

**Borough of Stone Harbor**  
**REGULAR MEETING AGENDA**  
**Tuesday, December 20, 2022**  
**Borough Hall, 9508 Second Avenue, Stone Harbor**

**Call to Order:** Immediately Following Work Session

**Roll Call:** Councilmember Moore, Councilmember Parzych, Councilmember Casper, Councilmember Gensemer, Councilmember Dallahan, Councilmember Krafczek

**Statement of Public Notice:** Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same of the Press and the Cape May County Herald on January 5, 2022.

**Salute the Flag**

**Recognition & Appreciation:** Dr. Stewart Farrell, Stockton Coastal Research

**Presentation:** American Legion, Tom McCollough

**Communications:**

**Approval of Minutes:** Work Session and Regular Meeting ~ December 6, 2022 & December 13, 2022

**Public Comment**

**OLD BUSINESS**

None

**NEW BUSINESS**

**Resolution** – Authorize DeBlasio & Associates to Complete the Construction Phase Costs of the FY2022 NJDOT Municipal Aid Reconstruction of 122<sup>nd</sup> Street

**Resolution** – Authorizing Budget Transfer - 2022

**Resolution** - Authorize Award of a Contract with Park Mobile (Parking APP)

**Resolution** – Authorizing DeBlasio & Associates to Apply for CAFRA Permit for Removal of Stormwater Pipes 111<sup>th</sup> Street and 114<sup>th</sup> Street

**Resolution** – Approve Shared Service Agreement with Avalon – Cyber Incident Response Plan

**Resolution** – Refund Street Opening Fee – 10553 Third Avenue

**Resolution** – Authorizing the Mayor to Sign CAFRA Permit – 81<sup>st</sup> Street Marina

**Resolution** – Approve Short Term and Long-Term Disability for Employees/ Marsh McLennan

**Resolution** – Approve Change Order#5 – 2021 Road Program

**Resolution** – Extend SLEO II Officers until March 31, 2023

**Resolution** – Authorize Purchase of 2023 Ford Utility Police Interceptor through Cranford Cooperative Pricing System

**Resolution** – Refund Direct Debit Tax Payment - Cassano

**Resolution** – Refund Direct Debit Utilities Payment – Benz

**Resolution** – Refund Hydrant Meter Rental Deposit – Schiavone Construction

**Resolution** – Revise Utility and drainage easements with the Servants of IHM Block 112.02 (112<sup>th</sup> street) Block 111.02 (First Avenue)

**Discussion:**

**Motion** - Approve the Bill List & Authorize the CFO to Pay the bills when the funds are available, and the vouchers are properly endorsed.

**Public Comment**

**Recognition of Councilmember Charles Krafczek**

**Adjournment**



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**Approve Proposal for Construction Phase Cost  
FY 2022 NJDOT Municipal Aid Reconstruction of 122<sup>nd</sup> Street  
Second Avenue to Third Avenue**

**WHEREAS**, DeBlasio & Associates. Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a Proposal (copy attached) to provide for professional engineering and construction phase services for the **FY 2022 NJDOT Municipal Aid Reconstruction of 122<sup>nd</sup> Street - Second Avenue to Third Avenue, Project file SH-C-038;**

**WHEREAS**, DeBlasio and Associates is requesting authorization for the Construction Phase Services include the following listing of work within the project:

Attend the Pre-Construction and on-site project meetings as needed; review requests for information, proposed change orders and shop drawings; prepare progress reports; review construction schedules; review payment requisitions; attend final inspection and development punchlist; and

**WHEREAS**, the breakdown of fees associated with this portion of the proposed project is as follows:

1.) Construction Phase Engineering Services	\$ 2,000.00
2.) Contract Administration	\$ 2,000.00
3.) Periodic Construction Observation	\$28,500.00
4.) Completion of As Built in GIS Format	\$ 2,000.00
5.) Reimbursable	<u>\$ 500.00</u>
<b>Construction Phase Cost:</b>	<b>\$35,00000</b>

**WHEREAS**, it is the intention of Council to approve this proposal as presented, upon final approval of Borough Solicitor and Borough Administrator.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the Construction Phase Costs for the **FY2022 NJDOT Municipal Aid Reconstruction of 122<sup>nd</sup> Street - Second Avenue to Third Avenue** as presented on this 20<sup>th</sup> day of December, 2022.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor

BOROUGH OF STONE HARBOR
Cape May County, New Jersey

RESOLUTION

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that the following transfers of 2022 appropriations are hereby approved in accordance with N.J.S.A 40A:4-58:

Budget Transfers – December 2022

Current Fund

- From:
2-01-28-380-100 Beach Patrol Salaries and Wages \$25,000.00
2-01-32-465-272 CMCMUA – Tipping Fees Other Expense \$38,240.00
2-01-25-260-000 Aid to Volunteer Rescue Squad \$15,000.00
2-01-30-423-200 Tourism Other Expense \$10,000.00
2-01-28-370-200 Recreation Other Expense \$8,000.00
2-01-20-135-200 Audit Expense \$8,000.00
2-01-20-165-200 Engineering Other Expense \$3,000.00

- To:
2-01-26-305-101 Solid Waste Collection Salaries and Wages \$10,000.00
2-01-25-256-101 Fire Department Salaries and Wages \$8,600.00
2-01-25-256-200 Fire Department Other Expense \$16,000.00
2-01-20-130-200 Finance Other Expense \$3,000.00
2-01-25-240-100 Police Department Salaries and Wages \$50,000.00
2-01-20-145-100 Collection of Taxes Salaries and Wages \$2,500.00
2-01-25-265-100 Uniform Fire Code Official \$390.00
2-01-28-370-100 Recreation Salaries and Wages \$650.00
2-01-30-423-100 Tourism Salaries and Wages \$4,000.00
2-01-36-472-200 FICA \$12,100.00

Offered by:

Seconded by:

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20th day of December, 2022

Borough Clerk

The above resolution approved this 20th day of December, 2022

Mayor



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AWARD OF CONTRACT TO PARKMOBILE, LLC THROUGH THE NATIONAL COOPERATIVE PURCHASING ALLIANCE**

WHEREAS, the Director of Public Works has made recommendation to enter into a Contract with ParkMobile through the National Cooperative Purchasing Alliance; and

WHEREAS, the ParkMobile service will provide an on demand parking alternative for the Borough of Stone Harbor by enabling people to conveniently park and pay using a smart phone; and

WHEREAS, this service will eliminate the need for parking meters and kiosks within the Borough which in turn will reduce cost and maintenance; and

WHEREAS, the intent to award this contract to ParkMobile LLC, 1100 Spring Street, NW, Suite 200 Atlanta GA 30309 which has been properly advertised 10 days prior to the award of the contract; and

WHEREAS, the Borough of Stone Harbor is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey enter into a contract with ParkMobile LLC and authorize the Director of Public Works to sign the contact commencing January 1, 2023.

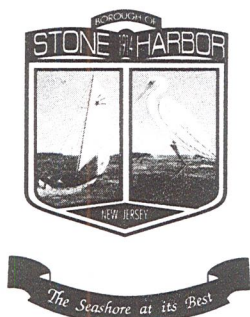
Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**  
**9508 SECOND AVENUE**  
**STONE HARBOR, NEW JERSEY 08247**

TELEPHONE (609) 368-5102  
FAX (609) 368-2619

December 7, 2022

The Press of Atlantic City  
1000 West Washington Avenue  
Pleasantville, N.J. 08232

Please print the attached **NOTICE OF INTENT TO AWARD** on Saturday, December 10, 2022.

Also, please send a Proof of Publication.

**NOTICE OF INTENT TO AWARD CONTRACT UNDER the National Cooperative  
Purchasing Alliance**

The Borough of Stone Harbor intends to participate in the National Cooperative Purchasing Alliance which will authorize a contract with ParkMobile (Parking Meter APP)

It is the intent of the Borough of Stone Harbor to make a contract award to ParkMobile LLC, 1100 Spring Street, NW, Suite 200 Atlanta, GA 30309 at a rate of \$0.30 per transaction for this service.

The Borough of Stone Harbor is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b) (3).

Comment period ends December 20, 2022

Sincerely,

Kim Stevenson  
Borough Clerk

E-mailed – December 7, 2022

*"The Seashore at its Best"*



SHOULD YOU REQUIRE A SPECIAL ACCOMMODATION PLEASE CALL (609) 368-5102  
WWW.STONE-HARBOR.NJ.US



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZE DEBLASIO AND ASSOCIATES TO APPLY FOR INDIVIDUAL  
CAFRA PERMIT FOR 111<sup>TH</sup> AND 114<sup>TH</sup> STREET BEACH OUTFALL ELIMINATION**

**WHEREAS**, DeBlasio & Associates. Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a request for permit fees associated with the CAFRA Permit Application for 111<sup>th</sup> and 114<sup>th</sup> Street Outfall Pipe Elimination along the beachfront for the following amount(s) in accordance with the NJDEP fee schedule:

- 1. NJDEP CAFRA Individual Permit: \$6,000.00
- 2. NJDEP Waterfront Development Individual Permit: \$3,000.00
- 3. NJDEP Stormwater Review Fee: \$3,500.00; and

**WHEREAS**, DeBlasio and Associates is also requesting authorization up to \$30,000.00 for the NJDEP CAFRA Individual Permit fee pending comment from the NJDEP in relation to the above referenced project; and

**WHEREAS**, authorization for the Mayor to sign the Property Owners Certification form is required to process the CAFRA Permit application.

