

THIS AGENDA IS SUBJECT TO LAST MINUTE ADDITIONS
OR DELETIONS

AGENDA ORGANIZATION MEETING JANUARY 5, 2016

1. Meeting called to order
2. Clerk call the Roll
3. Notice concerning Public Meetings Law
4. Salute to the Flag
5. Reading of Election Results
6. Swearing in of Councilmembers (Davies-Dunhour & Kramar)
7. Appointment of Council Member
8. Nominations for President of Council
9. Nomination for Council Representative on Planning Board
10. Motion concerning Roberts Rules of Order
11. Standing Committees for 2016
12. Non-Board Appointments
13. Hearing of the Public

14. Resolutions

Motion – A through E (Newspapers, Meeting dates, Dates for Parking Meters, Trash Collection Schedule, Litter Abatement) KRAMAR

Motion - F through J (Small Contracts, Cert of Receipt of Material, Utility Exceptions, Borough Auditor, Registrar) LANE

Motion - K through Q (Temp Budget, Depositories, Tax Assessor file Appeals, Interest of Taxes, Transfer 2015 tax to 2016, Contracts below Bid Limit , appoint Tax Collector) MASTRANGELO

Motion - R through W (Solicitor, Bond Counsel, Public Defender, Labor Counsel, Fire Company Stipend, Appoint Judge) DAVIES-DUNHOUR

Motion - X through bb (Risk Management Consultant, Fund Commissioner, Compliance Officer, Wetlands, Employee Benefit Consultant) RICH

15. Ordinances

a. Ordinance 1470 (Salary Ranges) INTRO MASTRANGELO

b. Ordinance 1471 (Use of Borough Resources) INTRO DAVIES-DUNHOUR

MOTION Approve Advertising Request for Qualifications – Management 82nd Street Rec Kitchen

MOTION – Approve Fireman

MOTION – Out to bid – 82nd Street Tennis Improvements

16. Communications
17. Comments from Mayor and Councilmembers
18. Hearing of the Public
19. Motion to pay the bills
20. Motion to adjourn

NON-BOARD APPOINTMENTS 2016

Borough Administrator	Jill A. Gougher
Borough Clerk	Suzanne C. Stanford
Deputy Borough Clerk	Carrie Bosacco
Municipal Assessment Certification Officer	Suzanne C. Stanford
Director of Finance	James Craft
Tax Search Officer	Deborah Candelore
Construction Official	Michael Koochembere
Director of Public Works	Grant Russ
Storm Water Management Coordinator	Grant Russ
Recycling Coordinator	Lisa Cresse
Clean Comm Act Coordinator	Lisa Cresse
Deputy OEM	Roger Stanford
Zoning Officer	Joanne Mascia
Municipal Court Administrator	Deborah Scott
Deputy Court Administrator	Laura Neeld
Uniform Fire Code Official	Roger Stanford
Fire Inspector	Jonathan Schwartz
Fire Inspector	Roger Stanford
Registrar of Vital Statistics	Suzanne C. Stanford
Deputy Registrar	Carrie Bosacco
Beach Patrol Captain	Stephen Bosacco
Beach Tag Supervisor	Taylor Moore
Recreation Director	Miranda Duca

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

A

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Cape May County Herald and the Press of Atlantic City are designated as official publications for local advertising for the Borough of Stone Harbor during the year 2016.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

B

RESOLUTION

**A RESOLUTION ESTABLISHING MEETING DAYS
IN THE BOROUGH OF STONE HARBOR
FOR THE MAYOR AND MEMBERS OF COUNCIL**

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the following dates and times have been established as meeting dates for the governing body during the year 2016. Legal action may be taken at these published meetings.

January	5th (4:30 pm) 19th (4:30 pm)	July	5th (4:30 pm) 19th (4:30 pm)
February	2nd (4:30 pm) 16th (4:30 pm)	August	2nd (4:30 pm) 16th (4:30 pm)
March	1st (4:30 pm) 15th (4:30 pm)	September	6th (4:30 pm) 20th (4:30 am)
April	5th (4:30 pm) 19th (4:30 pm)	October	4th (4:30 pm) 18th (4:30 pm)
May	3rd (4:30 pm) 17th (4:30 pm)	November	1st (4:30 pm) 15th (4:30 pm)
June	7th (4:30 pm) 21st (4:30 pm)	December	6th (4:30 pm) 20th (4:30 pm)
		January 3, 2017	(4:30 pm)

BE IT FURTHER RESOLVED that a complete list of these dates and times to be published in the newspaper and posted according to law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

C

RESOLUTION

DATES FOR PARKING METERS - 2016

WHEREAS, Section 391-7 of the Revised General Ordinances 2005 of the Borough of Stone Harbor provides that the Borough shall have the right to set the dates that the parking meters are operational;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor that meters will be in operation from Sunday, May 1, 2016 through Saturday, October 1, 2016.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

D

TRASH COLLECTION SCHEDULE 2016

WHEREAS, Section 466-4, Collections – Frequency, of the Revised General Ordinances of the Borough of Stone Harbor 2005 provides that the Borough shall have the right to set the dates for trash collection;

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor that the following schedule will be in effect for the year 2016:

Solid Waste/Recycle Winter/Summer Schedule

Winter Schedule	January 1, 2016 through June 11, 2016
Summer Schedule	June 14, 2016 through September 10, 2016
Back to Winter Schedule	September 11, 2016 through December 31, 2016

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

E

RESOLUTION

**AUTHORIZING PARTICIPATION IN CAPE MAY COUNTY
LITTER ABATEMENT PARTNERSHIP PROGRAM
FOR 2016**

WHEREAS, the Cape May County Municipal Utilities Authority has adopted a Litter Abatement Partnership Program for 2016; and

WHEREAS, the Borough of Stone Harbor desires to participate in said program.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough of Stone Harbor is hereby authorized to participate in the Cape May County Litter Abatement Partnership Program for 2016 as established by the Cape May County Municipal Utilities Authority.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor will initiate the following steps:

I. Providing a minimum of four (4) days of residential bulky waste collection services at no cost to individual customers (including or restoring bulky waste collection as part of the weekly municipal solid waste collection routes and schedules, at no cost to individual customers, would also satisfy this requirement).

