9,882,620.00	358,030.00	3.62%
Local Tax Rate	0.232	0.224	0.008	3.57%
Assessed Valuation	4,418,733,625	4,423,378,939	(4,645,314)	-011%

# STATUS OF SPENDING “CAPS”

	CAP @ .5%	CAP COLA
CAP Base from Prior Year	9,796,801.00	9,796,801.00
Rate Applied	0.50%	2.50%
Allowable CAP	9,845,785.01	10,139,689.04
Additions:	730,419.88	730,419.88
Total CAP Allowable	10,576,204.89	10,870,108.92
Budget Expenditures	9,767,644.00	9,767,644.00
Remaining or (excess)	808,560.89	1,102,464.92

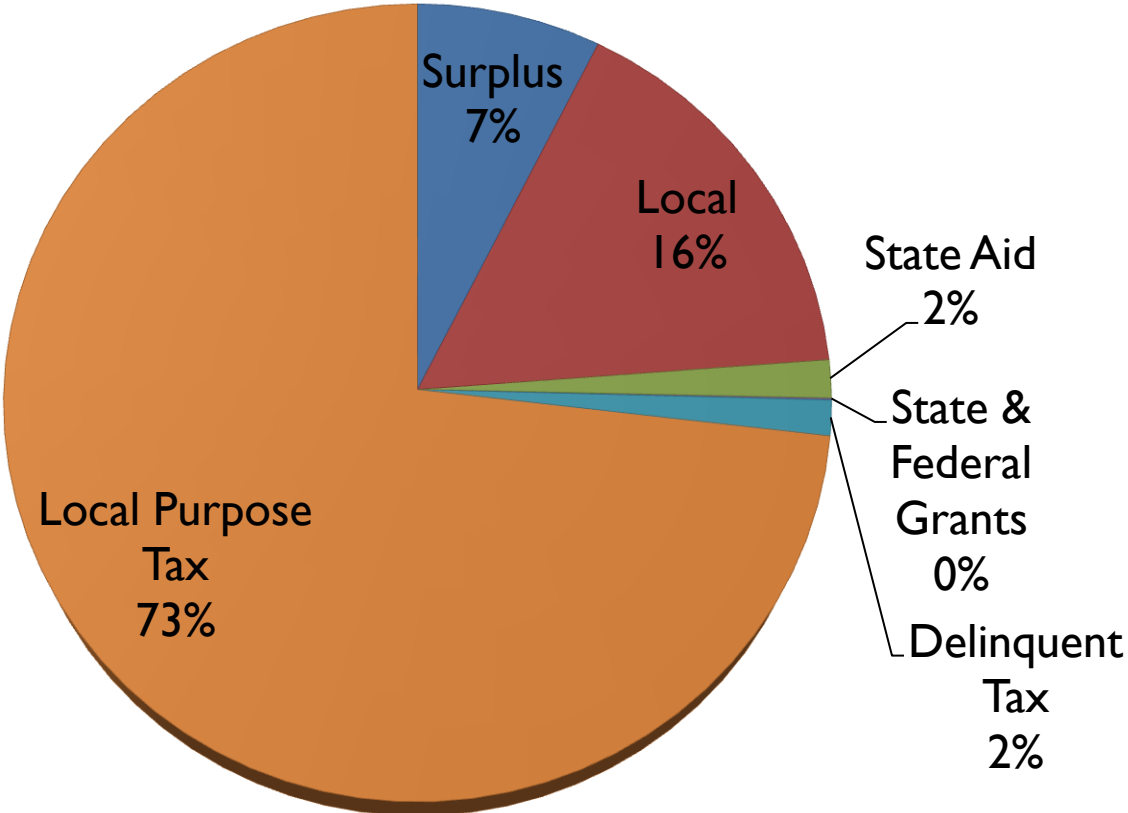
# CONDITION OF SURPLUS

	<b>BUDGET YEAR</b>	<b>PRIORYEAR</b>	<b>CHANGE</b>
Available	2,312,030.06	2,083,330.34	228,699.72
Used to Fund Budget	1,040,000.00	1,000,000.00	40,000.00
Remaining Balance	1,272,030.06	1,083,330.34	188,699.72

# PERCENTAGE OF TAX COLLECTION

	CURRENT	PRIOR
Actual percentage of collection	98.34%	98.35%
Used for Reserve for Taxes	98.04%	98.05%
Remaining	0.30%	0.30%

# 2014 REVENUES



# COMPARISON OF REVENUES & APPROPRIATIONS

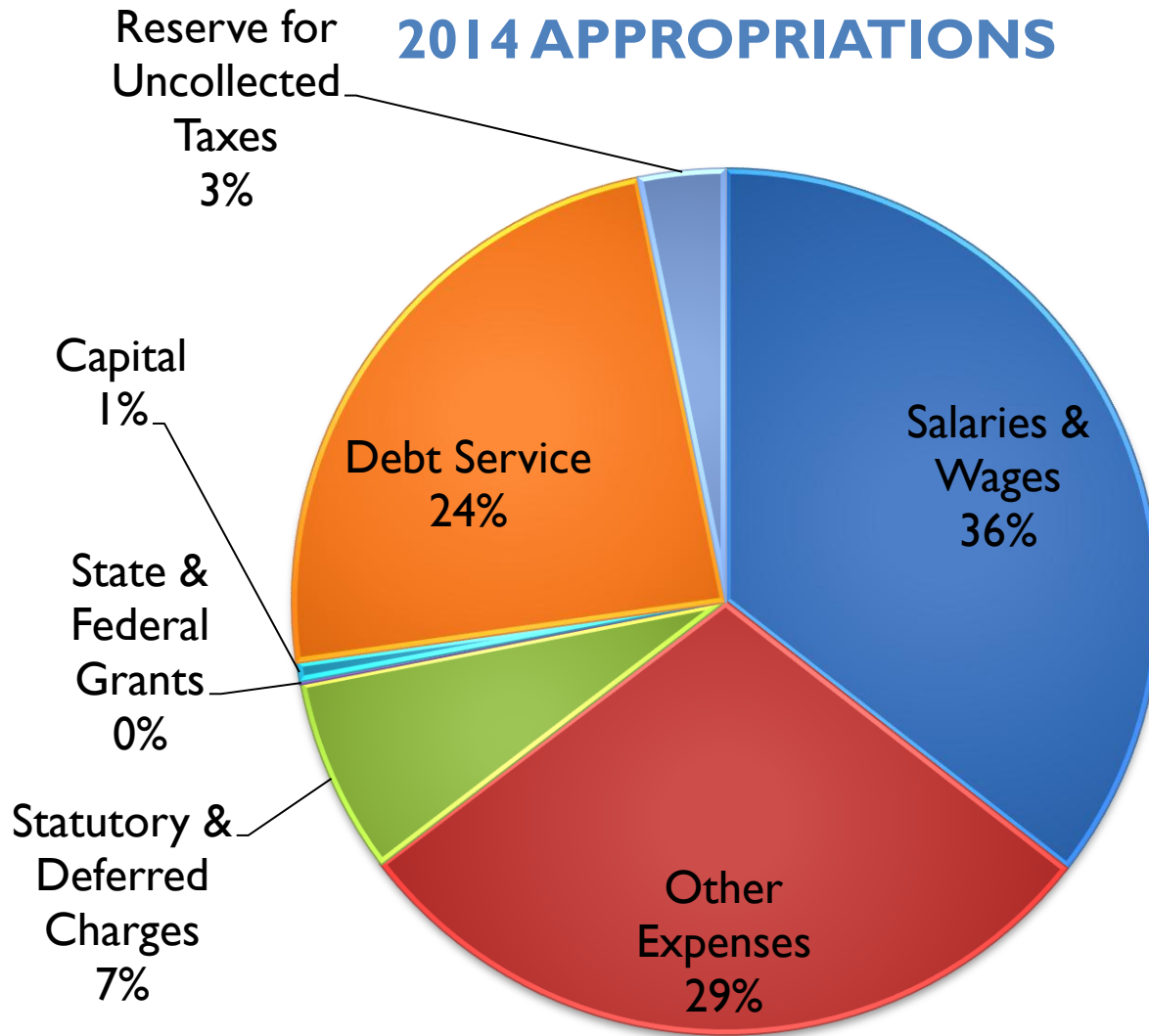
REVENUES	BUDGET YEAR	PRIOR YEAR	CHANGE	%
SURPLUS	1,040,000.00	1,000,000.00	40,000.00	4.00
LOCAL	2,293,242.00	2,270,877.00	22,365.00	0.98
STATE AID	214,317.00	214,317.00	0.00	0.00
STATE & FEDERAL GRANTS	12,247.30	26,545.99	-14,298.69	-53.86
DELINQUENT TAX	200,000.00	250,000.00	-50,000.00	-20.00
LOCAL PURPOSE TAX	10,240,650.00	9,882,620.00	358,030.00	3.62
<b>TOTAL REVENUE</b>	<b>14,000,456.30</b>	<b>13,644,359.99</b>	<b>356,096.31</b>	<b>2.61</b>



# COMPARISON OF REVENUES & APPROPRIATIONS

APPROPRIATIONS	BUDGET YEAR	PRIOR YEAR	CHANGE	%
SALARIES & WAGES	4,979,861.00	5,172,976.00	-193,115.00	-3.73
OTHER EXPENSES	4,071,103.00	3,636,949.00	434,154.00	11.94
STATUTORY & DEFERRED	1,024,007.00	996,876.00	27,131.00	2.72
STATE & FEDERAL GRANTS	12,247.30	26,545.99	-14,298.69	-53.86
CAPITAL	100,000.00	30,000.00	70,000.00	233.33
DEBT SERVICE	3,360,238.00	3,351,013.00	9,225.00	.028
RESERVE FOR UNCOLLECTED TAXES	453,000.00	430,000.00	23,000.00	5.35
<b>TOTAL APPROPRIATIONS</b>	<b>14,000,456.30</b>	<b>13,644,359.99</b>	<b>356,096.31</b>	<b>2.61</b>