**NOW THEREFORE BE IT RESOLVED**, that Borough Council for the Borough of Stone Harbor, County of Cape May, State of New Jersey, hereby authorizes the payment of appropriate NJDEP Fees listed above in order to complete the required CAFRA permitting and authorizes the Mayor to sign necessary forms associated with application process.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

December 14, 2022

VIA EMAIL AND HAND DELIVERY

Ms. Kim Stevenson, Clerk  
Borough of Stone Harbor  
9508 Second Avenue  
Stone Harbor, NJ 08247

**Re: Borough of Stone Harbor, Cape May County, NJ  
CAFRA Individual Permit Application  
111th and 114th Street Beach Outfall Elimination  
D&A File #: SH-C-021**

Dear Ms. Stevenson:

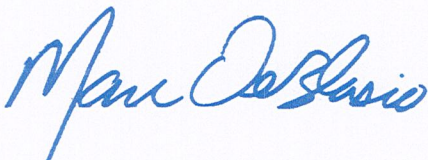
As you are aware, our office is preparing the necessary NJDEP CAFRA and Waterfront Development Individual Permits for the above referenced project. In accordance with the NJDEP fee schedule, we are requesting the Borough to forward the following permit fee checks, made payable to: "Treasurer, State of New Jersey":

1. NJDEP CAFRA IP: \$6,000.00
2. NJDEP Waterfront Development IP: \$3,000.00
3. NJDEP Stormwater Review Fee: \$3,500.00

Be advised we are requesting the corresponding resolution authorize up to \$30,000.00 for the NJDEP CAFRA IP fee pending comment from the NJDEP. We are also requesting that Mayor Davies-Dunhour sign the attached Property Owners Certification form where indicated and return to our office for distribution to the NJDEP.

Should you have any questions or require additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

[Marc@deblasioassoc.com](mailto:Marc@deblasioassoc.com)

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WWW.DEBLASIOASSOC.COM



cc: Mayor Judith Davies-Dunhour (via email w/encl.)  
Councilman Reese Moore (via email w/encl.)  
Mr. Robert Smith, Administrator (via email w/encl.)  
Ms. Lisa Marcolongo, Assistant Borough Administrator (via email w/encl.)  
Manny Parada, P.E., Director of Public Works (via email w/encl.)  
Jim Craft, CFO (via email w/encl.)



New Jersey Department of Environmental Protection  
Land Use Management Program  
Division of Land Use Regulation

PROPERTY OWNER CERTIFICATION

**INSTRUCTIONS:** All applicants are required to complete Sections A and B of this form. Applicants who are individual owners of record of the property upon which the activities will occur must also complete Section C.

All other persons who are required to certify to this application in accordance with N.J.A.C. 7:7-23.2(d), N.J.A.C. 7:7A-16.2(d), and N.J.A.C. 7:13-18.2(d) must complete Sections A and C.

Separate forms may be submitted for each signatory, or a single form may be submitted with all required signatures.

SECTION A. SITE INFORMATION (required)

Project Name: 111th and 114th Street Beach Outfall Elimination

Applicant's Name: Borough of Stone Harbor

Street Address: 111th Street Beach and 114th Street Beach

Municipality: Stone Harbor County: Cape May Zip Code: 08247

Blocks and Lots: Block: 80.01 Lot: 1 and Block: 112.01 Lot: 1

SECTION B. SIGNATURE OF APPLICANT

The undersigned applicant hereby certifies that he/she is one of the following: 1) an owner of the site on which the activity is proposed or conducted; 2) an agent designated by the site owner(s) to obtain the permit, verification, or letter of interpretation on the owner's behalf; 3) a representative of a public entity proposing an activity within a right-of-way or easement that is held or controlled by that entity or that will be appropriated by the entity under the power of eminent domain; OR 4) a person with the legal authority to perform the proposed activities.

