

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS
SUBJECT TO CHANGE

AGENDA

Regular Meeting

Tuesday, April 21, 2015

4:30 PM

REVERTER HEARING

Resolution

OLD BUSINESS

NEW BUSINESS:

Resolution – Approve Ocean & Coastal Consultants Agreement no to exceed \$344,000 – Dredging (1) Rich

Resolution- Approve Emergency Water Interconnect Agreement changes – Avalon (2) Lane

Resolution – Avalon Lacrosse Interlocal Agreement Use of Fields (3) Davies-Dunhour

Resolution – Tax Identification Certification – Recycling (4) Kramar

Resolution – Mandatory Source Separation - Recycling (5) Kramar

Resolution – Reimburse Performance Surety (6) Mastrangelo

Resolution – SLEO I Summer Officers (7) Carusi

Resolution- Enter Co-Op Middlesex Regional Educational Services (8) Davies-Dunhour

Resolution – Purchase Kiosk – Cranford Police Cooperative Pricing (9)

Resolution – Honor League of Municipality (10) Mastrangelo

Motion – Beach Tags (10) for Promotional Use (11) Davies-Dunhour

Motion: approve PO -Review locations for Police Building Heyer, Gruel & Associates \$5,000 (12) Carusi

Motion approve PO -Remington Vernick Site Feasibility and Assessment Report, Police Department Building \$16,000 (13) Davies-Dunhour

Motion approve PO -OSK Architects Professional Architectural Services Police Department Building \$15,380 (14) Mastrangelo

Motion – Approve Jenkintown 25-30 Senior’s school trip June 9th 9 – 3 95th Street Beach Waive beach tag. (15) Davies-Dunhour

Motion – Permission for Wetlands to mark and release box turtles in the Bird Sanctuary May – November 2015. (16) Rich

Motion – Special Events (17) Davies-Dunhour

- 1. Spring Tide Festival – Chamber 5/2/15**
- 2. Community Yard Sale – Garden Club 5/16/15**
- 3. Stone Harbor Men’s Softball League (Spring & Summer)**
- 4. War at the Shore – touch football tournament 5/23/15**
- 5. War at the Shore – touch football tournament 9/5/15**

DISCUSSION

CLOSED SESSION – Personnel - Lease or Acquisition of Ground (18) Carusi

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, Ocean and Coastal Consultants, by authority of Resolution 2014-S-60 has provided professional engineering and consulting services to the Borough of Stone Harbor in connection with dredging related issues: and

WHEREAS, after several years of testing, research and due diligence on the part of the Borough, the Borough intends to move forward with the dredging of its back bay waters; and

WHEREAS, Ocean and Coastal Consultants has submitted an Agreement for Provision of Professional Services #PO67772, dated April 3, 2015, (copy attached) detailing the actions necessary for professional engineering services, the objective being to design, bid and support construction of the proposed maintenance dredging of Stone Harbor's waterways, and

WHEREAS, the estimated budgetary allowance for the BASIC scope of services outlined in the Agreement totals \$344,000; and

WHEREAS, the Borough wishes to accept this proposal.

NOW, THEREFORE, BE IT RESOLVED on this 21st day of April, 2015 by the Borough Council of the Borough of Stone Harbor in the State of New Jersey and County of Cape May as follows:

1. That the aforementioned Stone Harbor 2015/16 Maintenance Dredging Proposal be accepted in an amount not to exceed \$344,000, conditioned upon the certification of availability of funds by the Chief Financial Officer of the Borough;
2. That the Mayor be and hereby is authorized and directed to execute any and all documents necessary for the approval of the Agreement.
3. That the Borough Clerk will make the required publication, if any, reflecting the approval of the proposal.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2015

.....
Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor



Via Electronic Submittal to GougherJ@shnj.org

Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

Attention: Jill Gougher, Borough Administrator

ADDRESS COWI North America
35 Corporate Drive
Suite 1200
Trumbull, CT 06611

TEL 203-268-5007
FAX 203-268-8821
www.cowi-na.com

DATE 3 April 2015
PAGE 1/10
REF MADN
PROJECT NO P069065

Stone Harbor 2015/16 Maintenance Dredging Proposal

Dear Ms. Gougher:

COWI North America, Inc. (COWI) is pleased to provide the following proposal for professional engineering services to the Borough of Stone Harbor. The primary objective of the proposal is to design, bid, and support construction of the proposed maintenance dredging of Stone Harbor's waterways.

Exhibit A contains detailed information on the Scope, Budget, and Schedule. Please contact the undersigned should you have any questions or require additional information. Thank you for this opportunity.

Very truly yours,
COWI North America Inc.

Matthew Dalon, P.E.
Project Manager

Encl: COWI Short Form Contract
Exhibit A



Via Electronic Submittal to GougherJ@shnj.org

Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

Attention: Jill Gougher, Borough Administrator

ADDRESS COWI North America
35 Corporate Drive
Suite 1200
Trumbull, CT 06611

TEL 203-268-5007
FAX 203-268-8821
www.cowi-na.com

DATE 3 April 2015
PAGE 2/10
REF MADN
PROJECT NO P069065

An Agreement for the Provision of Professional Services

Date: 3 April 2015

Project No.:

Proposal No.: P067772

Cert. of Insurance:

Project Name/ Location: Stone Harbor 2015/16 Maintenance Dredging
Stone Harbor, NJ

Program: See Exhibit A for detailed scope.

Fee Arrangements: \$344,000. See Exhibit A for a detailed budget.

Retainer Amount: N/A

Special Conditions: N/A

The Terms and Conditions attached to this form are a part of this Agreement.
Retainers will be applied to the final invoice for the project.

Offered by: COWI North America

Accepted by:

(signature)

(signature)

(date)

Winston Stewart, Managing Director
(printed name/title)

(printed name/title)

(2nd signature)

(for)

Matthew Dalon, Project Manager
(2nd printed name/title)

Client: Return one signed copy with retainer, if indicated, and an initialed copy of our TERMS AND CONDITIONS to **Attn: Accounting** at address noted above.

EXHIBIT A

Proposal # P067772

3 April 2015

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PROJECT USE

It is understood that the Project will be for professional engineering services related to the Stone Harbor 2015/16 Maintenance Dredging Project. The Principal Client is Borough of Stone Harbor. COWI North America, Inc. (COWI) is acting as the Engineer.

PROJECT DEFINITION

The following paragraphs identify the specific scope of services to be provided. These services are provided as the BASIC Services for the completion of this work. Services which are not specifically identified as Basic Services will be considered as ADDITIONAL Services. ADDITIONAL Services are NOT included as a part of this agreement.

Task 01 – Conditional Survey

COWI will subcontract a hydrographic survey to identify the current conditions of the waterways. This conditional survey will meet USACE standards and requirements for Dredging and Navigation Projects and provide more detail than the previous reconnaissance level survey provided.

The conditional survey will include both the basin areas and slip areas. The conditional survey will identify the limits of vegetation within the project area. COWI will provide the results of the survey on full size drawings and pdf files. Stone Harbor can make the drawings available to the public to assist in their decision to join the dredging project.

Deliverable(s):

- › Conditional Survey Drawings (full size plot and digital copy)

Task 02 – Final Design

COWI will prepare final design documents for the dredging project. These documents will include Issued for Bid (IFB) Drawings and Technical Specifications.

COWI will review and modify the limits of dredging (both horizontal and vertical extent) based on consultation with the borough regarding dredging volume, schedule, and location priorities. COWI will prepare a final design memo to document the final design decisions.

Deliverable(s):

- › Final Design Memo
- › Issued for Bid Drawings and Technical Specifications

Task 03 – Bid Services

COWI will coordinate the solicitation with the Borough of Stone Harbor. COWI will respond to contractor requests for information (RFIs) via Addenda. COWI will review the Bid Submittals, provide a Bid summary, and provide a recommendation.

Deliverable(s):

- › Addendum (as needed)
- › Bid Tab Summary With Recommendation

Task 04 – 2015 Construction Support

Prior to mobilization in 2015, OCC will perform pre-dredge surveys at all the berths. The volume of dredged material within the payment prism will be updated. COWI will provide Issued for Construction (IFC) drawings and an updated dredging volume summary to the Contractor. Following the completion of dredging each area, COWI will subcontract post-dredge surveys. COWI will issue an as-built set of drawings to Stone Harbor and provide a payment volume summary for each dredge area.

COWI will serve as the Owner's Representative during the project. This is an important part of controlling project costs and coordinating of dredging activities.

COWI will provide both on-site and off-site services to include but not limited to the following:

- › Coordination and review of before dredge survey
- › Regulatory notices (pre and post construction)
- › Pre-Construction Meeting
- › Contractor coordination prior to, during, and after dredging
- › On site observation of work in progress (min of 2 days/week and additional days as needed)
- › Dredging contractor disposal facility site visits
- › Debris monitoring
- › Respond to contractor RFI's
- › Review and approval of after dredge payment survey
- › Review contractor invoices
- › Review contractor progress reports
- › Provide updates to Stone Harbor

Deliverable(s):

- › Issued for Construction Drawings
- › As-Built Drawings
- › Copies of correspondence

Task 05 – 2016 Construction Support

Prior to remobilization in 2016, OCC will perform pre-dredge surveys at all the berths. The volume of dredged material within the payment prism will be updated. COWI will provide Issued for Construction (IFC) drawings and an updated dredging volume summary to the Contractor. Following the completion of dredging each area, COWI will subcontract post-dredge surveys. COWI will issue an as-built set of drawings to Stone Harbor and provide a payment volume summary for each dredge area.

COWI will serve as the Owner's Representative during the project. This is an important part of controlling project costs and coordinating of dredging activities. COWI will provide both on-site and off-site services to include but not limited to the following:

- › Coordination and review of before dredge survey
- › Regulatory notices (pre and post construction)
- › Pre-Construction Meeting
- › Contractor coordination prior to, during, and after dredging
- › On site observation of work in progress (min of 2 days/week and additional days as needed)
- › Dredging contractor disposal facility site visits
- › Debris monitoring



- › Respond to contractor RFI's
- › Review and approval of after dredge payment survey
- › Review contractor invoices
- › Review contractor progress reports
- › Provide updates to Stone Harbor

Deliverable(s):

- › Issued for Construction Drawings
- › As-Built Drawings
- › Copies of correspondence

Task 06 – Meetings

During the progress of this project and as requested by Stone Harbor, COWI will attend and contribute to the following meetings:

- › Dredging Committee Meetings
- › Natural Resource Council Meetings
- › City Council Meetings
- › Public Project Meeting

BUDGET

The estimated budgetary allowance for the BASIC scope of services outlines above is **\$344,000**. The following Table provides the budget for the proposed engineering services by Task.