# 2014 APPROPRIATIONS



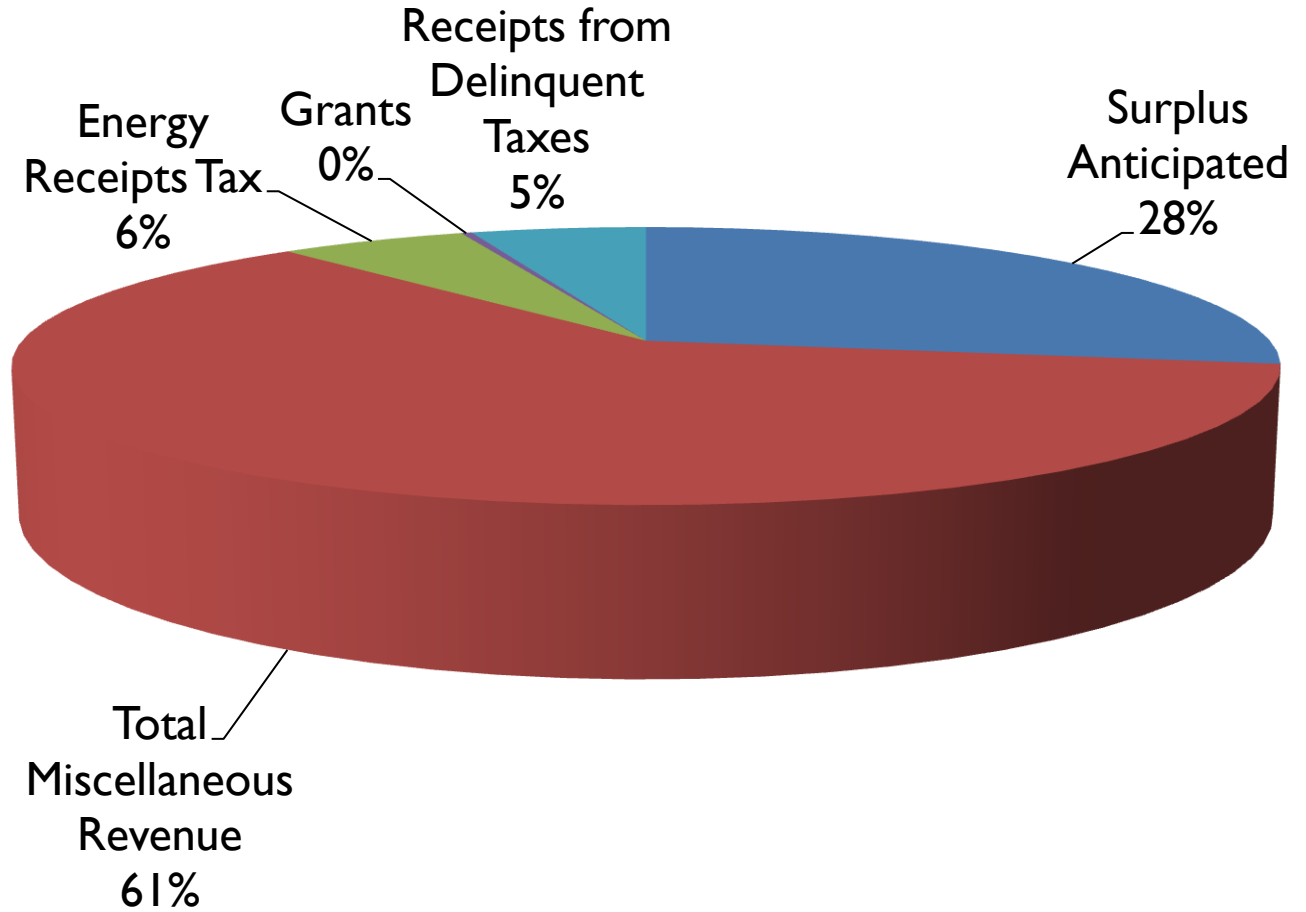
# 2014 Revenue Plan

Description	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff	% Diff
<b>Surplus Anticipated</b>	\$1,000,000	\$1,000,000	\$1,040,000	\$40,000	4.00%
<b>Misc. Revenues:</b>					
ABC Licenses	\$10,000	\$10,688	\$10,000	\$0	0.00%
Fees & Permits	\$244,000	\$339,092	\$275,000	\$31,000	12.70%
Court-Fines & Costs	\$82,000	\$72,329	\$70,000	-\$12,000	-14.63%
Int. & Costs on Taxes	\$70,000	\$66,971	\$65,000	-\$5,000	-7.14%
Parking Meters	\$350,000	\$369,824	\$350,000	\$0	0.00%
Interest on Investments	\$7,000	\$3,600	\$3,000	-\$4,000	-57.14%
Beach Tags	\$700,000	\$680,737	\$680,000	-\$20,000	-2.86%
Tennis Courts	\$19,000	\$19,586	\$19,000	\$0	0.00%
UFC Official	\$154,000	\$147,739	\$147,000	-\$7,000	-4.55%
Arts & Crafts Show	\$79,000	\$76,850	\$76,000	-\$3,000	-3.80%
Marina	\$4,500	\$5,135	\$5,000	\$500	11.11%
Cable TV Franchise	\$26,000	\$27,852	\$27,000	\$1,000	3.85%
Beach Concession	\$35,000	\$30,000	\$30,000	-\$5,000	-14.29%
Rent	\$100,000	\$73,962	\$41,400	-\$58,600	-58.60%
Special Events	\$20,000	\$41,167	\$20,000	\$0	0.00%
<b>Total Misc. Revenues</b>	\$1,900,500	\$1,965,532	\$1,818,400	-\$82,100	-4.32%

# 2014 Revenue Plan continued

Description	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff	% Diff
<b>State Aid</b>					
Energy Receipts Tax	\$214,317	\$214,317	\$214,317	\$0	0.00%
<b>Total State Aid</b>	\$214,317	\$214,317	\$214,317	\$0	0.00%
<b>Uniform Construction Code</b>	\$300,000	\$510,139	\$350,000	\$50,000	16.67%
<b>Special Items of Revenue</b>					
Grants	\$26,546	\$26,546	\$12,247	-\$14,299	-53.86%
Uniform Fire Safety Act	\$7,000	\$7,286	\$7,000	\$0	0.00%
Reserve to Pay Bonds	\$63,377	\$63,377	\$65,842	\$2,465	3.89%
Interlocal - Court	\$0.00	\$0.00	\$52,000	\$52,000	100.00%
<b>Total Special Items</b>	\$96,923	\$97,209	\$137,089	\$40,166	-.0514%
<b>Receipts from Delinquent Taxes</b>	\$250,000	\$262,967	\$200,000	-\$50,000	-20.00%
<b>Sub-Total Revenues</b>	\$3,761,740	\$4,050,164	\$3,759,806	-\$1,934	-6.45%
<b>Amount To Be Raised By Taxes</b>	\$9,882,620	\$10,131,922	\$10,240,650	\$358,030	3.62%
<b>Total Revenues</b>	\$13,644,360	\$14,182,086	\$14,000,456	\$356,096	2.61%

# 2014 General Revenues





# Functional Areas

- Administration & Finance
- Public Safety
- Public Works
- Natural Resources
- Beach, Recreation & Tourism
- Debt Service
- Utilities – Water & Sewer



# 2014 Administration & Finance Committee

- **Barry D. Mastrangelo, Chair**
  - **Joan T. Kramar**
  - **Albert Carusi**

## 2014 Administration & Finance Functional Areas

- Administration which includes Council, Administrator, Municipal Clerks Office, Engineering and Finance
- Tax Administration which includes Tax Collection and Tax Assessment
- Planning and Zoning Boards
- Legal
- Construction Office
- Insurance – Medical, General Liability, Workers Compensation, Property and Vehicle





# 2014 Administration & Finance Summary

The total for Administration and Finance is up \$213,125 or 7.49%. The most significant increase is in Group Medical Insurance which saw an increase of \$101,663.00. This is due to the increase in the State Health Benefits Program.

The second greatest increase is \$51,672.00 which is in General Administration Salaries and Wages due to the reclassification of Tourism Director to Administrative Assistant. There is an offsetting decrease in Beach Recreation and Tourism budget.

Most Other Expense budgets remained the same or decreased with the exception of Planning and Zoning Board Professional which increased slightly over \$11,000 each due to the need to review various zoning ordinances as well as Zoning Board appeals.

