

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS
SUBJECT TO CHANGE

AGENDA

Regular Meeting

Monday, November 16, 2015

4:30 PM

RESOLUTION – Closed Session (1) Lane

OLD BUSINESS

Ordinance 1468 Background Checks –(2) Carusi

NEW BUSINESS:

Ordinance Creating the Dune Maintenance Program (3) – Rich

Resolution – Adopting the Dune Vegetation Management Plan (4) Rich

**Resolution – Award Contract – Chelsea Park Recreation Improvements (5)
Rich**

Motion - Tennis Pro (6) Davies-Dunhour

Motion – Grill Demonstration – Seashore True Value (7) Davies-Dunhour

DISCUSSION

(11)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- 1. *Matters Relating to the Attorney-Client privilege – ACE Peermont Project*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on November 16, 2015, 2015 that an Executive Session closed to the public shall be held on November 16, 2015 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Offered by Secoded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2015

Borough Clerk

The above resolution approved this day of....., 2015

Mayor

(2)

**BOROUGH OF STONE HARBOR
CAPE MAY COUNTY, NEW JERSEY**

ORDINANCE 1468

**AN ORDINANCE AUTHORIZING CRIMINAL HISTORY RECORD
BACKGROUND CHECKS FOR EMPLOYEES OR VOLUNTEERS HAVING
CONTACT WITH PERSONS UNDER EIGHTEEN YEARS OF AGE**

Section 1. Statement of Purpose

In recognition of the dangers that persons convicted of certain offenses may pose to children, the Borough of Stone Harbor seeks to be proactive. To that end, the Borough Council believes that it is appropriate and in the interests of the health, safety and welfare of the residents of the Borough of Stone Harbor to put into place procedures to conduct criminal history background checks on volunteers and employees who will, in the performance of their duties, have regular contact with children. The Borough Council has the utmost respect for the volunteers and employees of the Borough. This ordinance will allow the Borough to ensure that persons who have been convicted of certain delineated offense will be ineligible for duties that involve contact with children. In this way, the overriding goal of providing the maximum protection for children participating in Borough programs will be codified and subject to continuing oversight.

Section 2. [New Section]

[Chapter Number as Determined by Code Publisher]

**Criminal History Record Background Checks for Employees and Volunteers
Having Contact with Persons Under Eighteen Years of Age**

[x] (a). Definitions

As used in this chapter, the following terms shall have the meanings indicated:

CRIMINAL HISTORY RECORD BACKGROUND CHECK — The determination of whether a person has a criminal record by cross-referencing that person's name and/or fingerprints with those on file with the Federal Bureau of Investigation, Identification Division, and/or the State Bureau of Identification of the New Jersey State Police.

CRIMINAL HISTORY RECORD INFORMATION or CHRI — Information collected by criminal justice agencies concerning persons and stored in the computerized databases of the New Jersey State Police SBI Criminal History Information System, the National Law Enforcement Telecommunications System or other states' computerized repositories containing criminal history record information consisting of identifiable descriptions and notations of arrests, indictments or other formal criminal charges and any dispositions arising there from, including convictions, dismissals, correctional supervision and release.

DEPARTMENT — The Borough of Stone Harbor Police Department.

NONCRIMINAL JUSTICE PURPOSE — Any purpose, other than administration of criminal justice or criminal justice purpose, including employment and licensing, for which applicant fingerprints or name search requests are submitted by authorized requesters, as required or permitted by a federal or state statute, rule or regulation, executive order, administrative code provision, local ordinance, resolution or by this chapter, to the State Bureau of Identification for the dissemination of criminal history record information.

STATE BUREAU OF IDENTIFICATION or SBI — The New Jersey State Bureau of Identification created by P.L. 1930, c. 65, as a bureau within the Division of State Police.

BOROUGH SPONSORED PROGRAMS — Any programs organized and directed by the Borough Recreation Department for children who are under the age of 18.

PROGRAMS UTILIZING BOROUGH FACILITIES – Any program or event which is organized for the specific purpose of attracting participation by persons under 18 years of age which utilizes public land or facilities.

[x](b). Request for criminal background checks; costs.