The schedule for these collection services must be established and provided to the Authority prior to being eligible for any benefits under this program. The dates for 2016 have been set for Monday, March 14th, Monday, May 16th, Monday, September 12th, and Monday, October 17th.

II. Enforcement of an anti-littering and anti-dumping ordinance which establishes penalties for littering and illegal dumping at a minimum \$500.00 fine plus the cost of clean-up, and provides financial rewards for reporting such activities. The Borough of Stone Harbor adopted such an ordinance a few years ago and it is found in the Revised General Ordinances of the Borough of Stone Harbor, 2005, as Sections 357 through 357.10.

III. As a supplement to these basic litter abatement services, the following measures have been approved:

A. Provide satellite container and/or drop-off areas for household bulky wastes.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- B. Conduct special community-wide clean-up projects and/or special clean-up projects of selected local areas where illegal refuse dumping has occurred. (The CMCMUA must be advised, in advance, of the dates and locations of any special clean-up projects in order for any refuse collected from these special clean-up projects to be eligible as one of the municipality's four (4) no-cost disposal days at the Authority's solid waste disposal facilities.)
- C. Develop and carry out, within six (6) months of program adoption, a community-wide litter abatement education and information program. Such a program should disseminate anti-littering information to the entire community at least once every six (6) months. Assistance in preparing such programs will be provided by the Authority upon request.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor, by the adoption of this Resolution, becomes eligible to participate in the Litter Abatement Partnership for 2016 during the period of January 1, 2016 to December 31, 2016.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

F

AUTHORIZING SMALL CONTRACTS WITHOUT SOLICITING COMPETITIVE QUOTATIONS

WHEREAS, N.J.S.A. 40A:11-6.1 c. provides that when authorized by resolution of the governing body, all contracts that are in the aggregate less than 15% of the bid threshold, may be awarded by the contracting agent without soliciting competitive quotations; and

WHEREAS, the bid threshold as of this date is \$40,000, so that 15% thereof is \$6,000; and

WHEREAS, it is deemed to be in the best interest of the Borough of Stone Harbor that small contracts like this be awarded without competitive quotations.

NOW, THEREFORE, BE IT RESOLVED on January 5, 2016 by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that such contracts in the aggregate in the amount of \$6,000 or less may be awarded as of this date by the contracting agent without obtaining competitive quotations.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

G

BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Director of Finance/CFO be and he is hereby appointed to be the person required to make or cause to be made by the persons having knowledge thereof, the certification of the receipt of materials, supplies and equipment of the services rendered on all vouchers for payment of Municipal Funds as required by 40A:5-16.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

H

A RESOLUTION EXEMPTING CERTAIN UTILITY CHARGES IN THE BOROUGH OF STONE HARBOR, NEW JERSEY

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the following utility charges be exempted for the billing period up to and including December 1, 2016 and

BE IT FURTHER RESOLVED that the Utilities Collector make the proper adjustments in her records:

<u>Account</u>			
<u>Number</u>	<u>Owner</u>		<u>Amount</u>
6625	Evangelical Lutheran Church	\$	1,083.00
7040	Evangelical Lutheran Church		647.00
7370	Stone Harbor Board of Education		647.00
7380	Stone Harbor Board of Education		1,571.00
7390	Stone Harbor Board of Education		1,083.00
8020	St. Mary's Episcopal Church		647.00
8860	Women's Civic Club		647.00
11990	St. Brendon the Navigator		647.00
19945	Immaculate Heart of Mary, Villa Maria - Rectory		1,571.00
21150	Stephen C. Ludlam Post 331 (American Legion)		771.00
	TOTAL	\$	9,314.00

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

Mayor



BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR UNDER THE "NONFAIR AND OPEN" PROCESS

BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May, New Jersey as follows:

WHEREAS, it is required that each Municipality have a Borough Auditor to handle accounting matters, and accounting services are professional services; and,

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 et seq to enter into contracts for "Professional Services" without competitive bidding where the need arises and as long as the award of such contract is made public by a Resolution of the Governing Body and the contractor submits certain disclosures in accordance with the "fair and open" process' and;

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and the "nonfair and open" process prevents any professional from contributing more than \$300 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey as follows:

1. That Leon Castello, a Registered Municipal Accountant, of Ford, Scott, & Associates, L.L.C. is hereby appointed auditor for the Borough of Stone Harbor for the year ending December 31, 2016.
2. That the Mayor is authorized and directed for forthwith execute on behalf of the Borough of Stone Harbor a contract for Professional Services, such contract being under and subject to the provisions of the affirmative action and antidiscrimination laws and regulations of the State of New Jersey and that the Auditor be paid for his services at a fair and reasonable amount, said amount not to exceed \$40,000 as evidenced by a Certification from the Chief Financial Officer attached hereto.
3. That a copy of this resolution shall be published in the Cape May County Herald as required by law within 10 days of its adoption.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

J

RESOLUTION

APPOINTING REGISTRAR AND DEPUTY REGISTRAR

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Suzanne C. Stanford be and is hereby appointed as Borough Registrar and Carrie Bosacco be appointed as Deputy Registrar for the Borough of Stone Harbor for the year 2016.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

K

RESOLUTION

A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR THE YEAR 2016

WHEREAS, N.J.S. 40A:4-19 of the Local Budget Act provides that where any contracts, commitments of payments are to be made prior to the adoption of the 2016 budget temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this Resolution is within the first 31 days of January, 2016 and