Table 1 – Estimated Budget

TASK	LABOR		COWI EXPENSES	SUB-CONTRACTOR EXPENSES	TOTAL FEE
	HOURS	COST			
Task 01 - Conditional Survey	64	\$7,500	\$200	\$35,000	\$42,700
Task 02 - Final Design	177	\$23,700	\$0	\$0	\$23,700
Task 03 - Bid Services	84	\$11,800	\$0	\$0	\$11,800
Task 04 - Construction Support 2015	416	\$50,000	\$5,300	\$70,000	\$125,300
Task 05 - Construction Support 2016	416	\$50,000	\$5,300	\$70,000	\$125,300
Task 06 - Meetings	80	\$14,000	\$1,200	\$0	\$15,200
TOTAL	1237	\$157,000	\$12,000	\$175,000	\$344,000

P067772

Stone Harbor 2015/16 Maintenance Dredging Proposal
3 April 2015

COWI

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Please note that these budget numbers are included as budgetary allowances. COWI will submit monthly invoices and bill against the budgeted allowance on a time and material basis using COWI municipal rate schedule (enclosed). If COWI approaches the limits of the budget allowances, COWI will submit a proposal to provide additional budget for requested services. COWI will stop professional services once the approved budget value listed above is reached.

Any ADDITIONAL Services that the CLIENT may request during the performance of the BASIC Services will be invoiced separately and at a rate that is mutually agreeable to COWI and the CLIENT.

TERMS AND CONDITIONS

COWI North America, Inc. (the Firm) shall perform the services outlined in this agreement for the stated fee arrangement. This proposal is valid only if accepted within forty five (45) days of the proposal date.

ACCESS TO SITE Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

HIDDEN CONDITIONS A structural condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If the firm has reason to believe that such a condition may exist, the Firm shall notify the Client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) the Firm has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and the Firm shall not be responsible for the existing condition nor any resulting damages to persons or property.

SEE a) Lump sum – amount stated is total fee, amount may be adjusted proportionally if project not completed within eighteen (18) months of proposal date; b) Hourly with Estimate - project invoiced on an hourly basis and the estimated amount shall not be exceeded by more than ten percent without written approval of the Client; or c) Hourly - project invoiced on an hourly basis at the rates noted below. On projects with hourly based fees the hours invoiced include all time attributed to the project such as, but not limited to, analysis, design, drafting, meetings, travel and project setup and administration. The rates shall be those that prevail at the time the services are rendered. Additional Services beyond the scope of work indicated in the Program section will be invoiced as Hourly with Estimate. Reimbursable expenses incurred in the interest of the project are in addition to the stated fee. They shall include such necessary costs as but not limited to: travel, mileage, express mail, reproduction (prints, plots, etc.), and photos and shall be billed at cost plus 15% to cover administrative expenses.

BILLING/PAYMENTS Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices are due upon receipt and are past due thirty (30) days after the invoice date. If the invoice is not paid within thirty (30) days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the services. Retainers shall be credited on the final invoice.

LATE PAYMENTS Accounts unpaid forty five (45) days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance (18% true annual rate), at the sole election of the Firm. In the event any portion or all of an account remains unpaid ninety (90) days after initial billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

INDEMNIFICATION In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitting by law, to indemnify and hold harmless the Firm, its officers, directors, employees, agents, consultants and subconsultants from and against all damages, liability or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with this project or the performance, by any parties above named, of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Firm.

RISK ALLOCATION In recognition of the relative risks and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees to the fullest extent permitted by law, to limit the liability of the Firm, its officers, directors, employees, agents, consultants and subconsultants for

the Client's damages to the sum of \$50,000. This limitation shall apply regardless of the cause of action or legal theory pled or asserted

ALTERNATE DISPUTE RESOLUTION In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the client and Firm agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise.

TERMINATION OF SERVICES This agreement may be terminated by the Client or the Firm should the other fail to perform its obligation hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination and all reimbursable termination expenses.

OWNERSHIP OF INSTRUMENTS OF SERVICES All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media produced by the Firm under this agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without written consent of the Firm.

APPLICABLE LAW Unless otherwise specified, this agreement shall be governed by the laws of the State of Connecticut.

Project #: _____ Initials: COWI: _____ Client: _____

COWI 2015 MUNICIPAL RATE SCHEDULE

PROJECT DIRECTOR	\$220.00/HR
TECHNICAL DIRECTOR	\$220.00/HR
CHIEF PROJECT MANAGER	\$210.00/HR
CHIEF TECHICAL SPECIALIST	\$180.00/HR
PROJECT MANAGER	\$175.00/HR
LEAD TECHNICAL SPECIALIST	\$155.00/HR
TECHNICAL SPECIALIST	\$140.00/HR
PROJECT ENGINEER	\$140.00/HR
CAD LEAD SPECIALIST	\$110.00/HR
ENGINEER/SPECIALIST II	\$110.00/HR
DIVE SUPERVISOR	\$95.00/HR
CAD SPECIALIST	\$100.00/HR
ENGINEER/SPECIALIST I	\$100.00/HR
PROJECT COORDINATOR	\$100.00/HR
PROJECT ADMINISTRATOR	\$70.00/HR
ADMINISTRATIVE SUPPORT	\$50.00/HR

HYDROGRAPHIC SURVEYS



237 DELSEA DRIVE SEWELL, NEW JERSEY 08080 PHONE: 856-589-8546 FAX: 856-589-4897
JIM STEFFEN - Data Processing Manager ⚓ NATIONALLY CERTIFIED HYDROGRAPHERS ⚓ BILL BENSON - Field Operations Manager
E-Mail: Hydrographic@comcast.net MICHELE J. GAMBONE - Office Manager TOLL FREE: 1-800-837-8681 PIN#8546

March 20, 2015

COWI Marine North America Inc.
20 East Clementon Rd.
Suite 201 North
Gibbsboro, NJ 08026

Attn: Mr. Matt Dalon

Approach and Equipment for Basin and slip survey @ Stone Harbor Project



Hydrographic Surveys specializes in shallow water and small boat marina surveys. We utilize a 13ft Carolina Skiff equipped with a Starlink 12 Satellite GPS and Innerspace 448 with a custom shallow water board feature enabling high quality data in depths as shallow as 1.5 Feet.

A bow mounted transducer makes it possible to collect high quality data around docks and floats and enables the closing of slopes for complete volume calculations.

Tide level observation will be performed at bench marks established @ each basin at 15 minute intervals and checked against USGS tide stations and bench marks.

Hydrographic Surveys will carefully verify bottom elevations to assure that a fluff layer is not present during dredging operations.

All raw data depths will carefully be compared to fathometer analogs to assure correct bottom elevations.

Shallow water calibrations will be performed using bar check methods at minimum depths and also bottom checks via rod measurements.

Project Time: 4 Weeks from Notice To Proceed to Deliverables.

STONE HARBOR MAINTENANCE DREDGING 2015/16

HYDROGRAPHIC SURVEYING

REQUEST FOR PROPOSALS

Offered By:

**COWI Marine North America, Inc.
20 E Clementon Road, Suite 201N
Gibbsboro, New Jersey 08026**

**Matthew Dalon, PE
Project Manager
madn@cowi.com
(856)821-4131**

STONE HARBOR MAINTENANCE DREDGING 2015/16
HYDROGRAPHIC SURVEYING

INVITATION TO BID

Notice is hereby given that

COWI MARINE NORTH AMERICA INC. (COWI)

will be accepting bids for hydrographic surveying services in support of the Stone Harbor Maintenance Dredging project described in general as:

STONE HARBOR MAINTENANCE DREDGING 2015/16

Written questions will be received by COWI via email until:

4 PM , WEDNESDAY, MARCH 18, 2015

Bids will be received by COWI via email until:

4 PM , MONDAY, MARCH 23, 2015

All emailed questions and bids shall be addressed to the attention of:

MATTHEW DALON AT MADN@COWI.COM

and reference the following project title:

STONE HARBOR MAINTENANCE DREDGING 2015/16

Bids received after that time will not be accepted. COWI reserves the right to reject any and all bids and to waive irregularity in the bids and in the bidding.

The target award mobilization date is on or about

APRIL 20, 2015

STONE HARBOR MAINTENANCE DREDGING 2015/16
HYDROGRAPHIC SURVEYING

FORM OF BID

Bidder's Name:

Hydrographic Surveys

Bidder's Address:

237 Delsca Drive
Sewell, NJ 08080

Bidder's Telephone No.:

856-589-8546

Date:

3-23-15

The Bidder, having familiarized ourselves with existing conditions on the project area affecting the cost of the Work hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and service, including utility and transportation services, required to complete the Scope of Work all in accordance with the above listed documents.

The Bidder is required to complete ALL items listed in the Bid Form in order for his Bid to be considered accepted. The Bidder proposes to perform the Work for the following costs as listed in the Form of Bid, which includes unit prices for possible changes to quantities of certain work items. Bidders are warned that the estimate of quantity shown for unit price items in the bid form is approximate only, given solely to be used as a uniform basis for the comparison of bids, and is not to be considered part of this Contract. Depending upon field conditions, total survey quantities may vary from the bid quantities listed, resulting in a change to the Contract value. The quantities of surveys may be less or more than the bid quantities listed, and if so, no action for damages for loss of profits shall accrue to the Contractor by reason thereof.

The following Enclosures are required to be provided by the Bidder with the completed Form of Bid:

- Subcontractor Listing
- Resume of staff overseeing, conducting, and processing survey data.
- Reference project summaries of dredging project surveying and volume calculations.
- Equipment specifications (vessels, survey equipment, software)
- Project approach
- Project schedule, including durations in days to complete each bid item.

STONE HARBOR MAINTENANCE DREDGING 2015/16
HYDROGRAPHIC SURVEYING

BASE BID - LUMP SUM ITEMS:

ITEM NO.	WORK ITEM DESCRIPTION	BID PRICE (LUMP SUM)
1	Project Layout	4500 -

BASE BID - UNIT PRICE ITEMS:

ITEM NO.	WORK ITEM DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE*	TOTAL PRICE
2	Conditional Survey	---	---	---	---
	• Basin Areas	Each	11	850	9350
	• Slip Areas	Each	15	850	12,750
	• Limits of Vegetation	Each	---	4125	4125
3a	Before Dredge Survey (2015)	Each	11	2750	30,250
3b	Before Dredge Survey (2016)	Each	11	2750	30,250
4a	After Dredge Survey (2015)	Each	11	2750	30,250
4b	After Dredge Survey (2016)	Each	11	2750	30,250

* - Should you wish to provide a specific cost per area, please provide as a separate attachment

BASE BID SUMMARY:

LUMP SUM ITEMS SUBTOTAL	4500
UNIT PRICE ITEMS SUBTOTAL	147,225
TOTAL BASE BID	151,725

UNIT PRICES:

ITEM NO.	WORK ITEM DESCRIPTION	UNITS	UNIT PRICE
A	Additional Survey	Day	2750

STONE HARBOR MAINTENANCE DREDGING 2015/16
HYDROGRAPHIC SURVEYING

ADDENDA:

The Bidder acknowledges receipt of the following Addenda issued by the Engineer:

ADDENDUM NUMBER	DATE
1	
2	

Bidder's Signature

James K. Steffen Jr

Bidder's Printed Name:

JAMES K STEFFEN JR

Date:

3-23-15

(2)

AUTHORIZING AGREEMENT WITH BOROUGH OF AVALON FOR EMERGENCY WATER SYSTEM INTERCONNECTION

WHEREAS, the Borough of Stone Harbor and the Borough of Avalon have constructed an interconnection between their mutually independent water systems; and

WHEREAS, plans for the interconnection were prepared by Killam Associates; and

WHEREAS, the authorizing agreement was approved by both Municipalities in 1988 and some changes were requested in 2015; and

WHEREAS, it is in the best interest of the Borough of Stone Harbor to authorize the execution of an amended Agreement with the Borough of Avalon.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that the appropriate officials to wit: the Mayor and the Borough Clerk be and they are hereby authorized, empowered and directed to execute and deliver to the Borough of Avalon an agreement between the Borough and the Borough of Avalon for an emergency water system interconnect, a copy of which Agreement is attached hereto.