1. The Borough requires that all employees and volunteers over the age of 18 years, and all persons utilizing Borough facilities, having direct contact with minors and involved with Borough-sponsored programs or other programs specifically organized for participation by persons under the age of eighteen years old, submit to a criminal history record background check. Failure to so submit to such background check shall constitute grounds for disqualification of that individual.
2. The Borough shall conduct a criminal history record background check only upon receipt of the written consent to the check from the prospective or current employee or volunteer. In the case of an outside organization utilizing Borough facilities for such programs, submission of a list of applicable persons with such consent from each person shall be required prior to approval of such use of Borough facilities.
3. The Division of State Police shall inform the Borough Police Department whether the person's criminal history record background check reveals a conviction of a disqualifying crime or offense as set forth herein below.
4. The Borough shall bear the cost associated with conducting this criminal history record background check for all employees or volunteers involved in Borough-sponsored programs. Costs associated with persons required to submit to such background checks, who are not Borough employees or volunteers but utilize Borough facilities, shall be borne by such individual or the organization for which such individual works or volunteers.

[x](c). Conditions under which a person is disqualified from service.

1. A person shall be disqualified from serving as an employee or volunteer involved with Borough-sponsored programs or persons involved in other programs using Borough facilities specifically organized for participation by persons under the age of eighteen years old if that person's criminal history record background check reveals a record of conviction of any of the following crimes or offenses:
 - (1) In New Jersey, any crime or disorderly persons offense:
 - (a) Involving danger to the person, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:11-1 et seq. (i.e., criminal homicide; murder; manslaughter; death by vehicular homicide; aiding suicide; leaving the scene of a motor vehicle accident); N.J.S.A. 2C:12-1 et seq. (i.e., assault; endangering an injured victim; recklessly endangering another person; terroristic threats; stalking; disarming law enforcement or corrections officer); N.J.S.A. 2C:13-1 et seq. (i.e., kidnapping; criminal restraint; interference with custody; criminal coercion; enticing child into motor vehicle, structure or isolated area); N.J.S.A. 2C:14-1 et seq. (i.e., sexual assault; criminal sexual contact; lewdness; juveniles in need of supervision); N.J.S.A. 2C:15-1 et seq. (i.e., robbery; carjacking).
 - (b) Against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:24-1 et seq. (i.e., bigamy; endangering the welfare of children, incompetent persons, the

elderly or disabled persons; willful nonsupport; unlawful adoptions; employing a juvenile in the commission of a crime).

- (c) Involving theft as set forth in chapter 20 of title 2C of the New Jersey Statutes (i.e., including theft of real or personal property in excess of \$200; receiving stolen property; fencing; theft of services; shoplifting; computer related theft).
 - (d) Involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes except Paragraph (4) of Subsection a. of N.J.S.A. 2C:35-10.
 - (e) Providing alcoholic beverages to minors.
 - (f) Sexual offenses, including but not limited to child pornography, pursuant to N.J.S.A. 2C:24-1 et seq.
 - (g) Selling firearms or other weapons pursuant to N.J.S.A. 39-9.1.; lewdness and obscenity toward children, pursuant to N.J.S.A. 2C:24-4.
- (2) In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly persons offenses described in Subsection A(1) of this section.
2. For purposes of interpreting the information recorded in a criminal history record to determine the qualifications of the employee or volunteer involved with Borough-sponsored programs or persons involved in other programs using Borough facilities specifically organized for participation by persons under the age of eighteen years old, the Borough shall presume that the employee or volunteer is innocent of any charges or arrests for which there are no final dispositions on the record, except for charges or arrests for sexual misconduct either in state or without. As to such charges or arrests, such employee or volunteer is required to notify the Chief of Police and the Director of the Department of Recreation immediately following such charge or arrest.
3. Notification of disqualification based on the criminal history record shall be made to the employee or volunteer by the Chief of Police or his designee.

[x](d). Submissions; exchange of background check information.

- 1. Prospective and/or current employees and volunteers of Borough-sponsored programs or persons involved in other programs using Borough facilities specifically organized for participation by persons under the age of eighteen years old shall submit the name, address, fingerprints and written consent to the Borough for the criminal history record background check to be performed. The Borough shall submit this documentation to the Police Chief of the Borough of Stone Harbor, or his designee, who shall coordinate the background check.
- 2. The Department shall act as a clearinghouse for the collection and dissemination of information obtained as a result of conducting criminal history record background checks pursuant to this chapter.
- 3. The Borough may, in its discretion, engage the services of a third-party independent agency to conduct the criminal history record background checks authorized under this chapter.