The undersigned applicant also certifies to the following:

1. Does the application include any activities within an easement or right-of-way? ☒ Yes ☐ No
- If "Yes," has written consent from all easement or right-of-way holders in accordance with N.J.A.C. 7:7-23.2(g), 7:7A-16.2(g), and 7:13-18.2(g) been attached to this form? ☐ Yes ☐ No
2. Will any part of the project be located within property belonging to the State of New Jersey? ☐ Yes ☒ No
3. Does the application include activities on any property owned by any public agency that would be encumbered by Green Acres? ☐ Yes ☒ No
4. Does this project require a Section 106 (National Register of Historic Places) Determination as part of a federal approval? ☐ Yes ☒ No

Applicant's Name: Marc DeBlasio, Borough Engineer Date: 12/14/22

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:



SECTION C. PROPERTY OWNER’S CERTIFICATION

All individual owners of record of the property upon which the activities will occur must certify to this application unless the applicant is a corporation, partnership, sole proprietorship, municipality, or State, Federal, or other public entity. If the applicant is a corporation, a principal executive officer of at least the level of vice president must certify below. In the case of partnerships and sole proprietorships, a general partner or the proprietor, respectively, is required to certify. For a municipality or for a State, Federal, or other public entity, the certification must be provided by either a principal executive officer or ranking elected official.

A duly authorized representative may sign this application on behalf of any individual who is required to certify provided that the authorization is made in writing and is submitted as part of this application. Please note that in lieu of a property owner’s signature, a legal agreement with the current property owner may be attached to this form. Acceptable legal agreements include, but are not limited to, certificates of eminent domain and certificates of inverse condemnation. **Please note that contracts of sale are not considered an acceptable substitute for a property owner’s signature.**

*I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment. I hereby grant permission for the conduct of the proposed activities and consent to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) of the property in question.*

Name of Owner/Easement Holder: Mayor Judith Davies-Dunhour Date:

Signature:

Specific Block(s) and Lot(s) Owned: Borough Right of Way, Block: 80.01 Lot: 1 and Block: 112.01 Lot: 1

Name of Owner/Easement Holder: Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder: Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder: Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder: Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder: Date:

Signature:

Specific Block(s) and Lot(s) Owned:



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZING THE BOROUGH OF STONE HARBOR TO ENTER A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF AVALON FOR A DATA MANAGEMENT SECURITY PLAN AND DECLARING THAT SUCH SECURITY PLAN SHALL NOT BE PUBLICLY DISCLOSED PURSUANT TO OPRA (OPEN PUBLIC RECORDS ACT) OR OTHERWISE**

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund (“ACMJIF”) requires that all constituent members to prepare, adopt, and implement a Tier 1 Cyber Incident Response Plan (“Plan”) ; and

**WHEREAS**, such a Plan has been developed on behalf of the Borough of Stone Harbor by the CFO who also serves as the Atlantic County Municipal Joint Insurance Fund Coordinator which plan was reviewed and approved by Borough Council; and

**WHEREAS**, the Borough of Stone Harbor CFO performs the same or similar services for the Borough of Avalon pursuant to a Shared Services Agreement (“SSA”) between the Borough of Avalon and the Borough of Stone Harbor; and

**WHEREAS**, the Borough’s overall cyber security efforts will be advanced and supplemented by a separate SSA between Avalon and Stone Harbor to effectuate the Data Management Security Plan; and such SSA shall be mutually beneficial to each municipality and shall not involve any expenditure of funds by either municipality to the other; and

**WHEREAS**, the details of such Data Management Security Plan and the SSA implementing same are **CONFIDENTIAL** and shall not be subject to public disclosure pursuant to OPRA (Open Public Records Act) or otherwise in accordance with OPRA Exemptions 8 (disclosure which would jeopardize computer security) 9 (emergency procedures which if disclosed would jeopardize the security of buildings, facility, or persons therein) and 10 (security measures the disclosure of which would create a risk to persons, property, electronic data or software) and this declaration of **CONFIDENTIALITY** shall extend to and incorporate the Cyber Security Plan heretofore reviewed and approved by Borough Council;

**WHEREAS**, for the reason or reasons set forth above, this Resolution does not require a Certification of Funds from the Chief Financial Officer;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL, THE GOVERNING BODY OF THE BOROUGH OF STONE HARBOR, in the County of Cape May and State of New Jersey as follows:**

- 1. The allegations of the preamble are incorporated herein by this reference and are hereby adopted as factual findings.
- 2. The Borough Council hereby authorizes and approves a Shared Services Agreement with the Borough of Avalon for the purposes set forth herein and subject to the confidentiality provisions set forth herein
- 3. The Mayor and Borough Clerk are hereby authorized to execute the Agreement referenced in Section 2 of this Resolution and to take such further or additional action, together with any and all other Borough Officers and Employees, which is required, or which is reasonably necessary, to carry out the intent and purpose of this Resolution.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**REQUEST FOR REFUND OF STREET OPENING PERMIT FEE**