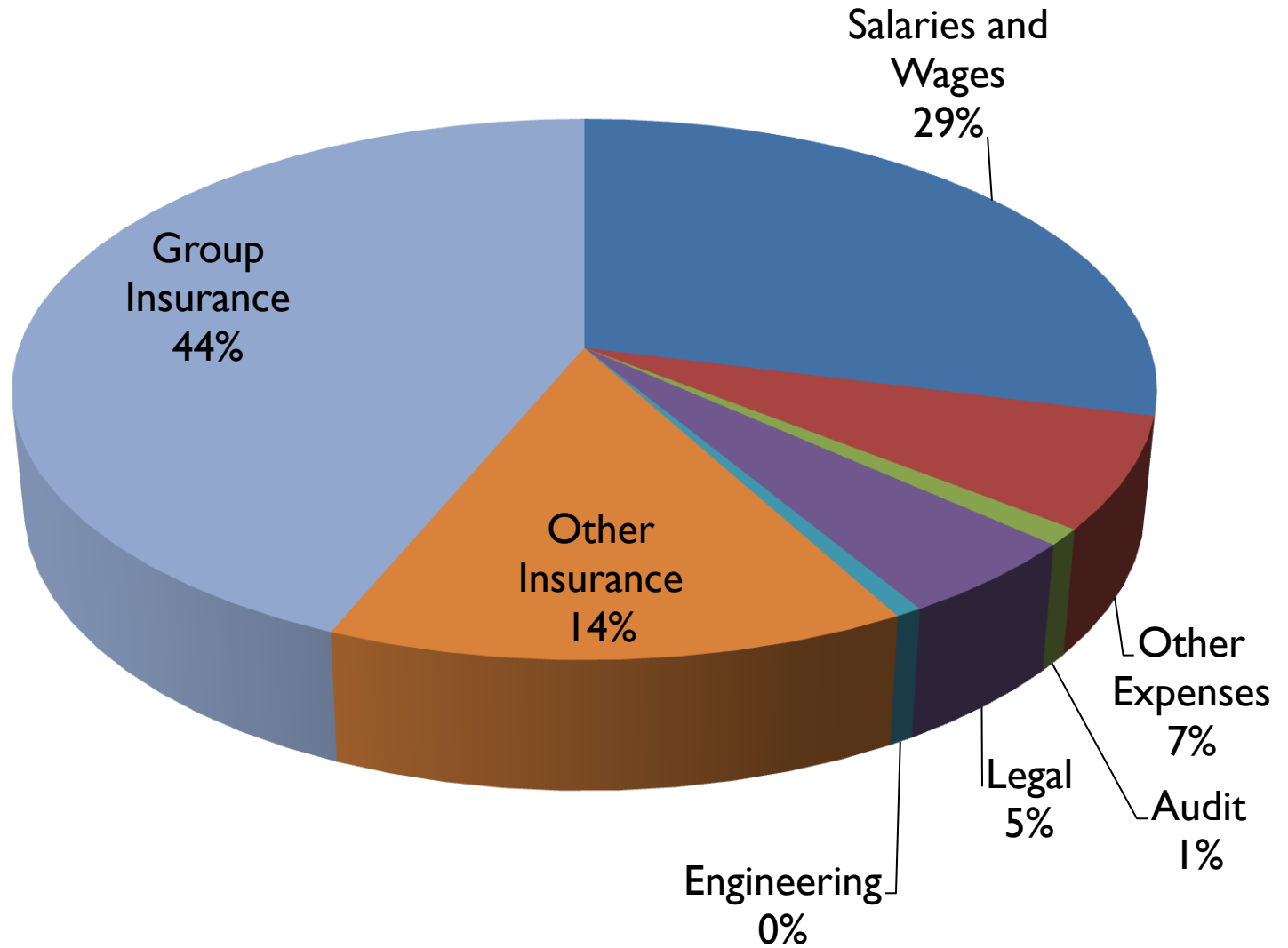
## Administration & Finance Expenditure Comparison 2013 vs. 2014

	2013	YTD	2014	\$	%
	Budget	12/31/2013	Budget	Diff	Diff
Gen. Admin.-S&W	\$91,800	\$91,800	\$143,472	\$51,672	56.29%
Gen. Admin.-OE	\$28,000	\$20,906	\$28,000	\$0	0.00%
Mayor/Council-S&W	\$66,250	\$64,400	\$67,475	\$1,225	1.85%
Mayor/Council-OE	\$10,545	\$8,552	\$9,300	-\$1,245	-11.81%
Mun. Clerk-S&W	\$190,299	\$176,628	\$190,299	\$0	0.00%
Mun. Clerk-OE	\$17,200	\$15,942	\$22,800	\$5,600	32.56%
Finance-S&W	\$142,156	\$142,156	\$145,000	\$2,844	2.00%
Finance-OE	\$49,830	\$45,448	\$55,355	\$5,525	11.09%
Audit	\$29,000	\$19,000	\$30,000	\$1,000	3.45%
Tax Collector-S&W	\$58,262	\$58,262	\$59,427	\$1,165	2.00%
Tax Collector-OE	\$11,500	\$8,710	\$11,560	\$60	0.52%
Tax Assessor-S&W	\$51,324	\$51,324	\$52,451	\$1,127	2.20%
Tax Assessor-OE	\$16,000	\$3,578	\$16,100	\$100	0.63%

## Administration & Finance Expenditure Comparison 2013 vs. 2014 continued

	2013	YTD	2014	\$	%
	Budget	12/31/2013	Budget	Diff	Diff
Legal-OE	\$145,000	\$97,355	\$145,000	\$0	0.00%
Engineer-OE	\$20,000	\$20,764	\$20,000	\$0	0.00%
Planning Bd.-S&W	\$8,000	\$6,900	\$8,240	\$240	3.00%
Planning Bd.-OE	\$19,324	\$16,811	\$31,124	\$11,800	61.06%
Zoning Bd-S&W	\$35,400	\$35,000	\$36,060	\$660	1.86%
Zoning Bd-OE	\$8,700	\$5,655	\$20,100	\$11,400	131.03%
Building Insp.-S&W	\$181,903	\$180,917	\$184,950	\$3,047	1.68%
Building Insp.-OE	\$9,450	\$7,116	\$9,850	\$400	4.23%
Other Insurance	\$422,923	\$422,923	\$435,265	\$12,342	2.92%
Group Insurance	\$1,228,337	\$1,213,246	\$1,330,000	\$101,663	8.28%
Group Insurance Waivers	\$5,000	\$5,000	\$7,500	\$2,500	50.00%
<b>TOTAL ADMIN. &amp; FINANCE</b>	<b>\$2,846,203</b>	<b>\$2,718,393</b>	<b>\$3,059,328</b>	<b>\$213,125</b>	<b>7.49%</b>

## 2014 Administration and Finance Budget



# 2014 Administration & Finance Capital Plan

Funded in Prior Year Capital Budgets:

- Computer and Software Upgrades \$80,000.00

# 2014 Public Safety Committee

- Albert Carusi, Chair
- Barry D. Mastrangelo
- Judith M. Davies-Dunhour

# Public Safety Functional Areas

- Police
- Fire Department
- Municipal Court including Public Defender and Prosecutor
- Uniform Fire Code
- Office of Emergency Management
- Fire Hydrant Service.

## 2014 Public Safety Summary

The overall Public Safety Budget is up \$67,013 or 2.79%.

- There is a reduction of \$212,069 in Police Salaries and Wages and \$5,000 in Operating Expenses due to the Interlocal agreement with Avalon for dispatching services.
- Overall Salary increase for Non union employees is \$6,779.00
- Overall Operating Expenses remain flat.



# Annual Savings of Dispatch Consolidation

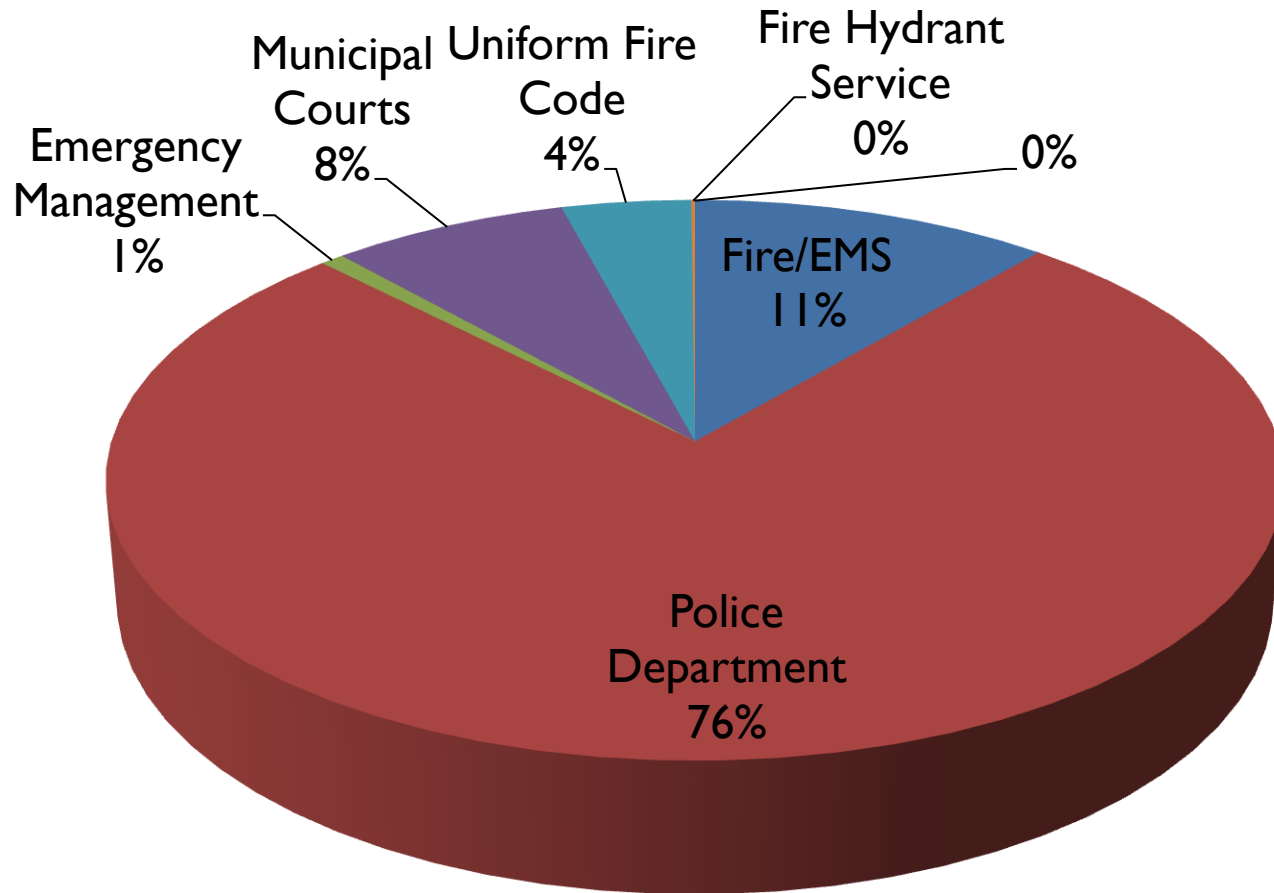
Reductions in 2014 Budget	
Salaries and Wages	\$212,069
Operating Costs	\$,5000
Fringe Benefits	\$101,000
Total Annual Savings*	\$318,069
Increase in 2014 Budget	
Appropriation for Avalon Shared Service	\$275,000
Projected 2014 Savings	\$43,069