EMERGENCY WATER INTERCONNECTION AGREEMENT

THIS AGREEMENT, made this _____ of _____ 2015, by and between the BOROUGH OF AVALON, a municipal corporation of the State of New Jersey, with offices located at 3100 Dune Drive, Avalon, New Jersey and the BOROUGH OF STONE HARBOR, a municipal corporation of the State of New Jersey with offices located at 9508 Second Avenue Stone Harbor, NJ.

~~WHEREAS, the two municipalities previously constructed an interconnection between their mutually independent water systems and in accordance with plans for the interconnection had been prepared by Killam Associates, and~~

~~WHEREAS, the parties desire to renew the Agreement as provided herein.~~

THEREFOR, it is hereby agreed by and between the Borough of Avalon and the Borough of Stone Harbor as follows:

1. The interconnections shall be available for emergency use by both parties. An emergency shall be defined as an abnormal condition due to equipment failures, water main breaks, power outages, loss of storage facility, or other unforeseen circumstances which prevent one party's water system from meeting demands through its normal supply sources and create a temporary need for transfer of water from the other party's system.
2. Upon occurrence of an emergency, the water superintendent or authorized representative of the party requiring water shall contact the water superintendent or authorized representative of the other party. Authorized representatives of both parties shall meet and activate the interconnection by opening the appropriate valves, and shall record the meter readings. The metered interconnection shall only be activated and subsequently deactivated in the presence both water superintendents or their designees.
3. Emergency transfer of water from either party shall be subject to availability of water in the system supplying the water. Neither party guarantees the amount or pressure of available water.
4. When the interconnection is not in use for an actual emergency, valves on both sides of the interconnection meter pit shall be kept closed.
5. The interconnection shall be metered in both directions. When an emergency transfer of water from either party is made, the receiving party shall pay to the supplying party an amount agreed upon by the parties hereto annually in December, to take effect on January 1" of the following year. This charge for the balance of ~~2015 shall be \$2.25~~ per thousand gallons.
6. The meter pit and meter shall be owned and maintained by both parties. Both parties shall have access to the meter pit for testing and inspection. Water mains, valves and hydrants within Avalon shall be owned and maintained by Avalon. Water mains, valves and hydrants within Stone Harbor shall be owned and maintained by Stone Harbor. Once each year the water superintendent or authorized representative of both parties shall conduct an inspection and test of the interconnection. This test and inspection shall be conducted in the presence of both parties. Cost of maintenance and repair shall be shared by both parties. A report discussing the results of the test and conditions of the interconnection shall be prepared by both water superintendents and filed with both parties and submitted to the NJDEP in accordance with applicable regulations.
7. ~~The cost of the initial construction for the installation of the interconnection has been shared by the parties hereto on an equal basis and the cost of maintenance of the interconnection shall also be shared on an equal basis.~~

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year first written above.

ATTEST:

ATTEST:

BOROUGH OF AVALON

BY _____

BOROUGH OF STONE HARBOR

BY _____

~~TRA~~

Notice
Newspaper
Legal ad



1988-70

Legal ad
Notice of
Intent
March 2

"The Seashore at its Best"

PUBLIC WORKS DEPARTMENT

Interconnect
Cost & Agreement

Aug. 1988



INTERCONNECT BETWEEN
STONE HARBOR & AVALON

BOROUGH OF STONE HARBOR
STONE HARBOR, NEW JERSEY 08247

TELEPHONE (609) 368-5102

PO #85-4155 Utility Piping Systems, Inc. TOTAL: \$344.20
 PO #85-4156 Water Specialities, Inc. TOTAL: \$2,525.00
 PO #85-4157 Atlantic Water Works Supply Co., Inc. TOTAL: \$752.00

GRAND TOTAL: \$3621.20

Invoice Totals to be divided among the
Borough's of Stone Harbor & Avalon (\$1810.60)

The cost of street repair is not included in these invoices.

	85-4155 Utility Piping Systems, Inc. Main & Randolph Street P. O. Box 408 Ambler, PA 19002	85-4156 Water Specialities Inc. 1107 Saunders Court West Chester, PA 19380	85-4157 Atlantic Water Works Supply Co., Inc. Box 58D, Berlin-Cross Keys Road Sicklerville, NJ 08081
120' of 8" Water Pipe SDR 18	760.80	650.00	930.00
2-45 degree mechanical joints	124.60	212.00	199.00
2-90 degree mechanical joints	142.60	232.00	228.00
2-24" X 8" offsets	832.00	665.90	590.00
1-8" propeller meter	2120.00	1800.00	2975.00
2 adapters, meter flanged to mechanical joint	214.60	196.00	162.00
2-1½" X 8" water saddles	77.00	98.00	88.00
2-1½" corporation stops	83.60	75.00	78.00
TOTAL COST OF INVOICE	344.20	2525.00	752.00

3' Burial Valve Box

2

ordered 10/13/88

\$4000.00 8" tapping Sleeve of Valve
Installed

"The Seashore at its Best"

PURCHASE ORDER NUMBER

85 No. 4155

BOROUGH OF STONE HARBOR
STONE HARBOR, N.J. 08247

This number must appear on all bills and packages

To Utility Piping Systems, Inc.
Main & Randolph Street
P. O. Box 408
Ambler, PA 19002

October 5, 1988

Please furnish the Borough of Stone Harbor with the following:

2	90 degree mechanical joints @71.30	142.60	
2	45 degree mechanical joints @62.30	124.60	
2	1½" X 8" water saddles @38.50	77.00	
			344.20

Interconnect - (Borough of Avalon to pay half of invoice)

Ship F.O.B. (pre pay & add)
to Stone Harbor, N.J. 08247

Water Capital Outlay

81st Street & Third Ave.

9508 Second Avenue

viz

Borough of Stone Harbor

By



All Bills must be presented upon regular
Borough Vouchers duly certified.

PURCHASE ORDER NUMBER

85 No. 4156

BOROUGH OF STONE HARBOR
STONE HARBOR, N.J. 08247

This number must appear on all bills and packages

To Water Specialties, Inc. October 5, 1988.
1107 Saunders Court
West Chester, PA 19380

Please furnish the Borough of Stone Harbor with the following:

120'	8" water pipe SDR 18	650.00
2	1 1/2" corporation stops @37.50	75.00
1	8" propeller meter	1800.00
		2,525.00

Interconnect (Borough of Avalon to pay half of invoice)

Ship F.O.B. (pre pay & add)
to Stone Harbor, N.J. 08247

Water Capital Outlay

81st Street & Third Ave.

9508 Second Avenue

By

[Signature]
Borough of Stone Harbor

All Bills must be presented upon regular
Borough Vouchers duly certified.

via

PURCHASE ORDER NUMBER

85 No. 4157

BOROUGH OF STONE HARBOR
STONE HARBOR, N.J. 08247

This number must appear on
all bills and packages

To Atlantic Water Works Supply Co., Inc.
Box 58D, Berlin-Cross Keys Road
Sicklerville, NJ 08081

October 5, 19 88

Please furnish the Borough of Stone Harbor with the following:

2	24" X 8" offsets @295.00	590.00
2	adapters, meter flanged to mechanical joint @81.00	162.00
		752.00

Interconnect (Borough of Avalon to pay half of invoice)

Ship F.O.B. (pre pay & add)
to Stone Harbor, N.J. 08247

Water Capital Outlay

81st Street & Third Ave.

9508 Second Avenue

.....

via

By *Gregory A. Sweeney*
Borough of Stone Harbor

All Bills must be presented upon regular
Borough Vouchers duly certified.

EMERGENCY WATER INTERCONNECTON AGREEMENT

THIS AGREEMENT, made this 15TH day of August, 1988, by and between the BOROUGH OF AVALON, a municipal corporation of the State of New Jersey, with offices located at 3100 Dune Drive, Avalon, New Jersey, and the BOROUGH OF STONE HARBOR, a municipal corporation of the State of New Jersey with offices located at 9508 Second Street, Stone Harbor, New Jersey.

WHEREAS, the two municipalities are desirous of constructing an interconnection between their mutually independent water systems; and

WHEREAS, plans for the interconnection have been prepared by Killam Associates, a copy of which is attached hereto and made part of this Agreement.

THEREFORE, it is hereby agreed by and between the Borough of Avalon and the Borough of Stone Harbor as follows:

1. The interconnection shall be available for emergency use by both parties. An emergency shall be defined as an abnormal condition due to equipment failures, water main breaks, power outages, loss of storage facility, or other unforeseen circumstances which prevent one party's water system from meeting demands through its normal supply sources and create a temporary need for transfer of water from the other party's system.
-
-
-

6. The meter pit and meter shall be owned and maintained by both parties. Both parties shall have access to the meter pit for testing and inspection. Water mains, valves and hydrants within Avalon shall be owned and maintained by Avalon. Water mains, valves and hydrants within Stone Harbor shall be owned and maintained by Stone Harbor.

Once each year the water superintendent or authorized representative of both parties shall conduct an inspection and test of the interconnection. This test and inspection shall be conducted in the presence of both parties. Cost of maintenance and repair shall be shared by both parties. A report discussing the results of the test and condition of the interconnection shall be prepared by both water superintendents and filed with both parties and submitted to the NJDEP in accordance with applicable regulations.

7. The cost of the initial construction for the installation of the interconnection shall be shared by the parties hereto on an equal basis.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

ATTEST:

Betty Goble
Betty Goble, Clerk

ATTEST:

Marjorie E. Wehr
Marjorie Wehr, Clerk

BOROUGH OF AVALON

BY

Richard B. Light
RICHARD B. LIGHT, Mayor

BOROUGH OF STONE HARBOR

BY

Arden W. Hand
ARDEN W. HAND, Mayor

Borough of Stone Harbor, NJ

Cape May County

Login

Home	Help	Enter search term...
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235 results for: water fees

Code	Relevance
------	-----------

§ 542-6 Water meters.

fee	6
water	16

Water meter use. All **water** shall be supplied through ... partially installed from the **water** main under the street to the ... the installation for a **fee** as established from time to ... resolution establishing the **fee** hereunder shall be kept on ... repair or maintenance in a **water** meter pit, and there is ...

