

Borough of Stone Harbor
REGULAR MEETING AGENDA
Monday, November 14, 2022
Borough Hall, 9508 Second Avenue, Stone Harbor

Call to Order: Immediately Following Work Session

Roll Call: Councilmember Moore, Councilmember Parzych, Councilmember Casper, Councilmember Gensemer, Councilmember Dallahan, Councilmember Krafczek

Statement of Public Notice: Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same of the Press and the Cape May County Herald on January 5, 2022.

Salute the Flag

Communications:

Approval of Minutes: Work Session and Regular Meeting ~ November 1, 2022

Public Comment

OLD BUSINESS

None

NEW BUSINESS

Resolution – Authorize the Mayor to Sign NJ Department of Environmental Protection Annual Certification Form for Public Community Water Systems

Resolution – Authorizing Budget Transfer - 2022

Resolution - Authorizing Change Order Number 2 – Final for the Beach Patrol Headquarters Project

Resolution – Authorizing Additional Services – DeBlasio & Associates / Beach Patrol Building Design & Construction

Motion- To Approve New Volunteer Fireman / Thomas M. Burns

Discussion:

Motion - Approve the Bill List & Authorize the CFO to Pay the bills when the funds are available, and the vouchers are properly endorsed.

Public Comment

Adjournment

BOROUGH OF STONE HARBOR

Cape May County, New Jersey

RESOLUTION

**AUTHORIZING THE MAYOR TO SIGN ANNUAL CERTIFICATION FORM
FOR PUBLIC COMMUNITY WATER SYSTEMS**

WHEREAS, the Department of Environmental Protection – Division of Water Supply and Geoscience requires an annual certification from the Borough of Stone Harbor in accordance with the Water Quality Accountability Act, P.L. 2021, c.262 (C.58:31-6); and

WHEREAS, the proper certification has been completed by the Licensed Operator of record; and

WHEREAS, the Borough of Stone Harbor has certified compliance with the requirements as indicated within the certification; and

WHEREAS, the Mayor is required to sign the Annual Certification Form for Public Community Water Systems Certification for submission which places the Borough of Stone Harbor in compliance with State and Federal requirements.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey on this 14th day of November that Mayor Judith M. Davies-Dunhour is hereby authorized to sign the annual certification.

Offered bySeconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 14th day of November, 2022

.....
Borough Clerk

The above resolution approved this 14th day of November, 2022

.....
Mayor



Department of Environmental Protection – Division of Water Supply & Geoscience

Do Not Mail. Form MUST be submitted via Portal.Due
December 31**Annual Certification Form for Public Community Water Systems**Name of Public Community Water System: Borough of Stone HarborPWSID#: NJ 0510001Licensed Operator(s) of Record: W# 3-556411T# 2-461294

In accordance with the Water Quality Accountability Act (P.L. 2021, c.262 (C.58:31-6)), annual certification of compliance with certain State and federal requirements is required by the following individual* from public community water systems with >500 service connections:

- The Responsible Corporate Officer (for investor-owned systems),
- The Executive Director (for MUA's), or
- The Mayor or Chief Executive Officer (for municipally owned systems).

*Signing authority MAY NOT be delegated. For systems which do not have an organizational structure which provides the referenced title, the Department must first be contacted to confirm that the individual with the equivalent role may certify this form.

For each "Requirement" listed below, check "Yes" to certify that the purveyor is in compliance with that "Requirement" or "No" to certify that the purveyor is not in compliance with that "Requirement" for the current year. For each "Requirement" in which the purveyor is not in compliance, explain the nature of the non-compliance and what efforts the PWS is making to return to compliance. Please add additional pages if needed for explanations.

Yes	No	Requirement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Compliance with Federal Safe Drinking Water Regulations (Title 40, Code of Federal Regulations (40 CFR))</p> <p>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Compliance with New Jersey Safe Drinking Water Regulations (N.J.A.C. 7:10)</p> <p>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Compliance with Licensing of Water Supply and Wastewater Operators (N.J.S.A. 58:11-64 to 58:11-73 and N.J.A.C. 7:10A)</p> <p>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</p>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Compliance with Water Supply Allocation Permits (N.J.A.C. 7:19-6 and 7)</p> <p>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Compliance with Water Quality Accountability Act (N.J.S.A. 58:31-1 et seq.)</p> <p><u>Section 3: Inspections, testing by water purveyor. (Valves and Hydrants)</u> Has every fire hydrant in the system been tested in the past year?</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Have all the system-owned hydrants been labeled and GPS'd?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are all valves $\geq 12"$ being inspected every four years?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are all valves $< 12"$ being inspected every eight years?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Have all of the valves been GPS'd?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><u>Section 4: Development of cybersecurity system; exemptions</u> Has your system updated its cybersecurity program in accordance with the 2021 WQAA amendments?</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has your system submitted your cybersecurity program assessment to NJCCIC?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p><u>Section 5: Violations; mitigation.</u> Note: Unless you have otherwise been notified by the Department, this box should be checked "Yes".</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p><u>Section 7: Asset Management plan; report.</u> Has your system submitted its Capital Improvement Report to NJDEP?</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Is your system's asset management plan being implemented?</p> <p>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</p>

