

**MINUTES OF THE MEETING OF MAYOR AND COUNCIL OF
THE BOROUGH OF STONE HARBOR HELD IN THE MUNICIPAL BUILDING
RE-Organization - January 2, 2024**

The meeting was called to order by Mayor Judith M. Davies-Dunhour

ROLL CALL

Judith M. Davies-Dunhour, Mayor
Emily Dillon, Borough Clerk
Marcus Karavan, Solicitor
Manny Parada, Borough Administrator

PRESENT

Councilmembers
Frank Dallahan
Victor Foschini
Bunny Parzych
Jennifer Gensemer

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 4, 2023.

For the record this Council Meeting was held via Video/Telephone Conference in a Zoom format.

SALUTE TO THE FLAG

ELECTION RESULTS FROM NOVEMBER 7, 2023

For Council- Timothy Carney 290 Votes

Emily Dillon, Borough Clerk administered Oath of Office and Oath of Affirmation to Councilmember Carney.

For Council-Robin Casper 188 Votes

Emily Dillon, Borough Clerk administered Oath of Office & Oath of Affirmation to Councilmember Casper.

Councilmember Carney and Casper take their seat on the dais.

NOMINATION FOR COUNCIL PRESIDENT

Councilmember Gensemer made a nomination for Councilmember Dallahan for President of Council. Councilmember Parzych seconded the nomination.

Councilmember Casper nominates Jennifer Gensemer for President of Council as she was the next in rotation. Councilmember Gensemer declines the nomination.

Mayor Davies-Dunhour asked if there were any other nominations. There were none.

Motion is made to approve Councilmember Dallahan as President of Council.

Motion: Gensemer **Second:** Parzych

Dallahan: Yes Foschini: Yes Parzych: Yes Casper: No Gensemer: Yes Carney: Yes

NOMINATION FOR COUNCIL REPRESENTATIVE ON PLANNING BOARD

Councilmember Gensemer nominated Councilmember Parzych for Council Representative to the Planning Board. Councilmember Foschini seconded the nomination.

Mayor asked if there were any other nominations. There were none.

Mayor asked if there was a second for the nomination. Councilmember Foschini seconded the nomination.

Motion is made to approve Councilmember Parzych as Council Representative on the Planning Board.

Motion: Gensemer **Second:** Foschini

Dallahan: Yes Foschini: Yes Parzych: Yes Casper: Yes Gensemer: Yes Carney: Yes

Announcement of Standing Committees for 2024 were presented by Mayor Davies-Dunhour

Administration & Finance: Jennifer Gensemer, Chair
Bunny Parzych
Frank Dallahan

Public Works: Bunny Parzych, Chair
Jennifer Gensemer
Frank Dallahan

Public Safety: Frank Dallahan, Chair
Jennifer Gensemer
Victor Foschini

Recreation & Tourism Victor Foschini, Chair
Tim Carney
Robin Casper

Natural Resources: Tim Carney, Chair
Robin Casper
Bunny Parzych

Utilities: Robin Casper, Chair
Victor Foschini
Tim Carney

Museum Liaison: Councilmember Robin Casper

Chamber of Commerce Liaison: Councilmember Tim Carney

SHPOA Liaison: VACANT

Motion to confirm standing committees.

Motion: Dallahan **Second:** Parzych

Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Announcement of all Non-Board Appointments 2024 were presented by Mayor Davies-Dunhour

Municipal Assessment Certification Officer	Emily Dillon
Director of Finance	James Craft
Tax Search Officer	Deb Candelore
Director of Public Works & Storm Water Management Coordinator	Manny Parada
Recycling Coordinator & Clean Communities Coordinator	Rebecca Gibula
Deputy OEM, Fire Code Official & Fire Inspector	Roger Stanford
Fire Inspector	Jim Bailey
Beach Patrol Captain	Stephen Bosacco
Recreation Director	Shannon MacPherson
Tourism Director	Jenny Olson

Motion to confirm non-board appointments.

Motion: Dallahan **Second:** Foschini

Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Announcement of all board appointments for 2024 were presented by Mayor Davies-Dunhour

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Go Green Committee

Robin Casper	1 year term	1/1/24-12/31/24	Councilmember
Tom Considine	1 year term	1/1/24-12/31/24	Resident
Gail Pfeifer	1 year term	1/1/24-12/31/24	Resident
Kevin Fischer	1 year term	1/1/24-12/31/24	Resident
Jenny Olsen	1 year term	1/1/24-12/31/24	Employee
Tiffany Haungs	1 year term	1/1/24-12/31/24	Employee
Manny Parada	1 year term	1/1/24-12/31/24	Administration
Rocky Tirado	1 year term	1/1/24-12/31/24	Public Works
Rebecca Gibula	1 year term	1/1/24-12/31/24	Recycling Coordinator
Joe Hughes	1 year term	1/1/24-12/31/24	Island Supervisor

