

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL OF  
THE BOROUGH OF STONE HARBOR HELD IN THE MUNICIPAL BUILDING**

**November 14, 2022**

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The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m

**ROLL CALL**

Judith M. Davies-Dunhour, Mayor  
Kim Stevenson, Borough Clerk  
Marcus Karavan, Solicitor  
Robert Smith, Borough Administrator - Absent  
Lisa Marcolongo, Ass't Administrator  
Megan Brown, Deputy Clerk

**PRESENT**

Councilmembers  
Reese Moore  
Bunny Parzych  
Robin Casper  
Jennifer Gensemer  
Frank Dallahan  
Charles Krafczek - Absent

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 5, 2022.

FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE  
CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON

**SALUTE TO THE FLAG**

**Public Safety Report – Councilmember Dallahan**

**Fire Department- Chief Roger Stanford**

Report for October 2022 - 37 Fire Calls, 44 EMS calls: 3 building fires; 12 medical assists; 1 surf rescue; 4 natural gas leaks; 1 assist to police; 1 public service; 4 cover assignments, 1 smoke scare and 10 fire alarms.

**Beach Patrol- Captain Sandy Bosacco**

Captain Bosacco provided the council with an overview of the start of the summer season for lifeguards. CPR and First Aid training is a challenge prior to the start of the season on Memorial Day weekend and courses usually are not completed until June. Captain Bosacco noted that his lieutenants are now certified as CPR instructors and can now assist with the training of the guards. There is little opportunity to have the lifeguards start earlier than Memorial Day weekend due to school conflicts, however if they are available qualifications are being completed earlier.

Beach taggers are scheduled to sell holiday beach tags during the upcoming Island Holiday weekend.

Councilmember Dallahan concluded his report noting that OEM and Police were not available.

**Recreations and Tourism – Councilmember Jennifer Gensemer**

**Recreation – Shannon MacPherson, Rec Director**

Shannon reported that Halloween was a success with 45 homes signed up for trick or treating.

The Recreation Department is continuing to increase programs: The new Bodyweight HIT is increasing in numbers each week and Zumba will be offered starting on November 21<sup>st</sup> and will continue Monday's throughout the winter – all are welcome.

Thanksgiving weekend there will be seashell painting on the stage from 12pm-2pm on Saturday. The Rec Department will be planting a Christmas tree on the beach with the assistance of Public Works in which the painted seashells can be placed on or around.

Playground Updates: Game Time will be reviewing the playgrounds for improvements needed. Shannon will provide updates on the playgrounds as they become available.

Mayor's Wellness Program Update: Will begin in January 2023.

Work Session, November 14, 2022

**Tourism Director – Jenny Olson**

Island Holiday Weekend Update: Jenny thanked Maggie Day and Tom Tice on donating the Christmas Tree – it will be delivered by the end of the week.

Friday & Saturday: Old fashioned carousel in the Water Tower lot along with a holiday market. The Chamber of Commerce will be hosting a scavenger hunt; the Garden Club will be giving away poinsettias on Saturday; SHPOA will also be present with a craft activity for children; eight food and craft vendors will also be participating.

Stone Harbor Museum will have an open house from 10am-1pm both days; The Women's Civic Club will host annual Festival of Trees Event in their building Friday, 10am-8pm and Saturday 10am-12pm. Stone Harbor beach tags will be on sale at Borough Hall all weekend.

Friday: Pet Parade and Tree Lighting Ceremony, Hospitality Night – Hosted by the Stone Harbor Chamber of Commerce.

Saturday: Downtown Dash – 10am; Stone Harbor library will host story time with Mrs. Clause - 11am; Seashell Painting from noon-2pm; Parade at 6pm.

Adding a “quiet zone” to the Stone Harbor parade – 96<sup>th</sup> to 95<sup>th</sup> Street on Second Avenue in recognition of autism awareness.

Councilmember Gensemer reviewed the understanding of the “quiet zone” and also the added program participation of our local library.

