

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS
SUBJECT TO CHANGE

AGENDA

Regular Meeting

Tuesday, December 16, 2014

4:30 PM

OLD BUSINESS

Dock Hearing – Lewis (1) Mastrangelo

NEW BUSINESS:

**Resolution – Place to Place Transfer Expansion of License - Reeds (2)
Mastrangelo**
**Resolution – Award Animal Control Shore Animal Control (3) Davies-
Dunhour**
**Resolution – Renew Video Conference Agreement – Courts – Middle (4)
Carusi**
Resolution – Gov Deals (5) Kramar
Resolution- Refund Performance Bonds (6) Lane
**Resolution – Mayor to sign Soil Conservation District Application – Storm
Sewer Beach Outfall Project Phase – 3 (7) Kramar**
**Resolution – approve Change Order #5 and Contract Modification Proposal
and Acceptance #5 – 2012 NJEIT Sanitary Sewer, Water Main, Beach Outfall
Phase 2 (8) Lane**
Resolution – Release Closed Session Minutes (9) Mastrangelo
Resolution – Award Trash Truck Hoover (10) Kramar
Resolution – Ocean Consultants amendment (11)

Motion – to Bid ADA Project (12)

**Motion to Bid – Dec 16
Advertise – Dec 20
Bid Open – Jan 22
Award – Feb 3**

Motion – Approve RFP – Food Vendor – Recreation (13)

Motion – Tennis Pro (14)

DISCUSSION:

Resolution - Closed Session – Salary (15)

(3)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**AWARDING A CONTRACT
FOR ANIMAL CONTROL SERVICES**

WHEREAS, two (2) bids were received by the Stone Harbor Municipal Clerk on November 25, 2014, on the Borough's request for proposals for the aforementioned project in accordance with the specifications prepared by the Borough of Stone Harbor, which specifications are hereby incorporated herein and made a part hereof by reference, all in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, Shore Animal Control, 73 Hope Corson Road, Seaville, N.J. 08230 submitted the lowest responsible and conforming bid in the amount of \$ 8,000 for the year 2015; and

WHEREAS, the Borough Administrator has recommended that the contract be awarded to Shore Animal Control and the bid has been found to be responsible and in conformity by the Borough Solicitor; and

WHEREAS, this Resolution, and the incorporated proposal shall constitute a contract and that the Mayor and Clerk be and are hereby authorized and directed to execute said contract on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 16th day of December , 2014, as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference and it is understood that the capture and removal of wildlife, specifically skunks and any other animal that should be deemed a nuisance within the community shall be included;
2. That a contract for the aforementioned project be and the same is hereby awarded to Shore Animal Control, 73 Hope Corson Rd. Seaville, N.J. 08230 in the amount of \$ 8,000 for 2015;
3. That the Mayor and Clerk are hereby authorized and directed to execute the contract for same in accordance with the bid submitted and incorporated herein as stated above.
4. That the Borough Administrator is hereby directed and authorized to issue an appropriate Notice of Award and Notice to Proceed as called for within the contract.
5. That the Borough Clerk is authorized to return the bonds of the unsuccessful bidders.

For Shore Animal Control

Borough of Stone Harbor

Nick A. Holland

Suzanne M. Walters, Mayor

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(4)

RESOLUTION

A RESOLUTION CREATING AN INTERLOCAL SERVICES AGREEMENT WITH THE TOWNSHIP OF MIDDLE FOR SHARING OF COURT ROOM VIDEO CONFERENCE EQUIPMENT

WHEREAS, N.J.S.A. 40:8A-1 et seq., authorizes municipalities to enter into agreements for the purpose of exchanging, sharing and cooperating with regard to services common to said communities through Interlocal Services Agreements; and

WHEREAS, the Stone Harbor Municipal Court and the Middle Township Municipal Court are in need of video conferencing equipment in order to conduct preliminary arraignments and other proceedings involving persons being held in custody at the Cape May County Jail; and

WHEREAS, the Borough of Stone Harbor and the Township of Middle have agreed to the attached Interlocal Services Agreement (January 1, 2015 – December 31, 2017) which is made a part hereof and incorporated herein by reference; and

WHEREAS, entering into an Interlocal Services Agreement with the Township of Middle has been recommended by the Municipal Court Judge and the Court Administrator and has been deemed to be in the best interest of the citizens of the Borough of Stone Harbor.