Shade Tree Committee

Elaine Heil	4 year term	1/2/24-12/31/27	Garden Club
Robin Casper	1 year term	1/1/24-12/31/24	Councilmember
Teri Fischer	4 year term	1/2/24-12/31/27	Member of Public
Manny Parada	1 year term	1/2/24-12/31/24	Administrative/DPW
Tiffany Haungs	1 year term	1/2/24-12/31/24	Secretary
Rocky Tirado	1 year term	1/2/24-12/31/24	Public Works

Bird Sanctuary

Manny Parada	1 year term	1/2/24-12/31/24	Administration
Robin Casper	1 year term	1/1/24-12/31/24	Councilmember
Morgan Harris	3 year term	1/2/24-12/31/26	Member
Gail Pfeifer	3 year term	1/2/24-12/31/26	Member
Sandy Barbuscio	3 year term	1/2/24-12/31/26	Member
Elizabeth Ruskey	3 year term	1/2/24-12/31/26	Member
VACANT	3 year term	1/2/24-12/31/26	Member

Motion to confirm board appointments for 2024.

Motion: Dallahan **Second:** Foschini
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Announcement of Zoning Board of Adjustment Members were presented by Mayor Davies-Dunhour

Angelo Caracciolo	4 year term	1/2/24-12/31/27	Member (Chair)
Nick Giuffre	4 year term	1/2/24-12/31/27	Member
William Wrighter	4 year term	1/2/24-12/31/27	Member
Timothy Stauning	2 year term	1/2/24-12/31/24	Alt I (filling unexpired)
Ken Barbuscio	2 year term	1/2/24-12/31/26	Alt II

Motion to confirm Zoning Board of Adjustment members.

Motion: Gensemer **Second:** Foschini
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Announcement of Planning Board Members were presented by Mayor Davies-Dunhour

Robert Bickford	4 year term	1/2/24-12/31/27	Class IV
Kevin Fischer	4 year term	1/2/24-12/31/27	Class IV
Sandy Slabik	4 year term	1/2/24-12/31/27	Class IV
Frank Vault	1 year term	1/2/24-12/31/24	Class II (employee)
Jonathan Lakose	2 year term	1/2/24-12/31/26	Alt II
Councilmember Parzych	1 year term	1/2/24-12/31/24	Councilmember

****NO VOTE REQUIRED****

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Resolution 2023-S-01 Resolution Authorizing Appointment of the Municipal Attorney Under the “Nonfair and Open Process- Marcus H. Karavan, P.C.

Motion: Casper **Second:** Foschini
Dallahan: No **Foschini:** Recuse **Parzych:** No **Casper:** Yes **Gensemer:** No **Carney:** No

Resolution 2024-S-02 Resolution Authorizing a Professional Services Contract for Municipal Conflict Attorney- Garrett & Batastini

Motion: Gensemer **Second:** Dallahan
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-03 Resolution Authorizing Appointment of Bond Counsel for 2024- Hawkins, Delafield & Wood

Motion: Foschini **Second:** Casper
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-04 Resolution to Award a Professional Services Contract for Labor Relations Counsel 2024- Blaney, Donohue & Weinberg

Motion: Parzych **Second:** Dallahan
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-05 Resolution to Award a Professional Services Contract for Borough Auditor 2024- Ford, Scott & Associates, LLC

Motion: Dallahan **Second:** Carney
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-06 Resolution Authorizing a Professional Services Contract for Special Counsel Affordable Housing 2024- Surenian, Edwards & Nolan

Motion: Gensemer **Second:** Dallahan
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-07 Resolution Authorizing a Professional Services Agreement-Employee Benefits Consultant 2024- Marsh McLennan Agency, LLC

Motion: Carney **Second:** Casper
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Motion is made to add resolution 2024-S-36 Resolution Authorizing the Extension of the Scope of the Special Counsel to the regular agenda and remove resolutions 2024-S-19, 2024-S-20, and 2024-S-35 from the Consent Agenda to the Regular Agenda.

Motion: Gensemer **Second:** Parzych
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

CONSENT AGENDA ** If requested the list of resolutions can be read at one time, but it is not necessary**

Resolution 2024-S-08 Resolution for the Award of Contract for Animal Control Services 2024 – Shore Animal Control

Resolution 2024-S-09 Resolution Awarding Professional Service Contract for Beach Profile Survey & Lagoon Survey – Stockton University Coastal Research

Resolution 2024-S-10 Resolution to Authorize Professional Service Agreement for 2024 with the Wetlands Institute & Authorize Mayor to Sign

Resolution 2024-S-11 Resolution to Authorize Stone Harbor Point Shorebird Stewardship Program – 2024 Season