WATER AND SEWERS

§ 542-13 Schedule of water rates and fees.

fees	1
water	13

[Amended 3-15-2005 by Ord. No. 1226]

A. Minimum charges. There shall be due and payable quarterly in each year a minimum charge for each consumer or meter in accordance with the following schedule:

[Amended 3-18-2008 by Ord. No. 1307; 10-5-2010 by Ord. No. 1364; 5-4-2011 by Ord. No. 1377; 4-16-2013 by Ord. No. 1422]

Size of Service (inches)	All Meters	Regular Meters
	Quarterly Minimum Charge	Quarterly Gallonage Allowance
5/8 and 3/4	\$86	13,000
1	\$123	13,000
1 1/2	\$166	13,000
2	\$219	13,000
3	\$294	13,000
4	\$366	13,000

(1) Example for calculation of first water service bill. If, for example, the 5/8 inch and 3/4 inch water meters are issued to an owner on February 1 in the first quarter (January, February and March), and the total days in the quarter are 90 days, the charge for the water service would be 59/90 of the quarterly minimum charge.

(2) Exclusion meters. The quarterly minimum charge for exclusion meters shall be as set forth above.

B. Rate for excess water.

[Amended 3-18-2008 by Ord. No. 1307; 8-5-2008 by Ord. No. 1319]

(1) Regular service. The rate for all water furnished in excess of the quarterly allowance set forth above shall be \$2.25 for each additional 1,000 gallons, or any part thereof.

(3)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION CREATING AN INTERLOCAL SERVICES AGREEMENT WITH THE BOROUGH OF AVALON FOR THE USE OF THE RECREATION FIELDS OF THE BOROUGH OF STONE HARBOR

WHEREAS, N.J.S.A. 40:8A-3 authorizes municipalities to enter into agreements for the purposes of exchanging, sharing and cooperating with regard to services common to said communities through Interlocal Services Agreements; and

WHEREAS, the Borough of Avalon is in need of services relating to the use of recreational playing fields of the Borough of Stone Harbor, specifically Avalon Youth Lacrosse; and

WHEREAS, the Borough of Stone Harbor has certain lands and equipment available to meet the needs of the Borough of Avalon in this area; and

WHEREAS, entering into an Interlocal Services Agreement with the Borough of Avalon for this purpose has been deemed to be in the best interests of the citizens of both Boroughs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the preamble of this Resolution is hereby incorporated by reference;

BE IT FURTHER RESOLVED that the Borough of Stone Harbor and the Borough of Avalon hereby agree, under the authority of N.J.S.A. 40:8A-1 *et seq.*, as follows:

1. The Borough of Avalon shall have full access to and use of the recreational ball fields of the Borough of Stone Harbor located in the vicinity of 80th Street and Second Avenue, for recreational activities officially sanctioned and conducted by the Borough of Avalon;
2. Such access and use shall be conditioned upon coordination with, and approved by the Recreation Director of the Borough of Stone Harbor;
3. The term of this Interlocal Services Agreement shall be on Fridays only April 24 – June 28th for practice.
4. The Borough of Avalon shall provide to the Borough of Stone Harbor written proof of liability insurance for the aforementioned use of the property of the Borough of Stone Harbor as required by the Atlantic County Joint Insurance Fund; and shall, additionally, hold harmless and indemnify the Borough of Stone Harbor for any and all losses, damages, and claims of whatever nature that may arise out of or in connection with the use of the property by the Borough of Avalon, its recreation participants, agents, contractors, officers and/or employees.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute this Resolution as the Interlocal Services Agreement Between the Borough of Stone Harbor and the Borough of Avalon, pursuant to N.J.S.A. 40:8A-1 *et seq.*

Dated:

Suzanne M. Walters, Mayor, Borough of Stone Harbor

Attest:

Suzanne Stanford, Borough Clerk

Offered by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2015

Martin L. Pagliughi, Mayor, Borough of Avalon

Attest:

Marie Hood Clerk, Borough of Avalon

Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(4)

RESOLUTION

TAX IDENTIFICATION CERTIFICATION

WHEREAS, The Recycling Enhancement Act, P.O. 2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor that the Borough of Stone Harbor hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2014 in the amount of \$ 6,032.91. Documentation supporting this submission is available at Department of Public Works and shall be maintained for no less than five years from this date.

Tax Identification Statement certified by: James Craft
Name of official: James Craft
Title of official: CFO
Date April 21, 2015

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

.....
Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(5)

RESOLUTION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grant to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as conditions for applying for tonnage grants including, but not limited to making and keeping accurate, verifiable records of material collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2014 tonnage grant in calendar year 2015 will memorialize the commitment of this municipality to recycling and indicate the assent of Members of Council of the Borough of Stone Harbor to the efforts undertaken by the Municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor that the Borough of Stone Harbor hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling and designates Grant Russ, Director of Public Works, 9508 Second Avenue, Stone Harbor, N.J. 08247 to ensure that the said application is properly filed.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

Borough Clerk

The above resolution approved this day of....., 2015

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(6)

WHEREAS, the following submitted Performance and Maintenance Surety for street openings; and

WHEREAS, none of the fees were used in conjunction with the projects, and

WHEREAS, the Zoning Officer has requested and approved the return of the fees.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor that the fees be reimbursed as follows:

- 1. Thomas Welsh
1 - 108th Street
Blk: 108.01
Lot 10
Amount \$765.00
- 2. Robert Haines
9310 First Avenue
Blk: 93.01
Lot 25.02
Amount \$1,535.00
- 3. Southern Point Construction LLC
25 - 100th Street
Blk: 100.01
Lot 10
Amount \$1,965.00

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

.....

Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(1)

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and the State of New Jersey that the following be appointed as SLEO Officers (Special Law Enforcement Officers) this 21st day of April, 2015, with the Stone Harbor Police Department

Effective from May 1, 2015 to September 30, 2015.

SLEO I

Brianna N. Cottingham
Christopher R. Pittman, Jr.
Timothy D. Urguhart

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

The above resolution approved this day of....., 2015

Borough Clerk

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(8)

A RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM
A RESOLUTION AUTHORIZING THE BOROUGH OF STONE HARBOR TO ENTER INTO
COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing system for the purchase of goods and services; and

WHEREAS, on April 21, 2015 the governing body of the Borough of Stone Harbor, County of Cape May, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE: This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Stone Harbor.

AUTHORITY: Pursuant to the provisions of N.J.S.A 40A:11-11(5) the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT: The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE: This Resolution shall take effect immediately upon passage.

CERTIFICATION: I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Stone Harbor at a meeting of said Governing Body held on April 21, 2015.

BY _____
James Craft, CFO

ATTEST BY _____
Suzanne C. Stanford, Borough Clerk

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2015

.....
Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(9)

RESOLUTION

WHEREAS, the Borough of Stone Harbor entered into the Cranford Police Cooperative Pricing System (47-CPCPS) by Resolution 2008-S-47 in February, 2008 for the purpose of purchasing equipment; and

WHEREAS, the Public Works Department will be using this System to purchase two (2) new Kiosk Machines as per quote attached, for \$8,960.00 each along with equipment listed in the quote, bring the total purchase for two (2) to \$22,231.70.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the purchase of two Kiosk Machines for the Stone Harbor Public Work Department for a total price of \$22,231.70 be approved.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

.....

Borough Clerk

The above resolution approved this day of....., 2015

..... Mayor

Suzanne Stanford

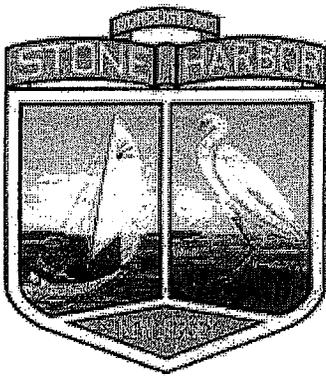
From: Grant Russ
Sent: Thursday, April 16, 2015 12:29 PM
To: Jill Gougher; Jim Craft; Suzanne Stanford
Cc: Craig Reeves; Francisco Tirado; Joan Kramar; Barry Mastrangelo; Karen Lane
Attachments: ITS QUOTE - BOROUGH of STONE HARBOR - 2 UNITS - CRANFORD CO-OP PRICING - 3-15-2015.pdf

Jill,

Here is the quote for the two new kiosk machines we need to order. It is on the Cranford Co-Op so it will not need to go out to bid. Can we get it on for Tuesday night.

Respectfully,

Grant Russ
Director of Public Works
CPWM, CRP, CPA



russg@shnj.org
609-368-7311

Quotation



3/11/2015

Stone Harbor DPW
8018 Third Ave
Stone Harbor, NJ 08247
Attn: Grant Russ

Integrated Technical Systems, Inc. is pleased to submit the following proposal:

LUKE II - Stone Harbor - Cranford CO-OP Pricing - Coin/Bill/CC - Solar

Qty	Vendor	Model	Description		
			Solar		
2	DPT	900.0019	LUKEII-100B NA (38Key, Solar, Coin, Card, Bill, Printer)		
2	DPT	880.4067	Verizon CDMA		
2	DPT	880.4030	Maintenance Lock Standard-L2		
2	DPT	880.4036	Collection Lock Standard-L2		
1	DPT	100.0082	Match Service Key - Maintenance		
1	DPT	100.0083	Match Service Key - Collection		
2	DPT	450.0018	Key-Green Ext. Access-L/S - Each		
1	DPT	450.0019	Key-Yellow Ext. Access-L/S - Each		
2	DPT	450.0033	Key-Bill Stacker Access-L2		
2	DPT	450.0008	Key-Access Canister Lid		
2	DPT	663.0027P	Thermal Paper		
1	DPT	115.0132	1K-Note Bill Stacker w/ Lock		
1	DPT	115.0108	Coin Canister Box Assy-L2		
1	DPT	115.0108	Coin Canister Box Assy-L2		
1	DPT	115.0132	1K-Note Bill Stacker w/ Lock		
2	DPT	100.1110	Multilingual Software		
CRANFORD CO-OP PRICING				UNIT:	EXTENDED:
2		LUKE II - COIN, BILL, CC - DELIVERED & INSTALLED		\$8,960.00	\$17,920.00
0		120VAC POWER KIT		\$338.40	\$0.00
2		SOLAR PANEL - INTEGRAL		\$1,211.00	\$2,422.00
2		CDMA MODEM & INSTALL KIT		\$709.00	\$1,418.00
2		THERMAL PAPER		\$24.75	\$49.50
2		MULTI-LINGUAL SOFTWARE		\$211.10	\$422.20
0		CC SETUP & DPT BOSS SUITE LICENSE FEE		\$825.00	\$0.00
		GRAND TOTAL:			\$22,231.70
EMS ASP Monthly Service					
2	DPT	100.0012	EMS Core		\$45/and month
		Includes:	Basic (Remote Config., Batch CC Processing, Stall Data) Real Time Credit Card Processing Web Based Reporting Monitoring and Alarming Digital API Read for mPay2park Interface		
1	MPAY		Pay by Phone Option mPay2Park mobile payment processing system web-based accounts in real-time GPS locator Prepaid wallet concept minimizing credit card transactions Text messaging notifications Mobile add-time features Real-Time enforcement database access	\$0.30/transaction	(convenience fee usually paid by end-user)

NOTES:
Quotation subject to applicable taxes
Quotation is not valid if this is a Capital Improvement
Customer is responsible for required permitting and concrete pad
Customer accepts their responsibility in the installation process, delays in this area should not effect payment
Shipping & Handling Included in Quotation
Required Computer Hardware is to be provided by customer

ACCEPTED BY: _____

Quote by Joe Yorlano

Integrated Technical Systems, Inc.
8 Capital Drive · Wallingford, CT 06492 · Tel: (203) 265-8100 · Fax: (203) 949-4710
www.itsinc.com

Jill Gougher

From: mail [mailto:mail@hgapa.com]
Sent: Thursday, March 26, 2015 6:31 PM
To: Jill Gougher
Subject: RE: Review of POlice Building sites

(12)

Jill,

The only information that we need are the alternative locations (block and lot/address); however, we would estimate that the fee for such an analysis would likely be in the range of ~~\$5,000~~ to \$7,500 .