**WHEREAS**, the Borough of Stone Harbor Construction office accepted a street opening application on June 17, 2021 for Block 105.04 Lot 136.02, 10553 Third Avenue, Stone Harbor; and

**WHEREAS**, Harbaugh Custom Homes paid the required fee of \$1,250.00 on July 13, 2021; and

**WHEREAS**, it was determined that the address is on a County Roadway and not a Borough Roadway and a refund for the fee was requested; and

**WHEREAS**, the Construction Office has requested and approved the refund of the fee.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey on this 20<sup>th</sup> day of December, 2022 that the street opening permit fee of \$1,250.00 be refunded to Harbaugh Custom Homes, 9727 Third Avenue, Stone Harbor NJ 08247.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor

**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZING THE MAYOR TO SIGN THE CAFRA PERMIT**  
**81<sup>ST</sup> STREET MARINA RECREATION PIER**

**WHEREAS,** The Borough of Stone Harbor Recreation and Tourism Committee wishes to expand the use of the 81<sup>st</sup> Street Marina which would create additional recreational opportunities; and

**WHEREAS,** the Borough of Stone Harbor has authorized Water’s Edge Environmental to complete a survey of the 81<sup>st</sup> Street Marina to determine the ability to add a floating which would allow for the extended Recreation use within this area; and

**WHEREAS,** Water’s Edge Environmental has determined that a CAFRA Permit would be required in order to add a floating dock at the 81<sup>st</sup> Street Marina location.

**NOW THEREFORE BE IT RESOLVED,** That the Borough Council for the Borough of Stone Harbor, Cape May County, NJ authorize the Mayor to sign the CAFRA permit for the 81<sup>st</sup> Street Marina.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor





PROPERTY OWNER CERTIFICATION

**INSTRUCTIONS:** All applicants are required to complete Sections A and B of this form. Applicants who are individual owners of record of the property upon which the activities will occur must also complete Section C.

All other persons who are required to certify to this application in accordance with N.J.A.C. 7:7-23.2(d), N.J.A.C. 7:7A-16.2(d), and N.J.A.C. 7:13-18.2(d) must complete Sections A and C.

Separate forms may be submitted for each signatory, or a single form may be submitted with all required signatures.

SECTION A. SITE INFORMATION (required)

Project Name: 81st Street Marina

Applicant's Name: 81st Street Marina c/o Robert J. Smith, Esq., Borough Administrator, Borough of Stone Harbor

Street Address: 81st Street Marina

Municipality: Borough of Stone Harbor County: Cape May County Zip Code: 08247

Blocks and Lots: Sunset Drive & Portions of 81st & 80th St. ROW; Lots 143.01, 144.01, 145-152; Block 80.05; Lots 136-166, Block 81.05

SECTION B. SIGNATURE OF APPLICANT

The undersigned applicant hereby certifies that he/she is one of the following: 1) an owner of the site on which the activity is proposed or conducted; 2) an agent designated by the site owner(s) to obtain the permit, verification, or letter of interpretation on the owner's behalf; 3) a representative of a public entity proposing an activity within a right-of-way or easement that is held or controlled by that entity or that will be appropriated by the entity under the power of eminent domain; OR 4) a person with the legal authority to perform the proposed activities.

The undersigned applicant also certifies to the following:

1.

Does the application include any activities within an easement or right-of-way? .....

☐ Yes

☒ No
- If "Yes," has written consent from all easement or right-of-way holders in accordance with N.J.A.C. 7:7-23.2(g), 7:7A-16.2(g), and 7:13-18.2(g) been attached to this form? .....

☐ Yes

☐ No
2.

Will any part of the project be located within property belonging to the State of New Jersey? .....

☐ Yes

☒ No
3.

Does the application include activities on any property owned by any public agency that would be encumbered by Green Acres? .....

☐ Yes

☒ No
4.

Does this project require a Section 106 (National Register of Historic Places) Determination as part of a federal approval? .....

☐ Yes

☒ No

Applicant's Name: 81st Street Marina c/o Robert J. Smith, Esq., Borough Administrator, Borough of Stone Harbor Date:

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:

Applicant's Name: Date:

Applicant's Signature:



SECTION C. PROPERTY OWNER'S CERTIFICATION

All individual owners of record of the property upon which the activities will occur must certify to this application unless the applicant is a corporation, partnership, sole proprietorship, municipality, or State, Federal, or other public entity. If the applicant is a corporation, a principal executive officer of at least the level of vice president must certify below. In the case of partnerships and sole proprietorships, a general partner or the proprietor, respectively, is required to certify. For a municipality or for a State, Federal, or other public entity, the certification must be provided by either a principal executive officer or ranking elected official.

