



## REQUEST FOR QUALIFICATIONS & PROPOSAL

### GENERAL

The Borough of Stone Harbor is seeking an exclusive food vendor to operate the Recreation Department kitchen at 8100 Second Avenue, Stone Harbor. The vendor will be responsible for solely preparing and selling menu items in compliance with the New Jersey Department of Health. The kitchen is required to be in operation Monday-Friday from 7:30am-2:00pm, June 22, 2015 to September 4, 2015.

### AUDIENCE

The Stone Harbor Recreation Department is host to various clinics, camps, programs/activities and leagues. These programs draw hundreds of guests throughout the duration of the day, and ranges from all ages.

### OBJECTIVE

Each menu item should be prepared with consideration to its nutritional value to promote a balanced diet that is encouraged within the Recreation Department. The menus should also appeal to guests that may have special food restrictions or allergies to consider. The menu should not include items that may pose potential hazards to health. The menu should be designed to be sold individually and in to-go containers. There is no seating on premise designated for patrons whom are dining. The menu should include, but is not limited to, fruit smoothies, juices, whole fruit, pre-packaged yogurt, string cheese, hummus, trail mix, protein/granola bars, and bottled water. All menu items must be coordinated through and with the consent of the Borough of Stone Harbor.

### DETAILS

The minimum bid to be the exclusive food vendor for the operation of the Recreation Department kitchen, listed above, is \$1,000.00. The vendor will have access to the recreation facilities during the required time period except under extraordinary circumstances as may occur in the discretion of the Recreation Director, to provide the services required hereunder. The vendor must provide their own detergent-sanitizer, stem thermometer, sneeze guards, serving containers, utensils, napkins, signage, and any other equipment necessary to executing the objective. The number of items to be cleaned shall be limited. The nature of warewashing shall be limited to batch operations for cleaning kitchenware such as between cutting one type of raw meat and another or clean up at the end of shift. The vendor is responsible for coordinating with the Recreation Director to ensure compliance with the Cape May County Department of Health codes.

The following must be submitted when you submit your proposal:

- New Jersey Sales Tax ID Number
- Certificate of Insurance naming the Borough as an additional insured
- Detailed menu and respective pricing

### “BID PLUS” CRITERIA

This contract will be awarded based on the bid dollar amount plus other criteria, including but not necessarily limited to the design and nature of the menu; the fit of the menu to the program and Recreation Department goals; the quality of the items and the proposal in the discretion of the Borough. The Borough reserves the right to reject all bids in its sole discretion in the interests of the Borough.

Proposals must be submitted no later than 4:00 p.m. on January 9, 2015, via mail or hand delivery to the address below.  
Stone Harbor Borough  
Attn: Miranda Duca  
9508 Second Ave  
Stone Harbor, NJ 08247