WHEREAS, 26.25% of the total appropriations in the year 2015 budget, exclusive of any appropriation made for interest, debt redemption charges and capital improvement fund, in the 2015 budget is the sum of 2,826,095.32 for current expenses, now

BE IT RESOLVED that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records:

1. GENERAL GOVERNMENT

General Administration	
Salaries & Wages	36,800.00
Other Expense	10,000.00
Mayor & Council	
Salaries & Wages	17,000.00
Other Expense	2,300.00
Municipal Clerk	
Salaries & Wages	44,100.00
Other Expense	5,000.00
Financial Administration	
Salaries & Wages	18,900.00
Other Expense	14,600.00
Audit Services	7,500.00
Collection of Taxes	
Salaries & Wages	13,100.00
Other Expense	4,000.00
Assessment of Taxes	
Salaries & Wages	13,250.00
Other Expense	4,025.00
Legal Services	36,250.00

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Engineering Services & Cost	6,250.00
Planning Board	
Salaries & Wages	1,350.00
Other Expense	9,000.00
Zoning Board of Adjustment	
Salaries & Wages	9,100.00
Other Expense	5,000.00
Inspection of Buildings	
Salaries & Wages	47,000.00
Other Expense	3,000.00
Other Insurance Premiums	
General Liability	110,000.00
Employee Group Insurance	360,000.00
2. PUBLIC SAFETY	
Police Department	
Salaries & Wages	380,000.00
Other Expense	25,000.00
Office of Emergency Management	
Salaries & Wages	4,000.00
Other Expense	2,000.00
Aid To Rescue Squad	17,500.00
Vol. Fire Company	
Other Expense	53,000.00
Uniform Fire Code Official	
Salaries & Wages	24,500.00
Other Expense	3,100.00
Municipal Prosecutor	
Other Expenses	5,000.00
Municipal Court	
Salaries & Wages	35,000.00
Other Expense	4,000.00
Public Defender OE	875.00
Natural Resources Other Expenses	10,000.00

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

3. PUBLIC WORKS		
Public Works General		
Labor Pool Salaries & Wages		200,000.00
Other Expense		35,000.00
Solid Waste Collection		
Salaries & Wages		130,000.00
Other Expenses		30,000.00
Buildings & Grounds		
Other Expense		35,000.00
4. HEALTH AND WELFARE		
Animal Control		3,750.00
Safety Compliance Other Expenses		6,500.00
5. RECREATION AND EDUCATION		
Recreation Services		
Salaries & Wages		35,000.00
Other Expense		11,000.00
Marina Salaries & Wages		1,750.00
Beach		
Salaries & Wages		5,000.00
Other Expense		13,000.00
Special Events		
Salaries & Wages		11,250.00
Tourism Other Expenses		32,000.00
6. UNCLASSIFIED		
Utilities		
Electric		40,000.00
Street Lights		30,000.00
Telephone		20,000.00
Gasoline		45,000.00
Natural Gas		20,000.00
Sanitary Landfill		37,000.00
Statutory Expenditures		
DCRP		1,000.00
Social Security System		100,000.00
SUI		7,000.00

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Interlocal Municipal Service Agreements	
Emergency Dispatch Services	71,600.00
Chief Financial Officer	17,748.00
Total Appropriations within 26.25% Limit	2,280,098.00
7. MUNICIPAL DEBT SERVICE	
Bond Principal	-
Bond Interest	98,480.00
BAN Interest	-
BAN Principal	-
NJEIT Principal	54,100.00
NJEIT Interest	24,700.00
Capital Improvement Fund	75,000.00
Grand Total General Government	2,532,378.00

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

SEWER AND WATER UTILITY

1. OPERATIONS

Salaries and Wages	\$120,000.00
Other Expenses	\$120,000.00
CMC MUA	\$337,500.00

2. DEBT SERVICE

Payment of Notes - Interest	-
Payment of Bonds - Interest	100,000.00
Payment of Bonds - Principal	122,000.00

Capital Improvement Funds	\$5,000.00
---------------------------	------------

3. Interlocal Agreement

Chief Financial Officer	\$4,350.00
-------------------------	------------

3. STATUTORY EXPENDITURES

FICA	\$7,500.00
NJ SUI	\$500.00

Grand Total Sewer and Water Utility	\$	816,350.00
-------------------------------------	----	------------

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

✓

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the official depositories of the Borough of Stone Harbor funds for the year 2016, are Sturdy Savings Bank, PNC Bank, Cape Savings Bank, TD Bank, and First Bank of Sea Isle City.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

m

WHEREAS, by a directive from the County Board of Taxation pursuant to N.J.A.C. 18:12A-1(c), all tax appeals submitted to the Cape May County Board of Taxation by the Tax Collector, Tax Assessor, or Solicitor on behalf of the Borough of Stone Harbor must be authorized by Resolution of Borough Council for the Tax Year 2016; and,

NOW, THEREFORE, BE IT RESOLVED by Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey as follows:

1. Borough Council hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Borough whenever he feels it is in the best interest of the Borough to do so. The Tax Assessor shall have the right to terminate and/or settle, by Stipulation or otherwise, any such Tax Appeals that he shall institute.
2. The Borough Solicitor is hereby authorized to institute any Tax Appeals on behalf of the Borough requested by the Tax Assessor and, with the Tax Assessor's concurrence, to terminate and/or settle by Stipulation or otherwise, any such Tax Appeals that he shall institute.
3. The Borough Solicitor shall have the right to institute Tax Appeals on behalf of the Borough at the request of the Mayor and Borough Council and shall have the authority to terminate or settle any such appeal with the consent of Mayor and Borough Council by Stipulation or otherwise.
4. The Borough Solicitor and the Tax Assessor shall have the joint right and obligation to defend Tax Appeals brought on behalf of taxpayers, and they shall jointly have the authority to settle, by Stipulation or otherwise, any such Tax Appeals.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Cape May County Board of Taxation and to furnish copies of same to the Borough Tax Assessor, Tax Collector and Solicitor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