Susan S. Gruel, P.P. & Fred Heyer P.P., A.I.C.P., LEED- AP ND, CNUa

HEYER, GRUEL & ASSOCIATES

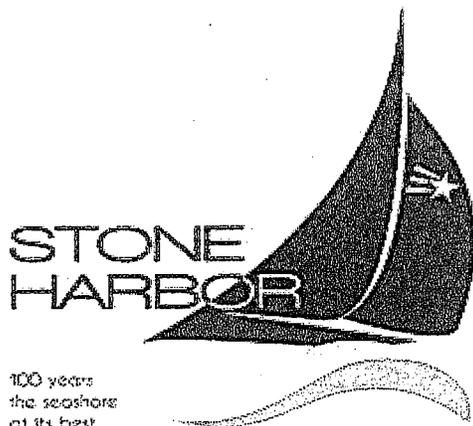
236 Broad Street - Red Bank - NJ 07701
phone (732)741-2900 fax (732)741-2929
mailto:mail@hgapa.com | www.hgapa.com

From: Jill Gougher [mailto:GougherJ@shnj.org]
Sent: Thursday, March 26, 2015 3:08 PM
To: mail
Cc: Albert Carusi
Subject: Review of POlice Building sites

Susan and Fred,

The Borough is considering two potential locations to build a new Public Safety Building. I would like to get an opinion on each site from a planners perspective. What information would you need to give me a cost estimate to do the review?

Jill Gougher
Borough Administrator
9508 Second Avenue
Stone Harbor, New Jersey 08247
gougheri@shnj.org
609-368-5102



REMINGTON & VERNICK ENGINEERS AND AFFILIATES

(13)

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

March 12, 2015

VIA EMAIL & REGULAR MAIL

Ms. Jill Gougher, Borough Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, New Jersey 08247

RE: **Site Feasibility and Assessment Report
Police Department Building
Borough of Stone Harbor, Cape May County
M2015-99**

Dear Ms. Gougher:

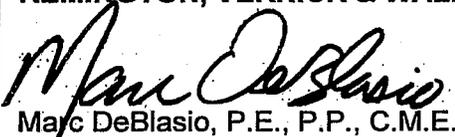
Remington, Vernick & Walberg Engineers is pleased to provide you with this proposal to provide engineering services for the preparation of a site feasibility and assessment report on two (2) potential sites, the Fire Station site or the Municipal Building site, for the proposed Police Department Building, Borough of Stone Harbor, Cape May County, New Jersey.

It is our understanding that it is the Borough's intentions to construct a new Police Department Building on one of the two aforementioned parcels. Based upon our site analysis of the conceptual building location plan and the preliminary architectural plans provided to us by your project architect, OSK Design Partners, the feasibility assessment report will provide the Borough of Stone Harbor with guidance and recommendations on determining the appropriated site for the new Police Department Building.

Our lump sum fee, based on the attached scope of work is **\$16,000.00** and will be billed on a percentage complete basis. Should you have any questions or require additional information, please do not hesitate to contact our Wildwood office. We look forward to working with you on this project.

Sincerely,

REMINGTON, VERNICK & WALBERG ENGINEERS


Marc DeBlasio, P.E., P.P., C.M.E.
Executive Vice President

Cc: **Jim Craft, CFO (via email)**
Stacey Wright, Assistant Controller (via email)

Scope of Services

Gather Data

Upon notice to proceed to commence work, Remington, Vernick & Walberg Engineers will gather as much available information as possible prior to performing the initial site inspection. This may include surveys, site plans, stormwater management reports, soil report, wetlands maps, municipal tax maps, aerial photographs, traffic impact reports (including any adjacent developments), environmental reports (including any adjacent developments), USGS and soil survey maps and any other plans, maps and/or reports.

Field Inspections

Remington, Vernick & Walberg Engineers personnel will be equipped with a digital camera to provide current photos of the site that can be referenced at the office and electronically transferred to the client or any other interested party in the project. The photographs will also be part of our report.

Detailed notes of the site characteristics will be prepared and may include but will not be limited to the following:

- Land use on adjacent properties
- Site grading
- Utilities including storm water system
- Traffic circulation/volumes on surrounding roadways
- Adjacent roadway features (lanes, speed limits, etc.)
- Access (ingress/egress)
- Visible wetlands or potential wetlands
- Physical features including landscaping

The forms will be utilized for most of this work and sketches will be prepared of the site. Photograph numbers will be referenced on the sketch and serve as a photograph location map.

Site and Environmental Analysis

Once the data is gathered and the field inspection is completed, Remington, Vernick & Walberg Engineers will begin to analyze the sites for its possible development as per the conceptual rendering and plans provided to us by OSK Design Partners, PA., the project architect. We will work in conjunction with the architect and the client to define the proposed facility's functions and to have the site work together with those functions to make best use of the site. Access will be analyzed as well as the existing utilities available to the site and from what location. We will determine to the best of our abilities the capacity of adjacent utilities, sanitary sewer, electric, gas and potable water. An area for any stormwater management will also be identified and work in conjunction with the site and facility. Grading issues and the need for any retaining walls will be analyzed.

An initial traffic assessment of the roadways will be performed noting any needs for possible traffic mitigation due to the proposed facility or even an existing traffic condition. We will estimate the expected trip generation and parking demand of the proposed Police Department Building based on data from the Institute of Transportation Engineers (ITE). Overall site traffic circulation for existing and proposed conditions, both vehicular and pedestrian, will be reviewed.

We will also perform the following site feasibility analysis of the proposed project to determine an approximate extent of 'buildable' property with respect to bulk area requirements, and building setbacks. Additionally, our work will include the following subtasks:

1. Confirm no wetlands exist on the potential sites based on NJDEP mapping and GIS data.
2. Perform a threatened and endangered plant and animal species search using NJDEP available data.
3. Determine the permitting/approval analysis of the proposed development of the properties.
4. Evaluate the first floor elevation of the existing Municipal Building with respect to the existing/proposed flood elevations.

Facilities Evaluation

Remington, Vernick & Walberg Engineers will also prepare an evaluation and assessment report of each of the facility's existing Heating, Ventilation and Air Conditioning systems, Plumbing systems, Fire Protection systems, Fire Alarm systems, Security Systems, IT/Dispatch control systems, Emergency Generator systems, and the Electrical Infrastructures to determine the extent of renovations necessary.

Structural Evaluation

Remington, Vernick & Walberg Engineers will also prepare a structural evaluation and assessment report of the existing Municipal Building. Our structural engineers will review the existing structural plans of the building, perform a site inspection to verify the existing building structural system, evaluate the condition of the existing structural components and identify any significant structural deficiencies. We will provide recommendations for any required repairs. We will also prepare a structural analysis to verify the capacity of the existing structure based on the proposed use and occupancy category as an essential facility. Evaluation and calculations will be based on the current IBC 2009 New Jersey Edition of the Building Code.

Site Feasibility Report

Our obtained, analyzed and prepared information and reports shall be submitted in a bound site feasibility report. It shall generally be outlined in the following sections:

- Site/Civil
- Public Utilities
- Traffic and Parking Analysis

The report will identify the advantages and disadvantages associated with constructing the proposed Police Department Building on the Fire Station site or the Municipal Building site. The report will also identify which site is best suited for proposed Police Department Building from a site/civil, utilities and traffic prospective. In addition our MEP Design Group will review the existing building, perform an investigation analysis of the existing Mechanical, Plumbing, Fire Protection and Electrical infrastructures to determine to what extent each of the existing facilities would need to be renovated. The report will also include survey plans, maps, photographs, calculations and any other information used to make our indicated recommendation regarding the site and its many features. An executive summary will be part of the report which will provide a one page summary of the site, physical features and recommendation of the feasibility of developing it on the current conceptual rendering/plan. Cost for the development through ultimate construction will be identified in the report as well as a preliminary project schedule including necessary outside agency review periods. Hard copies of the report as well as an electronic version will be provided to the client for review and distribution to interested parties.

Exclusions:

- Preparation of any conceptual plans
- Environmental permitting of any kind
- Field Survey
- Preparation of construction improvement plans
- Geotechnical analysis and soils report
- Endangered species surveys
- Phase I investigation for contaminated soil or groundwater
- Archaeological or cultural resource surveys
- Surface or groundwater sampling to determine water quality or quantity
- Phase I Environmental Assessment
- Property Title nor Outbound Survey of the Property
- Letter of Interpretation from the NJDEP



OSK DESIGN PARTNERS, PA

ARCHITECTS and LAND PLANNERS

☐ 17 West Knight Avenue, Suite 200, Collingswood, New Jersey 08108 (Mail)
☐ 9616 Second Avenue, Suite 201, Stone Harbor, New Jersey 08247
Phone: (856) 854-0580 Fax: (856) 854-0993 www.oskdesignpartners.com

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Founder: JOHN J. OLIVIERI (1956-1999)
Principal: DANIEL A. SHOUSKY, AIA, PP (NJ 08490)
Principal: PAUL A. KISS, AIA, PP (NJ 11517) *

Partner: GERALD S. BLACKMAN, JR, AIA, PP (NJ 17113) **
Associate: STEVEN J. BOLOGNO, RA (NY 028461)

March 26, 2015

Ms. Jill Gougher
Borough Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

Re: *Proposal for Professional Architectural Services*
Proposed Stone Harbor Police Department
9508 Second Avenue
Stone Harbor, NJ 08247

Dear Jill,

Our office is pleased to provide you with the following proposal for Professional Services for the above referenced project. The proposal is for programming, conceptual design and preparation of schematic design documents only. Design development, preparation of construction documents, bidding/negotiation phase administration and construction phase administration services for the project are not included in this proposal. The fees are based on the estimated amount of time required for each phase of the work. The amount of time anticipated is based on our knowledge of the project to date, and of costs for projects of a similar nature. This proposal consists of a "scope of work description," associated fees and a 2015 fee schedule. If this proposal is acceptable, and the governing body decides to award a contract, our office will prepare AIA Document B102-2007 "Standard Form of Agreement Between the Owner and Architect Without a Pre-Defined Scope of Architect's Services" as the form of agreement with our office for the project.

