

**MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE**  
**PRELIMINARY AGENDA FOR COUNCILMEMBERS**  
**SUBJECT TO CHANGE**

AGENDA

Regular Meeting

Tuesday, August 18, 2015

4:30 PM

**PRESENTATION - New Police Building - Dan Shousky**

**OLD BUSINESS**

**NEW BUSINESS:**

- a. **BOND ORDINANCE** - \$5,000,000 Dredging INTRO (1) Rich
- b. Resolution – Emergency appropriating \$250,000 in the Capital Improvement Fund (2) Carusi
- c. Resolution – Reject Dredging Bids (3) Rich
- d. Resolution – Appoint Special Litigation Counsel (4) Mastrangelo
- e. Resolution – Refund Surety Bond , Refund Title Transfer & Fire Safety (5) Kramar
- f. Resolution – Refund Zoning Board Fee – Turney (6) Carusi
- g. Resolution – Refund Art & Craft Tent Fee (7) Davies-Dunhour
- h. Resolution – Refund Tennis Camp (8) Davies-Dunhour
- i. Resolution- Purchase 2016 Ford Explorer AWD under State Contract \$36,000 (9) Kramar
- j. Resolution- Gov Deals - Public Works (10) Kramar

**Motion – Beat the Clock 5K (11) Davies-Dunhour**

**Motion - Nun's Beach Surfing Contest fees waived (12) Rich**

**Motion- Out to Bid – Engineer to finalize specifications for Chelsea Park advertise August 24, Open Bid September 9 at 10 am Possible award September 15<sup>th</sup> (13) Davies-Dunhour**

**DISCUSSION**

8/12/15

ORDINANCE # 1465

**BOND ORDINANCE MAKING A SUPPLEMENTAL APPROPRIATION OF \$5,000,000 FOR THE IMPROVEMENT OF BEACH PROPERTY IN AND BY THE BOROUGH HERETOFORE AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$4,750,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH SUPPLEMENTAL APPROPRIATION.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR IN THE COUNTY OF CAPE MAY, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance has heretofore been and is hereby authorized as a general improvement to be made or acquired by The Borough of Stone Harbor, New Jersey, by the bond ordinance (hereinafter called the "Prior Ordinance") of the Borough adopted March 3, 2015 (#1455), entitled: "Bond ordinance appropriating \$8,493,000, and authorizing the issuance of \$8,068,350 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stone Harbor, in the County of Cape May, New Jersey". The cost of the improvement described in Section 3(a) of this bond ordinance, estimated in March, 2015, at \$6,000,000 is now estimated at \$11,000,000. By the Prior Ordinance there has been appropriated to payment of the cost of said improvement the sum of \$6,000,000. It is now necessary for the Borough to raise the additional sum of \$5,000,000 to meet the remainder of said \$11,000,000 estimated cost of said improvement not provided by the appropriation therefor made by the Prior Ordinance.

Section 2. For the said improvement or purpose stated in Section 3(a) of this bond ordinance, and in addition to the sum of \$6,000,000 heretofore appropriated therefor by the Prior Ordinance, there is hereby appropriated the further sum of \$5,000,000 including the sum of \$250,000 as an additional down payment for said improvement or purpose required by law and now available therefor by virtue of a emergency appropriation made by resolution adopted by the governing body of the Borough on August 18, 2015. Said additional appropriation of \$5,000,000 shall be financed and met from the said additional down payment and from the proceeds of negotiable bonds of the Borough which are hereby authorized to be issued in the principal amount of \$4,750,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$4,750,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement authorized by Section 3(g) of the Prior Ordinance and by this bond ordinance and purpose for the financing of which said obligations are to be issued is the improvement of lagoons and basins in and by the Borough, by the dredging thereof, including Snug Harbor, North Basin, South Basin, Stone Harbor Basin, Shelter Haven Basin, Paradise Bay, Carnival Bay, Sanctuary Bay, Pleasure Bay, the access channel and the Stone Harbor Hole, waterway connecting the lagoons and basins, including the disposal of dredged materials, together with all equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the office of the Borough Clerk and heretofore and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$10,450,000 inclusive of the \$5,700,000 principal amount of bonds or notes of the Borough heretofore authorized for said improvement or purpose pursuant to the Prior Ordinance.