N

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the interest penalty for delinquent taxes shall be 8% per annum of the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00 on each parcel of land by block and lot, and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) calendar days after the date on which same is payable, said ten (10) calendar days to be straight calendar days and if the tenth day falls on a Saturday, Sunday or legal holiday, then the grace period shall extend to the next business day, and

BE IT FURTHER RESOLVED pursuant to N.J.S.A. 54:4-67 that an additional penalty of 6% shall be charged against any property with a delinquency related to taxes and/or any other municipal charges in excess of \$10,000.00 which remains in arrears beyond December 31 of each prior year.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

0

RESOLUTION

A RESOLUTION TO TRANSFER 2015 REAL ESTATE TAX PAYMENTS TO 2016

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that upon recommendation of the Tax Collector, the overpayments for the year 2015 be transferred to 2016 (with the exception of overpayments and underpayments of \$10.00 or less which are hereby cancelled by the authority of State Statute).

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

P

RESOLUTION

**AUTHORIZING CONTRACTS BELOW THE BID LIMIT WITHOUT
PUBLIC ADVERTISING**

WHEREAS, N.J.S.A. 40A:11-3 provides that all contracts for the performance of work or for hiring materials or supplies, the cost of which is less than the bid limit described therein, which as of this date is \$40,000 need not be publicly bid; and

WHEREAS, from time to time the Borough will desire to enter into contracts less than \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3 further requires that these contracts be approved by resolution, either individually or by general authorization.

NOW, THEREFORE, BE IT RESOLVED on January 5, 2016 by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the appropriate Borough officials are hereby authorized and empowered to enter into contracts for the performance of work or the furnishing or hiring of materials or supplies, in amounts less than \$40,000 as of this date, without the necessity of public bidding, in accordance with the Borough's regulations and guidelines.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

Q

RESOLUTION

APPOINTING TAX COLLECTOR

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Deborah Candelore be and hereby is appointed Tax Collector for a four (4) year term, January 1, 2016 through December 31, 2019.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor



BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION AUTHORIZING APPOINTMENT OF BOND CONSEL UNDER THE
“NONFAIR AND OPEN” PROCESS**

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for “Professional Services,” including legal services, without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough is in need of legal representation by bond counsel of recognized national standing with advanced expertise in the area of Municipal Bonding Law in connection with the Borough’s capital projects bond financing procedures including the sale of bonds and/or bond anticipation notes; and

WHEREAS, Robert Beinfield, Esquire, of the Law Firm of Hawkins, Delafield & Wood is an attorney at law in good standing in the State of New Jersey and has been found to be experienced in the area of Municipal Bonding Law and has familiarity with the Federal and State laws and regulations related to the bonding process; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and “nonfair and open” process prevents any professional from contributing more than \$300.00 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That the Mayor is Directed to forthwith execute on behalf of the Borough of Stone Harbor the attached contract for professional services in accordance with this resolution providing for the retention of Hawkins, Delafield & Wood as Bond Counsel to the Borough of Stone Harbor. The letter of Mr. Beinfield dated December 17, 2015, is attached hereto for reference only and is not part of the contract.
3. That the aforementioned contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law and is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference.
4. That a notice of the letting of the within contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

4 T

RESOLUTION

WHEREAS, the Borough is required to provide a Public Defender for the Stone Harbor Municipal Court; and,

WHEREAS, the Public Safety Committee has recommended the hiring of Michael A. Sorensen, Esq. who has agreed to handle the post; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. permits the execution of a contract with a professional for professional services without the necessity of competitive bids but requires that such contracts be available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that a contract be and it is hereby awarded to Michael A. Sorensen, Esq. as the Public Defender for the Stone Harbor Municipal Court at a fee of \$3,500.00, total, for the year 2016, regardless of the number of cases assigned by the Court.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in the Cape May County Herald within 10 days of the date hereof.

BE IT FURTHER RESOLVED that this resolution shall only become effective when a copy of the Certification of Availability of Funds, prepared by the CFO of this Borough, is attached hereto.

BE IT FURTHER RESOLVED that two copies of this resolution shall be forwarded to Michael A. Sorensen, Esq. to be signed where his name appears at the bottom of said copies, which signature shall constitute a contract between the parties when a copy of same has been signed and delivered to the Borough Clerk.

BOROUGH OF STONE HARBOR

Michael A. Sorensen, Esq.

Suzanne M. Walters, Mayor

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY



RESOLUTION

RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES OF LABOR RELATIONS COUNSEL

WHEREAS, The Borough of Stone Harbor requires the professional services of a specialist in the field of collective bargaining negotiations, personnel administration, and employer-employee relations; and

WHEREAS, it is desired to employ a professional, pursuant to law, who is duly trained, experienced and specialized in the area of collective bargaining negotiations, personnel administration and employer-employee relations; and

WHEREAS, the local Public Contracts Law provides for the entering into of a contract for Professional services pursuant to N.J.S.A. 40A:11-5(1)(a), without advertising for competitive bidding; and

WHEREAS, Borough has determined that Lawrence Pepper, Jr. and other members of the law firm of Guccio, Pepper, DeSanto & Ruth, P.A. of Vineland, New Jersey hold professional licenses and are qualified to perform the said work and it is desired to enter a professional services contract with them for said services pursuant to law, and to provide for the advertising of a notice pursuant to law; and

WHEREAS, funds are available for the aforementioned as indicated in the Certificate of Available Funds prepared by the CFO of the Borough and attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Stone Harbor as follows:

1. Lawrence Pepper, Jr. and Guccio, Pepper, DeSanto & Ruth, P.A. of Vineland, New Jersey is hereby retained as a professional labor negotiator to provide specialized services in the field of collective bargaining negotiations, personnel administration, and employer-employee relations. The said professional services to be received shall be "as directed" by the Borough of Stone Harbor from time to time.
2. The Mayor and Borough Clerk are hereby authorized and directed to enter into a contract with Lawrence Pepper, Jr. and Guccio, Pepper, DeSanto & Ruth, P.A. for specialized professional services in the field of collective bargaining negotiations, personnel administration, and employer-employee relations, as aforesaid, for a term commencing upon the date of execution of the contract, a copy of which is attached hereto, and expiring on January 1, 2017 which contract shall provide for payment at the hourly rate of One Hundred Forty Five Dollars (\$145.00) Dollars per hour.
3. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law aforesaid and shall be in a form approved by the Borough. The preamble of the Resolution is hereby incorporated by reference as if set forth here at length.
4. This Resolution and a copy of the contract for professional services shall be maintained on file in the offices of the Borough of Stone Harbor for public inspection.
5. A copy of this Resolution shall be published in the local newspaper designed by the Borough as required by law, within ten (10) days of its passage.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION ACCEPTING THE
STONE HARBOR FIRE COMPANY STIPEND POLICY**

WHEREAS, in accordance with Ordinance 1246, (§290), as adopted by Borough Council on December 6, 2005, the Stone Harbor Volunteer Fire Company #1 has submitted an updated stipend policy for review and acceptance by Borough Council; and

WHEREAS, the Fire Chief has presented the attached policy in the form of a Standing Order to Borough Council for approval, along with the appropriate form of waiver;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 5th day of January, 2016 as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the attached forms of Standing Order and Waiver are hereby accepted for 2016 in accordance with Ordinance 1246 (§290).

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

STONE HARBOR VOLUNTEER FIRE COMPANY #1
STANDING ORDER

TO: ALL MEMBERS OF THE STONE HARBOR FIRE COMPANY
FR: CHIEF; PRESIDENT
RE: STIPENDS
DT: JANUARY 3, 2006

AS APPROVED BY THE COMPANY, BE ADVISED THAT, EFFECTIVE UPON THE ADOPTION OF AN ENABLING RESOLUTION BY THE STONE HARBOR BOROUGH COUNCIL, QUALIFYING VOLUNTEERS SHALL BE ENTITLED TO STIPENDS AS FOLLOWS:

STIPENDS FOR VOLUNTEERS PERFORMING EMS FUNCTIONS

There shall be paid a monthly stipend in the amount of \$400.00 each EMS volunteer of the Stone Harbor Volunteer Fire Company who is properly qualified and who satisfies the following requirements:

- A. In order to receive a stipend the individual must be an active EMS volunteer, with EMT certification, prior to being eligible to start earning the stipend.
- B. A minimum number of shifts per month, as determined at the monthly scheduling meeting, is required in order to be eligible for the stipend. The EMS stipend program shall be limited to 20 members receiving the highest stipend amount. In the event that the number of EMS personnel with qualifying participation percentages of over 65% exceeds 20 members, the Fire Chief shall report same to the Public Safety Committee and make recommendations as he deems appropriate.
- C. Any member resigning from the Stone Harbor Volunteer Fire Company or changing status so as not to meet the minimum requirements before the end of any monthly period shall forfeit any stipend for which he/she may otherwise be eligible.
- D. Any member who fails to report, unless otherwise approved by the Chief, for an assigned shift shall forfeit the stipend for that month.
- E. Members cannot place themselves in the scheduling book after the official schedule has been compiled unless same has been approved by the Fire Chief or his designee.
- F. Should a member miss a regularly scheduled shift, unless same has been approved by the Fire Chief or his designee, the member shall be subject to suspension.
- G. All members who qualify for the stipend will receive an appropriate IRS statement for income tax purposes. Members shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service.
- H. Members taking more than the minimum number of shifts within any given month shall not be entitled to more than the set stipend amount.
- I. Any member who is on a medical leave of absence for a medical condition related to volunteer EMS service on behalf of the Borough will receive a prorated stipend based on the number of shifts he/she completed prior to the commencement of the leave during that month.
- J. The Fire Chief or his designee shall be required on the first of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the EMS stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.

STIPENDS FOR VOLUNTEERS PERFORMING FIRE SERVICE

There shall be paid a monthly stipend to volunteer firefighters, for proportionate reimbursement and cost offset, in accordance with the following schedule based upon the percentage achieved of total monthly Fire Company calls, including drills, meetings, training, and special events, attended by individual firefighters:

0% to less than 25%	\$ 00.00
25% to less than 35%	\$ 50.00
35% to less than 45%	\$ 75.00
45% to less than 55%	\$100.00
55% to less than 65%	\$150.00
65% or over	\$250.00

- A. In order to qualify for the stipend, a volunteer fire fighter must be a member in good standing with the Stone Harbor Volunteer Fire Company.
- B. Payments by the Borough shall be made on a monthly basis.
- C. The Fire Chief or his designee shall be required on the first of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the Fire stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.
- D. Any member who is physically unable to respond due to a medical condition related to volunteer fire service on behalf of the Borough will receive a stipend based on the percentage of calls responded to prior to or after such period of time the firefighter is unable to respond during that month.
- E. The Fire Company stipend program shall be limited to 25 members receiving the highest stipend amount. In the event that the number of members with qualifying participation percentages of over 65% exceeds 25 members, the Fire Chief shall report same to the Public Safety Committee of Borough Council and make such recommendation as he deems appropriate.
- F. All firefighters who qualify for the stipend will receive an appropriate IRS statement. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service. Firefighters shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension.