[x](e). Limitations on access and use of criminal history record background checks.

- 1. Access to criminal history record information for noncriminal justice purposes, including licensing and employment, is restricted to authorized personnel of the Borough-sponsored program or other programs specifically organized for participation by persons under the age of eighteen years old, on a need to know basis, as authorized by federal or state statute, rule or regulation, executive order, administrative code, local ordinance or resolution regarding obtaining and dissemination of criminal history record information obtained under this chapter.
- 2. Such persons shall limit their use of criminal history record information solely to the authorized purpose for which it was obtained, and criminal history record information

furnished shall not be disseminated to persons or organizations not authorized to receive the records for authorized purposes. Use of this record shall be limited solely to the authorized purpose for which it was given and shall not be disseminated to any unauthorized persons. This record, in whatever form it exists, including electronically or via computer, shall be destroyed immediately by the Borough after it has served its intended and authorized purpose. Any person violating federal or state regulations governing access to criminal history record information may be subject to criminal and/or civil penalties.

[x](f). Employee or volunteer may challenge accuracy of report

If this criminal history record disqualifies an applicant or existing employee or volunteer of the Borough or persons involved in programs using Borough facilities for programs specifically organized for participation by persons under the age of eighteen years old, the Chief of Police or his designee shall provide the disqualified person with an opportunity to complete and challenge the accuracy of the information contained in the criminal history record. The disqualified person shall be afforded a reasonable period of time to correct and complete this record not to exceed thirty days. A person is not presumed guilty of any charges or arrests for which there are no final dispositions indicated on the record.

Section 3. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 4. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 5. This Ordinance shall take effect after final passage and publication as provided by law.

APPROVED:

Suzanne M. Walters, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

(3)

BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE _____

AN ORDINANCE AMENDING CHAPTER 156 OF THE REVISED GENERAL
ORDINANCE OF THE BOROUGH OF STONE HARBOR 2005
(Creating the Dune Maintenance Program)

Section 1. Chapter 156, Article III, Section 156-27, is hereby amended as follows:

156-27 Dune Maintenance Program and Exceptions

A. The Borough of Stone Harbor has adopted a Dune Vegetation Management Plan, as approved by the New Jersey Department of Environmental Protection. The Dune Vegetation Management Plan include a Dune Maintenance Program whereby interested private property owners can partner with the Borough to, among other things, help eliminate certain nonindigenous and/or invasive species of vegetation from dune areas. The Dune Maintenance Program requires the execution of a Memorandum of Understanding between private property owners and the Borough and a long-term commitment to Dune Maintenance. Property Owners interested in participating in the Dune Maintenance Program should request a copy of the Dune Vegetation Management Plan, as may be amended from time to time, and related documents from the Office of the Borough Clerk.

B. Anything to the contrary herein notwithstanding, it shall be lawful for persons to traverse the area of the dunes upon duly designated pathways and walkways. It shall also be lawful for officials of the Borough of Stone Harbor, the State of New Jersey and the United States of America, their agents, representatives and contractors to traverse upon the dunes where necessary in connection with the erection of sand fencing, planting and fertilizing dune vegetation, erection of shore protection devices and other similar activities.

Section 2. Severability

If any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect without invalid provisions or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Section 3. Repeal of Ordinances in Conflict.

All other ordinances of the Borough of Stone Harbor, or parts thereof which conflict with this or any part of this Ordinance are hereby repealed.

Section 4. Adoption and Codification.