\* Savings is in addition to \$200,000 savings for Capital Equipment

## 2014 Public Safety Expenditure Comparison 2013 vs. 2014

	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff.	% Diff
<b>Public Safety</b>					
Fire Department O/E	\$204,300	\$188,671	\$208,300	\$4,000	1.96%
Police Department S&W	\$1,742,562	\$1,650,294	\$1,530,493	-\$212,069	-12.17%
Police Department O/E	\$82,900	\$65,006	\$77,900	-\$5,000	-6.03%
Interlocal-Dispatch	0	0	\$275,000	\$275,000	
Office of Emergency Mgt. S&W	\$12,400	\$12,400	\$12,400	\$0	0.00%
Office of Emergency Mgt.O/E	\$6,400	2,727	\$6,400	\$0	0.00%
Aid to Vol. Rescue Squad	\$70,000	\$70,000	\$70,000	\$0	0.00%
Municipal Courts S&W	\$141,652	\$128,291	\$143,622	\$1,970	1.39%
Municipal Courts O/E	\$15,100	\$9,951	\$16,000	\$900	5.96%
Public Defender	\$3,500	1,750	\$3,500	\$0	0.00%
Municipal Prosecutor S&W	\$20,000	\$19,721	\$20,400	\$400	2.00%
Uniform Fire Code Off. S&W	\$90,627	\$90,627	\$92,439	\$1,812	2.00%
Uniform Fire Code Off. O/E	\$8,000	4,797	\$8,000	\$0	0.00%
Fire Hydrant Service O/E	\$2,800	\$2,800	\$2,800	\$0	0.00%
<b>Total Public Safety</b>	<b>\$2,400,241</b>	<b>\$2,246,985</b>	<b>\$2,467,254</b>	<b>\$67,013</b>	<b>2.79%</b>

# 2014 Public Safety Appropriations



# 2014 Public Safety Capital Plan

<b>Funded in Prior Year Capital:</b>	
Police Computer Equipment	\$6,500.00
Police Firearms	\$6,000.00
Police Equipment	\$32,000.00
Police Building Improvements	\$500,000.00
Court Computers and Equipment	\$5,200.00
<b>Funded in 2014 Capital:</b>	
Fire – Pumper Truck	\$525,000.00
Fire – Generator Recreation Buildings	\$20,000.00
Police – 4 Wheel Drive Vehicle	\$100,000.00
<b>Total 2014 Public Safety Capital:</b>	<b>\$1,194,700.00</b>



# 2014 Public Works Committee

- Joan T. Kramar, Chair
- Barry D. Mastrangelo
  - Karen Lane

# Public Works Functional Areas

- DPW Labor Pool
- Solid Waste
- Buildings & Grounds
- Special Events
- Safety Compliance

# 2014 Public Works Summary

The Public Works budget has a decrease of \$3,842 or -0.19%.

The biggest reduction is in Solid Waste Salaries and Wages. Overall Labor cost were down due to transfers, retirements and hiring replacements at entry level pay scale. Salaries are down \$14,891.00.

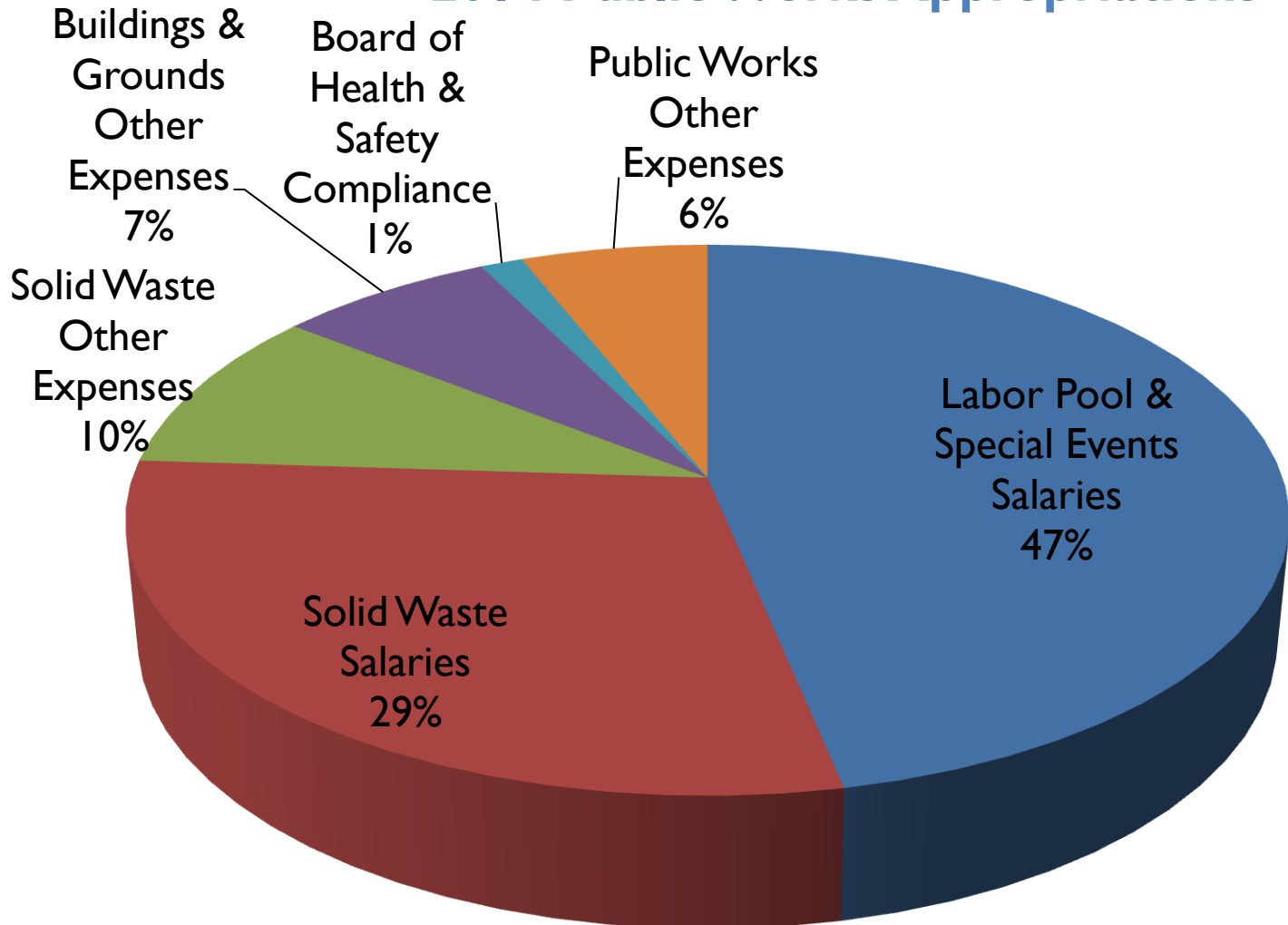
Other Expenses were up \$11,049.00. Fees payable to the Cape May County Municipal Utility Authority increased by \$5,474.00 and Buildings and Grounds increased by \$2,750 due to increased in maintenance contracts.

## 2014 Public Works Expenditure Comparison 2013 vs. 2014

Description	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff.	% Diff
<b>Public Works</b>					
Labor Pool S&W	\$884,536	\$766,150	\$909,789	\$25,253	2.85%
Special Events S&W	\$40,000	\$46,348	\$45,000	\$5,000	12.50%
Public Works O/E	\$120,700	\$118,346	\$123,100	\$2,400	1.99%
Solid Waste S&W	\$642,323	\$577,618	\$597,179	-\$45,144	-7.03%
Solid Waste O/E	\$189,450	\$181,035	\$194,924	\$5,474	2.89%
Buildings & Grounds O/E	\$140,850	\$139,465	\$143,600	\$2,750	1.95%
Board of Health S&W	\$445	\$178	\$445	\$0	0.00%
Board of Health O/E	\$2,000	\$1,410	\$2,025	\$25	1.25%
Safety Compliance O/E	\$25,000	\$17,085	\$25,400	\$400	1.60%
<b>Total Public Works</b>	<b>\$2,045,304</b>	<b>\$1,847,635</b>	<b>\$2,041,462</b>	<b>-\$3,842</b>	<b>-0.19%</b>



## 2014 Public Works Appropriations



# 2014 Public Works Capital Plan

Funded in Prior Year Capital	
Improvements to Buildings	\$64,000
Trash/Recycle Containers	\$20,000
Fencing/Security Improvements	\$10,000
Radios	\$2,000
Parking Meters/Kiosk	\$38,000
Street Signs	\$8,000
Landscaping Improvements	\$10,000
Trash Truck Floors	\$10,000
Storm Drain Repairs	\$2,000
Grounds Equipment	\$15,000
HVAC Units	\$10,000
Curbs and Sidewalks	\$10,000
Various Streets and Lots	\$1,600,000
Beach/Bayfront Improvements	\$40,000

# 2014 Public Works Capital Plan continued

Funded in 2014 Capital	
Recycling Trash Picker	\$250,000
Street Sweeper	\$190,000
Pick Up Truck	\$35,000
Trailer	\$8,000
ADA Improvements to Buildings	\$200,000
Genie Scissor Lift	\$48,000
<b>Total 2014 Public Works Capital</b>	<b>\$2,570,000</b>



# 2014 Natural Resources Committee

- Joselyn Rich, Chair
  - Albert Carusi
  - Karen Lane

# Natural Resources Functional Areas

- Animal Control
- Natural Resources – Beach, Bay, Bird Sanctuary

# 2014 Natural Resources Summary

The Total Budget for Natural Resources for 2014 is \$56,500. There is a overall reduction of \$9,075 due to completing all necessary site monitoring and progress reporting to the State on the Sanctuary and seeking quotes for Animal Control Services.

