

Borough of Stone Harbor
WORK SESSION AGENDA

Tuesday, May 2, 2023

Borough Hall, 9508 Second Avenue, Stone Harbor

Call to Order: 4:30pm

Roll Call: Councilmember Dallahan, Councilmember Foschini, Councilmember Parzych, Councilmember Casper, Councilmember Gensemer, Councilmember Moore

Statement of Public Notice: Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same of the Press and the Cape May County Herald on January 4, 2023.

Salute the Flag

Cape May County Mayors Quarterly Roundtable Meeting Synopsis - Mayor Davies-Dunhour

Park Mobile Presentation – Manny Parada

Presentation: Report of Various Budget Topics – Jim Craft – CFO

Reports of Standing Committees:

A&F COMMITTEE - Councilmember Gensemer

CRS Update – Ray Poudrier, CRS Coordinator

CFO Report – Jim Craft

Construction Official Report - Ray Poudrier

Borough Administrator Report – Manny Parada

Borough Engineer Report - Marc DeBlasio

Legal Report - Marcus Karavan

Human Resources

Discussion:

Shared Service Agreement – Chief Financial Officer

Borough Administrator Position Update

Regulatory Compliance Specialist Position Update

PUBLIC WORKS - Councilmember Moore

NJDOT FY2023 Municipal State Aid Program

UTILITIES COMMITTEE – Councilmember Parzych

Low Income Household Water Assistance Program (LIHWAP) Compliance

Discussion:

“Safe Alliance” Campaign – Cape May County Prosecutors Office – Participation in creating a safe zone for persons being bullied or a victim of a hate crime.

Special Event Application: Mens Sunday Softball League – Recreation Director, Shannon MacPherson

Cape Regional Physician Parking Request

Handicap Parking on 97th Street – 200 Block (south side/east corner)

81st Street Marina – Open Space Grant Update


Adjournment

Borough of Stone Harbor
Department of Public Works
Borough Hall: 9508 Second Avenue, Stone Harbor, NJ 08247
Department of Public Works: 8018 Third Avenue
Phone: (609) 368-7311, Fax: (609) 368-6920

April 2023 Public Works Report

Friday, April 28, 2023

To: **Mayor & Council** via Kim Stevenson, Borough Clerk
Manny Parada, Interim Borough Administrator
Kim Stevenson, Borough Clerk
cc: **Francisco Tirado**, Assistant Director
Robert Brewer, Supervisor
Working Foremen: Donald Cashmore, Joseph Hughes, Leon Woodruff
Michael McCarraher, Timothy Brophy, Levin Oakley
Monthly Report File

From: **Manny Parada, Director** 
Carrie Bosacco Administrative Assistant, **Rebecca Gibula**, Secretary/Clerk

Beach, Streets and Marina

All docks have been installed and the water lines are operational.
Boat trailer parking lot lines have been marked.
All parking App signs are being installed.
Block work and concrete apron have been completed at the Public Works Convenience Center on 81st Street.
Curbs are being painted throughout town.
Large debris has been removed from the beach.
This Department has assisted the Solid Waste Department.
Street sweeping is completed Monday, Wednesday and Friday.

Buildings

We are power washing, painting, cleaning and making repairs to equipment and buildings, getting them ready for upcoming season.
Banners for the present season are up throughout the business district.

To help Recreational department, the wind screens for the tennis courts are up, new swings installed and repairs to the boat ramp shack have been completed to eliminate the need to replace it.

Monthly safety inspections have been completed.

Special Events:

Harbor Hop 5K

Beach Sweep

Grounds

Lawns are being cut on all Borough properties.

All islands and other Borough property flower beds have been cleaned out and mulch is being laid.

The beds were cleaned out and mulched at the Elementary School. The lawn has also been cut.

A weed and feed has been applied to the Second Avenue islands.

We have also started to lay down mulch on all of our flowers beds which will be followed up with the first cut of the year.

Irrigation systems are on and fixed as needed.

We help other departments finish any project that need immediate attention.

Solid Waste Disposal

1. Disposal
 - 61.68 tons Solid waste
 - 25.65 tons Single stream recycle

We wish to remind everyone that the ANSI Z246.60 compliant cans must be in use after May 1, 2023.

Automotive


The Fire Company, Police Department, Beach Patrol, Recreation Center, Administration, and Public Works automotive fleets, fuel pumps, and small engine equipment are maintained and repaired as needed.

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April 2023 Utilities Report

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To: **Mayor & Council** via Kim Stevenson, Borough Clerk
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cc: **Francisco Tirado**, Assistant Director
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Water & Sewer

As the season begins, the use of water is starting to increase creating a need to make daily micro adjustments to our new disinfection system.

Repairs, replacements and new installs are completed as needed including the removal of any lead services.

Emergency generators are exercised monthly.

Daily flows are recorded daily from our wells and sanitary sewer lift stations.

We continue to test our water supply following the NJ State regulations and schedules.