A duly authorized representative may sign this application on behalf of any individual who is required to certify provided that the authorization is made in writing and is submitted as part of this application. Please note that in lieu of a property owner's signature, a legal agreement with the current property owner may be attached to this form. Acceptable legal agreements include, but are not limited to, certificates of eminent domain and certificates of inverse condemnation. **Please note that contracts of sale are not considered an acceptable substitute for a property owner's signature.**

*I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment. I hereby grant permission for the conduct of the proposed activities and consent to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) of the property in question.*

Name of Owner/Easement Holder: Borough of Stone Harbor Date:

Signature:

Specific Block(s) and Lot(s) Owned: Sunset Drive & Portions of 81st & 80th St. ROW; Lots 143.01, 144.01, 145-152; Block 80.05; Lots 136-166, Block 81.05

Name of Owner/Easement Holder:  Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder:  Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder:  Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder:  Date:

Signature:

Specific Block(s) and Lot(s) Owned:

Name of Owner/Easement Holder:  Date:

Signature:

Specific Block(s) and Lot(s) Owned:







**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZING SHORT TERM AND LONG TERM DISABILITY TO EMPLOYEES**

**WHEREAS**, it is the intention of the Borough of Stone Harbor to provide an alternative to the existing sick leave policy for employees who become sick or disabled for an extended period; and

**WHEREAS**, the Chief Financial Officer has recommended that the Borough of Stone Harbor provide Short Term and Long Term Disability to employees; and

**WHEREAS**, Marsh McLennan, the Health Benefits Coordinator for the Borough of Stone Harbor, has provided a proposal which has been reviewed and authorized by the Administration and Finance Committee; and

**WHEREAS**, Borough Council finds the proposal and plan acceptable.

**WHEREAS**, it is the intention of the Borough Council for the Borough of Stone Harbor, Cape May County accept the proposal to provide Short Term and Long Term Disability to all employees effective January 1, 2023; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to sign the contract.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZING CHANGE ORDER #5 TO THE 2021 UTILITY AND ROAD PROGRAM**

**WHEREAS**, the Borough of Stone Harbor is currently under contract with Schiavone Construction P.O. Box 416 , Malaga, N.J. 08328 for 2021 Utility and Road Program File project #: SH-C-025; and

**WHEREAS**, it is the recommendation of the Borough’s Engineer, Marc DeBlasio, of DeBlasio & Associates to authorize Change Order No. 5.

- 1. Chlorination Pump Replacement at the 96<sup>th</sup> Street Water Treatment Plant

**WHEREAS**, Change Order No. 5 – will result in a increase of \$6,159.30 to the amended contract amount of \$ \$ 2,967,106.42 for a final contract amount of \$ 2,973,265.72.

**NOW, THEREFORE, BE IT RESOLVED**, this 20<sup>th</sup> day of December, 2022 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 5 is hereby authorized;

**BE IT FURTHER RESOLVED** that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 5 to increase the amended original price by \$6,159.30.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

December 12, 2022

VIA EMAIL & REGULAR MAIL

Ms. Kim Stevenson, Clerk  
Borough of Stone Harbor  
9508 Second Avenue  
Stone Harbor, NJ 08247

**RE: Borough of Stone Harbor  
2021 Utility and Road Program  
D&A Project #: SH-C-025**

Dear Ms. Stevenson:

Enclosed please find four (4) executed originals of **CHANGE ORDER NO. 5** regarding the above referenced project for review and approval. Upon execution, please return three (3) originals to our office.

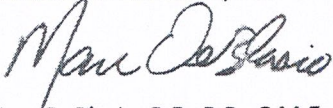
Please note that this change order reflects the following additional work requested by the Borough:

1. Chlorination Pump Replacement at the 96<sup>th</sup> Street Water Treatment Plant

Please note this change order will result in an increase of \$6,159.30 to the amended contract amount of \$2,967,106.42 for an amended contract amount of \$2,973,265.72.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
**DeBlasio & Associates, P.C.**



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

MD:kd

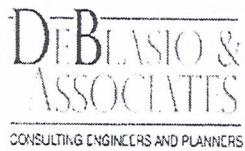
cc: Councilman Reese Moore (via email w/encl.)  
Robert Smith, Administrator (via email w/encl.)  
Lisa Marcolongo, Assistant Borough Administrator (via email w/encl.)  
Jim Craft, CFO (via email w/encl.)  
Manuel Parada, P.E., Director of Public Works (via email w/encl.)  
Fred M. Schiavone Construction, Inc. (via email w/encl.)