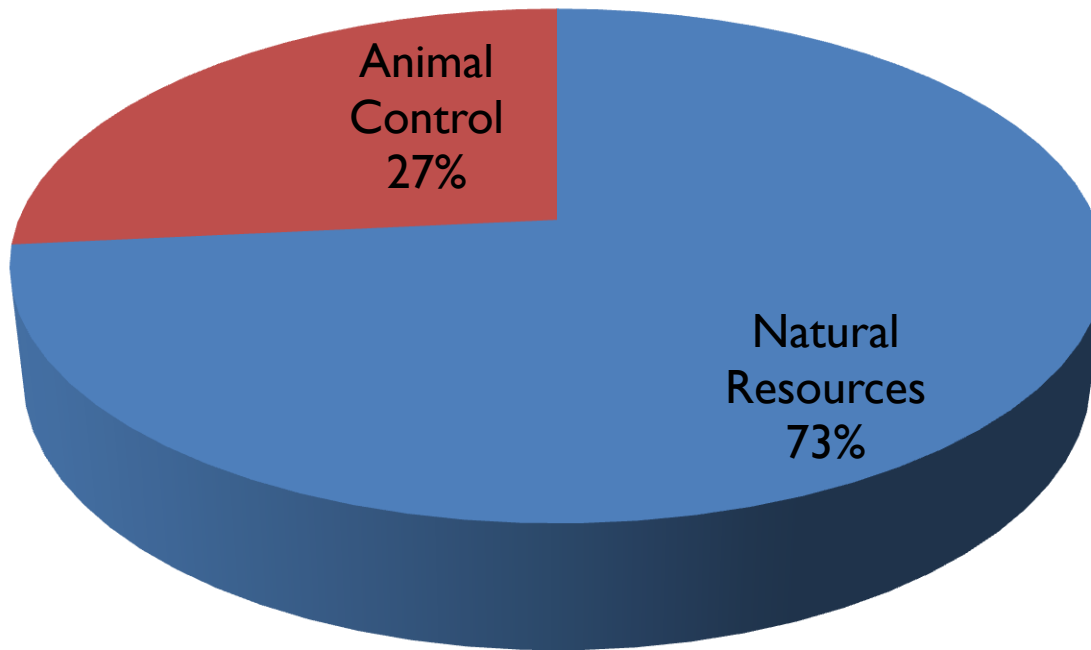
- Bird Sanctuary maintenance \$2,500 for tree removal and weed control
- Shade Tree Committee expenses - \$3,000
- Miscellaneous expenses - \$6,000
- Professional Fees \$30,000 includes site monitoring and preparation of annual progress report required to be submitted to State.

Animal Control appropriation is down \$5,000 due to the contract with new vendor.

## 2014 Natural Resources Expenditure Comparison 2013 vs. 2014

	<b>2013</b>	<b>YTD</b>	<b>2014</b>	<b>\$</b>	<b>%</b>
<b>Description</b>	<b>Budget</b>	<b>Thru 12/31</b>	<b>Plan</b>	<b>Diff.</b>	<b>Diff</b>
Natural Resources	\$45,575	\$21,422	\$41,500	-\$4,075	-8.94%
Animal Control	\$20,000	\$13,258	\$15,000	-\$5,000	-25.00%
<b>Total Natural Resources</b>	<b>\$65,575</b>	<b>\$34,680</b>	<b>\$56,500</b>	<b>-\$9,075</b>	<b>-13.84%</b>

## 2014 Natural Resources Appropriations





# 2014 Natural Resources Capital Plan

<b>Funded in 2014 Capital</b>	
Site 103 Purchase/Spoils Removal	\$2,500,000
<b>Total 2014 Natural Resources Capital</b>	<b>\$2,500,000</b>

## 2014 Beach, Recreation & Tourism Committee

- Judith Davies-Dunhour, Chair
  - Joan Kramar
  - Joselyn Rich



# Beach, Recreation & Tourism Functional Areas

- Beach
- Recreation
- Tourism
- Marina

## 2014 Beach, Recreation and Tourism Summary

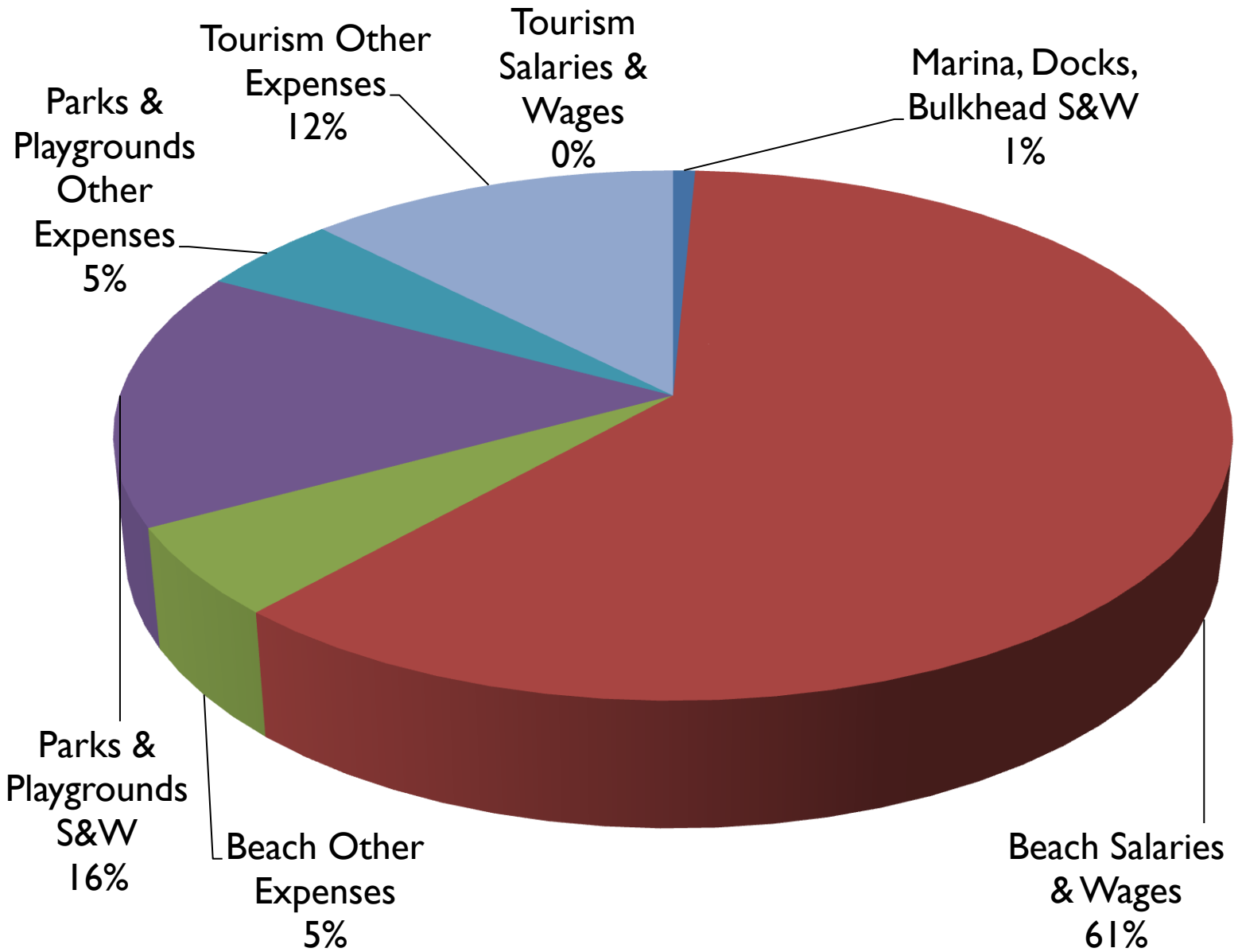
The overall BRT budget is down \$26,065 due to the reclassification of Tourism Director position and the change from part-time to full time for the Recreation Director position.