We propose to furnish professional services in accordance with the following:

1. Architectural fees are a "not-to-exceed" sum that is based on hourly estimates required to complete each phase of the work. Fees are proposed for Programming, Conceptual Design and Schematic Design phases only. Design Development, Construction Documents, Bidding/Negotiation phase and Construction Administration phase services are not included in this proposal.
2. This proposal does not include the fees for the professional services of a civil engineer, landscape architect, traffic engineer, etc. to design and document the site work necessary for the project.
3. Reimbursable expenses are not included with the professional services fees indicated in this proposal. Reimbursable expenses will be invoiced to the Borough separate from the professional services fees. Reimbursable expenses include, but are not limited to, prints, copies, mounting boards, reproduction costs, postage, clerical costs, mileage, parking fees and tolls. The costs for "reimbursable expenses" will be invoiced to the Borough in accordance with the attached "2015 Fee Schedule" (attachment A).
4. Drawings developed for each phase are utilized to develop the drawings for subsequent phases of work. Additional information is included on the drawings for each phase of work. Drawings are not redrawn for each phase of work.

Delaware (* S5-0006400) and (** S5-0007857) • Florida (* AR-0014467) • Georgia (* 009817) • Illinois (* 001.017909)
Maryland (* 13867) • Massachusetts (* 31760) • New York (* 028672) • Pennsylvania (* RA013354B) and (** RA406016)
Virginia (* 0401016206) • West Virginia (* 3630) • Wisconsin (* A-9538-005)

Printed on Acid Free Recycled Paper

Proposal for Professional Services
Proposed Stone Harbor Police Department
3/26/2015
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5. Our office and our consultants cannot provide consultation, advice, recommendations, and opinions or perform investigations for the possible presence of hazardous materials at the project site. Hazardous materials include, but are not limited to, petroleum products, PCB's, refuse, asbestos, mold and lead paint. If any contractor discovers hazardous materials during clearing, demolition, probes or construction, the contractor should consult with the authorities having jurisdiction over the project to obtain the proper procedures for remediation, or encapsulation, of the materials. Additionally, this proposal does not include the professional services of an environmental testing and investigations firm to discover the possible presence of hazardous materials at existing building or site areas. This proposal also does not include the preparation of any environmental studies or reports.

Thank you for the opportunity of submitting this proposal. Each phase of the project will receive our thorough attention and proceed in an organized manner. We hope that this proposal meets with the Borough's approval. We look forward to hearing from the Borough in the near future.

Sincerely,

Daniel Shousky

Daniel A. Shousky, AIA, PP
Principal
OSK Design Partners, PA

Attachments: (A) 2015 Fee Schedule
(B) Terms and Conditions of the Proposal
(C) AIA Document B102

A. Project Description

Professional services for the design of a proposed new building and related land plan for the Borough of Stone Harbor Police Department. The location of the existing building is 9508 Second Avenue, Stone Harbor, Cape May County, NJ 08247. The project involves the design of a new building, or addition and renovations of the existing building, as depicted in the conceptual drawings prepared by our office and to be fully developed during the Schematic Design phase. The project has the following characteristics:

- Three (3) locations have been evaluated for the proposed new building. The locations are as follows:
 - a) East side of the existing Stone Harbor Fire Department within the existing parking area at the south side of 96th Street.
 - b) South side of the existing Stone Harbor Municipal Building within the existing parking area at the north side of 96th Street.
 - c) East side of the existing Stone Harbor Police Department within the existing parking area at the south side of 95th Street. A building placed at location "c" may consist of a new building or an addition to the existing building.
- It is assumed that the project sites under consideration do not contain any fresh-water or tidal wetland areas or required buffer areas.
- The proposed building will be two-stories except for the roof area above the proposed sallyport and processing areas. The roof area above the proposed sallyports and processing areas will be designed to accommodate a possible second floor area to be constructed in the future. The total floor area of the building will be approximately 12,000 to 13,000 square-feet.
- If location "c" listed above is selected, and a building addition is selected, the ground floor and the second floor of the existing Police Department will be renovated. The Stone Harbor Police Department will continue to occupy the ground floor of the existing building.
- If location "a" listed above is selected, a two-story corridor will be constructed to connect the Stone Harbor Fire Department with the proposed new Police Department building. A storage area will also be constructed for the Stone Harbor Fire Department.
- The ground floor of the proposed Police Department building be elevated approximately 2-feet above grade so that the ground floor is placed at an elevation higher than the base flood elevation plus two-feet of "freeboard." If location "a" or "c" is are selected, the ground floor of the proposed Police Department building will align with the existing building ground floor elevation.
- The ground floor of the Police Department will have a lobby/waiting area, shift commander's office, interview areas, squad room, toilet rooms, break room, processing area, holding cells, locker rooms, armory, storage and sallyport areas.
- The second floor of the Police Department will have administration, lobby/waiting area, training area, offices, investigations/detectives area, evidence storage, evidence processing, interview rooms, storage areas, toilet rooms, administrative area, fitness room and copy room.
- The building will be designed in accordance with the *2009 International Building Code (New Jersey Edition)*, *New Jersey Uniform Construction Code*, all applicable accessibility regulations, *2009 National Standard Plumbing Code* and any other applicable codes adopted by the authorities having jurisdiction over the project.
- The proposed Police Department building will have an architectural style that is similar to the other municipal buildings.
- Existing memorials located at the south side of 96th Street will remain.

B. Work included in this proposal

1. Programming, Site Evaluations and Conceptual Design
2. Schematic Design
3. Preliminary Cost Estimates

Proposal for Professional Services

Proposed Stone Harbor Police Department

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C. Work Included in other Consultants' Contracts

1. Borough's legal, insurance and accounting services
2. Environmental or hazardous materials investigations or reports (if needed)
3. Design and documentation of site improvements and other sitework
4. Geotechnical engineering, soil borings and reports
5. Environmental consulting services, preparation of EIS or application for CAFRA permit (if needed)

B.1 Programming, Site Evaluations and Conceptual Design Phase

A. Coordinate with the Borough to finalize the program and conceptual design as depicted on preliminary drawings prepared by our office. Revisions to the preliminary drawings prepared by our office. The revised conceptual design drawings will be submitted to the Borough for review and comments. Our office will incorporate the comments received into the schematic design drawings.

1. Finalize the building's program in conjunction with the Borough.
2. Prepare conceptual floor plans of the proposed building for the Borough's review and comments.
3. Review the *New Jersey Uniform Construction Code and IBC, 2009 (New Jersey Edition)* regulating the design of the building.
4. Revise the conceptual floor plans of the proposed building for comments received from the Police Department and Borough Officials.
5. Evaluate the site locations under consideration by the Borough.
6. Prepare initial building elevations.
7. Provide initial cost estimate based on conceptual techniques as described in AIA Document B102.
8. Attend meetings with a total of sixteen (16) hours with the Borough

Based on information received and drawings developed in items 1-8 above, prepare the final conceptual floor plans. The floor plans developed will be used for the schematic design phase. All drawings will be 24-inch x 36-inch sheet size. All plans will be a scale of 1/4-inch.

B.2 Schematic Design Phase

A. Development of the design and preparation of schematic design drawings for the building and related sitework. The schematic design drawings will be submitted to the Borough for review and comments. Our office will incorporate the comments received into the final schematic design drawings.

1. Prepare schematic floor plans, schematic building elevations and schematic building sections of the proposed building for the Borough's review and comments. The schematic design drawings will be based upon the selected building site.
2. Revise the schematic floor plans, elevations and sections based on any review comments, or drawings, received from the Borough.
3. Coordinate with the civil engineer to refine the site grading design and other sitework features.
4. Update the preliminary cost estimate on conceptual techniques as described in AIA Document B102.
5. If a CAFRA permit is required for the project, our office will forward schematic design drawings to the environmental consultant to include with the EIS and the application.
6. Attend meetings with a total of sixteen (16) hours with the Borough.
7. Attend one (1) meeting with a total of four (4) hours with the planning board to provide testimony regarding the project in conjunction with a cursory review by the board.

Based on information received and drawings developed in items 1-7 above, prepare the final design drawings. These drawings will be used for the future design development and construction documents phases if the Borough's governing body decides to proceed with the construction of the project. No further revisions to the drawings are included in this proposal after the final design drawings are completed, reviewed and approved. Additional revisions will be separately billed as "additional services," on an hourly basis, in accordance with the attached fee schedule. All drawings will be 24-inch x 36-inch sheet size. All plans and building elevations will be a scale of 1/4-inch. Sections will be a minimum scale of 1/4-inch. The drawing list is as follows:

- SP-1 Site Layout Plan
- A1-1 First Floor Plan
- A1-2 Second Floor Plan
- A2-1 Building Elevations
- A2-2 Building Sections
- P-1 Exterior Perspectives

TOTAL PROJECT COMPENSATION

D. WORK INCLUDED IN AGREEMENT

B.1	Programming/Concept Design Phase	
	A. Architectural	: \$ 6,120.00
B.2	Schematic Design Phase	
	A. Architectural	: \$ 9,260.00

TOTAL : **\$ 15,380.00**

E. OTHER SERVICES NOT INCLUDED IN CONTRACT

1. Probes, testing, investigations and services in connection with hazardous materials (e.g. asbestos, petroleum products) or other environmental studies
2. Fees required in filing of documents with governmental agencies
3. Filing of construction documents with governmental agencies
4. Costs of reimbursable expenses such as reproductions, mailing, copies, etc.
5. Detailed construction cost estimates
6. Borough's legal, insurance and accounting services
7. LEED administration or LEED certification services

2015 FEE SCHEDULE

<u>Work Classification</u>	<u>Hourly Rate</u>
Principal	\$160.00
Partner	\$145.00
Associate	\$130.00
Project Architect	\$120.00
Senior Designer	\$115.00
Project Designer	\$ 90.00
Senior Project Manager	\$110.00
Project Manager	\$100.00
Senior Drafter	\$ 85.00
Drafter	\$ 75.00
Junior Drafter	\$ 65.00
Clerical Staff	\$ 55.00

The time charged will be the actual number of hours worked. Time spent in travel will be considered as work time. Reimbursable expense for gas mileage to be billed at \$.55 per mile.

* Note: Hourly rates subject to change.