This Ordinance shall be effective upon final adoption in accordance with law and shall be codified and made part of the Revised General Ordinances of the Borough of Stone Harbor.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY
BOROUGH OF STONE HARBOR

(4)

RESOLUTION

A RESOLUTION ADOPTING THE DUNE VEGETATION MANAGEMENT PLAN OF THE BOROUGH OF STONE HARBOR

WHEREAS, the Borough of Stone Harbor in the State of New Jersey and the County of Cape May has, for decades, actively engaged in the protection of the dune areas of the Borough's beaches for shore protection and storm mitigation; and

WHEREAS, the Borough has, for many years, encouraged and effectuate the planting of appropriate species of dune vegetation designed to help stabilize the dune areas and make them more resistant to storm damage; and

WHEREAS, in cooperation with the New Jersey Department of Environmental Protection (NJDEP), the Borough has developed a Dune Vegetation Management Plan with the assistance of Joseph Lomax of Lomax Consultants; and

WHEREAS, NJDEP has approved the Stone Harbor Dune Vegetation Management Plan and issued a jurisdictional determination allowing the Borough to handle certain aspects of dune vegetation management; and

WHEREAS, the Dune Vegetation Management Plan allows the Borough to remove certain nonindigenous and/or invasive species and to plant certain indigenous and/or beneficial species of vegetation and to partner with property owners in a Dune Maintenance Program;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor duly assemble in public session this 16th day of November, 2015, that the Dune Vegetation Management Plan of the Borough of Stone Harbor as prepared by Lomax Consultants and bearing the date of _____, be and hereby is adopted by the Borough, including any future amendments thereto.

BE IT FURTHER RESOLVED, that that the Mayor and Borough Clerk and all other necessary Borough Officials and employees are hereby authorized and directed to execute any and all required documents in order to effectuate the purposes of the Dune Vegetation Management Plan and the Dune Maintenance Program.

Offered by Secoded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2015

.....
Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(5)

RESOLUTION

AWARDING A CONTRACT FOR CHELSEA PARK RECREATION IMPROVEMENTS

WHEREAS, five (5) bids were received by the Stone Harbor Municipal Clerk on November 10, 2015, on the Borough's Notice to Bidders for the aforementioned project in accordance with the specifications prepared by Remington & Vernick, the Borough Engineer, bearing project number 05-10-U-068, which specifications are hereby incorporated herein and made a part hereof by reference, all in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, Command Company, Inc., 1318 Antwerp Avenue, Egg Harbor City, New Jersey submitted the lowest responsible and conforming bid in the amount of \$651,655.00; and

WHEREAS, the Borough Engineer has recommended that the contract be awarded to Command Company, Inc., and the bid has been found to be responsible and in conformity by the Borough Solicitor; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available as evidenced by the Chief Financial Officer's Certification attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 16th day of November, 2015, as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the contract for the aforementioned project bearing Remington and Vernick project number 05-10-U-068 be and the same is hereby awarded to Command Company, Inc. in the amount of \$651,655.00;
3. That the Mayor and Clerk are hereby authorized and directed to execute the contract for same in accordance with the bid submitted and incorporated herein as stated above.
4. That the Borough Engineer is hereby directed and authorized to issue an appropriate Notice of Award and Notice to Proceed as called for within the contract.
5. That the Borough Clerk is authorized to return the bonds of the unsuccessful bidders.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2015

.....
Borough Clerk

The above resolution approved this day of....., 2015

.....
Mayor

Date Issued: November 17, 2015

Return Date & Time: December 31, 2015 by 4:00pm

Return To: Borough Clerk, 9508 Second Avenue, Stone Harbor, NJ 08247

16)

**BOROUGH OF STONE HARBOR
REQUEST FOR QUALIFICATIONS
TENNIS PRO/INSTRUCTOR**

**PUBLIC NOTICE
BOROUGH OF STONE HARBOR
SOLICITATION OF RESPONSES TO REQUEST FOR QUALIFICATIONS**

NOTICE IS HEREBY GIVEN that the Borough of Stone Harbor is accepting responses to request for qualifications for the Borough of Stone Harbor during the year 2016 for:

TENNIS PRO/INSTRUCTOR

All responses (one original and four copies) in sealed envelopes and clearly marked with "Tennis Pro/Instructor" and the name of the person/firm submitting same shall be submitted to Suzanne Stanford, Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247, no later than 4:00 p.m., December 31, 2015.

Responses are being solicited in accordance with the fair and open process as set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A. 19:44A-20.4 et seq.

A copy of the request for qualifications document may be obtained at the office of the Borough Clerk, 9508 Second Avenue, Stone Harbor, New Jersey 08247 Monday through Friday 8:30am to 4:00pm or on the Borough of Stone Harbor Municipal Website: stoneharbornj.org

SUZANNE C. STANFORD

Municipal Clerk

BOROUGH OF STONE HARBOR REQUEST FOR QUALIFICATIONS TENNIS PRO/INSTRUCTOR

REQUEST FOR QUALIFICATIONS FOR THE POSITION OF TENNIS PRO/INSTRUCTOR FOR THE BOROUGH OF STONE HARBOR FOR THE TIME PERIOD MAY 1, 2016 THROUGH OCTOBER 1, 2016

BACKGROUND

The Borough of Stone Harbor is soliciting qualifications from interested and qualified individuals/business entities to provide Tennis Pro/Instructor services to the Borough of Stone Harbor through the Recreation Department. The Borough of Stone Harbor may select one or more qualified tennis professionals for the provision of these services based upon a fair and open process, pursuant to N.J.S.A. 19:44A-20.4, et. seq. In order to have a qualification considered by the Borough of Stone Harbor, an interested party must provide evidence that he/she/it satisfies the minimum requirements set forth in this Request for Qualifications (RFQ).

CONDITIONS APPLICABLE TO RFQ

Upon submission of a qualifications packet, the submitor acknowledges and consents to the following conditions relative to the submission and review and consideration of its submission:

- This document is an RFQ and does not constitute a Request for Proposals ("RFP").
- This RFQ does not commit the Borough to issue an RFP.
- All costs incurred by the submitor in connection with responding to this RFQ shall be borne solely by the submitor.
- The Borough reserves the right (in its sole judgment) to reject for any reason any and all responses and components thereof and to eliminate any and all submitors responding to this RFQ from further consideration.
- The Borough reserves the right (in its sole judgment) to reject any submitor that submits incomplete or conditional responses to this RFQ, or a submission that is not responsive or contains errors to the requirements of this RFQ.
- The Borough reserves the right, without prior notice, to supplement, amend, or otherwise modify this RFQ, or otherwise request additional information.
- All submissions shall become the property of the Borough and will not be returned.
- All submissions will be made available to the public at the appropriate time, as determined by the Borough (in the exercise of its sole discretion) in accordance with law.
- The Borough may request submitors to send representatives to the Borough for interviews.
- The Borough may waive any technical non-conformance with the terms of this RFQ.
- The Borough shall be under no obligation to complete all or any portion of the procurement process described in this RFQ.
- Any and all Submissions not received by the Borough by 4:00 p.m. prevailing time on December 31, 2015 will be rejected.

SECTION I Appointment of Tennis Pro/Instructor

The Borough of Stone Harbor may select, at its sole discretion, individuals or firms for this position, so long as those individuals or firms meet or exceed the minimum requirements set forth in Section II hereof, however, the Borough is under no obligation to select any firm even if qualified and will make any selection based on an overall evaluation of qualifications in the best interest of the Borough. Once an appointment is made, no substitution of personnel may be made without the express written consent of the Borough of Stone Harbor, which consent may be withheld in their sole discretion. The Borough of Stone Harbor reserve the right to appoint other Tennis Pro/Instructors to perform Tennis Pro/Instructor as the need may arise.

SECTION II Scope of Services

The Tennis Pro/Instructor will meet the following qualifications and perform some or all of the following minimum duties as well as those prescribed by applicable law, subject to the review and approval of the Borough of Stone Harbor and in the sole discretion of the Borough:

- Minimum of five years experience instructing tennis
 - Hiring of assistants and support staff for front office
 - Provision of equipment needed for all clinics, camps, lessons and tournaments
 - Coordinate schedule of any/all semi/private lessons in conjunction with Recreation Department; Court time subject to availability
 - Head/Assistant Pro on-site coordinator required during all programming; Staff schedule to be submitted to Recreation Director prior to summer program start date.
 - Offer daily and/or weekly programs for both juniors and adults for all levels
 - Host and organize at least two USTA sanctioned tournaments in the calendar year
 - Host and organize at least two unsanctioned tournaments in the calendar year
 - Host and organize men's and women's inter-local league with Avalon; Leagues should encompass play for m/w adults, m/w senior, and mixed doubles for all levels.
1. Interested parties wishing to provide a qualification in response to the Borough of Stone Harbor's solicitation shall provide the following minimum information in its qualification, which qualification must be submitted at the location and within the time constraint set forth on page 1 of this document.
 2. Full name and business address of entity or person submitting the qualification and the name of the key contact person;
 3. A description of the business organization (i.e., corporation, partnership, joint venture, etc.) of each firm, its ownership and organizational structure;
 4. Number of years the organization has been in business under the present name, and the number of years the business organization has been under the current management;
 5. List of all individuals who, if selected, will provide services to the Borough of Stone Harbor, along with a summary of relevant experience of each such person;
 6. Number of years each individual has provided services to municipal entities in the State of New Jersey;
 7. A description of the services that will be provided to the Borough of Stone Harbor, in addition to those set forth in Section II above;
 8. A copy or description of the liability insurance policy maintained by the person/firm for the proposed calendar year;
 9. A statement and listing of fees to be charged and what portion of fees would be paid to the Borough of Stone Harbor in consideration of the award of a contract under this RFQ;
 10. A statement that the applicant complies with N.J.S.A 10:5-1, et. seq., (Law Against Discrimination) and P.L.1975, c. 127 (Affirmative Action Law of the State of New Jersey);

11. The name and addresses of at least three (3) references consisting of clients for which the applicant has provided services in the past five (5) years, which should include at least one (1) municipal entity client;
12. A list and description of all service-related liability claims, if any, brought against the applicant during the past five (5) years;
13. Confirmation of appropriate Federal, State, and Local licenses, if any, required to perform these activities; and
14. **The applicant will provide the Borough of Stone Harbor with an original and four (4) copies of its qualification packet.**

SECTION III Basis of Award of Qualification

The Borough of Stone Harbor will qualify Tennis Pro/Instructor based upon qualifications, merit, cost competitiveness, references and experience relevant to the Borough of Stone Harbor. The final determination will be based **not only** upon the most advantageous price but also on other factors important to the Borough of Stone Harbor. The specific basis of award will include, but not necessarily be limited to, where applicable:

1. Documented evidence that the individual/firm fulfills all of the Minimum Qualifications as listed in Section II, paragraph A., and all of the information required under paragraph B., including, but not limited to, insurance policy, Affirmative Action Compliance and fees, are provided for review and consideration. Number your responses using the sequential order listed in paragraphs A and B of Section II.
2. Technical Criteria:
 1. Does the qualification demonstrate a clear understanding of the scope of work and related objectives?
 2. Does the qualification document knowledge of the issues and operations of the Borough of Stone Harbor, and how the proposed services will address these issues?
 3. Is the qualification complete and responsive to the specific requirements?
 4. Has successful past performance of the individual/firm and its principals been documented?
3. Management Criteria:
 1. How well does the qualification packet meet the Borough's needs?
 2. Does the individual/firm document a record of reliability of timely delivery of services?
 3. Does the individual/firm document municipal/State experience?
 4. Does the individual/firm document its availability to provide appropriate services?
 5. To what extent does the individual/firm rely on in-house resources vs. contracted services?
 6. Is the availability of in-house and contract resources documented?
 7. Documentation of experience in performing similar work by principles/employees?
 8. Does the individual/firm make use of business capabilities or initiatives that involve women, the disadvantaged, small and/or minority owned business establishments?
 9. Does the vendor demonstrate cultural sensitivity in hiring and training staff?
- D. Cost Criteria:
 1. Relative Cost – How does the program/lesson cost compare to other similarly scored qualifications?
 2. Full Explanation – Is the price and its component charges, fees, etc., adequately explained and documented?
 3. Does the qualification include quality control and assurance programs?
 4. Does the individual/firm have the sufficient financial resources to meet its obligations?

All Tennis Pro/Instructor needs are and shall be subject to the availability of funds for the services in the Temporary and/or Final Budgets.

REQUEST FOR QUALIFICATIONS CHECKLIST

THIS CHECKLIST MUST BE COMPLETED AND SUBMITTED WITH YOUR QUALIFICATION. PLEASE INITIAL BELOW, INDICATING THAT YOUR QUALIFICATION INCLUDES THE ITEMIZED DOCUMENTS. A QUALIFICATION SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS MAY BE REJECTED.

ITEM	INITIALS
Executed Disclosure Statement (form provided)	
Executed Non-Collusion Affidavit (form provided)	
Executed Affirmative Action Compliance Notice (form provided)	
Executed Owner's Disclosure Statement (form provided)	
Executed Hold Harmless Agreement (form provided)	
Executed Americans with Disabilities Act of 1990 Language (form provided)	
Executed Vendor's Information (form provided)	
Executed Proposer's Affidavit (form provided)	
New Jersey Business Registration Certificate	
Original and four (4) copies of completed package.	

THE UNDERSIGNED HEREBY ACKNOWLEDGES THE ABOVE LISTED REQUIREMENTS.

Person, Firm or Corporation submitting Qualification: _____

Authorized Agent Name and Title: _____

Authorized Signature and Date: _____

DISCLOSURE STATEMENT

The attention of prospective proposer is drawn to the provisions of the Local Government Ethics Law (N.J.S.A. 40A:9-22-1, et seq.) which prohibits a Borough of Stone Harbor or employee or member of his/her immediate family from having an interest in a business organization or engaging in any business transaction, or professional activity which is in substantial conflict with the proper discharge of his/her duties in the public interest. In furtherance thereof, every proposer must disclose below, being a Borough of Stone Harbor Officer or employee or whether an immediate family member is a Borough of Stone Harbor Officer or employee. If the proposer is a business organization, then disclosure shall be made with respect to anyone having an interest in the business and their immediate family members.

Please answer the following:

Is the proposer or a member of the proposer's immediate family, or anyone having an interest in the proposer's business organization including their immediate family members, an officer or employee of the Borough of Stone Harbor?

NO _____ YES _____

* President, Vice President or Signature of Authorized Representative

Print Name _____

Title _____

If yes, provide the name of the individual and identify the position held, below, and notify in writing, prior to the qualification opening date, to the Borough Administrator, Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey 08247. (Kindly attach a copy of the correspondence to this form).

NOTE: All terms used herein are to be construed in accordance with their meaning under the Local Government Ethics Law, cited above.

*** FAILURE TO SIGN THIS AFFIDAVIT BY A DULY AUTHORIZED COMPANY OFFICIAL WILL RESULT IN REJECTION OF THIS QUALIFICATION.**

NON-COLLUSION AFFIDAVIT

I, _____, of the City of _____, in the County of _____, and the State of _____, of full age, being duly sworn according to law on my oath depose and say that:

I am _____, of the firm of _____ the (Title)
(Company Name)

proposer making this Qualification for the above named project, and that I executed the said Qualification with full authority to do so; that said proposer has not, directly or indirectly, entered into an agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive action in connection with the above named project and that all statements contained in said Qualification and in this affidavit are true and correct, and made with full knowledge that the State of New Jersey, County of Passaic, and the Borough of Stone Harbor relies upon the truth of the statements contained in said Qualification and in the statements contained in this affidavit in awarding the contract for the said project.

I fully warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

(Company Name)

S/ _____
President, Vice President or Signature of Authorized Representative

Print Name Title Date

FAILURE TO SIGN THIS AFFIDAVIT BY A DULY AUTHORIZED COMPANY OFFICIAL WILL RESULT IN REJECTION OF THIS QUALIFICATION.

AFFIRMATIVE ACTION REQUIREMENTS

BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5- 31 et seq. and N.J.A.C. 17:27 REQUIRED AFFIRMATIVE ACTION EVIDENCE - PROCUREMENT & SERVICE CONTRACT (which are not subject to a Federally approved or sanctioned affirmative action program). All successful vendors must submit within ten calendar (10) days of the notice of intent to award (Memorandum of Agreement) or the signing of the contract, whichever is sooner, one of the following:

- 1. A PHOTO COPY OF THEIR FEDERAL LETTER OF AFFIRMATIVE ACTION PLAN APPROVAL.
OR
- 2. A PHOTO COPY OF THEIR CERTIFICATE OF EMPLOYEE INFORMATION REPORT.
OR
- 3. A COMPLETED AFFIRMATIVE ACTION EMPLOYEE INFORMATION REPORT (AA302).

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et. seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her qualification shall be rejected as non- responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et. seq.