NOW, THEREFORE, BE IT RESOLVED on this 16th day of December, 2014, that the Mayor and Borough Clerk are hereby authorized and directed to execute the attached Interlocal Services Agreement between the Borough of Stone Harbor and the Township of Middle on behalf of the Borough, pursuant to N.J.S.A. 40:8A-1 et seq.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

Borough Clerk

The above resolution approved this day of....., 2014

Mayor

(3)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Authorizing Disposal of Surplus Property

WHEREAS, the Borough of Stone Harbor is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, Cape May County, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Public Works Department of the Borough.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is attached.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Stone Harbor reserves the right to accept or reject any bid submitted.

List Attached: December 16, 2014

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

GOVDEAL AUCTION

December 2014

30- Bicycles (Bulk Sale)

1-Kayak

1-Surfboard

1-Skateboard

5-Window Air Condition Units (Bulk Sale)

1-HVAC Unit with Condenser

1-Back Rack for Full Size Pickup Truck

21-Snow Plow Height Setting Shoe Sets (Bulk Sale)

1-2005 Ford Explorer SUV 4X4

1-1996 Ford F-250 Pickup Truck 2 Wheel Drive

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(6)

WHEREAS, the following submitted Performance and Maintenance Surety for street openings; and

WHEREAS, none of the fees were used in conjunction with the projects, and

WHEREAS, the Zoning Officer has requested and approved the return of the fees.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor as follows:

- 1. That the sum of \$ 1,260 be refunded to Harbaugh Developers for 260 – 90th Street
- 2. That the sum of \$ 1,065 be refunded to Harbaugh Developers for 130 – 113th Street
- 3. That the sum of \$1,000 be refunded to J. Donohue Construction for 267 – 90th Street

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(7)

RESOLUTION

AUTHORIZING EXECUTION OF APPLICATION FOR CAPE-ATLANTIC SOIL CONSERVATION DISTRICT FOR SOIL EROSION AND SEDIMENT CONTROL PLAN CERTIFICATION IN CONNECTION WITH THE 2015 NJEIT Program, Storm Sewer Beach Outfall Elimination Project – Phase 3 File 05-10-U-041

WHEREAS, the Borough of Stone Harbor in the County of Cape May and State of New Jersey will be making water & sewer improvements according to the above stated project ; and

WHEREAS, the Borough Engineer of the Borough of Stone Harbor, Remington, Vernick and Walberg, on behalf of the Borough, must make application to the Cape –Atlantic Soil Conservation District Application for Soil Erosion and Sediment Control Plan Certification for the above referenced project; and

WHEREAS, in accordance with the Cape-Atlantic Soil Conservation District fee schedule, a check in the amount of \$1,440.00 made payable to the “Cape-Atlantic Conservation District” must be prepared and sent with the application.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth as length.
2. That the Mayor and Borough Clerk be and are hereby authorized and directed to execute the aforementioned permit application, include the proper check and approve all other documents necessary to obtain such permit(s) from the Cape-Atlantic Soil Conservation District.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

December 8, 2014

Ms. Jill Gougher, Administrator
Borough of Stone Harbor
9508 Second Avenue
New Jersey 08247

**Re: Borough of Stone Harbor, Cape May County
2015 New Jersey Environmental Infrastructure Trust (NJEIT) Program
Storm Sewer Beach Outfall Elimination Project – Phase 3
Our File #: 05-10-U-041**

Dear Ms. Gougher:

Our office has prepared an application for Cape-Atlantic Soil Conservation District Application for Soil Erosion and Sediment Control Plan Certification for the above referenced project.

In accordance with the Cape-Atlantic Soil Conservation District fee schedule, we are requesting the Borough to forward our office a check in the amount of \$1,440.00, made payable to: "Cape-Atlantic Conservation District". Additionally, we would ask that you please have the Mayor sign the enclosed Application for Soil Erosion and Sediment Control Plan Certification as the applicant.

Please notify me when the requested materials are complete so that I can arrange for pick-up of the items for mailing to the Cape-Atlantic Soil Conservation District.

If you should have any questions or require any additional information, please do not hesitate to contact our Wildwood office.

Very truly yours,
REMINGTON, VERNICK & WALBERG ENGINEERS



Raymond M. Roberts, P.E.