(c) The estimated cost of said purpose is \$11,000,000 inclusive of the sum of \$6,000,000 heretofore appropriated for said improvement by the Prior Ordinance.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$4,750,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$500,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the additional cost of said improvement and has been included in the foregoing \$5,000,000 additional estimated cost thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the

Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(2)

**RESOLUTION**

**EMERGENCY APPROPRIATION**

**WHEREAS**, an emergency has arisen with respect to the Down Payments on Improvements, Capital Improvement Fund and, no adequate provision was made in the 2015 budget for the aforesaid purpose, and NJS 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

**WHEREAS**, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$250,000.00 and three (3) percent of the total operating appropriations in the budget for 2015 is \$305,807.50 and

**WHEREAS**, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2015,

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is hereby made for the Down Payments on Improvements, Capital Improvement Fund in the amount of \$250,000.00

2. That said emergency appropriation shall be provided for in full in the 2015 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1)

3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(3)

**RESOLUTION**

**RESOLUTION REJECTING BIDS FOR DREDGING PROJECT**

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to seek proposals, or bids, for public works projects from qualified contractors; and

WHEREAS, on August 4, 2015, the Borough received bids for a dredging project known as COWI-15; and

WHEREAS, under the specifications and under law, the Borough reserves to itself the right to reject all bids; and

WHEREAS, all of the bids submitted on August 4, 2015, for COWI-15, exceeded the engineer's estimate of cost for the project and it appears that certain revisions of the specifications would assist the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 18<sup>th</sup> day of August, 2015, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That all bids received on August 4, 2015, by the Borough in connection with COWI-15, be and are hereby rejected by the Borough in the exercise of its discretion to do so under law.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2015

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor



**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(4)

**RESOLUTION**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL LITIGATION COUNSEL**

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and the "nonfair and open" process prevents any professional from contributing more than \$300 to any local political party or campaign and this contract is let under that process and the required disclosure has been submitted; and

WHEREAS, the Borough Council and the Borough Solicitor's Office have determined that it would be in the Borough's best interest to hire Special Litigation Counsel to handle certain matters on an as-needed basis; and

WHEREAS, Marcus H. Karavan, Esquire, has an extensive background in municipal municipal law and related litigation, and possess knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized education, employment and experience; and

WHEREAS, the total amount of the contract is \$145.00 per hour not to exceed \$10,000 without approval by Council via Resolution and; and

WHEREAS, funds are available as evidenced by the Chief Financial Officer's Certification attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 18<sup>th</sup> day of August, 2915, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That the existing contract for professional services with Marchus H. Karavan, P.C., which contract is incorporated herein by reference and made a part hereof, shall remain in effect and include litigation matters, at the rate referenced herein, as assigned by the Solicitor in consultation with the Borough Administrator;
3. That the aforementioned contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law;
4. That the aforementioned contract is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference and the contractor shall execute a copy of the required language which shall become part of the contract;
5. That a notice of the letting of this Professional Services Contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(5)

**RESOLUTION**

WHEREAS, the following submitted a Surety Bond amount to the Borough; and WHEREAS, the Zoning Officer has requested and approved the return of the fee.

Gallo Concrete – Tony Gallo  
1 Crest Haven Road  
Cape May Court House, N.J. 08210  
10323 First Avenue  
\$675.00

And

WHEREAS, the following submitted Certificate of Title Transfer fee as well as Fire Safety Fee amount to the Borough and the inspections were not required; and WHEREAS, the Zoning Officer has requested and approved the return of the fee.

Diller & Fisher Realtors  
187 – 104<sup>th</sup> Street  
\$100.00

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor as follows:

1. That the sum of \$ 675.00 be refunded to Gallo Concrete
2. That the sum of \$ 100.00 be refunded to Diller & Fisher

That the Chief Financial Officer shall take any and all steps necessary to effectuate such refunds and shall make the proper adjustments to the financial records of the Borough.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....

Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

(6)

# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

## RESOLUTION

WHEREAS, the following submitted escrow fees in connection with a Zoning Board applications; and

WHEREAS, some of the escrow money was used in connection with the project and a refund for the remaining fees have been requested; and

WHEREAS, the Zoning Officer has requested and approved the return of said remaining escrow fees.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor that the following sums should be refunded:

1. Randall & Margaret Turney  
 1269 Lancaster Avenue  
 Berwyn, Pa. 19312  
 Block 96.04 Lots 131,132 a/k/a 9715 Third Avenue  
 \$ 1,000 deposited, \$ 624.75 used legal fees  
 refund \$ 375.25

BE IT FURTHER RESOLVED that the Chief Financial Officer shall take any and all steps necessary to effectuate such refunds and shall make the proper adjustments to the financial records of the Borough.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....

Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

17)

**RESOLUTION**

WHEREAS, Foxworthy Group Inc. of 176 Topsfield Road Boxford, MA 01921 paid the site fee twice creating an overpayment; and

WHEREAS, the Recreation Director Borough Administrator has requested a refund of \$350.00 be sent to Foxworthy Group Inc.

NOW, THEREFORE, BE IT RESOLVED, on this 18<sup>th</sup> day of August, 2015, by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May that \$350.00 be refunded to Foxworthy Group, Inc.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....

Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(9)

**RESOLUTION**

**Purchase 2016 Ford Explorer AWD – STATE CONTRACT  
Public Works Department**

**WHEREAS**, there is a need to purchase a new 2016 Ford Explorer AWD for the Public Works Department; and

**WHEREAS**, this vehicle can be purchased from Winner Ford of 250 Berlin Road, Cherry Hill, New Jersey 08034 through State Contract #A88728; and

**WHEREAS**, the maximum amount of the purchase is \$ 36,000 and funds are available for said purchase as evidenced by the Chief Financial Officer’s Certificate attached hereto; and

**WHEREAS**, New Jersey State contract A88728 is available to all political subdivisions of the State and the contract period is from October 30, 2012 to October 29, 2015, and public bids are not required when the purchase is under a State contract in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, in the County of Cape May on this 18<sup>th</sup> day of August, 2015 as follows:

1. The preamble of this Resolution is hereby incorporated by reference as if set forth here at length.
2. The Chief Financial Officer is hereby authorized and directed to prepare a Purchase Order for approval and forward same upon approval to the appropriate party in accordance with State Contract #A8872 for the purchase of the aforementioned 2016 Ford Explorer AWD.
3. That all Borough officers and/or employees required to approve said Purchase Order are hereby directed to do so forthwith.

Offered by ..... Secoded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

**Authorizing Disposal of Surplus Property**

---

(10)

WHEREAS, the Borough of Stone Harbor is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, Cape May County, on this 18<sup>th</sup> day of August 2015 as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Public Works Department of the Borough.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is attached.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Stone Harbor reserves the right to accept or reject any bid submitted.

List Attached: August 18, 2015

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2015

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2015

.....  
Mayor



# **GOVDEALS**

**BOROUGH OF STONE HARBOR**

**9508 SECOND AVENUE**

**STONE HARBOR, NEW JERSEY 08247**

TELEPHONE (609) 368-5102  
FAX (609) 368-2619

## **Auction for fall of 2015**

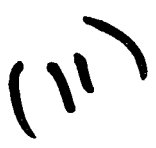


- 1. Yardman self propelled chipper vac**
- 2. 14 gallon potable fuel tank**
- 3. 2 Whacker PD-3 4 hp Trash Pumps**
- 4. Gas Caddy fuel transfer pump/tank**
- 5. Ingersoll- Rand chipping hammer**
- 6. Parker model TE-9036 lawn sweeper**
- 7. Hand held metal punch**
- 8. Pipe-N-Hot brand pipe thawing device**
- 9. Air operated hand held tamper**
- 10. Cub Cadet 16 horse garden tractor**
- 11. Craftsman 46" lawn sweeper**
- 12. Gandy tow behind drop spreader**
- 13. Spyker tow behind broadcast spreader**
- 14. Perma- Green ride on broadcast spreader/sprayer with Hitch mount carrier**
- 15. 8' York three point rake**
- 16. 100 Duncan parking meter housings with 2 meter carts**
- 17. 6' System one truck mount ladder rack**
- 18. Case 821 loader sweeper attachments**
- 19. Pallet of red brick pavers**