Resolution 2024-S-12 Resolution Approving the Use of Roberts Rules of Order

Resolution 2024-S-13 Resolution Establishing Council Meeting Dates for 2024

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- Resolution 2024-S-14** Resolution Establishing the Schedule of 2024 Municipal Holidays / Borough Hall Closings
- Resolution 2024-S-15** Resolution Designating Official Depositories
- Resolution 2024-S-16** Resolution Designating the Official Newspapers for the Publication of Legal Notices
- Resolution 2024-S-17** Resolution Establishing the Trash Collection Schedule – 2024
- Resolution 2024-S-18** Resolution Authorizing Participation in the Cape May County Litter Abatement Partnership Program for 2024
- Resolution 2024-S-21** Resolution Establishing the Rate of Interest for Non-Payment of Taxes – 2024
- Resolution 2024-S-22** Resolution to Transfer 2023 Real Estate Tax Payments to 2024
- Resolution 2024-S-23** Resolution Exempting Certain Utility Charges
- Resolution 2024-S-24** Resolution Providing for Temporary Appropriations for the Year 2024
- Resolution 2024-S-25** Resolution Authorizing Contracts Below the Bid Threshold
- Resolution 2024-S-26** Resolution Authorizing Small Contracts Without Soliciting Competitive Quotations
- Resolution 2024-S-27** Resolution Certification of Receipt of Materials, Supplies and Equipment
- Resolution 2024-S-28** Resolution Adopting Cash Management Plan
- Resolution 2024-S-29** Resolution Designating Public Agency Compliance Officer
- Resolution 2024-S-30** Resolution Authorizing Tax Assessor and/or Solicitor to File Tax Appeals in 2024
- Resolution 2024-S-31** Resolution Appointing JIF Fund Commissioner and Alternate Fund Commissioner
- Resolution 2024-S-32** Resolution Appointing JIF Claims Coordinator
- Resolution 2024-S-33** Resolution Appointing JIF Safety Coordinator
- Resolution 2024-S-34** Resolution Appointing Contact(s) for JIF Employment Practices Liability Helpline

Motion is made to approve the Consent Agenda.

Motion: Gensemer **Second:** Parzych
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

REGULAR AGENDA

Resolution 2024-S-19 Resolution Accepting the Stone Harbor Volunteer Fire Company Stipend Policy

Motion: Foschini **Second:** Parzych
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Abstain **Carney:** Yes

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Resolution 2024-S-20 Resolution Establishing Dates for Parking Fees – 2024

Motion is made to table the resolution.

Motion: Gensemer **Second:** Parzych
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-35 Resolution Establishing Fees for Licensing, Permits and Parking for 2024

Motion is made to table the resolution.

Motion: Gensemer **Second:** Casper
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Resolution 2024-S-36 Resolution Authorizing the Extension of the Scope of Special Counsel

Motion: Gensemer **Second:** Parzych
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Motion - Approve the Bill List & Authorize the CFO to Pay the bills when the funds are available, and the vouchers are properly endorsed.

Motion: Dallahan **Second:** Foschini
Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

Public Comment: There was no public comment.

Comments from Councilmembers

- Councilmember Carney states his excitement and optimism for serving along Mayor and Council and thanks the citizens of the Borough for their votes and support. Mr. Carney ensures he will remain the voice of the citizens and follow through on the core tenets of his campaign being: restoring fiscal discipline, more mindful spending, managing growth and ensuring that our beaches are well funded and safe. Mr. Carney thanks Councilmember Moore for his efforts and dedication to the Borough and wishes him a speedy recovery. Mr. Carney thanks Councilmember Casper for her years of services to the Natural Resources Committee and looks forward to working together on the committee moving forward.
- Councilmember Casper welcomes Councilmember Carney to Council and states she is happy to embrace her new role as Chair of the Utilities. Ms. Casper states she looks forward to Mayor and Council working together and doing what is best for the Borough of Stone Harbor.
- Councilmember Foschini welcomes Councilmember Carney and congratulates Councilmember Casper on her return.
- Councilmember Parzych welcomes Councilmember Carney and states the priority for 2024 is to work for the good of Stone Harbor.
- Councilmember Gensemer states it is a privilege to serve on Council and feels this Council is moving in the right direction and correctly addressing the needs of the Borough. Ms. Gensemer details several of the Borough's upcoming plans and states moving forward the focus of Council will be on reducing the costs to the taxpayer and creating a more efficient government. Ms. Gensemer states she looks forward to participating on new committees and welcomes Councilmember Carney.
- Councilmember Dallahan welcomes Councilmember Carney and thanks the residents and citizens for their support. Mr. Dallahan states this current Council is very cooperative and peaceful and looks forward to working together moving forward.
- Mayor Davies-Dunhour wishes everyone a happy new year and congratulates Councilmembers Casper and Carney. The Mayor thanks Councilmember Moore for his years of service to Stone Harbor as well as the board volunteers and all borough employees for their hard work and dedication.

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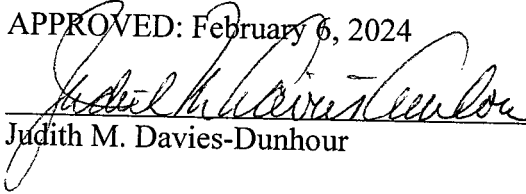
MOTION TO ADJOURN

Motion: Dallahan **Second:** Foschini

Dallahan: Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

The Regular Meeting of Mayor and Council was adjourned at 5:06 PM.

APPROVED: February 6, 2024


_____, Mayor
Judith M. Davies-Dunhour

ATTEST: 
_____, Borough Clerk

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