RMR:eb

Enclosures

cc: Suzanne Stanford, Clerk, Borough of Stone Harbor (via email)
Jim Craft, CFO, Borough of Stone Harbor (via email)
Marc DeBlasio (via email)

S:\Stone Harbor\05-10-u0510U041 NJEIT Beach Outfall Elimination Program - Phase 3\Correspondence\0510U041 14Dec8 Letter to City for Signature and Check.doc

Earning Our Renutation Every Day Since 1901

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(8)

RESOLUTION

WHEREAS, the Borough of Stone Harbor is currently under contract with Asphalt Paving Systems, Inc. P.O. Box 530 Hammonton, N.J. 08037 for NJEIT Sanitary Sewer, Water Main, Storm Drainage & Beach Outfall Improvements – Phase 2, in accordance with Remington and Vernick Project File No.05-10-U-040, and;

WHEREAS, Borough Council has received Change Order No 5, which is additional work on 111th Street from Sunset Drive to Third Avenue which will result in an increase of \$85,060.00 to the previous contract amount of \$3,626,541.75 for an amended contract price of \$3,711,601.75; and

WHEREAS, this Change Order No 5 will also result in an increase of 603 calendar days to the original contract length of 480 days for an amended contract length of 1,083 days, ending January 31, 2015.

NOW, THEREFORE, BE IT RESOLVED, this 16th day of December, 2014 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, duly assembled in public session that this Resolution approve Change Order No. 5 with Asphalt Paving.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

December 4, 2014

Ms. Suzanne Stanford, Clerk
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, New Jersey 08247

Re: Borough of Stone Harbor, Cape May County
2012 New Jersey Environmental Infrastructure Trust (NJEIT) Program
Sanitary Sewer, Water Main, Storm Drainage & Beach Outfall Improvements
Project – Phase 2
Our File #: 05-10-U-040

Dear Ms. Stanford:

Enclosed please find four (4) executed originals of **CHANGE ORDER NO. 5** and **CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE NO. 5** regarding the above referenced project for your review and approval. Upon execution, please return three (3) original signed copies to our Wildwood office for distribution.

Please note that this change order reflects the following items:

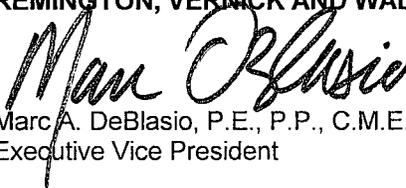
1. Additional Storm Sewer Work on 111th Street from Sunset Drive to Third Avenue.

Please note that this change order will result in an increase of \$85,060.00 to the previous contract amount of \$3,626,541.75 for an amended contract price of \$3,711,601.75.

This change order will also result in an increase of 603 calendar days to the original contract length of 480 days for an amended contract length of 1,083 days, ending on January 31, 2015.

Should you have any questions or need further information, please contact Stefanie Smith at our Wildwood office.

Very truly yours,
REMINGTON, VERNICK AND WALBERG ENGINEERS


Marc A. DeBlasio, P.E., P.P., C.M.E.
Executive Vice President

MD:eb

Enclosure(s)

cc: Jill Gougher, Borough Administrator (via email, w/encl.)
Jim Craft, CFO (via email, w/encl.)
Asphalt Paving Systems, Inc. (w/encl.)
Russ Fetty, Inspector (w/encl.)
Stefanie Smith, Contract Administrator (w/encl.)

S:\Stone Harbor\05-10-u\0510U040 NJEIT Beach Outfall Elimination Program - Phase 2\Contract Administration\0510U040 14Dec4 CO5 cvr.doc

Earning Our Reputation Every Day Since 1901
www.rve.com

(9)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING RELEASE OF EXECUTIVE SESSION MINUTES

WHEREAS, the Borough of Stone Harbor in the County of Cape May, State of New Jersey, has established a committee to review and recommend for release certain minutes of executive session minutes of the governing body; and

WHEREAS, the committee has met and recommends that the attached minutes be released and made subject to public inspection upon request in accordance with law; and

WHEREAS, all members of the Governing Body have had an opportunity to review said minutes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 16th day of December, 2014, that the attached minutes of executive sessions by and the same are hereby deemed released and removed from confidential status.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**AWARDING A CONTRACT
FOR FURNISHING A REFUSE TRUCK**