*"The Seashore at its Best"*



SHOULD YOU REQUIRE A SPECIAL ACCOMMODATION PLEASE CALL (609) 368-5102  
WWW.STONE-HARBOR.NJ.US



*This contract effective on August 12, 2015 by and between Delta Kappa Gamma and  
and the Borough of Stone Harbor shall consist of this agreement.*

**Client Information**

Client Contacts: Jennifer Giorgio-Blum  
 Client Address: 9619 Seng Place; Unit A  
 Stone Harbor, NJ 08247  
 Phone Number(s): 609.238.7984  
 Fax Number: N/A  
 E-Mail: [jgiorgio406@comcast.net](mailto:jgiorgio406@comcast.net)

**General Event Information**

Event Name: Beat the Clock Against Breast Cancer 5k/ 2 mile Fun Run  
 Date: Saturday, September 26, 2015  
 Time Block: 8:00am-10:30am  
 Function Space: 96th St & Beach Municipal parking lot (registration & awards)  
 See attached course map  
 Approximate Racers: 100-150  
 Fee: \$15/\$18 per entry

**Event Details**

1. Client requests police assistance to aid in traffic control and road closing monitoring Second Ave and cross onto 108th Street from 8:00am-9:00am
2. Client requests street chairs, tables, and traffic cones at race turns supplied from DPW. MD will coordinate with client and DPW with specific number requested and setup locations closer to event.
3. Client to contract portable toilets to appease recommended ratios; Borough facilities not sufficient for 150 ppl
4. Client requests electricity from SHBP to power timing company
5. Client to notify EMS prior to their event; Client does not require EMS to be on-site

**Payment Schedule**

| Item                                    | Qty | Price     | Subtotal  | Tax              | Total           |
|---|-----|-----------|---|------------------|-----------------|
| Application Review Fee (non-refundable) | 1   | \$ 50.00  | \$ 50.00  | \$ -             | 50.00           |
| 5k Event Fee (0-250 Participants)       | 1   | \$ 150.00 | \$ 150.00   | \$ -             | 150.00          |
|   |     |           |   | Event Total      | \$200.00        |
|   |     |           | Check #1266   | Less Deposits    | \$50.00         |
|   |     |           | <i>Final payment due upon Borough Council approval by August 21, 2015</i> | <b>Total Due</b> | <b>\$150.00</b> |

