

**NOTICE TO BIDDERS  
BOROUGH OF STONE HARBOR  
NOTICE OF ADDENDUM NO. 1**

**REQUEST FOR PROPOSAL/QUALIFICATIONS  
FOR MUNICIPAL PROFESSIONALS**

**Issued by the  
Borough of Stone Harbor**



**Originally Advertised in the Press of Atlantic City on  
September 9<sup>th</sup> and September 16<sup>th</sup>, 2016**

**Responses Due back by:  
November 3, 2016  
11:00 AM**

Addendum No. 1 has been issued for the bid for 2017 Professional Services and is posted on the Borough Website. The original bid package for the above referenced project is amended as noted.

Concerning Bid Specifications:

**Exhibit A Minimum Qualifications:**

Item 1 added:

**Planning Consultant:**

Licensed professional planner in the State of New Jersey for a period not less than five (5) years with experience in providing planning services to New Jersey Municipalities, planning or zoning boards, and/or other New Jersey public entities. Work shall consist of providing consulting Planning Services with respect to the implementation of suggested revisions to the Borough

Zoning Regulations and consulting on an as-needed basis regarding proposed redevelopment or development projects. Services shall include, but not limited to the investigation of various areas as identified in the Periodic Master Plan and the preparation of appropriate planning reports regarding same. In addition, the Planner will provide review recommendations and reports related to proposed development and redevelopment projects and assist the Borough in revising development regulations. May be required to attend Council or Planning Board meetings and other informal meetings to discuss or review and discuss matters on behalf of the Borough under direction from the Borough Council, Borough Planning Board or Borough Administrator.

Item 2 Deleted:

**Risk Management Consultant:**

This professional service has been removed from the Request for proposal. We have one more year on current contract.

Item 3 Clarification:

**Question on Municipal Architect:**

If selected as the successful respondent for Municipal Architect for 2017, would Architect be able to continue providing professional services for privately-owned projects within the Borough while serving as the Borough's Municipal Architect? Or would a conflict of interest prevent Architect from providing professional services for privately-owned projects within the Borough?

**Answer on Municipal Architect:**

Since the Municipal Architect would only be designing Borough projects and not reviewing other private projects there would be no conflict of interest for Architect to provide services for privately-owned projects within the Borough.

**THIS ADDENDUM/CLARIFICATION SHALL BE RETURNED SIGNED WITH ALL BIDS.**

**I ACKNOWLEDGE RECEIPT OF THIS ADDENDUM.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date