PRINT SCHEDULE

<u>Item</u>	<u>Dimensions</u>	<u>Cost per Sheet</u>
BlueLine Print/Plot Paper	24 x 36 in inches	\$2.25
BlueLine Print/Plot Paper	30 x 42 in inches	2.95
BlueLine Print/Plot Paper	30 x 54 in inches	4.20
BlueLine Print/Plot Paper	30 x 60 in inches	4.30
# 24 Bond Paper	24 x 36 in inches	3.80
#24 Bond Paper	30 x 42 in inches	3.95
White Copy Paper	8.5 x 11 in inches	.20
White Copy Paper	11 x 17 in inches	.25
Color Copy Paper	8.5 x 11 in inches	.50
Color Copy Paper	11 x 17 in inches	1.00

Presentation documents will be charges as follows: *

<u>Item</u>	<u>Dimensions</u>	<u>Cost per Sheet</u>
Blue Line Pres. Board	24 x 36 in inches	\$28.00
Blue Line Pres. Board	30 x 42 in inches	42.00
Mounting & Lamination	24 x 36 in inches	52.00
Mounting & Lamination	30 x 42 in inches	86.00

REIMBURSABLE EXPENSES: *

Reimbursable Expenses are in addition to compensation for services and include expenses incurred in the interest of the project, such as clerical staff time, postage, reproductions, transportation, renderings, models, mock-ups, etc. Reimbursable expenses from outside vendors will be billed at a multiple of (1.1) times the amounts billed to the Architect for such services.

* Costs shown subject to periodic adjustments.

TERMS AND CONDITIONS OF PROPOSAL

A. GENERAL TERMS AND CONDITIONS

- A.1 Proposals are valid for a period of forty-five (45) days. If this proposal is not accepted within (45) days, *OSK Design Partners, PA* (hereinafter *OSK*) reserves the right to revise proposals to allow for changing costs and workloads.
- A.2 The technical and pricing information in proposals is the confidential and proprietary property of *OSK* and is not to be disclosed or made available to third parties without the written consent of *OSK*.
- A.3 *OSK* services will be performed in accordance with generally accepted professional standards. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED. This proposal is solely for the benefit of the Client/Owner and its successors. It gives no rights to any third-party beneficiary and *OSK* contemplates that there will be no intended third-party beneficiary of any agreement between *OSK* and the Client/Owner unless specifically agreed to, in writing, by *OSK*.
- A.4 The proposed fees and fee schedule constitute *OSK's* best estimate of the charges and time required to complete the project. The project scope will not be altered without written mutual agreement. As the project progresses, if facts are uncovered that may dictate revisions in scope, schedule and fee, *OSK* and the Client/Owner will mutually agree to the extent of the change to scope, schedule or fee.

B. OWNERSHIP OF DOCUMENTS AND LIABILITY:

- B.1 All documentation relative to the Project, to include drawings, specifications and other documents, including computer files, which are prepared by *OSK* in the process of development and execution of the Project are to be used solely for the Project, unless otherwise indicated, and are deemed the property of *OSK* within all common law, statutory and other reserved rights, including the copyright. Copies of these documents may be retained by the Client/Owner for information and reference in connection with the Project and shall not be used by the Client/Owner or others on other projects for other project sites or for building additions to this Project by others without the written consent and appropriate compensation to *OSK*. Submission or distribution of *OSK's* documents to meet official regulatory requirement or for similar purposes in conjunction with the Project is not to be construed as publication or derogation of the rights reserved in this Agreement.
- B.2 *OSK* will maintain at its own expense, Worker's Compensation insurance, Comprehensive General Liability insurance, Professional Liability insurance, and upon request will furnish the Client/Owner a certificate to verify the same.

Client/Owner and *OSK* have discussed the risks, rewards and benefits of the project as well as the fact that the vast preponderance of the money to be paid for this project is to be paid to the contractor rather than to the architect. In recognition of this reality, Client/Owner and *OSK* therefore agree that, to the fullest extent permitted by law, the total liability, in the aggregate, of *OSK*, its consultants, and their agents, servants and/or employees, for all injuries, damages (including damage to the project itself), losses, expenses or claims whatsoever related to services provided by *OSK* or its consultants under this agreement, including but not limited to negligence, errors, omissions, strict liability, breach of contract or any claim whatsoever, shall not exceed five times the total fees paid to the architect under this Agreement.

A request by the Client/Owner to increase the limit of liability must be made to *OSK* in writing at the time of the Client/Owner's acceptance of the proposal. *OSK* may agree to increase the limit of liability in consideration of additional payment by the client. The increased limit of liability will become effective upon agreement on the fee and execution of the contract.

C. TERMINATION, SUSPENSION OR ABANDONMENT:

- C.1 If the Client/Owner suspends the project for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the project is resumed, the *OSK*'s compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the *OSK*'s services.
- C.2 This agreement may be terminated by the Client/Owner upon not less than seven days written notice to *OSK* in the event that the project is permanently abandoned. If the Client/Owner abandons the project for more than 60 consecutive days, *OSK* may terminate this agreement.
- C.3 If the Client/Owner fails to make payment to the *OSK* with 60 days of the presentation of the statement for services rendered, such failure shall be considered substantial nonperformance and cause for termination of the Agreement, or at *OSK*'s option, suspension of further work under the Agreement. *OSK* shall provide 7 days' notice of its intention to terminate or suspend and shall not thereafter be liable to the Client/Owner for any delays or damages resulting from such suspension or termination. Before resuming services, *OSK* shall be paid all sums due and owing prior to suspension and any expenses incurred by the interruption and resumption of services.
- C.4 Continuation of work into subsequent phases is contingent upon full payment for services performed in prior phase.
- C.5 Release of signed and sealed Architectural Drawings for governmental review, site plan submission or building permits is contingent upon payment in full for Architectural and related services prior to release of drawings.

D. PAYMENT FOR SERVICES

- D.1 Invoices will be submitted on a periodic basis as the project progresses unless agreed to otherwise in writing and payment in full is due upon presentation. Our invoices are due and payable upon receipt since there is generally a relatively significant time lag between the rendering of our services and the submission of our invoice for payment. Past due balances will carry service charges at the rate of 1.5 percent per month. Payment thereafter shall first be applied to service charges and then to the unpaid balance. *OSK* may, after giving seven (7) days written notice to the Client/Owner, suspend services and not release any work until the Client/Owner has paid in full all amounts due, including interest charges. The Client/Owner agrees to indemnify *OSK* and hold harmless from any claim arising out of *OSK* stopping work as a result of non-payment.
- D.2 All documents prepared by *OSK* shall be the sole property of *OSK*. Client/Owner agrees that if payment is not made in full, Client/Owner shall have no proprietary interest in any document prepared by *OSK* and *OSK* reserves the right to require the return of copies of any documents submitted to the Client/Owner or others.
- D.3 Client/Owner must submit in writing, to *OSK* within ten (10) days of the date of invoice, any dispute on the invoice, otherwise the invoice will be considered by both parties herein to be correct.
- D.4 Terms of payment shall be net thirty (30) days from the date of each invoice. Amounts unpaid thirty (30) days after invoice date shall bear interest at one and a half (1.5%) per month. Payments will not be subject to financing from third parties, or other contingencies. Contract may not be assigned to any other party or entity.

Proposal for Professional Services

Proposed Stone Harbor Police Department

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- D.5 Payment on account of services rendered and for reimbursable expenses shall be made monthly upon presentation of *OSK's* statement of services. No liquidated damages or other sums withheld from payments to Contractors or on account of the cost of changes in the work. In the event of litigation arising from or related to the collection of invoices, we will be entitled to recover all expenses of litigation including court costs, reasonable attorney's fees, and staff time expended for court appearances and depositions.

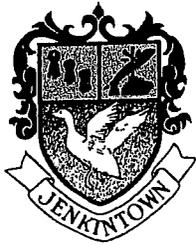
E. MISCELLANEOUS PROVISIONS

- E.1 Client/Owner and *OSK* expressly agree that *OSK* shall have no responsibility for job site safety before, during or after construction. The Contractor who is responsible for the means and methods of construction shall, to the fullest extent permitted by law, be assigned by contract all responsibility for maintaining a safe and hazard free environment at the work site and for conducting all construction activities in a safe manner,
- E.2 This Agreement is the full and complete Agreement between the parties. Its terms cannot be changed or modified unless in writing signed by all parties to this Agreement.

CC: Davis - Mumhan

Please let me know please

3/20/15 (15)



Jenkintown Middle School/High School

West and Highland Avenue
Jenkintown, PA 19046-2698

March 18, 2015

Dear Ms. Stanford:

For the past four years, I have had the pleasure of bringing about 25-30 senior students down to Stone Harbor for a last school trip prior to their graduation night. I am requesting your support again this year in allowing students from Jenkintown High School to visit the beach near 95th/96st Street on Tuesday June 9 from 9:00 AM – 3:00 PM. If possible, please waive our need to pay for beach tags for the day.

We will treat the beach and surrounding area with a great deal of respect and will be sure to clean up after we leave. I thank you in advance for your consideration.

Respectfully,

Thomas Roller

Principal

215-884-1801 * 212

rollert@jenkintown.org

The School District of Jenkintown is an equal opportunity employer

(16)



Proposed Collection Dates:

May 1-Nov.30th 2015

Disposition of Specimens:

All turtles will be marked and immediately released unharmed at point of capture.

Name/Address Subpermittees:

Written Work Plan:

Mark-recapture work will commence in May 2015 and end November 30th 2015. During that period, the site will be surveyed one to two times per week.

License Plate Number of Vehicle Used: A74AXS

References:

Cagle, F.R. 1939. A system of marking turtles for future identification. *Copeia* 1939: 170-173.

Stickel, L.F. 1950. Populations and home range relationships of the box turtle, *Terrapene c. carolina* (Linnaeus). *Ecological Monographs* 20: 351-378.

Purpose, Need and Justification for the Proposed Collection of Wildlife:

The purpose of the proposed project is to better understand the status of the Eastern Box Turtle (EBT), *Terrapene carolina carolina*, population at Stone Harbor Bird Sanctuary, as well as the effects of urbanization on EBT populations. The Stone Harbor Bird Sanctuary is an area of old growth maritime forest, freshwater wetlands and saltmarsh located in Stone Harbor New Jersey. The sanctuary is an island of remnant natural habitat surrounded by heavily developed land.

Although it is primarily known as habitat for various bird species, the Sanctuary also provides habitat for a population of EBTs. This population has never been studied, and its status is therefore not known. In addition, the location of this population in a suburban habitat island provides a unique opportunity to study box turtle population ecology in urbanized environments. Due to the proximity of this population to a developed area subject to increased human disturbance during the active season (May through November), it is possible that box turtles at the Sanctuary experience considerable impacts from increased road mortality and subsidized predators.

Therefore, in an effort to understand the status of the EBT population, we will initiate an opportunistic mark-recapture study at Stone Harbor Bird Sanctuary in Spring 2015. Data collected during this study will be used to estimate population characteristics such as survival probability, sex ratio, age class, and population size. This information will help inform the continued management of the Stone Harbor Bird Sanctuary, and may increase our understanding of box turtle population dynamics in urban settings.

Credentials:

Lenore Tedesco, Ph.D. Executive Director, The Wetlands Institute

Lisa Ferguson, Ph.D. Director of Research and Conservation, The Wetlands Institute

Brian Williamson, M.S. Research Scientist, The Wetlands Institute

The Wetlands Institute, located in Stone Harbor, New Jersey, USA, is a non-profit 501 (c)(3) organization focused on promoting appreciation, understanding, and stewardship of wetlands and coastal ecosystems through programs in research, education, and conservation. From its inception, in 1969, the Wetlands Institute has worked with numerous regional, national and international organizations to foster stewardship of wetlands and coastal ecosystems worldwide.