(10)

WHEREAS, one (1) bid was received by the Stone Harbor Municipal Clerk on December 9, on the Borough's request for proposals for the aforementioned project in accordance with the specifications prepared by Remington, Vernick & Walberg, the Borough Engineer, bearing project number 05-10-T-166, which specifications are hereby incorporated herein and made a part hereof by reference, all in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, Robert H. Hoover & Sons, Inc., 1504 Mainline Drive, Cinnaminson, NJ 08077, submitted the lowest responsible and conforming bid in the amount of \$179,655.00; and

WHEREAS, the Borough Engineer has recommended that the contract be awarded to Robert H. Hoover & Sons, Inc., and the bid has been found to be responsible and in conformity by the Borough Solicitor; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available as evidenced by the Chief Financial Officer's Certification attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 16th day of December, 2014, as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the contract for the aforementioned project bearing Remington and Vernick project number 05-10-T-166 be and the same is hereby awarded to Robert H. Hoover & Sons, Inc. in the amount of \$179,655.00;
3. That the Mayor and Clerk are hereby authorized and directed to execute the contract for same in accordance with the bid submitted and incorporated herein as stated above.
4. That the Borough Engineer is hereby directed and authorized to issue an appropriate Notice of Award and Notice to Proceed as called for within the contract.
5. That the Borough Clerk is authorized to return the bonds of the unsuccessful bidders.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

December 10, 2014

Ms. Suzanne Stanford, Borough Clerk
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

**Re: Borough of Stone Harbor
Furnishing a Refuse Truck
Our File #: 05-10-T-166**

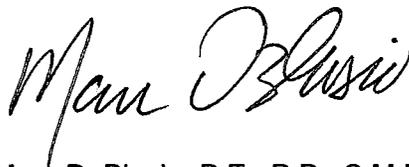
Dear Ms. Stanford:

Enclosed please find the following bid that was received on December 9, 2014 for the above referenced project.

- Robert H. Hoover & Sons, Inc.

By copy of this letter, I am informing the Borough Solicitor of same. If you should have any questions, please feel free to contact me at our Wildwood office.

Very truly yours,
REMINGTON, VERNICK & WALBERG ENGINEERS



Marc DeBlasio, P.E., P.P., C.M.E.
Executive Vice President

MD:eb

Enclosures

cc: Jill Gougher, Administrator (via email)
Grant Russ, Public Works Director (via email w/encl.)
Michael Donohue, Borough Solicitor (via email)

S:\Stone Harbor\05-10-t\0510T166 Furnishing a Refuse Truck\Correspondence\0510T166 14Dec10 Bids to S. Stanford ltr.doc

Earning Our Reputation Every Day Since 1901
www.rve.com

(12)
Suzanne Stanford

From: Marc DeBlasio <Marc.DeBlasio@rve.com>
Sent: Friday, November 28, 2014 1:37 PM
To: Jill Gougher; Suzanne Stanford; Grant Russ; Fire Official; reynoldsp@stone-harbor.nj.us
Cc: Elaine Benincasa; Ray Roberts; Matthew Abrams
Subject: Stone Harbor-NJDCA ADA Project: Our File #: 05-10-U-061

Sue,

We are proposing the following bid schedule for the above referenced project:

1. Motion to Bid: December 16 Council Meeting
2. Bid Advertisement: December 20
3. Bid Opening: January 22, 2015 @ 10:00 AM
4. Possible Bid Award: February 3, 2015 Council Meeting

Please review and let me know if this schedule works for the Borough.

Jill, Grant, Roger & Paul,

We would like to review the bid documents with you during the week of December 15th. Please review and advise what days work for you.

Thanks, Marc.

"Disclaimer: This message is intended only for the use of the individual or entity to which it is addressed and may contain information which is privileged, confidential, proprietary, or exempt from disclosure under applicable law. If you are not the intended recipient or the person responsible for delivering the message to the intended recipient, you are strictly prohibited from disclosing, distributing, copying, or in any way using this message. If you have received this communication in error, please notify the sender and destroy and delete any copies you may have received."

For more information on Remington & Vernick Engineers visit our website at:

<http://www.rve.com>

(13)



REQUEST FOR QUALIFICATIONS & PROPOSAL

GENERAL

The Borough of Stone Harbor is seeking an exclusive food vendor to operate the Recreation Department kitchen at 8100 Second Avenue, Stone Harbor. The vendor will be responsible for solely preparing and selling menu items in compliance with the New Jersey Department of Health. The kitchen is required to be in operation Monday-Friday from 7:30am-2:00pm, June 22, 2015 to September 4, 2015.

AUDIENCE

The Stone Harbor Recreation Department is host to various clinics, camps, programs/activities and leagues. These programs draw hundreds of guests throughout the duration of the day, and ranges from all ages.

OBJECTIVE

Each menu item should be prepared with consideration to its nutritional value to promote a balanced diet that is encouraged within the Recreation Department. The menus should also appeal to guests that may have special food restrictions or allergies to consider. The menu should not include items that may pose potential hazards to health. The menu should be designed to be sold individually and in to-go containers. There is no seating on premise designated for patrons whom are dining. The menu should include, but is not limited to, fruit smoothies, juices, whole fruit, pre-packaged yogurt, string cheese, hummus, trail mix, protein/granola bars, and bottled water. All menu items must be coordinated through and with the consent of the Borough of Stone Harbor.

DETAILS

The minimum bid to be the exclusive food vendor for the operation of the Recreation Department kitchen, listed above, is \$1,000.00. The vendor will have access to the recreation facilities during the required time period except under extraordinary circumstances as may occur in the discretion of the Recreation Director, to provide the services required hereunder. The vendor must provide their own detergent-sanitizer, stem thermometer, sneeze guards, serving containers, utensils, napkins, signage, and any other equipment necessary to executing the objective. The number of items to be cleaned shall be limited. The nature of warewashing shall be limited to batch operations for cleaning kitchenware such as between cutting one type of raw meat and another or clean up at the end of shift. The vendor is responsible for coordinating with the Recreation Director to ensure compliance with the Cape May County Department of Health codes.

The following must be submitted when you submit your proposal:

- New Jersey Sales Tax ID Number
- Certificate of Insurance naming the Borough as an additional insured
- Detailed menu and respective pricing

"BID PLUS" CRITERIA

This contract will be awarded based on the bid dollar amount plus other criteria, including but not necessarily limited to the design and nature of the menu; the fit of the menu to the program and Recreation Department goals; the quality of the items and the proposal in the discretion of the Borough. The Borough reserves the right to reject all bids in its sole discretion in the interests of the Borough.

Proposals must be submitted no later than 4:00 p.m. on January 9, 2015, via mail or hand delivery to the address below.

Stone Harbor Borough
Attn: Miranda Duca
9508 Second Ave
Stone Harbor, NJ 08247

Date Issued: December 19, 2014

Return Date & Time: December 31, 2014 by 4:00pm

Return To: Borough Clerk, 9508 Second Avenue, Stone Harbor, NJ 08247

(14)

**BOROUGH OF STONE HARBOR
REQUEST FOR QUALIFICATIONS
TENNIS PRO/INSTRUCTOR**

**PUBLIC NOTICE
BOROUGH OF STONE HARBOR
SOLICITATION OF RESPONSES TO REQUEST FOR QUALIFICATIONS**

NOTICE IS HEREBY GIVEN that the Borough of Stone Harbor is accepting responses to request for qualifications for the Borough of Stone Harbor during the year 2015 for:

TENNIS PRO/INSTRUCTOR

All responses (one original and four copies) in sealed envelopes and clearly marked with "Tennis Pro/Instructor" and the name of the person/firm submitting same shall be submitted to Suzanne Stanford, Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247, no later than 4:00 p.m., December 31, 2014.

Responses are being solicited in accordance with the fair and open process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A. 19:44A-20.4 et seq.

A copy of the request for qualifications document may be obtained at the office of the Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247 Monday through Friday 8:30am to 4:00pm or on the Borough of Stone Harbor Municipal Website: stoneharbonj.org

SUZANNE C. STANFORD

Municipal Clerk

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(15)

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- 1. *Matters Relating to the Employment Relationship, the relevant employees having been properly notified in accordance with law.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on December 16, 2014, that an Executive Session closed to the public shall be held on December 16, 2014 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2014

.....
Borough Clerk

The above resolution approved this day of....., 2014

.....
Mayor