

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL  
OF THE BOROUGH OF STONE HARBOR HELD IN THE  
MUNICIPAL BUILDING  
November 21<sup>st</sup>, 2023**

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The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m.

**ROLL CALL**

Judith M. Davies-Dunhour, Mayor  
Emily Dillon, Borough Clerk  
Marcus Karavan, Solicitor  
Manny Parada, Borough Administrator

**PRESENT**

Councilmembers  
Frank Dallahan  
Victor Foschini  
Bunny Parzych  
Robin Casper  
Jennifer Gensemer  
Reese Moore

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 4, 2023.

FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON

**SALUTE TO THE FLAG**

**Public Safety Report – Councilmember Dallahan**

**Fire Department- Chief Roger Stanford**

Borough Clerk Emily Dillon reads the report for October 2023, the full report is enclosed.

**Police Department – Chief Tom Schutta**

Chief Schutta provides a report for October 2023, the full report is enclosed. Chief Schutta mentions the department is having three class II officers begin the recruit training at the police academy starting December 2<sup>nd</sup> and states the Public Safety Committee will be conducting interviews for the full time officer position and requests Council consider a resolution appointing them at the next meeting.

**Beach Patrol- Captain Sandy Bosacco**

Mr. Bosacco states the beach patrol department is currently reviewing their training process and regulations to be in compliance with the state. Mr. Bosacco mentions the holiday beach tags will be sold in the beach patrol office on Thanksgiving weekend Friday through Sunday 10AM-4PM.

**Office of Emergency Management – Frank Vault**

Mr. Vault states the month of October was calm weather wise and there were two national weather service notices as well as a nationwide test from FEMA for the emergency alert system. Mr. Vault mentions he attended a meeting with the County to discuss unification strategies if a countywide emergency situation were to occur and has distributed the proposed agreement for Public Safety, Administration, and Council to review.

**Recreations and Tourism – Councilmember Victor Foschini**

**Recreation – Shannon MacPherson, Recreation Director**

Ms. MacPherson states the recreation department has been introducing toddler pop up arts and crafts and will announce when the December event will be. Ms. MacPherson states the 82<sup>nd</sup> Street Playground has been inspected and deemed unsafe due to rust and is currently blocked off, but the public can still utilize the swings. Ms. MacPherson mentions the recreation department will be receiving quotes regarding the cost to replace or repair the playground and is also working with the engineer to research grants for the County Open Space Program to offset the costs of these projects. Ms. MacPherson states the Mayor's Wellness Program is beginning November 23<sup>rd</sup> and individuals will participate in challenges to raise money for charities and the employee challenge will begin January 15<sup>th</sup>. Ms. MacPherson states the

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recreation department is beginning the competitive bid process for individuals interested in submitting proposals for any camps, clinics, etc. for the summer of 2024 and plans to advertise in the following weeks.

**Tourism Director – Jenny Olson**

Ms. Olson thanks Maggie Day and Tom Tice for donating the Christmas tree which is on display on 96<sup>th</sup> Street. Ms. Olson details the dates and times for the Thanksgiving events occurring in the borough and all the information is on the borough website. Ms. Olson mentions the Beach Patrol office will be selling Beach Tags 10AM-4PM on Thanksgiving weekend and Borough Hall will be selling them beginning Monday November 27<sup>th</sup> 8:20AM-4PM.

**Natural Resource Committee – Councilmember Robin Casper**

Borough Engineer, Marc DeBlasio, provides an update on the pumphouse and states the contractor has installed a sanitary force main on 3<sup>rd</sup> Avenue and has demolished the existing structure. Ms. Casper mentions the committee met to discuss the 2024 budget and there was funds discussed to be set aside for a beach consultant and beach scraping in the spring and also states the beach feasibility study is planned to be discussed at the following committee meeting. Ms. Casper acknowledges and thanks resident Geoff Woolery for his enthusiasm in reinforcing this beach narrative as well as the Stone Harbor museum for a successful year.

**Discussion:**

-Unified Planning and Zoning Board

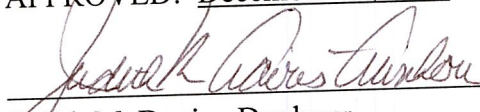
Councilmember Moore states he appreciates and enjoys the time he served on the Planning Board. Mr. Moore details the duties of the Planning and Zoning Board and states the importance of the separation of Council and the boards. Mr. Moore apologizes for the short notice of the scheduling of the special meeting and the inconvenience of the late cancellation. Mr. Moore suggests the Planning Board have liaisons to get input from the Zoning Board prior to recommending suggestions to Council to improve the communication, increase efficiency, and preserve both boards. Council discusses having more in depth discussions with the board and receiving their feedback before revisiting the topic.

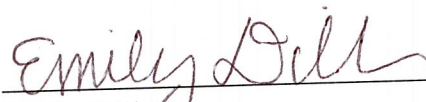
Upon Motion by: Councilmember Frank Dallahan  
Seconded by: Councilmember Victor Foschini

That the Work Session Meeting of Mayor and Council be adjourned at 4:59PM.

**Vote                                  6 Councilmembers    AYE**

APPROVED: December 19, 2023

  
\_\_\_\_\_, Mayor  
Judith M. Davies-Dunhour

ATTEST , Borough Clerk  
Emily Dillon