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**WWW.DEBLASIOASSOC.COM**

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Change Order #5

Client: Borough of Stone Harbor  
Date: December 7, 2022  
Project Name: 2021 Utility and Road Program  
D&A Project #: SH-C-025

Contractor: Fred M. Schiavone Construction, Inc.  
P.O. Box 416  
Malaga, NJ 08328

A. Supplemental Items

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S12	WATER TREATMENT SYSTEM CHANGE	LUMP SUM	1	\$6,159.30	\$6,159.30
Subtotal:					\$6,159.30

Net Contract Change \$6,159.30  
Original Contract Amount: \$2,678,044.00  
Amended Contract Amount: \$2,967,106.42  
Contract Percentage Change (%): 0.23  
Amended Contract Amount: \$2,973,265.72

Approved and Accepted by:

Marc DeBlasio 12/9/22  
Marc DeBlasio, P.E., Borough Engineer Date

Roberta M. Schiavone 12/8/22  
Fred M. Schiavone, Inc. Date

Borough of Stone Harbor Date



P.O. Box 416  
Malaga, NJ 08328  
Ph: 856-697-4558, Fax 856-697-9612

November 10, 2022

DeBlasio & Associates  
9508 Second Avenue  
Stone Harbor, NJ 08247  
ATTN: Marc DeBlasio

Change Order 11: FY2021 NJDOT Municipal Aid Program Reconstruction of 83rd Street

Change Order #11	QUANTITY	UNIT	UNIT PRICE	EXTENSION
Water Treatment System Change				
Water Treatment System Change	1.00	ls		\$ 6,159.30
	Total			\$ 6,159.30
Material-Subcontractor	Quantity	Unit	Price	Total
Pyrz Water Supply				
Verder DURA 10 pump with motor and VFD	3	ls	\$7,980.00	\$23,940.00
Credit for 96th St CalHypo metering pumps & VFD	-2	ls	\$9,037.00	-\$18,074.00

Sub Total \$5,866.00  
5% OH \$293.30  
Total \$6,159.30

Thank you  
Fred M. Schiavone Jr.  
Fred M. Schiavone Construction, Inc.



# Pyrz Water Supply Co. Inc.

P.O. Box 107  
Harleysville, Pennsylvania 19438  
(215) 256-8430 / Fax (215) 256-8567  
www.pyrzwater.com

TO: F.M. Schiavone

QUOTATION NO: 59179  
DATE: Oct. 14, 2022  
SUBJECT: Stone Harbor  
Change Order Request

ATTN: Fred Schiavone

QUANTITY	DESCRIPTION
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BACKGROUND:

We originally proposed two (2) DURA 15 CaHypo feed pumps with VFDs (one Operational, one Spare) to feed the 96<sup>th</sup> St WTP. It was anticipated the feed rate could be adjusted manually and a 4-20 mA signal was available for automatic control. We now understand this facility consists of three independent wells feeding into a common clearwell. There isn't a flow signal available for automatic adjustment of the CaHypo. Manual adjustment of the pump in response to varying wells being operated is not practical.

PROPOSED CHANGE

We propose to replace the two (2) DURA 15 with VFDs with three (3) DURA 10 pumps with VFDs. Each DURA 10 will be dedicated to a single well. Each pump will come on when the well pump is called to start. Since there isn't a flow signal to automatically control the pumps, each pump can be manually adjusted for the dedicated well and come on at that rate when well pump operates.

Description	Part Number	Unit Price	Quantity	Total Price
Verder DURA 10 pump with motor and VFD	DURA 10	\$ 7980.00	3	\$ 23,940.00
Credit for 96 <sup>th</sup> St CalHypo metering pumps & VFD	DURA 15	\$ 9037.00	- 2	- \$18,074.00
Requested Change Order				\$ 5,866.00

Not Included: Wiring, piping, installation, sales or use tax or any item not specifically noted above.

We hope to have the opportunity of furnishing the above for you.

Sincerely yours,  
PYRZ WATER SUPPLY CO., INC.

Joe Pyrz



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**REQUEST FOR EXTENSION OF EMPLOYMENT FOR SLEO II OFFICERS**

**WHEREAS**, the Stone Harbor Police Department currently has two officers attending the Cape May County Police Academy recruit training; and

**WHEREAS**, Chief Schutta has requested an extension until December 31, 2022 for two SLEO II Seasonal Police Officers which was authorized by Resolution 2022-S-164 on September 6, 2022; and

**WHEREAS**, Chief Schutta is requesting further extension for two SLEO II Seasonal Police Officers to provide appropriate Squad Coverage and alleviate the need for overtime compensation within the Department; and

**WHEREAS**, the dates requested for coverage are January 1, 2023 through March 31, 2023.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the following SLEO II Officers have their employment with the Stone Harbor Police Department further extended until March 31, 2023.