IN ORDER TO RECEIVE STIPENDS, YOU MUST EXECUTE THE ATTACHED WAIVER.

Roger Stanford, Chief

Samuel Wierman, President

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

W

RESOLUTION

APPOINTING A JUDGE FOR MUNICIPAL COURT

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that Dotsie Garrabrant be appointed Municipal Court Judge for the Borough of Stone Harbor for a three year term, (unexpired ?) said term to expire on _____ in accordance with R.S. 2A:8-5.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY



RESOLUTION

WHEREAS, the Governing Body of the Borough of Stone Harbor has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Stone Harbor does hereby appoint J. BYRNE AGENCY, INC. as its Risk Management Consultant in accordance with 40A:11-5; and

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1),(a),(i).

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, the Borough Council of the Borough of Stone Harbor has resolved to join the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Bylaws of the Atlantic County Municipal Joint Insurance Fund require that each municipality appoint a Fund Commissioner; and

WHEREAS, the Borough Council recommends the appointment of James Craft as Fund Commissioner and Patricia Wagner as Alternate Fund Commissioner for the year 2016.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that it does hereby appoint James Craft as Fund Commissioner and Patricia Wagner as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2016

.....
Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**A RESOLUTION APPOINTING THE
PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the State of New Jersey requires each governmental unit to designate a "Public Agency Compliance Officer" to ensure compliance with the Affirmative Action mandates of State Law relative to public contracts, said position being a contact point for the State on these issues and not a new, compensated employment position with the Borough; and

WHEREAS, the Mayor has offered for appointment to said position for 2016, James Craft, the Chief Financial Officer of the Borough; and

WHEREAS, Council consents to the appointment of Mr. Craft to said position;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the Appointment of James Craft to the position of "Public Agency Compliance Officer" offered by Mayor Walters, is hereby CONFIRMED.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2016

Borough Clerk

The above resolution approved this day of....., 2016

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

BB

RESOLUTION

AUTHORIZING PROFESSIONAL SERVICES AGREEMENT - EMPLOYEE BENEFITS CONSULTANT, BOROUGH OF STONE HARBOR

WHEREAS, Marsh & McLennan Agency has offered the Borough an Agreement for insurance and broker consulting services and

WHEREAS, the Borough of Stone Harbor desires these professional services pursuant to this resolution adopted by Borough of Stone Harbor; and

WHEREAS, employee benefits consultants are extra-ordinary unspecified services, and permitted exceptions to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, N.J.A.C. 5:34-2 provides that the Division of Local Government Services believes that insurance contracts satisfy all the criteria for extraordinary unspecifiable services; and

WHEREAS, it is believed to be in the best interest of the Borough that it enter into an Agreement with Marsh & McLennan Agency as the Borough's employee benefits consultant

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that the Mayor and Borough Clerk be and they are hereby authorized, empowered and directed to execute an Agreement with Marsh & McLennan Agency, LLC, 510 Bank Street Commons, Cape May, N.J. 08204, to assist the Borough as the Employee Benefits Consultant as per the Agreement, attached hereto.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor agrees to pay Marsh & McLennan Agency a fee of \$ 2,500 monthly for the period January 1, 2016 through December 31, 2016.

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:21 and 10:5-33 are hereby incorporated into the specifications, and this contract by reference, and the contractor contracting with the Borough is bound by said language, together with the other provisions of the Anti-Discrimination Laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

BE IT FURTHER RESOLVED, that notice of this Resolution shall be published as required by law within ten (10) days of its adoption.

BE IT FURTHER RESOLVED that a copy of this Resolution shall only become effective when a copy of the Certificate of Availability of Funds prepared by the CFO of this Borough is attached hereto.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2016

Borough Clerk

The above resolution approved this day of, 2016

Mayor

BOROUGH OF STONE HARBOR
CAPE MAY COUNTY

ORDINANCE NO.

An Ordinance establishing and fixing salary ranges for certain positions within the Borough of Stone Harbor, New Jersey, County of Cape May.

BE IT ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey as follows:

Section 1. That the salary and wage ranges for certain positions within the Borough of Stone Harbor for the year 2016 are hereby fixed at the following amounts:

	<u>MIN</u>	<u>MAX</u>
Administrator	90,000	150,000
Police Chief	90,000	150,000
Police Captain	68,000	115,000
Director of Public Works	57,000	95,000
Water Plant Operator	3,000	6,000
Collector System Operator	2,500	5,000
Supervisor, Public Works	40,000	64,000
Administrative Assistant	30,000	55,000
Director of Finance/Chief Financial Officer	68,000	115,000
Payroll Coordinator	15,000	30,000
Tax/Utility Collector	48,000	80,000
Tax/Utilities Collector Clerk	25,000	45,000
Accounting Assistant	40,000	64,000
Tax Assessor	28,000	80,000
Deputy Tax Assessor	1,000	5,000
Borough Clerk	57,000	115,000
Deputy Borough Clerk	40,000	64,000
U.C.C. Official	57,000	95,000
Zoning Officer	20,000	40,000
Tech Ass't UCC Official	20,000	37,000
U.F.C. Official	48,000	80,000
U.F.C. Inspector Full Time/EMT	25,000	40,000
U.F.C Inspector Part Time	13/hr	18/hr
Plumbing Subcode Official	2,600	10,000
Electrical Subcode Official	15,000	22,000
Fire Subcode Official	2,600	7,800
Fire/Plumbing Inspectors part time	2,600	6,600
OEM Coordinator	4,000	8,000
Senior Deputy OEM Coordinator	3,000	8,000
Building Inspector	5,000	15,000
Receptionist	15,000	35,000
Safety/Right to Know Officer	1,000	6,000
Claims Coordinator	3,000	5,000
Recreation Director	30,000	60,000

