

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL  
OF THE BOROUGH OF STONE HARBOR HELD IN THE  
MUNICIPAL BUILDING  
July 2, 2024**

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The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m.

**ROLL CALL**

Judith M. Davies-Dunhour, Mayor  
Emily Dillon, Borough Clerk  
  
Manny Parada, Borough Administrator

**PRESENT**

Councilmembers  
Frank Dallahan  
Victor Foschini  
Bunny Parzych  
Robin Casper  
Jennifer Gensemer  
Tim Carney

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 4, 2024.

**FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE  
CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON**

**SALUTE TO THE FLAG**

**Reports of Standing Committees:**

**A&F Committee – Councilmember Gensemer**

- ACM JIF 2025 Renewal Presentation

Kamini Patel from the ACM Joint Insurance Fund presents the 2025 Renewal information, the full presentation is on file in the Clerk's Office.

- Borough Administrator Report- Manny Parada

Mr. Parada mentions the updated COAH housing rules and regulations and states the state mandated first deadline was met for the Borough. Mr. Parada comments on the yearly lead service line status and states the line is updated and he is satisfied with the current numbers and also mentions he is working with the Sanderling Condos on a solution to their large water bill and conservation tactics. Mr. Parada states he met with the Employee Assistance Program and negotiated the contract to increase the free visits from four to six visits and also includes part time employees. Mr. Parada mentions the recent visit from PEOSH due to the unexpected passing of Public Works Employee and states PEOSH will not be pursuing an investigation as it does not appear work related.

- Chief Financial Officer Report- Cynthia Lindsay

Mrs. Lindsay states there is a resolution accepting a local recreation improvement grant for the 97<sup>th</sup> Street Playground play ground and surface equipment. Ms. Lindsay requests Council table resolution 2024-S-130 Amending the Budget to add in a grant from AC Electric as she needs to do more research on the procurement process. Ms. Lindsay mentions she is working on creating internal efficiencies and organizing various departments financial processes. Ms. Lindsay states there will be an upcoming resolution setting the Construction office hours which will be 8:30am-1:00pm, open to the public, and 1:00pm-4:00om closed to the public to process the paperwork. Ms. Lindsay states the tax levy has been certified to the county and expects the to receive the county tax rate within the next week and does not anticipate a long extension for payment. Ms. Lindsay acknowledges and thanks recently retired tax collector Deb Candelore on her years of service and welcomes newly appointed tax collector Robert Williams.

**Public Works Committee – Councilmember Parzych**

Councilmember Parzych thanks the Department of Public Works for all of their extra work in the summer season. Mr. Parada provides an update on the current duties of public works being: beach raking, maintenance of the marina and lots, power washing borough buildings and recreational areas, mounting the Garden Club signs, mowing and weeding daily, and clearing the paths in the bird sanctuary. Mr. Parada reminds the public that the next bulk trash pick up is September 13<sup>th</sup> and urges people not to utilize the public trash receptacles for household items. Mr. Parada mentions the convenience center is open daily and be utilized to dump household items. Borough Engineer, Marc DeBlasio, states he recently submitted the application for the NJDOT grant for the reconstruction of 121<sup>st</sup> Street from Second to Third Avenue and expects a response in a few months. Mr. DeBlasio mentions the works he has been doing with the FEMA

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planning grant and states is almost complete with the surveying of public and private bulkheads. Mr. DeBlasio states he presented the 97<sup>th</sup> Street playground design to the County Commissioners and explains the Borough would need to frontload the cost of the project and then be reimbursed if the grant is approved. Mr. DeBlasio states he reviewed the lot grading ordinance and provided some recommendations in writing.

**Utilities Committee – Councilmember Casper**

Mr. DeBlasio states the Borough's I-Bank project is in a hiatus status for the summer and the contractor will resume and complete the project on or around Labor Day. Councilmember Casper comments on the New Jersey law that allows towns to set up a stormwater utility and states the Utilities Committee discussed this topic and suggests postponing the RFP process until 2025 to see the outcome of other towns that have implemented this utility. Ms. Casper comments on the monthly water allocation and reminds the public the Green Fair is July 18<sup>th</sup> from 7PM-8PM. Ms. Casper mentions the Stone Harbor Museum is open Monday through Saturday and states the museum's annual gala will be August 26<sup>th</sup> and encourages sponsorship and attendance for the event. Councilmember Parzych states she was crossing over 99<sup>th</sup> Street on Third Avenue in a recent rain storm and noticed the water pouring down from the higher elevations down into lower elevated areas and encourages the Stormwater Feasibility study.

**Discussion: None.**

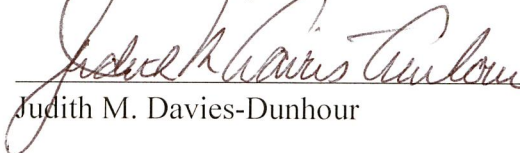
**Motion to adjourn.**

**Motion:** Dallahan      **Second:** Parzych

**Dallahan:** Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

The Work Session Meeting of Mayor and Council adjourned at 5:19PM.

APPROVED: July 16, 2024

 \_\_\_\_\_, Mayor  
Judith M. Davies-Dunhour

 \_\_\_\_\_, Borough Clerk  
Emily Dillon

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