**Special Notes**

1. Copies of advertisements used to promote the event are not mandatory but appreciated.





## Section 275-2 Regulations

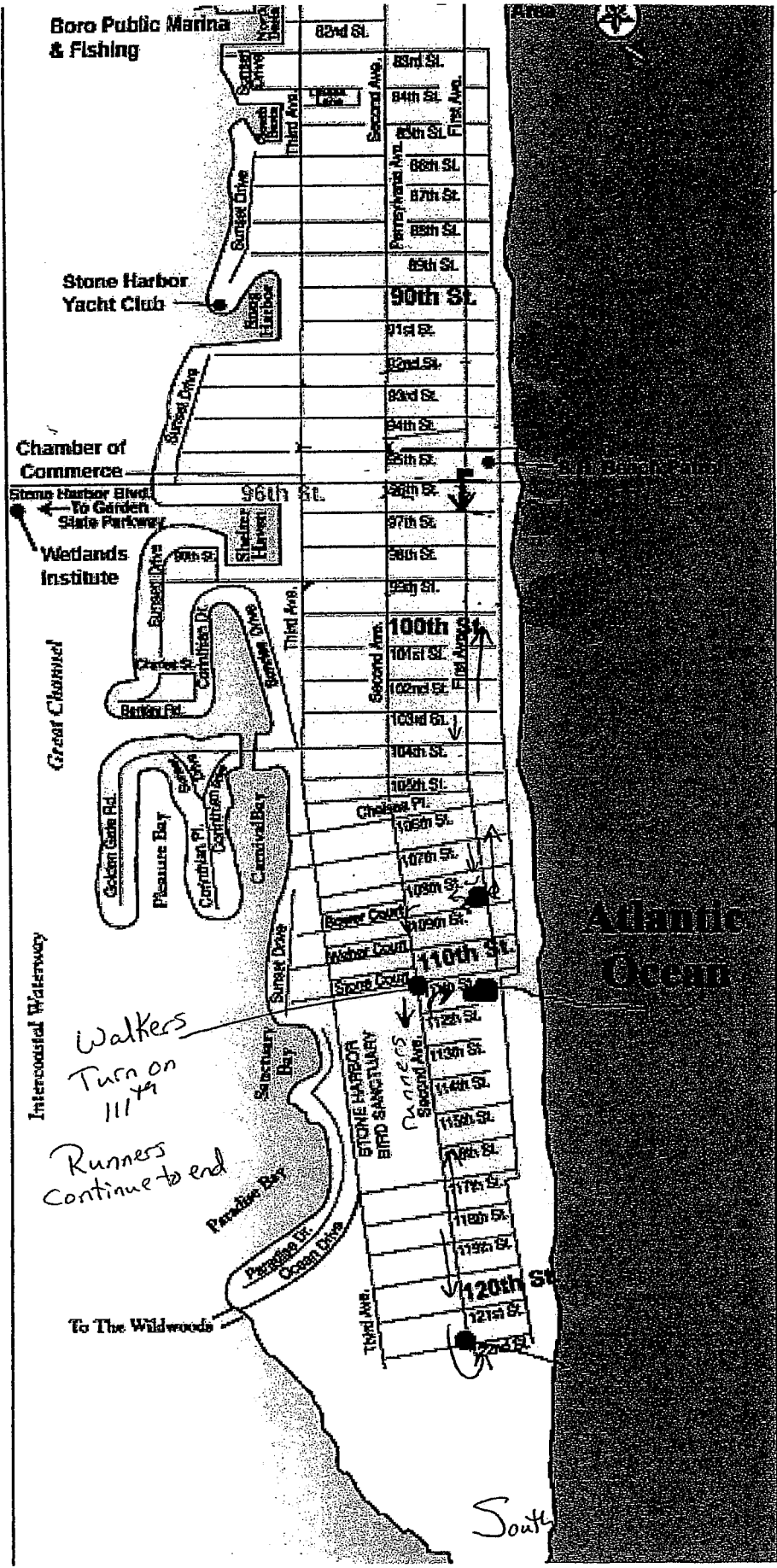
1. No special event shall be held on public lands pursuant to this article without the approval of the governing body.
2. Applicants are strongly encouraged to complete and submit the Special Event Permit on Public Lands Application at least 60 days prior to the event to allow adequate time for review. Failure to do so could result in a denial of the application.
3. No special event shall be held on public lands pursuant to this article until a special event permit has been issued by the Borough Clerk.
4. No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.
5. The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.
6. The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in this Application.
7. Application will not be approved unless the following documentation is attached: Written consent from Sponsor, State of New Jersey Tax Sale Certificate, Board of Health Certificate, copy of driver's license, copy of vehicle registration, etc.
8. The permittee shall comply with these regulations, all conditions imposed, and all applicable state and local laws and regulations.
9. Except as otherwise provided herein, all persons shall comply with all applicable ordinances regulating the use of public lands including those regulations contained in Chapter 275 of the Code of the Borough of Stone Harbor.
10. All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Clerk 30 Days prior to the event for a final Event Permit to be issued.
11. All Event Planners are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days Prior to the Event for the final Event Permit to be issued.
12. All Events 4 hours and longer must provide a schedule of activities.