	MIN	MAX
Recreation Manager	25,000	35,000
Prosecutor	15,000	20,400
Court Administrator	48,000	80,000
Deputy Court Administrator	30,000	45,000
Judge	25,000	35,000
Lifeguard Captain	17,000	35,000
Lifeguard Lieutenant	100.00/diem	200.00/diem
Lifeguard	75.00/diem	150.00/diem
Lifeguard Bonus	6.00/diem	10.00 diem
Beach Taggers	8.38/hr	18.00/hr
Secretary/Clerk	20,000	36,000
Clerk/Typist	20,000	36,000
Mayor		13,000
Plus \$150.00 for each approved wedding or civil union		
Council members		9,000
Hourly rated employees	8.38/hr	33.00/hr
Beach Tag Supervisor	11,000	20,000
Zoning Board Secretary	1,500	3,000
Planning Board Secretary	200	300 per meeting
Planning Board Employee Rep	1,200	2,000
Board of Health Secretary		89/meeting
Zoning Officer		200 per meeting
WEB Administrator	500	2,000
Recycling Coordinator	500	2,000

Section 2. That Salaries, wages and compensation shall be paid in equal bi-weekly installments.

Section 3. This Ordinance shall become effective within the time prescribed by law and shall become void immediately after December 31, 2016.

APPROVED:

Suzanne M. Walters, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 275
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF STONE HARBOR 1982**
(Adding "Miscellaneous Use of Borough Resources")

Section 1. Chapter 275 hereby amended by adding the following:

"275-3 A copy of the completed application shall be delivered to all members of the governing body for their review and the application shall be timely scheduled for hearing at a regularly scheduled meeting of the Mayor and Council. The application shall be deemed approved only upon the affirmative vote of a majority of the members of Council then present and voting upon a motion for approval. Approval of the application shall be under and subject to any and all reasonable conditions deemed appropriate by the Council. Upon approval by Council, the Clerk shall issue a permit for the special event limited to and consistent with the application and the conditions imposed by Council.

The above notwithstanding, applications for "Miscellaneous Use of Borough Resources" shall be submitted directly to the Borough Clerk who shall forward the same to the Beach Recreation and Tourism Committee, as opposed to the full Council, for review and approval. The BRT committee is hereby authorized to review and approve such applications.

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 4. This Ordinance shall take immediately upon publication as provided by law.

Date Issued: January 6, 2016

Return Date & Time: February 12, 2016 by 4:00pm

Return To: Borough Clerk, 9508 Second Avenue, Stone Harbor, NJ 08247

**BOROUGH OF STONE HARBOR
REQUEST FOR QUALIFICATIONS AND PROPOSALS
MANAGEMENT OF THE 82nd ST RECREATION KITCHEN**

**PUBLIC NOTICE
BOROUGH OF STONE HARBOR
SOLICITATION OF RESPONSES TO REQUEST FOR QUALIFICATIONS AND PROPOSALS**

NOTICE IS HEREBY GIVEN that the Borough of Stone Harbor is accepting responses to request for qualifications and proposals for the Borough of Stone Harbor during the year 2016 for:

MANAGEMENT OF 82nd ST RECREATION KITCHEN

All responses (one original and four copies) in sealed envelopes and clearly marked with "Management of 82nd Street Recreation Kitchen" and the name of the person/firm submitting same shall be submitted to Suzanne Stanford, Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247, no later than 4:00 p.m., February 12, 2016.

Responses are being solicited in accordance with the fair and open process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A. 19:44A-20.4 et seq.

A copy of the request for qualifications document may be obtained at the office of the Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247 Monday through Friday 8:30am to 4:00pm or on the Borough of Stone Harbor Municipal Website: stoneharbornj.org

SUZANNE C. STANFORD

Municipal Clerk

BOROUGH OF STONE HARBOR REQUEST FOR QUALIFICATIONS MANAGEMENT OF THE 82nd ST RECREATION KITCHEN

REQUEST FOR QUALIFICATIONS AND PROPOSALS FOR MANAGEMENT OF THE 82ND STREET RECREATION KITCHEN FOR THE BOROUGH OF STONE HARBOR FOR THE TIME PERIOD MAY 1, 2016 THROUGH OCTOBER 1, 2016

GENERAL

The Borough of Stone Harbor is seeking an exclusive food vendor to operate the Recreation Department kitchen at 8100 Second Avenue, Stone Harbor. The vendor will be responsible for solely preparing and selling menu items in compliance with the New Jersey Department of Health. The kitchen is required to be in operation at minimum Monday-Friday from 9:00am-1:00pm, June 20, 2016 to September 4, 2016.

AUDIENCE

The Stone Harbor Recreation Department is host to various clinics, camps, programs/activities and leagues. These programs draw hundreds of guests throughout the duration of the day, and ranges from all ages.

OBJECTIVE

Each menu item should be prepared with consideration to its nutritional value to promote a balanced diet that is encouraged within the Recreation Department. The menus should also appeal to guests that may have special food restrictions or allergies to consider. The menu should not include items that may pose potential hazards to health. The menu should be designed to be sold individually and in to-go containers. There is no seating on premise designated for patrons whom are dining. The menu should include, but is not limited to, fruit smoothies, juices, whole fruit, pre-packaged yogurt, string cheese, protein/granola bars, and bottled water. All menu items must be coordinated through and with the consent of the Borough of Stone Harbor.

DETAILS

The Vendor will have access to the recreation facilities during the required time period except under extraordinary circumstances as may occur in the discretion of the Recreation Director, to provide the services required hereunder. The Vendor must provide their own detergent-sanitizer, stem thermometer, sneeze guards, serving containers, utensils, napkins, signage, and any other equipment necessary to executing the objective. The number of items to be cleaned shall be limited. The nature of warewashing shall be limited to batch operations for cleaning kitchenware such as between cutting one type of raw meat and another or clean up at the end of shift. The Vendor is responsible for coordinating with the Recreation Director to ensure compliance with the Cape May County Department of Health codes.

