

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL
OF THE BOROUGH OF STONE HARBOR HELD IN THE
MUNICIPAL BUILDING
December 19th, 2023**

The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m.

ROLL CALL

Judith M. Davies-Dunhour, Mayor
Emily Dillon, Borough Clerk
Marcus Karavan, Solicitor
Manny Parada, Borough Administrator

PRESENT

Councilmembers
Frank Dallahan
Victor Foschini
Bunny Parzych
Robin Casper
Jennifer Gensemer
Reese Moore-ABSENT

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 4, 2023.

FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE
CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON

SALUTE TO THE FLAG

Reports of Standing Committees

Public Safety Committee- Councilmember Dallahan

-Fire Department

Chief Roger Stanford provides the November 2023 fire report, the full report is on file in the Clerk's office.

Police Department

-Chief Tom Schutta provides the November 2023 police report, the full report is on file in the Clerk's office. Chief Schutta states his department is beginning the process to hire seasonal officers for the summer and mentions court is still being held virtually.

Lifeguard Captain

-Sandy Bosacco details the beach patrol's procedures and training regarding medical emergencies. Mr. Bosacco states there are four lieutenants who are certified CPR instructors and all of the lifeguards are annually certified in CPR, AED, advanced first aid and stop the bleed. Mr. Bosacco mentions the headquarters vehicles and stands are thoroughly equipped with first aid kits, AEDS, spine kits and tourniquets. Mr. Bosacco notes the beach patrol has utilized AEDs three times in the last five years, all resulting in positive outcomes.

Office of Emergency Management

-OEM Coordinator Frank Vaul is out of town and will report at a later meeting.

Councilmember Gensemer acknowledges and thanks the fire department and emergency services for their efforts during the fire the night before thanksgiving in saving properties and lives.

Recreation & Tourism Committee-Councilmember Foschini

-Recreation

Shannon MacPherson states the Recreation department has been continuing the pop-up arts and crafts and plans to continue the program through the winter with an event once a month. Ms. MacPherson mentions the resolution authorizing the advertisement for Competitive Bids for the summer programs is on the regular agenda, and will be advertised on December 27th with a deadline for submission of January 31, 2024. Ms. MacPherson states the Mayor's Wellness program is beginning January 12th and encourages employees to participate in the nine week program that will include prizes and end with an employee chili cookoff on March 15th. Ms. MacPherson mentions she and administration are researching updated and inclusive playground options and plans to have the Public Works department remove the existing structures. Mayor Davies-Dunhour suggests that CPR training for all Borough employees be included in the

Wellness Program and funded through the JIF safety incentive program.

-Tourism

Jenny Olson mentions the success of the thanksgiving weekend events and thanks the fire, police, public works and recreation staff in their efforts. Ms. Olson mentions she is beginning to collect information for the 2024 events and preparing the information for the 2024 Stone Harbor information guide. Councilmember Gensemer request the trash schedule for upcoming holiday weekends be posted so visitors are aware and mentions the special event application needs updates and improvements.

Natural Resources Committee- Councilmember Casper

Borough Engineer Marc DeBlasio states the second point survey and report have been submitted to the Borough on December 5th and is on file for review. Mr. DeBlasio comments on the 114th Pump Station project and states the building has been set on the foundation and the project is about 75% complete. Ms. Casper states that the fish and wildlife staff has removed the remaining fencing at Stone Harbor Point resulting in no restricted areas currently. Ms. Casper states there was a humpback whale sighting recently between 117th Street and 120th Street. Ms. Casper mentions the Annual Audubon Christmas bird count took place in portions of Cape May County this past weekend and notes the Clean Shores team will be alongside the Wetlands and Public works to manage invasive species in the bird sanctuary beginning in January.

Discussion:

-Participation in research on the effects of sea level rise on coastal erosion and flooding on barrier islands of New Jersey

Mr. Parada explains the details of the study and states Stone Harbor does not fit the criteria of the study but feels it is worth the opportunity to join and there is no cost involved to the Borough.

-Virtual participation for Municipal Land Use Boards

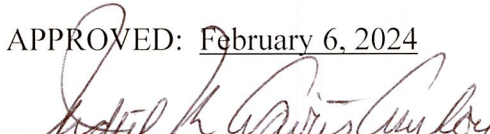
Mayor Davies-Dunhour states the Planning Board recently discussed permitting board members to participate virtually through Zoom. The Mayor states she does not support virtual participation but this will also be discussed at the next Zoning Board and states if this is how the boards wish to proceed, the technology needs to be enhanced to adapt. Council discusses tasking the IT consultant to address this topic.

Motion to adjourn.

Motion: Dallahan **Second:** Foschini
Dallahan: Yes **Foschini:** Yes **Parzyeh:** Yes **Casper:** Yes **Gensemer:** Yes **Moore:** Absent

The Work Session Meeting of Mayor and Council adjourned at 5:06PM and Council agrees to take a five minute recess before beginning the Regular Meeting.

APPROVED: February 6, 2024


_____, Mayor
Judith M. Davies-Dunhour

ATTEST 
_____, Borough Clerk
Emily Dillon