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature): \_\_\_\_\_

Date: \_\_\_\_\_

Contract Effective Date: August 12, 2015



Begin at 96<sup>th</sup>  
 South on 1<sup>st</sup> Ave  
 to 109<sup>th</sup>  
 \* 109<sup>th</sup> to 2<sup>nd</sup> Ave  
 \* South on 2<sup>nd</sup> Ave  
 to end \*  
 then back No  
 to 111<sup>th</sup>  
 \* 111<sup>th</sup> to 1<sup>st</sup> Ave  
 \* North on 1<sup>st</sup> Ave  
 to 96<sup>th</sup>

Walkers  
 Turn on  
 111<sup>th</sup>

Runners  
 Continue to end

To The Wildwoods

South

(12)



This contract effective on August 12, 2015 by and between Villa Maria by the Sea and and the Borough of Stone Harbor shall consist of this agreement.

**Client Information**

Client Contacts: Sister James Dolores  
Client Address: 11101 First Ave  
Stone Harbor, NJ 08247  
Phone Number(s): 609.368.5290/484.678.3053  
Fax Number: N/A  
E-Mail: [srjamesd@snip.net](mailto:srjamesd@snip.net)

**General Event Information**

Event Name: Nun's Beach Surf Invitational  
Date: Saturday, September 19, 2015  
Time Block: 7:00am-3:00pm  
Function Space: 111th Street Beach  
Approximate Participants: 90 surfers / 200 observers  
Fee: \$35.00 for surfers only

**Event Details**

1. Client requests to place lawn signs on the north and south end of the Second Ave islands 48 hours in advance.
2. Client requests (4) trash receptacles / (6) recycling cans, street barricades, 6ft tables from DPW. MD will coordinate with client and DPW with specific number requested and setup locations closer to event.
3. Client has contracted Caproni to provide (6) portable toilets; (4) on 111th St/(2) on field side at beach path
4. Client requests use of sound system with microphone (as back-up plan)
5. Client requests 2 life guard stands for judges to be moved to 111th Street
6. Client requests road closure from 111th St & First Ave to Beach
7. Client to notify EMS prior to their event; Client does not require EMS to be on-site

**Payment Schedule**

| Item                                    | Qty | Price     | Subtotal | Tax                  | Total         |
|---|-----|-----------|----------|----------------------|---------------|
| Application Review Fee (non-refundable) | 1   | waived \$ | - \$     | - \$                 | -             |
| Event Fees                              | 1   | waived \$ | - \$     | - \$                 | -             |
|   |     |           |          | <b>Event Total</b>   | <b>\$0.00</b> |
|   |     |           |          | <b>Less Deposits</b> | <b>\$0.00</b> |
|   |     |           |          | <b>Total Due</b>     | <b>\$0.00</b> |

**Special Notes**

1. Copies of advertisements used to promote the event are not mandatory but appreciated.
2. Client is responsible for providing proof of insurance following Borough Council approval of event by September 9/10/15



## Section 275-2 Regulations

1. No special event shall be held on public lands pursuant to this article without the approval of the governing body.
2. Applicants are strongly encouraged to complete and submit the Special Event Permit on Public Lands Application at least 60 days prior to the event to allow adequate time for review. Failure to do so could result in a denial of the application.
3. No special event shall be held on public lands pursuant to this article until a special event permit has been issued by the Borough Clerk.
4. No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.
5. The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.
6. The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in this Application.
7. Application will not be approved unless the following documentation is attached: Written consent from Sponsor, State of New Jersey Tax Sale Certificate, Board of Health Certificate, copy of driver's license, copy of vehicle registration, etc.
8. The permittee shall comply with these regulations, all conditions imposed, and all applicable state and local laws and regulations.
9. Except as otherwise provided herein, all persons shall comply with all applicable ordinances regulating the use of public lands including those regulations contained in Chapter 275 of the Code of the Borough of Stone Harbor.
10. All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Clerk 30 Days prior to the event for a final Event Permit to be issued.
11. All Event Planners are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days Prior to the Event for the final Event Permit to be issued.
12. All Events 4 hours and longer must provide a schedule of activities.

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature):

\_\_\_\_\_

Date:

\_\_\_\_\_

Contract Effective Date: August 12, 2015