**Natural Resource Committee – Councilmember Robin Casper**

**Manny Parada – Public Works Director**

**Presentation on Spotted Lantern Fly:** Manny prepared a presentation for Mayor and Council on the history of the invasive Spotted Lanternfly that has become a concern within New Jersey. Manny advised that this invasive insect is about to become an issue in Cape May County and that New Jersey is implementing legislation to assist with this type of insect.

The Spotted Lanternfly is notorious for attaching to vehicles, pallets, etc. and can easily become a problem in communities that did not have a problem prior. The Spotted Lanternfly has the ability to destroy cash crops, and this is why more education on this invasive species is necessary. The insect is not harmful to human beings.

Spotted Lantern Flies are attracted to a tree known as the Tree of Heaven and the proposed rule changes would require homeowners to remove the tree from their property in an effort to avoid any infestation.

Manny is proposing that the council support his training of at least one employee to recognize any concerns with spotted Lantern Flies. His department will also develop a checklist when inspecting trees for infestation and ensure that any planting brought in are free of infestation and will properly dispose of any infested plants or trees.

Final comments and final rule will be imposed by the State of New Jersey, Department of Agriculture, in December of 2022. Manny has provided a timeline of implementing training, inspection and maintenance activities over a two-year period.

**Beach Update:** Hurricane Nicole took an inward turn which resulted in minor erosion along our beachfront. Manny does have some concern with the access road to Stone Harbor Point however the Emergency Authorization would not allow the Borough to repair without an Individual Permit authorization since it would involve reconstruction of the beach. Public Works is doing their best to maintain the existing road however a cliff is forming.

Work Session, November 14, 2022

Councilmember Casper provided an update from Christopher Constantino, an Environmental Specialist with the NJDEP. On November 2, 2022 the Army Corp of Engineers opened bid proposals submitted for the Beach Renourishment Project. The project includes placement of sand along the beachfront of Avalon and Stone Harbor for the purposes of Coastal Storm Risk Management. There were two bid proposals received. The low bid was submitted by Great Lakes Dock and Dredge. The US Army Corp of Engineers expects work to begin shortly after the new year and completion expected prior to the Memorial Day weekend. Coordination with both towns will be forthcoming.

**Discussion:**

**Parking Meter Changes – Manny Parada, Director of Public Works**

Manny prepared a presentation for Mayor and Council Review.

Manny is proposing that the borough consider a change from the current kiosk parking meter system and existing APP.

Manny explained that the current system is problematic and requires overtime hours within his department for minimal corrections.

Current Maintenance Contract	\$28,278.00
Routine Operation Costs	\$ 3,614.00
Overtime Costs	<u>\$ 1,560.00</u>
SUBTOTAL:	\$33,452.00 **

\*\* Does not include Finance Office cost for counting of meter coin collected or the cost of winterizing meter heads.

If changes are implemented all the fees associated with the kiosk will be eliminated.

There are currently 17 kiosks. Three of the kiosks are older and will not support maintenance upgrades and will need to be replaced.

Manny is proposing that the Borough eliminate the kiosks and current mobile APP (mPark2Pay APP) and implement Park Mobile APP which is used by several surrounding communities. The current kiosks and meter heads could be sold and generate approximately \$15,000 in revenue.

Manny reviewed the Park Mobile APP and features. Allows for zoned parking, contactless payment and enforcement of parking violations. In addition, there are options for patrons that do not have smartphones, credit or debit cards. There is a charge of .30 cents (per day) from Park Mobile and a 3% Merchant of Record fee plus .15 cents imposed.

Manny is recommending the change. There is no startup fee or maintenance fee. Park Mobile will provide signage that would explain the parking meter requirements. Numbered spaces would no longer be required since license plate numbers would now be required.

Mayor and Council are in favor of moving forward with the use of Park Mobile APP. Councilmember Moore will be discussing in the next Public Works Committee meeting and providing a checklist of requirements to implement this APP.

No Further Discussion

Upon Motion by: Councilmember Frank Dallahan  
Seconded by: Councilmember Jennifer Gensemer

That the Work Session Meeting of Mayor and Council be adjourned at 5:40p.m.

**Vote 5 Councilmembers AYE**

Work Session, November 14, 2022

APPROVED: December 6, 2022

Joseph P. Accursi, Mayor

ATTEST Keri Otterson, Borough Clerk