- Marina salaries increased slightly by \$1,000
- Beach Salaries remained flat at \$580,000. Other Expenses increased slightly by \$1,000.00.
- Parks & Playground Salaries increased by \$22,620 while Other Expenses remained flat at \$45,300.
- Tourism salaries were eliminated in the amount of \$50,420 and Tourism Other Expenses were reduced by \$265.00

## 2014 Beach, Recreation and Tourism Expenditure Comparison 2013 vs. 2014

Description	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff.	% Diff
<b>Beach &amp; Recreation</b>					
Marina, Docks, Bulkheads S&W	\$6,000	\$6,000	\$7,000	\$1,000	16.67%
Beach S&W	\$580,000	\$539,686	\$580,000	\$0	0.00%
Beach O/E	\$51,000	\$50,355	\$52,000	\$1,000	1.96%
Parks/Playgrounds S&W	\$127,000	\$125,611	\$149,620	\$22,620	17.81%
Parks/Playgrounds O/E	\$45,300	\$36,969	\$45,300	\$0	0.00%
Tourism S&W	\$50,420	\$42,496	0.00	-\$50,420	-100.00%
Tourism OE	\$118,265	\$109,266	\$118,000	-\$265	-0.22%
<b>Total Beach &amp; Recreation</b>	<b>\$977,985</b>	<b>\$910,383</b>	<b>\$951,920</b>	<b>-\$26,065</b>	<b>-2.67%</b>

# 2014 Beach, Recreation and Tourism Appropriations



# 2014 Beach, Recreation and Tourism Capital Plan

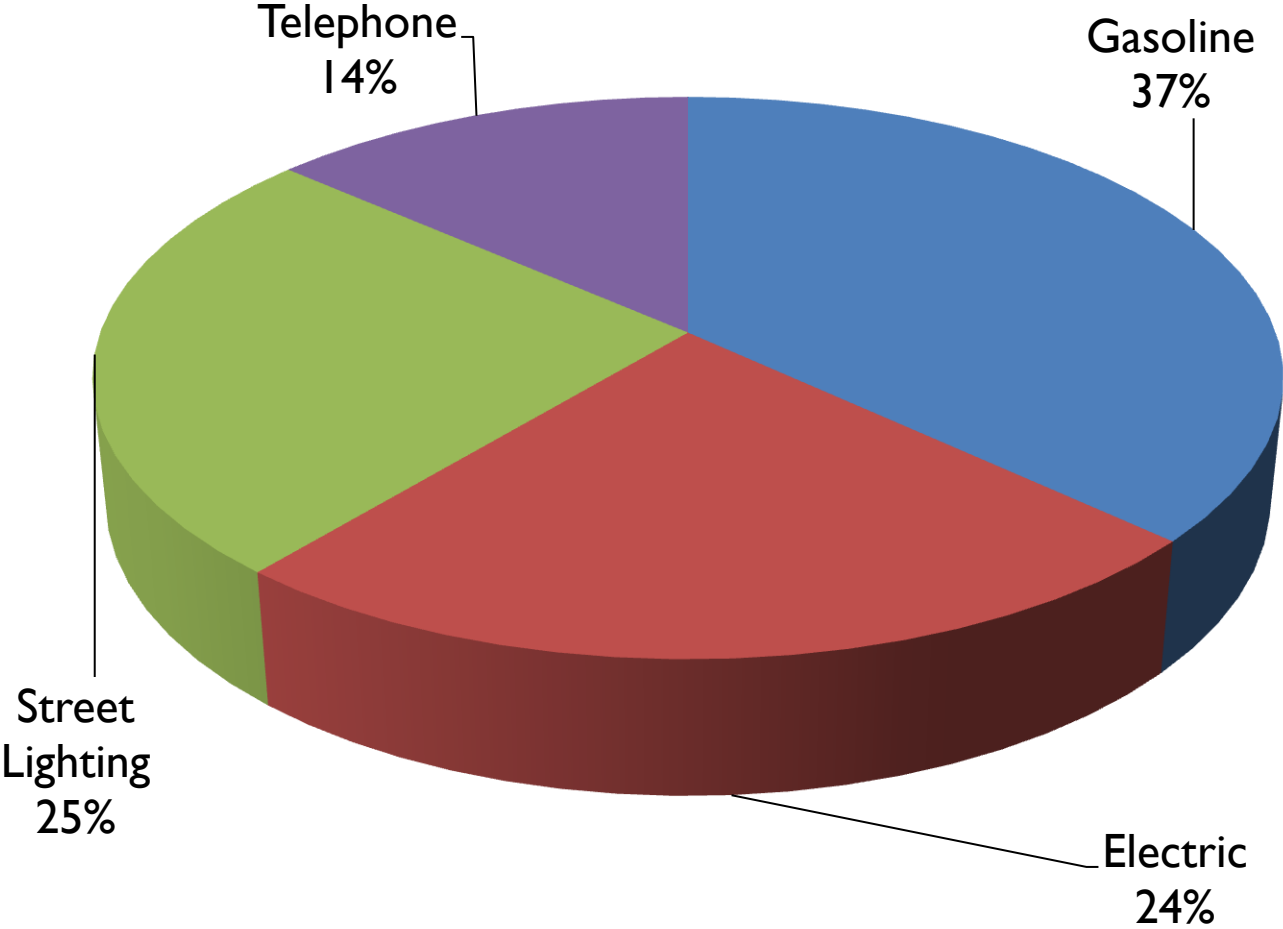
<b>Funded in Prior Year Capital</b>	
New Lifeguard Stands	\$15,000
New Lifeboat Equipment	\$7,000
Replace Tennis Courts	\$130,000
Electric Golf Court	\$11,000
Playground Improvements	\$100,704
Equipment	\$29,988
<b>Funded in 2014 Capital</b>	
Court Repairs	\$6,000
Playground Improvements	\$39,296
Equipment	\$7,712
<b>Total 2014 Beach, Recreation Capital</b>	<b>\$346,700</b>

# 2014 General Utility Expenses

	<b>2013</b>	<b>YTD</b>	<b>2014</b>	<b>\$</b>	<b>%</b>
	<b>Budget</b>	<b>Thru</b>	<b>Plan</b>	<b>Diff.</b>	<b>Diff</b>
		<b>12/31</b>			
<b>Utility Expenses</b>					
Gasoline	\$160,000	\$134,614	\$163,200	\$3,200	2.00%
Electric	\$105,000	\$92,260	\$107,100	\$2,100	2.00%
Street Lighting	\$110,000	\$88,430	\$112,200	\$2,200	2.00%
Telephone	\$60,000	\$56,400	\$60,000	\$0	0.00%
<b>Total Utility</b>	<b>\$435,000</b>	<b>\$371,704</b>	<b>\$442,500</b>	<b>\$7,500</b>	<b>1.72%</b>



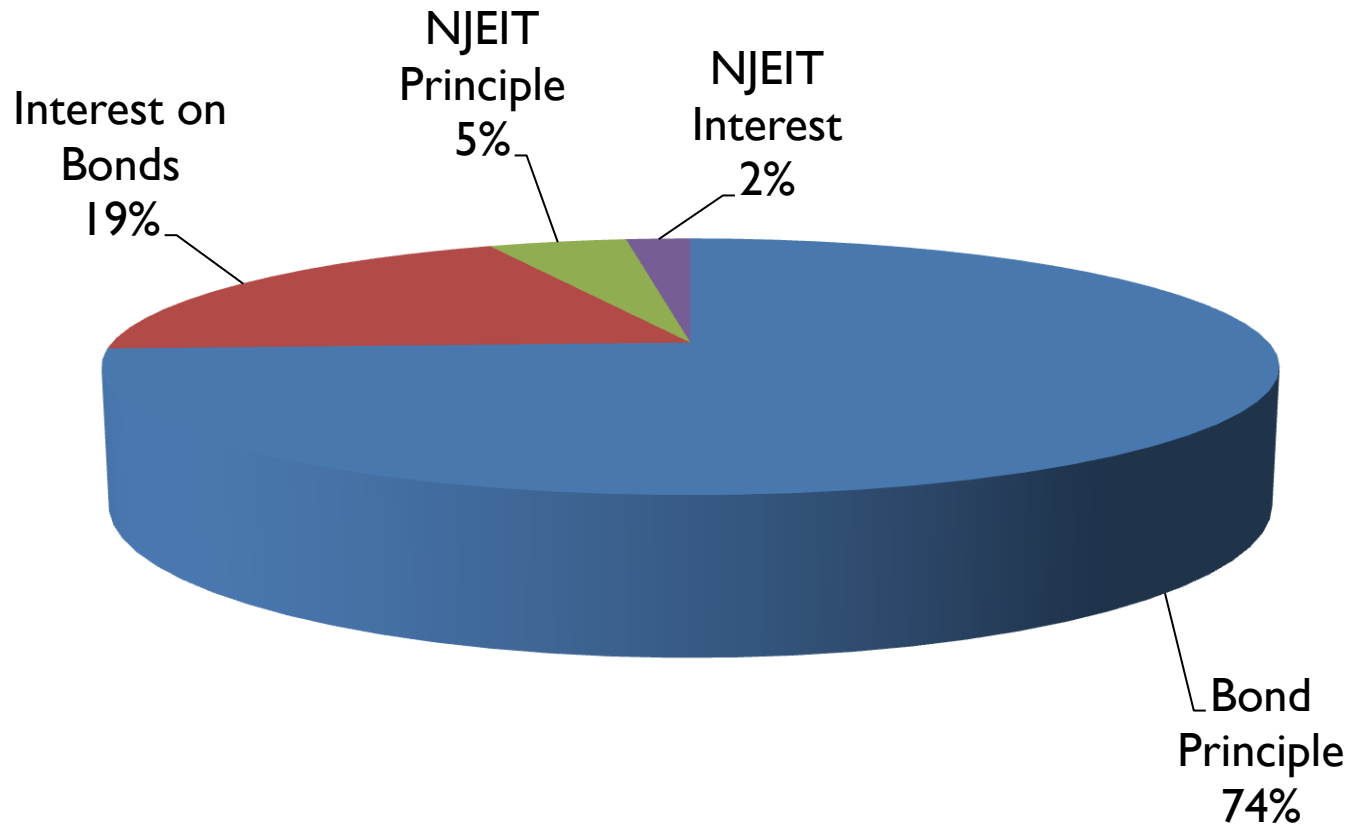
# 2014 Utility Expenses



# 2014 Debt Service

Debt Service	2013	YTD	2014	\$	%
	Budget	Thru 12/31	Plan	Diff.	Diff
Bond Principal	\$2,405,000	\$2,405,000	\$2,495,000	\$90,000	3.74%
Bond Interest	\$720,017	\$720,017	\$641,120	-\$78,897	-10.96%
NJEIT Principal	\$153,118	153,118	\$153,118	\$0	0.00%
NJEIT Interest	\$72,878	\$72,878	71,000	-\$1,878	-2.58%
<b>Total Debt Service</b>	<b>\$3,351,013</b>	<b>\$3,351,013</b>	<b>\$3,360,238</b>	<b>\$9,225</b>	<b>.28%</b>

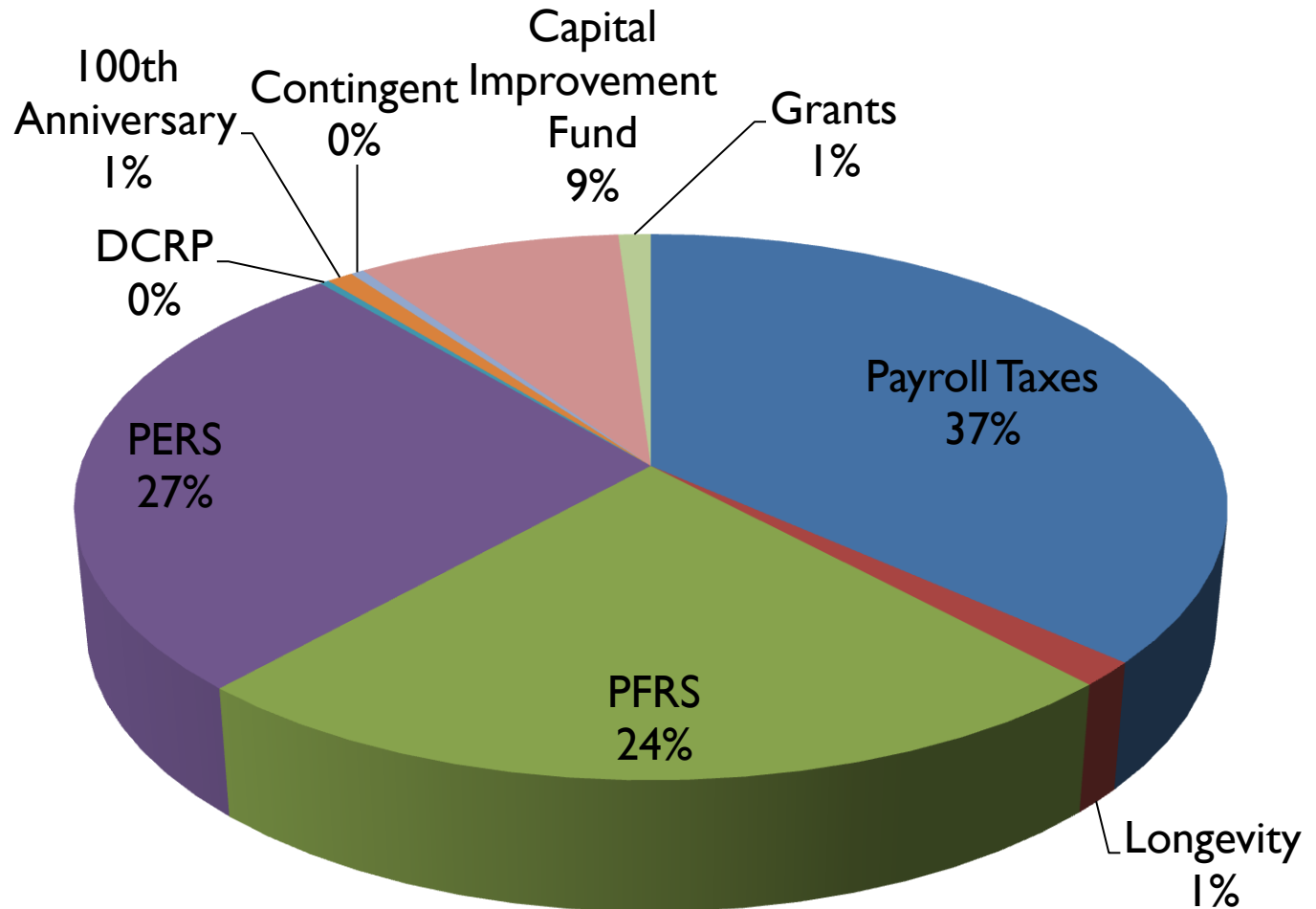
## 2014 Debt Service



# 2014 Unclassified Expenditures

Description	2013 Budget	YTD Thru 12/31	2014 Plan	\$ Diff.	% Diff
<b>Unclassified</b>					
Grants	\$26,546	\$26,546	\$12,247	-\$14,299	-53.86%
F.I.C.A.	\$400,000	\$364,077	\$400,000	\$0	0.00%
Unemployment Ins.	\$27,000	\$22,454	\$27,000	\$0	8.00%
Longevity	\$24,617	\$22,501	\$17,000	-\$7,617	-30.94%
P.F.R.S.	\$261,594	\$261,594	\$277,057	\$15,463	5.91%
P.E.R.S.	\$294,782	\$294,782	\$316,450	\$21,668	7.35%
DCRP	\$3,500	\$3,083	\$3,500	\$0	0.00%
100th Anniversary	\$10,000	\$10,000	\$10,000	\$0	0.00%
Contingent	\$5,000	\$5,000	\$5,000	\$0	0.00%
Capital Improvement Fund	\$30,000	\$30,000	\$100,000	\$70,000	233.33%
Special Emergency	\$10,000	\$10,000	\$0	-\$10,000	-100.00%
<b>Total Unclassified</b>	<b>\$093,039</b>	<b>\$1,050,037</b>	<b>\$1,168,254</b>	<b>\$75,215</b>	<b>6.88%</b>

## 2014 Unclassified Expenditures



# 2014 Reserve For Uncollected Taxes

<b>Description</b>	<b>2013 Budget</b>	<b>YTD Thru 12/31</b>	<b>2014 Plan</b>	<b>\$ Diff.</b>	<b>% Diff</b>
<b>Reserve for Uncollected Taxes</b>	\$430,000	\$430,000	\$453,000	\$23,000	5.35%



# Water and Sewer Utility

2014 Budget



# Water & Sewer Utility Fund Committee

- Karen M. Lane, Chair
- Judith M. Davies-Dunhour
  - Joselyn O. Rich





# Water & Sewer Functional Areas

- Operation of Sanitary Sewer Pump Stations
- Operation of Water System
- Maintenance of Sanitary Sewer Pump Stations
- Maintenance of Water System, Water Tower, Water Wells

# Water & Sewer Utility Fund Summary

There is an overall decrease in the Utility Budget of \$98,732. We were able to reduce the appropriation for the Cape May County MUA by \$100,000 and the appropriation for Capital Improvement fund by \$45,000. Debt Service increased \$19,349. Operating Expenses increased by \$19,619. The primary decrease came from the fees charged by the CMCMUA. This is the third year for significant decreases in the operating budget. Improvements of our infrastructure have resulted in less storm water infiltration in our sewer systems resulting in a reduction in fees being charged by the Cape May County Municipal Utility Authority.

# Water & Sewer Utility Fund Summary continued

## **Revenues:**

- Water Rents: The Borough collected \$1,353,021 in 2013 and we are anticipating \$1,350,000 in the 2014 Budget.
- Sewer Rents: The Borough collected \$1,517,634 in 2013 and we are anticipating \$1,515,000 in the 2014 budget.
- Fire Hydrant Service: No change in Revenue \$2,800
- Miscellaneous Revenues: The Borough Collected \$167,134 and we are anticipating \$100,000 in the 2014 Budget.
- Surplus: The Borough is utilizing \$56,526 to offset expenses in 2014. This is a decrease of \$136,732 from 2013.