Michael McDonald  
Brandon Bess

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**PURCHASE 2023 FORD UTILITY POLICE INTERCEPTOR**

**WHEREAS**, there is a need to purchase a new vehicle for the Police Department; and

**WHEREAS**, this vehicle can be purchased from Gentilini Ford, Inc., 555 John S Penn Blvd, Woodbine, NJ 08270 through Cranford Cooperative Pricing System, Contract #22-01; and

**WHEREAS**, the maximum amount of the purchase is \$41,499.00 and funds are available for said purchase as evidenced by the Chief Financial Officer’s Certificate attached hereto; and

**WHEREAS**, public bids are not required when the purchase is under Cooperative Contract Pricing System in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, in the County of Cape May as follows:

- 1. The preamble of this Resolution is hereby incorporated by reference as if set forth here at length.
- 2. The Chief Financial Officer is hereby authorized and directed to prepare a Purchase Order for approval and forward same upon approval to the appropriate party in accordance with Cranford Cooperative Pricing System, Contract #22-01 for the purchase of the aforementioned Police Department vehicle.
- 3. That all Borough officers and/or employees required to approve said Purchase Order are hereby directed to do so forthwith.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**REFUND DIRECT DEBIT TAX PAYMENT**

**WHEREAS**, Richard L Cassano owner of record of Block 95.02 Lot 47 Qualifier C0012, AKA 162 96<sup>th</sup> Street Unit 12, changed bank accounts for his Direct Debit payments and mistakenly recorded the wrong block & lot on his new Direct Debit Authorization Agreement; and,

**WHEREAS**, Mr. Cassano requested a refund for the November installment erroneously applied to Block 93.02 Lot 47, AKA 140 94<sup>th</sup> Street; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$4,058.78 be issued to Richard L Cassano, 20 Alameda Rd, Broomall PA 19008; and,

**BE IT FURTHER RESOLVED** that the Tax Collector make the proper adjustment within in her records.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**REFUND DIRECT DEBIT UTILITIES PAYMENT**

**WHEREAS**, in November, owner of record Stone Harbor Benz House LLC sold their home at 10600 Second Ave, AKA Block 106.02 Lot 69 and Account #16910; and

**WHEREAS**, Mr. & Mrs. Benz requested a refund for their Dec 1<sup>st</sup> Direct Debit Utilities payment; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$302.75 be issued to Stone Harbor Benz House LLC, 301 South Woodbine Ave, Narbeth PA 19072; and,

**BE IT FURTHER RESOLVED** that the Tax Collector make the proper adjustment to her records.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor

**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**Refund Hydrant Meter Rental Deposit**

**WHEREAS**, pursuant to Section 542-13D of the Borough’s General Code, Fred M Schiavone Construction Inc. remitted a \$1500.00 deposit for a hydrant meter rental for a Borough project involving 99<sup>th</sup>, 101st, 102nd, & 103rd Streets; and,

**WHEREAS**, upon completion of the local improvement the hydrant meter was returned to Public Works;

**WHEREAS**, the Utilities Collector has requested that the refundable deposit be refunded; and,

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that a refund check in the amount of \$1500.00 be issued to Fred M Schiavone Construction Inc., PO Box 416, Malaga New Jersey 08328; and,

**BE IT FURTHER RESOLVED**, that the Utilities Collector make the proper adjustments within the records.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**AUTHORIZING THE MAYOR & CLERK TO EXECUTE REVISED  
UTILITY & DRAINAGE EASEMENTS FOR BLOCK 112.02 (112<sup>TH</sup> St)  
AND BLOCK 111.02 (FIRST AVE)**

**WHEREAS**, The Borough of Stone Harbor has determined it is in the best interest of the Borough to revise the Utility and drainage easements for Block 112.02 and Block 111.02;

**NOW THEREFORE BE IT RESOLVED**, That the Borough Council for the Borough of Stone Harbor, Cape May County, NJ authorize the Mayor and Clerk to execute revised utility and drainage easements with the Servants of the Immaculate Heart of Mary for 112.02 (112<sup>th</sup> street) and Block 111.02 (First Avenue) together with a revised developers agreement the documents shall be inform acceptable to the Municipal Solicitor and Engineer.

Offered by .....Seconded by .....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 20<sup>th</sup> day of December, 2022

.....  
Borough Clerk

The above resolution approved this 20<sup>th</sup> day of December, 2022

.....  
Mayor