TERM

The term shall be for a period of one (1) year, with a mutual option for two (2) additional years. Such option shall be exercisable by the Borough and the Vendor via notification to the other party no later than close of business on October 1, 2016.

FINANCIAL RETURN TO THE BOROUGH

The minimum return to the Borough for this Vendor opportunity shall be \$1,500.00 for Bid Year 2016, \$1,500.00 for Option Year 2017, and \$1,500.00 for Option Year 2018. Respondents are free to propose additional sums at their discretion.

“BID PLUS” CRITERIA

This contract will be awarded based on the bid dollar amount plus other criteria, including but not necessarily limited to the design and nature of the menu; the fit of the menu to the program and Recreation Department goals; the quality of the items and the proposal in the discretion of the Borough. The Borough reserves the right to reject all bids in its sole discretion in the interests of the Borough.

REQUEST FOR QUALIFICATIONS CHECKLIST

THIS CHECKLIST MUST BE COMPLETED AND SUBMITTED WITH YOUR QUALIFICATION. PLEASE INITIAL BELOW, INDICATING THAT YOUR QUALIFICATION INCLUDES THE ITEMIZED DOCUMENTS. A QUALIFICATION SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS MAY BE REJECTED.

ITEM	INITIALS
New Jersey Sales Tax ID Number	
Certificate of Insurance naming the Borough as an additional insured	
Detailed menu and respective pricing	
Original and four (4) copies of completed package	

THE UNDERSIGNED HEREBY ACKNOWLEDGES THE ABOVE LISTED REQUIREMENTS.

Person, Firm or Corporation submitting Qualification: _____

Authorized Agent Name and Title: _____

Authorized Signature and Date: _____

ASSOC. NO.	COMP. NO.	LINE NO.
FOR STATE OFFICE USE ONLY		

N.J. STATE FIREMEN'S
ASSOCIATION
MEMBERSHIP APPLICATION

Form 100 - Rev. 2/13

Date 12/29/15

STONE HARBOR Relief Association STONE HARBOR Municipality CAPE MAY County

Company STONE HARBOR NO. 1 Department STONE HARBOR

Name DAN R BAII
First Initial Last

2761 Dune Drive Avalon 08202 For 1 Years
Street Address Town Zip Code

Birth date 8/4/1989 Birthplace Dunsmith Pa SS# _____

Have you ever applied to be a member of the New Jersey State Firemen's Assoc.? Yes No

If so, when _____ Where _____

The signature below certifies that I have received and read the attached PRIVACY NOTICE.

Phone No. 609-896-4405

[Signature]
Signature of Applicant

I hereby authorize the State Association to move my records to the above association.
[Signature] Signature of Applicant (FILL-IN ONLY IF APPLICABLE)

SIGNATURE OF RELIEF ASSOCIATION SECRETARY

RW [Signature]
SIGNATURE OF CHIEF OF DEPARTMENT

STATE OF NEW JERSEY COUNTY OF Cape May

Dan Baill Being duly sworn, doth depose and says that the above statements are true to the best of their knowledge and belief. Sworn to before me this 11 day of December 2015
Applicant's Name

Seal -

11-30-18
Expiration Date

Rebecca Avella
SIGNATURE OF NOTARY PUBLIC

MUNICIPAL APPROVAL

We hereby certify that this applicant was admitted to active membership in the department and has been approved by the governing body of _____ on the _____ day of _____ 20____

SIGNATURE OF MUNICIPAL CLERK/ BOARD OF FIRE COMMISSIONERS

IMPORTANT: APPLICATION MUST BE FILLED OUT AS INDICATED BELOW

- A. APPLICATION SHOULD BE COMPLETED BY APPLICANT, TYPED OR PRINTED. (DO NOT WRITE)
- B. APPLICANT MUST HAVE PHYSICAL TEST RECORD COMPLETED BY A LICENSED NEW JERSEY PHYSICIAN.
- C. APPLICATION MUST BE RETURNED TO THE LOCAL RELIEF SECRETARY WHOSE ADDRESS IS LISTED ON THE BACK PAGE OF THIS FORM.
- D. THE LOCAL RELIEF SECRETARY SHALL COMPLETE THE FORM AND FORWARD IT TO THE MUNICIPAL AUTHORITY FOR APPROVAL, THEN TO THE NEW JERSEY STATE FIREMEN'S ASSOCIATION.

THE APPLICANT IS NOT A MEMBER OF THE N.J.S.F.A. UNTIL THE COMPLETED ORIGINAL APPLICATION IS RECEIVED AND APPROVED AT THE NEW JERSEY STATE FIREMEN'S ASSOCIATION OFFICE.

Suzanne Stanford

From: mdeblasio <marc.deblasio@rve.com>
Sent: Wednesday, December 23, 2015 3:40 PM
To: Jill Gougher; Suzanne Stanford; Miranda Duca
Cc: ccassel; ebenincasa; mabrams; Grant Russ
Subject: 82nd Street Tennis Court Improvements

We are proposing the following bid schedule:

1. Motion to Bid: January 5 council meeting
2. Advertise for Bid: January 11
3. Non-Mandatory Prebid Meeting: January 14 @ 11 am
4. Bid Opening: January 27 @ 10:00 am
5. Possible Council Award: February 2

Thanks, Marc.

DISCLAIMER: This message and any documents attached contain confidential information and are intended only for the individual(s) named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail and any attached documents. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. If verification is required please request a hard-copy version. Remington & Vernick Engineers, Inc., 232 Kings Highway East, Haddonfield, NJ 08033, www.rve.com.