# Water & Sewer Utility Fund Summary continued

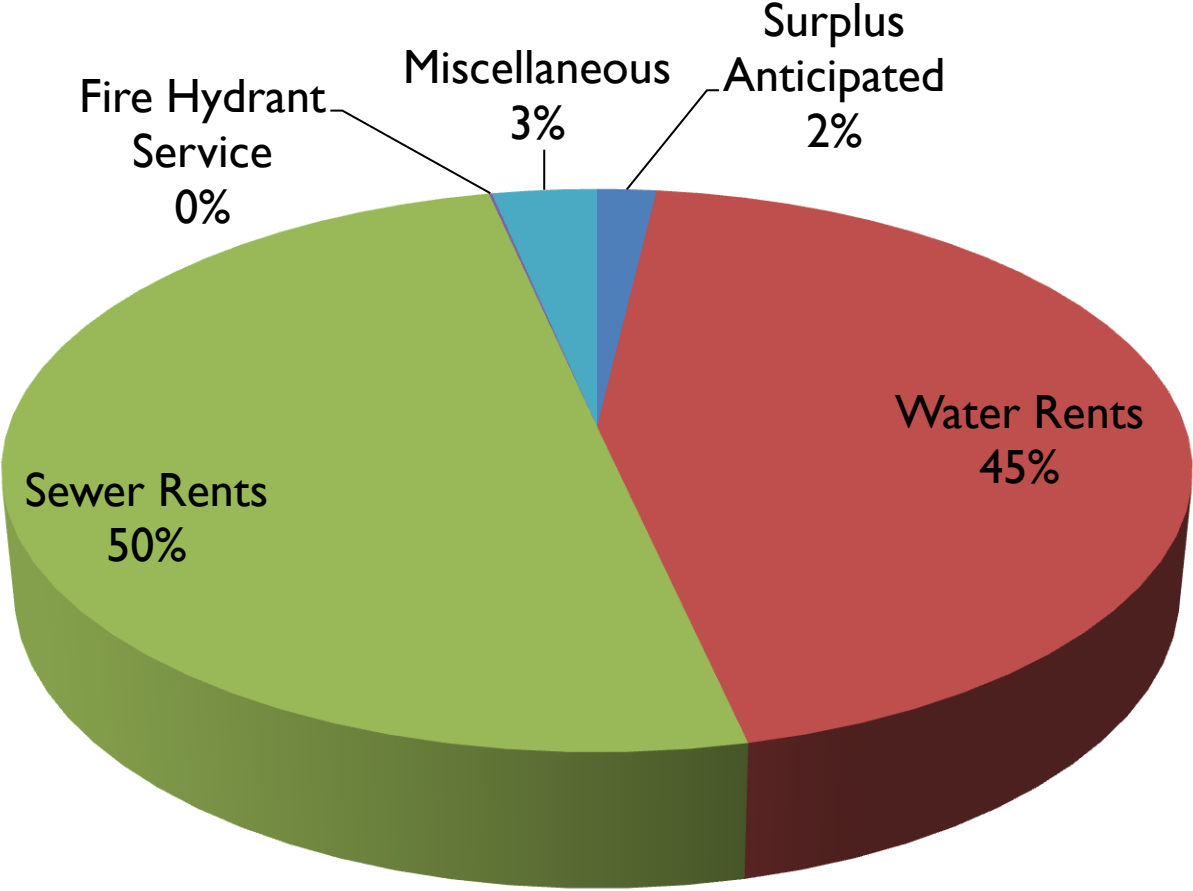
## **Expenditures:**

- **Salaries and Wages:** 2014 Salaries are \$410,000. This is a slight increase of \$5,000 from 2013 due to anticipated contractual salary increases as well as reclassification of two positions resulting in \$4,500 in savings.
- **Other Expenses:** 2014 Appropriations are \$498,449. This is an increase of \$19,619 over 2013. Most of the increase is in cost of maintenance and repairs.
- **Cape May County MUA Fee:** 2014 Appropriation is \$1,050,000. This is a decrease of \$100,000 over 2013.
- **Debt Service: 2014:** Debt Service is \$1,008,377, an increase of \$19,349 over 2013.

# 2014 Water & Sewer Revenue Plan

	<b>2013 Budget</b>	<b>YTD Thru 12/31</b>	<b>2014 Plan</b>	<b>\$ Diff.</b>	<b>% Diff</b>
<b>REVENUES</b>					
Surplus Anticipated	\$193,258	\$193,258	\$56,526	-\$136,732	-70.75%
Water Rents	\$1,312,000	\$1,353,021	\$1,350,000	\$38,000	2.90%
Sewer Rents	\$1,525,000	\$1,517,634	\$1,515,000	-\$10,000	-0.66%
Fire Hydrant Service	\$2,800	\$2,800	\$2,800	\$0	0.00%
Miscellaneous	\$90,000	\$167,134	\$100,000	\$10,000	11.11%
<b>Total Revenues</b>	<b>\$3,123,058</b>	<b>\$3,233,847</b>	<b>\$3,024,326</b>	<b>-\$98,732</b>	<b>-3.16%</b>

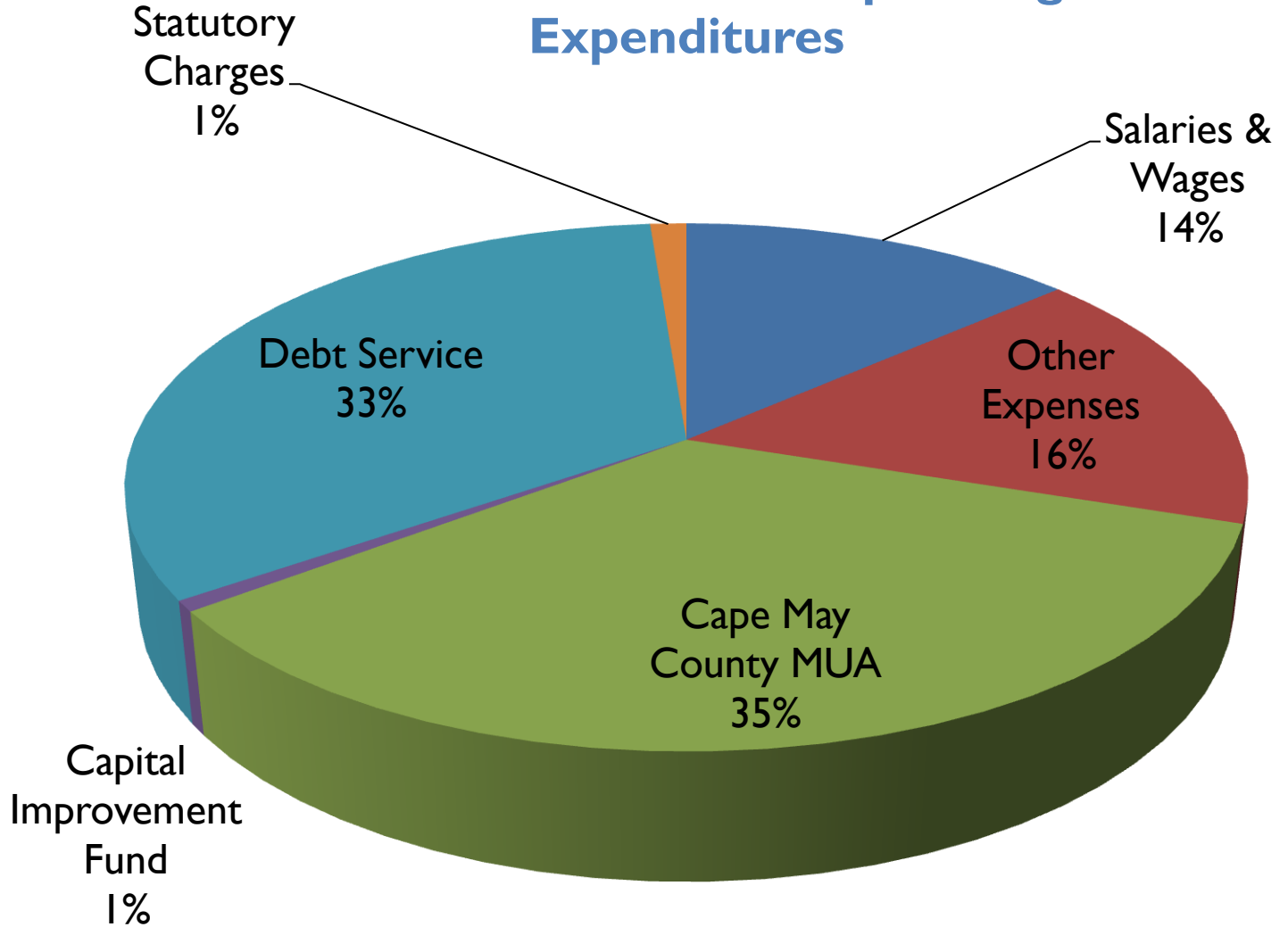
# 2014 Utility Revenues



## 2014 Water & Sewer Utility Fund Expenditure Comparison 2013 vs. 2014

	2013	2014	\$	%
Description	Budget	Requested	Diff.	Diff
<b>Water &amp; Sewer Budget</b>				
Salaries & Wages	\$405,000	\$ 410,000	\$5,000	1.23%
Other Expenses	\$478,830	\$498,449	\$19,619	4.10%
Cape May County MUA	\$1,150,000	\$1,050,000	-\$100,000	-8.70%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,033,830</b>	<b>\$1,958,449</b>	<b>-\$75,381</b>	<b>-3.70%</b>
<b>Capital Improvement Fund</b>	<b>\$65,000</b>	<b>\$20,000</b>	<b>-\$45,000</b>	<b>-69.23%</b>
<b>Debt Service</b>	<b>\$989,028</b>	<b>\$1,008,377</b>	<b>\$19,349</b>	<b>19.56%</b>
<b>Statutory Expenditures</b>	<b>\$35,200</b>	<b>\$37,500</b>	<b>\$2,300</b>	<b>6.53%</b>
<b>Total Water &amp; Sewer Utility</b>	<b>\$3,123,058</b>	<b>\$3,024,326</b>	<b>-\$98,732</b>	<b>-3.16%</b>

# 2014 Water & Sewer Operating Expenditures





# 2014 Utility Capital Plan

<b>Funded in Prior Year Capital</b>	
Water/Sewer Upgrades	\$1,419,987
Generator- 92 <sup>nd</sup> Street Well	\$19,359
Meter/IRT Upgrades	\$12,000

## 2014 Utility Capital Plan continued

Funded in 2014 Capital	
Water/Sewer Upgrades	\$30,013
Sewer Pumps – Lift Stations	\$45,000
Computer Upgrades	\$15,500
GIS Study/Equipment	\$10,000
Fire Hydrants	\$10,000
Generator-92 <sup>nd</sup> Street Well	\$15,641
Dewatering System Improvements	\$75,000
Scata System	\$50,000
Utility Truck	\$75,000
Outfall Duck Bills	\$30,000
Storm Drain Renovations	\$4,000
Well Control System	\$100,000
Rebuild/Replace 93 <sup>rd</sup> Lift Station	\$10,000
Dump Truck	\$160,000
<b>Total 2014 Utility Capital</b>	<b>\$2,081,500</b>