Conservation Value:

The proposed mark-recapture project will allow us to gain a better understanding of the status of a previously unstudied Eastern Box Turtle population at Stone Harbor Bird Sanctuary. Stone Harbor Bird Sanctuary represents some of the last remaining maritime forest on Seven Mile Island. Therefore, it may be one of the last remaining relatively undisturbed habitats for EBTs on the island. This study will allow us to assess the status of this population, and will grant valuable information that can be used to guide Sanctuary management to ensure the population's persistence. In addition, this study may help increase understanding of box turtle population ecology in urban landscapes. The EBT currently faces declines

(17)



This contract effective on April 10, 2015 by and between Stone Harbor Chamber of Commerce and the Borough of Stone Harbor shall consist of this agreement.

Client Information

Client Contacts: Marnie Lengle
Client Address: 212 96th Street, Stone Harbor, NJ 08247
Phone Number(s): 609-231-1016
Fax Number: N/A
E-Mail: admin@stoneharborbeach.com

General Event Information

Event Name: Spring Tide Festival- Hosted by S.H. Chamber of Commerce
Date: Saturday, May 2nd, 2015
Rain Date: Sunday, May 3rd, 2015
Time Block: 8:00AM setup / 11:00am Start / 6:00pm Event End /7:00 Cleanup
Function Space: 96th & Second Ave; In front of waterworks building
Approximate Guest Count: 300

Event Details

1. Borough to provide trash receptacles Saturday only; Client to police their own waste on Borough grounds
2. Client requires tables & chairs provided by Rec Department
3. Client will direct people to public restrooms
4. Client request use of police services to monitor consumers/ alcohol will be sold and legal drinkers will have on wristbands and not be permitted to go beyond barracades.
5. Client requests closure of 96th street from Friday, May 1st to sometime early Sunday, May 3, 2015
6. Client requests postage of "No Parking" signs on 96th street in between 2nd and 3rd avenues.
7. Client requests use of stages; offer that public works may set up prior to event date with police permission

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	\$ 75.00	\$ 75.00	- \$	75.00
Event Fees	1	\$ 60.00	\$ 60.00	- \$	60.00
				Event Total	\$135.00
				Less Deposits	\$110.00
				Total Due	\$25.00

Special Notes

1. Application was turned in on March 24, 2015; therefore \$75 application review fee is incurred; SHCC aware of balance due



Section 275-2 Regulations

1. No special event shall be held on public lands pursuant to this article without the approval of the governing body.
2. No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.
3. The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.
4. The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in the Special Event Application.
5. Application will not be approved unless the following documentation is attached: Written consent from Sponsor, State of New Jersey Tax Sale Certificate, Board of Health Certificate, copy of driver's license, copy of vehicle registration, etc.
6. The permittee shall comply with these regulations, all conditions imposed, and all applicable state and local laws and regulations.
7. Except as otherwise provided herein, all persons shall comply with all applicable ordinances regulating the use of public lands including those regulations contained in Chapter 275 of the Code of the Borough of Stone Harbor.
8. All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Recreation Director 30 Days prior to the event for final approval.
9. All Event Planners are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days prior to the event for final review and approval.
10. All Events 4 hours and longer must provide a schedule of activities.

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature): _____

Date: _____

Contract Effective Date: April 10, 2015



*This contract effective on April 10, 2015 by and between Marilyn Hahle and
and the Borough of Stone Harbor shall consist of this agreement.*

Client Information

Client Contacts: Marilyn Hahle
Client Address: PO Box 42 Stone Harbor, NJ 08247
Phone Number(s): H: 609-368-0683 C: 609-922-5101
Fax Number: N/A
E-Mail: sh.gardencub@yahoo.com

General Event Information

Event Name: Community Yard Sale - Hosted by Garden Club of Stone Harbor
Date: Saturday, May 16th, 2015
Rain Date: Sunday, May 17th, 2015
Time Block: 6:30-8AM setup / 8:00am Start / 2:00pm Event End / 3:00 Cleanup
Function Space: 96th & First Ave; Parking Lot adjacent to Civic Club
Approximate Guest Count: 50+

Event Details

1. Borough to provide trash receptacles Saturday only; Client to police their own waste on Borough grounds; removal of receptacles after event.
2. Client will direct people to public restrooms
3. Client requests two porta-potties
4. Client requests barricades to prevent entrance into "event area" at two driveways; removal after event

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	N/A	\$ -	\$ -	-
				Event Total	\$0.00
				Less Deposits	\$0.00
				Total Due	\$0.00

Special Notes

1. Copies of advertisements used to promote the event are not mandatory but appreciated.



Section 275-2 Regulations

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2. No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.
3. The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.
4. The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in the Special Event Application.
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7. Except as otherwise provided herein, all persons shall comply with all applicable ordinances regulating the use of public lands including those regulations contained in Chapter 275 of the Code of the Borough of Stone Harbor.
8. All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Recreation Director 30 Days prior to the event for final approval.
9. All Event Planners are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days prior to the event for final review and approval.
10. All Events 4 hours and longer must provide a schedule of activities.

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature): _____

Date: _____

Contract Effective Date: April 10, 2015



*This contract effective on April 10, 2015 by and between Kevin Gallagher and
and the Borough of Stone Harbor shall consist of this agreement.*

Client Information

Client Contacts: Kevin Gallagher
Client Address: N/A

Phone Number(s): 267-994-2306
Fax Number: N/A
E-Mail: kevjgal@gmail.com

General Event Information

Event Name: Stone Harbor Men's Softball League
Date: Sunday, May 17th- Sunday, September 6th, 2015
Time Block: Games begin 9:30am/10:45am/12:00pm
Function Space: 80th Street Recreation Fields
Approximate Guest Count/Admission Fee: N/A

Event Details

Stone Harbor Men's Softball will take place every Sunday from May 17th to September 6th at the 80th street field.
Three games will be played at 9:30am, 10:45am, and 12:00pm.

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	\$ 75.00	\$ 75.00	\$ -	\$ 75.00
				Event Total	\$75.00
				Less Deposits	\$75.00
				Total Due	\$0.00

Final payment due upon contract signing

Special Notes

- 1. Client is responsible for the non-refundable application review fee, and completing a separate special events application, for each event date.*
- 2. Copies of advertisements used to promote the event are not mandatory but appreciated.*



Section 275-2 Regulations

1. No special event shall be held on public lands pursuant to this article without the approval of the governing body.
2. Applicants are strongly encouraged to complete and submit the Special Event Permit on Public Lands Application at least 60 days prior to the event to allow adequate time for review. Failure to do so could result in a denial of the application.
3. No special event shall be held on public lands pursuant to this article until a special event permit has been issued by the Borough Clerk.
4. No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.
5. The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.
6. The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in this Application.
7. Application will not be approved unless the following documentation is attached: Written consent from Sponsor, State of New Jersey Tax Sale Certificate, Board of Health Certificate, copy of driver's license, copy of vehicle registration, etc.
8. The permittee shall comply with these regulations, all conditions imposed, and all applicable state and local laws and regulations.
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10. All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Clerk 30 Days prior to the event for a final Event Permit to be issued.
11. All Event Planners are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days Prior to the Event for the final Event Permit to be issued.
12. All Events 4 hours and longer must provide a schedule of activities.

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature): _____

Date: _____

Contract Effective Date: April 10, 2015



This contract effective on April 10, 2015 by and between Philadelphia Sport and Social Club and the Borough of Stone Harbor shall consist of this agreement.

Client Information

Client Contacts: Eric Long
Client Address: 3800 Manayunk Ave.
Philadelphia, PA 19128
Phone Number(s): 215-483-9340
Fax Number: N/A
E-Mail: eric@playphillysports.com

General Event Information

Event Name: War at the Shore Touch Football Tournament
Date: Saturday, May 23, 2015
Time Block: 8:00am Setup/ 9:00am Start/ 5:00pm End/ 6:00pm Cleanup
Function Space: 80th Street Recreation Fields
Approximate Guest Count: 120

Event Details

The annual co-ed touch football tournament will be hosted on the 80th street recreation field on Saturday, May 23, 2015. They require a dumpster, 8x trash receptacles, and 5x recycling receptacles.

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	\$ 50.00	\$ 50.00	- \$	50.00
Use of 80th St fields (1 day)	1	\$ 500.00	\$ 500.00	- \$	500.00
				Event Total	\$550.00
				Less Deposits	\$50.00
				Total Due	\$500.00

Final payment due upon contract signing

Special Notes

1. Client is responsible for the non-refundable application review fee, and completing a separate special events application, for each event date.
2. Copies of advertisements used to promote the event are not mandatory but appreciated.



Section 275-2 Regulations

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2. Applicants are strongly encouraged to complete and submit the Special Event Permit on Public Lands Application at least 60 days prior to the event to allow adequate time for review. Failure to do so could result in a denial of the application.
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Approved (Client's Signature): _____

Date: _____

Contract Effective Date: April 10, 2015



*This contract effective on April 10, 2015 by and between Philadelphia Sport and Social Club and
and the Borough of Stone Harbor shall consist of this agreement.*

Client Information

Client Contacts: Eric Long
 Client Address: 3800 Manayunk Ave.
 Philadelphia, PA 19128
 Phone Number(s): 215-483-9340
 Fax Number: N/A
 E-Mail: eric@playphillysports.com

General Event Information

Event Name: War at the Shore Touch Football Tournament
 Date: Saturday, September 5, 2015
 Time Block: 8:00am Setup/ 9:00am Start/ 5:00pm End/ 6:00pm Cleanup
 Function Space: 80th Street Recreation Fields
 Approximate Guest Count: 120

Event Details

The annual co-ed touch football tournament will be hosted on the 80th street recreation field on Saturday, Sept 5, 2015
 They require a dumpster, 8x trash receptacles, and 5x recycling receptacles - DPW approved

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	\$ 50.00	\$ 50.00	- \$	50.00
Use of 80th St fields (1 day)	1	\$ 500.00	\$ 500.00	- \$	500.00
				Event Total	\$550.00
				Less Deposits	\$50.00
				Total Due	\$500.00

Final payment due upon contract signing

Special Notes

1. Client is responsible for the non-refundable application review fee, and completing a separate special events application, for each event date.
2. Copies of advertisements used to promote the event are not mandatory but appreciated.



Section 275-2 Regulations

1. No special event shall be held on public lands pursuant to this article without the approval of the governing body.
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12. All Events 4 hours and longer must provide a schedule of activities.

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Approved (Client's Signature): _____

Date: _____

Contract Effective Date: April 10, 2015

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(18)

RESOLUTION

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. *Matters Relating to the Employment Relationship, the relevant employee having been properly notified in accordance with law.*
2. *Matter involving the purchase, lease or acquisition of real property with public funds*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on April 21, 2015, that an Executive Session closed to the public shall be held on April 21, 2015 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

.....

Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor