

**Borough of Stone Harbor**  
**REORGANIZATION MEETING AGENDA**  
**Tuesday, January 2, 2024**  
**Borough Hall, 9508 Second Avenue, Stone Harbor**

**Call to Order: 4:30pm**

**Roll Call:** Councilmember Dallahan, Councilmember Foschini, Councilmember Parzych, Councilmember Gensemer

**Statement of Public Notice:** Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same of the Press of Atlantic City and the Cape May County Herald on January 4, 2023.

**Salute the Flag**

**Election Results:**

<b>For Council – Tim Carney</b>	<b>290 Votes</b>
<b>For Council – Robin Casper</b>	<b>188 Votes</b>

**Nomination for Council President**

**Nomination for Council Representative to Planning Board**

**Motion – Approve Standing Committees for 2024**

**Motion – Approve Non-Board Appointments 2024**

**Motion – Approve Member of Go Green Committee, Shade Tree Committee and Bird Sanctuary Committee Members 2024**

**Motion – Approve Zoning Board of Adjustment Members 2024**

**Mayor Appointment of Planning Board Members**

**RESOLUTIONS FOR PROFESSIONAL SERVICES 2024**

<b><u>Resolution 2024-S-01</u></b>	Resolution Authorizing Appointment of the Municipal Attorney Under the “Nonfair and Open” Process- Marcus H. Karavan, P.C.
<b><u>Resolution 2024-S-02</u></b>	Resolution Authorizing a Professional Services Contract for Municipal Conflict Attorney – Garrett & Batastini
<b><u>Resolution 2024-S-03</u></b>	Resolution Authorizing Appointment of Bond Counsel for 2024 – Hawkins, Delafield & Wood
<b><u>Resolution 2024-S-04</u></b>	Resolution to Award a Professional Services Contract for Labor Relations Counsel 2024 – Blaney, Donohue, Weinberg
<b><u>Resolution 2024-S-05</u></b>	Resolution to Award a Professional Services Contract for Borough Auditor 2024- Ford, Scott & Associates, L.L.C.
<b><u>Resolution 2024-S-06</u></b>	Resolution Authorizing a Professional Services Contract for Special Counsel Affordable Housing 2024 – Surenian, Edwards & Nolan
<b><u>Resolution 2024-S-07</u></b>	Resolution Authorizing a Professional Services Agreement – Employee Benefits Consultant 2024 – Marsh McLennan Agency, LLC

**CONSENT AGENDA (Resolutions 2024-S-07 to 2024-S-35)**

<b><u>Resolution 2024-S-08</u></b>	Resolution for the Award of Contract for Animal Control Services 2024 – Shore Animal Control
<b><u>Resolution 2024-S-09</u></b>	Resolution Awarding Professional Service Contract for Beach Profile Survey & Lagoon Survey – Stockton University Coastal Research
<b><u>Resolution 2024-S-10</u></b>	Resolution to Authorize Professional Service Agreement for 2024 with the Wetlands Institute & Authorize Mayor to Sign
<b><u>Resolution 2024-S-11</u></b>	Resolution to Authorize Stone Harbor Point Shorebird Stewardship Program – 2024 Season
<b><u>Resolution 2024-S-12</u></b>	Resolution Approving the Use of Roberts Rules of Order
<b><u>Resolution 2024-S-13</u></b>	Resolution Establishing Council Meeting Dates for 2024
<b><u>Resolution 2024-S-14</u></b>	Resolution Establishing the Schedule of 2024 Municipal Holidays / Borough Hall Closings
<b><u>Resolution 2024-S-15</u></b>	Resolution Designating Official Depositories
<b><u>Resolution 2024-S-16</u></b>	Resolution Designating the Official Newspapers for the Publication of Legal Notices
<b><u>Resolution 2024-S-17</u></b>	Resolution Establishing the Trash Collection Schedule – 2024
<b><u>Resolution 2024-S-18</u></b>	Resolution Authorizing Participation in the Cape May County Litter Abatement Partnership Program for 2024
<b><u>Resolution 2024-S-19</u></b>	Resolution Accepting the Stone Harbor Volunteer Fire Company Stipend Policy
<b><u>Resolution 2024-S-20</u></b>	Resolution Establishing Dates for Parking Fees – 2024
<b><u>Resolution 2024-S-21</u></b>	Resolution Establishing the Rate of Interest for Non-Payment of Taxes – 2024
<b><u>Resolution 2024-S-22</u></b>	Resolution to Transfer 2023 Real Estate Tax Payments to 2024
<b><u>Resolution 2024-S-23</u></b>	Resolution Exempting Certain Utility Charges
<b><u>Resolution 2024-S-24</u></b>	Resolution Providing for Temporary Appropriations for the Year 2024
<b><u>Resolution 2024-S-25</u></b>	Resolution Authorizing Contracts Below the Bid Threshold
<b><u>Resolution 2024-S-26</u></b>	Resolution Authorizing Small Contracts Without Soliciting Competitive Quotations
<b><u>Resolution 2024-S-27</u></b>	Resolution Certification of Receipt of Materials, Supplies and Equipment
<b><u>Resolution 2024-S-28</u></b>	Resolution Adopting Cash Management Plan
<b><u>Resolution 2024-S-29</u></b>	Resolution Designating Public Agency Compliance Officer

<b><u>Resolution 2024-S-30</u></b>	Resolution Authorizing Tax Assessor and/or Solicitor to File Tax Appeals in 2024
<b><u>Resolution 2024-S-31</u></b>	Resolution Appointing JIF Fund Commissioner and Alternate Fund Commissioner
<b><u>Resolution 2024-S-32</u></b>	Resolution Appointing JIF Claims Coordinator
<b><u>Resolution 2024-S-33</u></b>	Resolution Appointing JIF Safety Coordinator
<b><u>Resolution 2024-S-34</u></b>	Resolution Appointing Contact(s) for JIF Employment Practices Liability Helpline
<b><u>Resolution 2024-S-35</u></b>	Resolution Establishing Fees for Licensing, Permits and Parking for 2023

**Motion** - Approve the Bill List & Authorize the CFO to Pay the bills when the funds are available, and the vouchers are properly endorsed.

**Comments from Councilmembers**

**Public Comment**

**Adjournment**

**BOROUGH OF STONE HARBOR**  
County of Cape May

**2024 Standing Committees**

**Administration & Finance:** Jennifer Gensemer, Chair  
Bunny Parzych  
Frank Dallahan

**Public Works:** Bunny Parzych, Chair  
Jennifer Gensemer  
Frank Dallahan

**Public Safety:** Frank Dallahan, Chair  
Jennifer Gensemer  
Victor Foschini

**Recreation & Tourism:** Victor Foschini, Chair  
Tim Carney  
Robin Casper

**Natural Resources:** Tim Carney, Chair  
Robin Casper  
Bunny Parzych

**Utilities:** Robin Casper, Chair  
Victor Foschini  
Tim Carney

**Museum Liaison:** Councilmember Robin Casper

**Chamber of Commerce Liaison:** Councilmember Victor Foschini

**SHPOA Liaison:** Vacant

Motion to Confirm: \_\_\_\_\_

Seconded by: \_\_\_\_\_

All those in Favor

Opposed

**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**NON-BOARD APPOINTMENTS 2024**

Municipal Assessment Certification Officer	Emily Dillon
Director of Finance	James Craft
Tax Search Officer	Deb Candelore
Director of Public Works & Storm Water Management Coordinator	Manny Parada
Recycling Coordinator & Clean Communities Coordinator	Rebecca Gibula
Deputy OEM, Fire Code Official & Fire Inspector	Roger Stanford
Fire Inspector	Jim Bailey
Beach Patrol Captain	Stephen Bosacco
Recreation Director	Shannon MacPherson
Tourism Director	Jenny Olson

Motion to Approve: \_\_\_\_\_

Seconded By: \_\_\_\_\_

All Those in Favor

Opposed

**BOROUGH OF STONE HARBOR**  
CAPE MAY COUNTY

**BOARD APPOINTMENT LIST 2024**

Approve Members of Go Green Committee, Recreation Advisory Committee, Shade Tree Committee and Bird Sanctuary Committee Members for 2024

**Go Green Committee**

Robin Casper	1 year term	1/1/24-12/31/24	Councilmember
Tom Considine	1 year term	1/1/24-12/31/24	Resident
Gail Pfeifer	1 year term	1/1/24-12/31/24	Resident
Kevin Fischer	1 year term	1/1/24-12/31/24	Resident
Jenny Olsen	1 year term	1/1/24-12/31/24	Employee
Tiffany Haungs	1 year term	1/1/24-12/31/24	Employee
Manny Parada	1 year term	1/1/24-12/31/24	Administration
Rocky Tirado	1 year term	1/1/24-12/31/24	Public Works
Rebecca Gibula	1 year term	1/1/24-12/31/24	Recycling Coordinator
Joe Hughes	1 year term	1/1/24-12/31/24	Island Supervisor

**Shade Tree Committee**

Elaine Heil	4 year term	1/2/24-12/31/27	Garden Club
Robin Casper	1 year term	1/2/24-12/31/24	Councilmember
Teri Fischer	4 year term	1/2/24-12/31/27	Member of Public
Manny Parada	1 year term	1/2/24-12/31/24	Administrative/DPW
Tiffany Haungs	1 year term	1/2/24-12/31/24	Secretary
Rocky Tirado	1 year term	1/2/24-12/31/24	Public Works

**Bird Sanctuary**

Manny Parada	1 year term	1/2/24-12/31/24	Administration
Robin Casper	1 year term	1/2/24-12/31/24	Councilmember
Morgan Harris	3 year term	1/2/24-12/31/26	Member
Leanne Moilene	3 year term	1/2/24-12/31/26	Member
Gail Pfeifer	3 year term	1/2/24-12/31/24	Member
Sandy Barbuscio	3 year term	1/2/24-12/31/26	Member
Elizabeth Ruskey	3 year term	1/2/24-12/31/26	

MOTION TO CONFIRM \_\_\_\_\_

SECONDED BY \_\_\_\_\_

ALL THOSE IN FAVOR

OPPOSED

**BOROUGH OF STONE HARBOR**  
CAPE MAY COUNTY

**Zoning Board of Adjustment Members 2024**

**Zoning Board of Adjustment**

Angelo Caracciolo	4 year term	1/2/24-12/31/27	Member(Chair)
Nick Giuffre	4 year term	1/2/24-12/31/27	Member
William Wrighter	4 year term	1/2/24-12/31/27	Member
Timothy Stauning	2 year term	1/2/24-12/31/24	Alt I (filling (unexpired term)
Ken Barbuscio	2 year term	1/2/24-12/31/26	Alt II

MOTION TO CONFIRM: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ALL THOSE IN FAVOR

OPPOSED

**BOROUGH OF STONE HARBOR**  
CAPE MAY COUNTY

**Appointments of Planning Board Members 2024**

**Planning Board**

Robert Bickford	4 year term	1/2/24-12/31/27	Class IV
Kevin Fischer	4 year term	1/2/2024-12/31/27	Class IV
Sandy Slabik	4 year term	1/2/24-12/31/27	Class IV
Frank Vault	1 year term	1/2/24-12/31/24	Employee
Jonathan Lakose	2 year term	1/2/24-12/31/26	Alt II
Councilmember TBD	1 year term	1/1/23-12/31/23	Councilmember

**NO VOTE REQUIRED: Chapter 345-3 Mayor's Appointment**