I, Judith M Davies-Dunhour am the individual required by the WQAA to certify that my system is in compliance in the period of time from January 1st, 2022 to November 14, 2022.
(current year) (date of signing) (current year)

I have discussed the above materials with the Licensed Operator of record for my system. I certify under penalty of law that the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate, or incomplete information, including fines and or imprisonment.

Mayor

Title

Judith M. Davies-Dunhour

Printed Name

11/14/2022

Date

Signature

BOROUGH OF STONE HARBOR

Cape May County, New Jersey

RESOLUTION

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that the following transfers of 2022 appropriations are hereby approved in accordance with N.J.S.A 40A:4-58:

CURRENT FUND

From:

2-01-25-240-100 Police Department Salaries and Wages \$150,000.00
2-01-28-380-100 Beach Patrol Salaries and Wages \$25,000.00
2-01-20-120-101 Municipal Clerk Salaries and Wages \$27,000.00
2-01-20-130-101 Finance Administration Salaries and Wages \$30,000.00
2-01-28-370-101 Recreation Salaries and Wages \$20,000.00
2-01-20-165-200 Engineering Other Expense \$15,000.00
2-01-20-155-225 Legal Other Expense \$15,000.00
2-01-32-465-272 CMCMUA – Tipping Fees Other Expense \$9,700.00

To:

2-01-20-100-101 Administration Salaries and Wages \$13,700.00
2-01-26-300-101 Public Works Salaries and Wages \$155,000.00
2-01-26-305-101 Solid Waste Collection Salaries and Wages \$30,000.00
2-01-25-256-101 Fire Department Salaries and Wages \$10,000.00
2-01-36-477-299 Define Contribution Retirement Plan \$1,000.00
2-01-36-476-299 S.U.I \$2,000.00
2-01-27-340-299 Animal Control Other Expense \$2,000.00
2-01-31-460-299 Gasoline General Expense \$20,000.00
2-01-31-450-299 Natural Gas \$5,000.00
2-01-44-900-301 Capital – Computer/Server Upgrades \$35,000.00
2-01-26-310-200 Buildings and Grounds Other Expense \$18,000.00

WATER/SEWER FUND

From:

2-09-55-501-000 Water/Sewer Operating Expense \$31,300.00

To:

2-09-55-515-549 Cape May County MUA -Sewage Treatment \$31,300.00

Offered bySeconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 14th day of November, 2022

.....
Borough Clerk

The above resolution approved this 14th day of November, 2022

.....
Mayor

BOROUGH OF STONE HARBOR

Cape May County, New Jersey

RESOLUTION

AUTHORIZING CHANGE ORDER NO. 2 – FINAL FOR THE BEACH PATROL HEADQUARTERS PROJECT

WHEREAS, the Borough of Stone Harbor is currently under contract with Aliano Brothers General Contractors, Inc. 2560 Industrial Way, Vineland, N.J. 08360 for the Construction of the Beach Patrol Headquarters, File project #: SH-C-020; and

WHEREAS, it is the recommendation of the Borough’s Engineer, Marc DeBlasio, of DeBlasio & Associates to authorize Change Order No. 2 – Final which reflects the following additional work required during construction:

- 1. S2 - The addition of an underground telephone conduit for the elevator phone service.
- 2. S3 - Revision to the door hardware schedule after shop drawing review.
- 3. S4 – Borough requests to remove a toilet from the Men’s locker room and replace it with a urinal
- 4. S5- Borough requests for an addition of a heater in the garage area to allow for year-round use of the building
- 5. S8 – Borough requests for CAT6 cables for the addition of two webcams installed on the crow’s nest
- 6. S9 – Borough requests for additional tubing for low voltage cables from the IT room to various office spaces
- 7. S10 – Installation of large paddle fans in the garage and open office.
- 8. S11- Borough requests for hot water for the outside showers
- 9. S12 – Toilet room accessories to be supplied by the contractor in lieu of purchased by Public Works.
- 10. S13 – The use of a temporary generator for the elevator installation, due to the long lead time on the electrical panel.
- 11. S14 – The interior staircase material was changed to a rubber tread after discussion with the contractor and Borough. Also, additional beams and finish work were required to create a uniform final product.
- 12. S19 – Building contractor repaired various parking lot lighting damaged during demolition and investigative work to ensure all parking lot lighting is operational.

