

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL  
OF THE BOROUGH OF STONE HARBOR HELD IN THE  
MUNICIPAL BUILDING**

**August 6, 2024**

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The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m.

**ROLL CALL**

Judith M. Davies-Dunhour, Mayor  
Emily Dillon, Borough Clerk  
  
Manny Parada, Borough Administrator

**PRESENT**

Councilmembers  
Frank Dallahan  
Victor Foschini  
Bunny Parzych  
Robin Casper  
Jennifer Gensemer  
Tim Carney

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 4, 2024.

**FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE  
CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON**

**SALUTE TO THE FLAG**

**Reports of Standing Committees:**

**A&F Committee – Councilmember Gensemer**

• **Borough Administrator Report- Manny Parada**

Mr. Parada states the design for the COAH house is ongoing and anticipates going out to bid for the project in late August or early September. Mr. Parada mentions the fair share housing committee held their first meeting to discuss the new regulations and deadlines the borough is required to meet. Mr. Parada states there are two resolutions on the agenda for consideration being renewal with the ACMJIF and one supporting the County in opposing the states newly published resilient environments and landscape rules. Mr. Parada comments on the ordinance for introduction is to add more handicapped parking at some of the beach ends to better provide ADA access. Mr. Parada notes the beach dunes remain in good conditions and there have been no signs of loss. Mr. Parada states there is new invasive plant species that he is creating a plan to eradicate in the fall. Mr. Parada reminds the public of the upcoming storm and to be aware of potential flooding.

• **Chief Financial Officer Report- Cynthia Lindsay**

Ms. Lindsay states the 2024 tax bills are being processed and printed and should be mailed in the near future and the grace period will be extended to September 16, 2024 and the direct debit will occur on August 19, 2024. Ms. Lindsay mentions the 2023 audit report will be delivered by the end of the week and plans to present it at the August 20<sup>th</sup> meeting.

Borough Engineer, Marc DeBlasio, states the borough received a letter on June 18<sup>th</sup> from the County Open Space Board with a favorable response the 96<sup>th</sup> Street Recreation Proposal and will be scheduled for the full presentation in the fall.

**Public Works Committee – Councilmember Parzych**

Mr. Parada mentions the resolution for the public works work rules change and states this was mistakenly missed last year when the rules were previously changed. Mr. Parada states the street sweeping and beach raking continues daily and is researching budget options for bench replacements throughout the borough. Mr. Parada details the ongoing projects of the department and reminds the public the next bulk trash pickup is September 13<sup>th</sup>.

Mr. DeBlasio comments on the reconstruction of Second Avenue that is being funded by the NJDOT grant for 85-87<sup>th</sup> Streets and states it is currently in the design phase and anticipates going out to be in the next few months. Mr. DeBlasio states the FEMA grants awarded to the Borough have been utilized to survey all private and public bulkheads and critical elevation areas and estimates three weeks to complete the work. Mr. DeBlasio states once the surveying is complete it will be about a month to create a base map.

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**Utilities Committee – Councilmember Casper**

Mr. DeBlasio states the I-Bank project is scheduled to remobilize in the Borough in September to complete the watermain replacement from 111-122<sup>nd</sup> Streets and estimates completion in the spring.

Councilmember Casper reminds the public of calling 811 before digging on a property as this line serves as the communication link between the utility companies that have buried lines, and failure to do so can lead to costly repairs and injuries. Ms. Casper invites everyone to attend the Stone Harbor Museum gala on August 21<sup>st</sup> at the Reeds. Ms. Casper states on behalf of the Go Green Committee, she encourages everyone to try to purchase eco-friendly products.

**Discussion:**

- Special event application for the Stone Harbor Chamber of Commerce’s Merchants Day Sidewalk Sale, August 24<sup>th</sup>- 25<sup>th</sup>

Ms. Olson details the dates of the event and states no street closures or requests from Public Works are needed and will have the completed application for Council’s approval prior to the August 20<sup>th</sup> meeting.

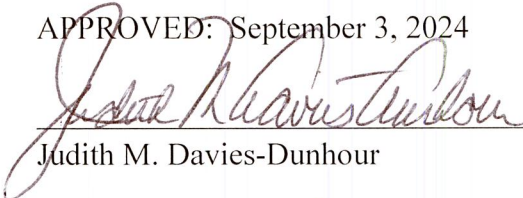
**Motion to adjourn.**

**Motion:** Dallahan     **Second:** Parzych

**Dallahan:** Yes **Foschini:** Yes **Parzych:** Yes **Casper:** Yes **Gensemer:** Yes **Carney:** Yes

The Work Session Meeting of Mayor and Council adjourned at 4:56PM.

APPROVED: September 3, 2024

 \_\_\_\_\_, Mayor  
Judith M. Davies-Dunhour

 \_\_\_\_\_, Borough Clerk  
Emily Dillon