WHEREAS, Change Order No. 2 – will result in a increase of \$42,719.25 to the amended contract amount of \$ \$ 2,841,871.00 for a final contract amount of \$ 2,884,590.25.

NOW, THEREFORE, BE IT RESOLVED, this 14th day of November, 2022 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 2 - Final is hereby authorized.

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 2.

Offered bySeconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 14th day of November, 2022

.....
Borough Clerk

The above resolution approved this 14th day of November, 2022

.....
Mayor

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

November 11, 2022

VIA EMAIL & REGULAR MAIL

Ms. Kim Stevenson, Clerk
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

Re: **Borough of Stone Harbor, Cape May County, NJ**
Beach Patrol Building Headquarters
D&A File #: SH-C-020

Dear Ms. Stevenson:

Enclosed please find four (4) executed originals of **CHANGE ORDER NO. 2 – FINAL** for the above referenced project for review and approval. Upon execution, please return three (3) originals to our office.

Please note that this change order reflects the following additional work required during construction:

1. S2 – The addition of an underground telephone conduit for the elevator phone service.
2. S3 – Revisions to the door hardware schedule after shop drawing review.
3. S4 – Borough request to remove a toilet from the Men's Locker Room and replace it with a urinal.
4. S5 – Borough request for the addition of a heater in the garage area to allow for year-round use of the building.
5. S8 – Borough request for CAT6 cables for the addition of two webcams installed on the crow's nest.
6. S9 – Borough request for additional tubing for low voltage cables from the IT room to various office spaces.
7. S10 – Installation of larger paddle fans in the garage and open office.
8. S11 – Borough request for hot water for the outside showers.
9. S12 – Toilet room accessories to be supplied by the contractor in lieu of purchased by Public Works.
10. S13 – The use of a temporary generator for the elevator installation, due to the long lead time on the electrical panel.
11. S14 – The interior staircase material was changed to a rubber tread after discussion with the contractor and Borough. Also, additional beams and finish work were required to create a uniform final product.
12. S19 – Building contractor repaired various parking lot lighting damaged during demolition and investigative work to ensure all parking lot lighting is operational.

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Additionally, please note that this change order also reflects reductions discussed throughout the construction process.

Please note this change order will result in an increase of \$42,719.25 to the amended contract amount of \$2,841,871.00 for a final contract amount of \$2,884,590.25.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,

DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio", written in a cursive style.

Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

MD:kd

cc: (via email w/encl.)
Robert Smith, Borough Administrator
Lisa Marcolongo, Assistant Borough Administrator
Jim Craft, CFO
Manuel Parada, P.E., Director of Public Works
Aliano Brothers General Contractors, Inc.

DeBlasio & Associates

CONSULTING ENGINEERS AND PLANNERS

Change Order #2-FINAL

Client: Borough of Stone Harbor
Date: October 18, 2022
Project Name: Beach Patrol Headquarters
D&A Project #: SH-C-020

Contractor: Aliano Brothers Gen. Cont.
2560 Industrial Way
Vineland, NJ 08360

A. Supplemental Extra Items

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S2	TELEPHONE SERVICE	LUMP SUM	LUMP SUM	\$16,487.09	\$16,487.09
S3	ADDITIONAL DOOR HARDWARE	LUMP SUM	LUMP SUM	\$3,748.58	\$3,748.58
S4	REMOVAL OF TOILET FOR URINAL INSTALL	LUMP SUM	LUMP SUM	\$2,610.69	\$2,610.69
S5	ADDITION OF HEAT FOR YEAR ROUND BUILDING	LUMP SUM	LUMP SUM	\$12,003.76	\$12,003.76
S8	CAT 6 CABLES FOR TWO WEBCAMS	LUMP SUM	LUMP SUM	\$2,780.12	\$2,780.12
S9	ADDITION OF TUBING FOR LOW VOLTAGE CABLES	LUMP SUM	LUMP SUM	\$4,757.73	\$4,757.73
S10	PADDLE CEILING FANS	LUMP SUM	LUMP SUM	\$5,873.08	\$5,873.08
S11	HOT WATER FOR OUTSIDE SHOWERS	LUMP SUM	LUMP SUM	\$3,430.35	\$3,430.35
S12	TOILET ROOM ACCESSORIES	LUMP SUM	LUMP SUM	\$11,132.00	\$11,132.00
S13	TEMPORARY GENERATOR FOR ELEVATOR INSTALLATION	LUMP SUM	LUMP SUM	\$2,510.28	\$2,510.28
S14	ADDITIONAL BEAMS MATERIAL CHANGE FOR STAIRWELL	LUMP SUM	LUMP SUM	\$31,340.10	\$31,340.10
S19	REPAIR DAMAGED WIRES PARKING LOT LIGHTING	LUMP SUM	LUMP SUM	\$3,082.64	\$3,082.64
Sub Total:					\$99,756.42

B. Supplemental Reduction Items

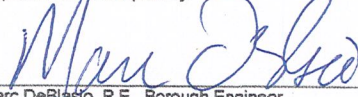
Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S6	DEDUCT FLAG POLE	LUMP SUM	LUMP SUM	-\$3,290.00	-\$3,290.00
S7	DEDUCT SPIRAL STAIRCASE	LUMP SUM	LUMP SUM	-\$16,748.32	-\$16,748.32
S15	BOLLARD CREDIT	LUMP SUM	LUMP SUM	-\$863.00	-\$863.00
S16	DEDUCT INLET AND PIPING	LUMP SUM	LUMP SUM	-\$2,742.00	-\$2,742.00
S17	DEDUCT SURROUNDING ASPHALT	LUMP SUM	LUMP SUM	-\$15,013.89	-\$15,013.89
S18	PAINTING SCOPE CHANGE CREDIT	LUMP SUM	LUMP SUM	-\$15,476.00	-\$15,476.00
S20	SMART VENT CREDIT	LUMP SUM	LUMP SUM	-\$2,179.92	-\$2,179.92
S21	WEATHERVANE CREDIT	LUMP SUM	LUMP SUM	-\$708.00	-\$708.00
Sub Total:					-\$57,021.13

C. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
15	ALLOWANCE	LUMP SUM	LUMP SUM	-\$16.04	-\$16.04
Sub Total:					-\$16.04

Net Contract Change \$42,719.25
Original Contract Amount: \$2,822,490.00
Amended Contract Amount: \$2,841,871.00
Contract Percentage Change (%): 1.51
Amended Contract Amount: \$2,884,590.25

Approved and Accepted by:


Marc DeBlasio, P.E., Borough Engineer

10/31/22
Date


Aliano Brothers General Contractors, Inc.

10/31/22
Date

Borough of Stone Harbor

Date

BOROUGH OF STONE HARBOR

Cape May County, New Jersey

RESOLUTION

**APPROVE PROPOSAL FOR ADDITIONAL SCOPE OF SERVICES RELATED
TO THE BEACH PATROL BUILDING – DESIGN AND CONSTRUCTION
PHASE**

WHEREAS, DeBlasio & Associates. Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a list of additional services completed totaling \$9,750.00 in reference to the Beach Patrol Building - Design and Construction Phase, D&A Project #SH-C-020. (Copy Attached)

Additional Services Include:

- 1. Submission of a flood certification to the Borough’s Construction Office (to be done).
- 2. Provide Additional on-site construction observation services from the contractual completion date of June 7, 2022 to present.
- 3. Provide additional construction management services from the contractual completion date of June 7, 2022 to present.
- 4. Architectural and construction management services associated with additional work requested by the Borough as contained in Change Orders #1 and 2.

WHEREAS, it is the intention of Council to approve the additional services as presented, Upon final approval by the Borough Administrator.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the request for additional services to DeBlasio and Associates in reference to the Beach Patrol Building as presented on this 14th of November, 2022.

Offered bySeconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 14th day of November, 2022

.....
Borough Clerk

The above resolution approved this 14th day of November, 2022

.....
Mayor

DeBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

November 8, 2022

VIA EMAIL

Robert Smith, Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

RE: **Borough of Stone Harbor**
Beach Patrol Building-Additional Services
D&A Project #: SH-C-020

Dear Mr. Smith:

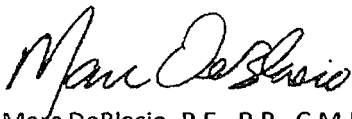
As a follow up to our conversation, **DeBlasio & Associates, P.C. (D&A)** respectfully requests an additional \$9,750.00 for the following services related to the **Beach Patrol Building-Design and Construction Phase, Stone Harbor, NJ.**

1. Submission of a flood certification to the Borough's Construction Office (to be done).
2. Provide additional on-site construction observation services from the contractual completion date of June 7, 2022 to present.
3. Provide additional construction management services from the contractual completion date of June 7, 2022 to present.
4. Architectural and construction management services associated with additional work requested by the Borough as contained in Change Orders #1 and 2.

Should you have any questions or require additional information, please do not hesitate to contact me in our Wildwood office at (609) 854-3311. We thank you for the opportunity to submit this proposal.

Sincerely,

DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com