COMPANY NAME: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

AFFIRMATIVE ACTION AFFIDAVIT

(To be completed by firms with less than 50 employees)

STATE OF NEW JERSEY
COUNTY OF _____

I, _____ of the (City, Town, Borough) of _____ in the County of _____, State of New Jersey, of full age, being duly sworn according to law on my oath depose and say that:

1. I am _____ of the firm _____ a contractor making a proposal upon the above named service.
2. _____ does not have 50 or more employees inclusive of all officers and employees of every type.
3. I am familiar with the Affirmative Action requirements of P.L. 1975, c. 127 and rules and regulations issued by the Treasurer, State of New Jersey, pursuant thereto.
4. _____ has complied with all the affirmative action requirements of the State of New Jersey, including those required by P. L. 1975, c. 127 and the rules and regulations issued by the Treasurer, State of New Jersey, pursuant thereto.
5. I am aware that if _____ does not comply with P.L. 1975, c. 127 and the rules and regulations issued pursuant thereto, that no monies will be paid by the State of New Jersey, County of _____, until an affirmative action plan is approved. I am also aware that the contract may be terminated and _____ may be barred from all public contracts, for a period of up to five (5) years.
6. In the event my workforce increases to 50 employees, I must contact the State Affirmative Action Office and complete an Employee Information report.

Signature of Authorized Representative

Name and Title

Subscribed and sworn to
Before me this _____ day of _____, 20_____

(Seal) Notary Public of New Jersey

My Commission expires _____, 20_____

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:
The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

ACKNOWLEDGED BY:

S/ _____
President, Vice President or Signature of Authorized Representative

Print Name Title Date

HOLD HARMLESS AGREEMENT

BETWEEN: The Borough of Stone, 9508 Second Avenue, Stone Harbor, New Jersey 08247 AND

Contractor's Name

Address – not a post office box

Telephone Number; Fax Number; & e-mail address

It is understood and agreed the Contractor is:

1. An independent Contractor and not an employee of the Borough of Stone Harbor.
2. The Contractor agrees to indemnify and hold harmless the Borough of Stone Harbor, its elected officials, and all of its officers, agents and employees from any and all liability for damages for injury to person and property, including death, and against and from all suits and actions and all costs, damages and charges of whatsoever kind and nature, including attorneys' fees to which the Borough of Stone Harbor may be put for, or on account of, any injury or alleged injury to person, including death, or property, resulting from the performance of the Contractor's operations under this contract, or by or in consequence of any neglect or omission of the part of the Contractor in the performance of operations under this contract, whether such operations, or the absence thereof, be by the Contractor or anyone directly or indirectly employed by the Contractor.
3. The Contractor shall hold the Borough of Stone Harbor harmless for damages to the Contractor's equipment utilized during the term of this contract.

S/ _____
President, Vice President or Signature of Authorized Representative

Print Name Title Date

AMERICANS WITH DISABILITIES ACT

EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITIES

The contractor and the Borough of Stone Harbor (hereafter "Owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S12.101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the Owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the Owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the Owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at it own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Owner's grievance procedure, the contractor agrees to abide by any decision of the Owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Owner, or if the Owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The Owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the Owner or any of its agents, servants, and employees, the Owner shall expeditiously

forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the Owner or its representatives.

It is expressly agreed and understood that any approval by the Owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

S/ _____
President, Vice President or Signature of Authorized Representative

Print Name Title Date

VENDOR INFORMATION

In order to assure that all future correspondence is directed to the correct address, assure proper ordering, expedite future payments, and in accord with I.R.S. regulations, the following information must be provided with this contract.

Name of Business: _____ (Print)
Name of Contact Person: _____ (Print)
Correspondence Address (including zip code): _____
Purchase Order Address (including zip code): _____
Payment Address (including zip code): _____
Telephone Number (including area code): _____
Fax Number (including area code): _____
E-Mail Address: _____ Employer I.D. # or S.S. #: _____

FAILURE TO PROVIDE ALL OF THE ABOVE INFORMATION MAY RESULT IN REJECTION OF THIS BID.

**BIDDER'S AFFIDAVIT
THIS AFFIDAVIT IS PART OF THE QUALIFICATION**

State of _____ County of _____

I, _____, (Print Name)

certify that I am the _____ (Title)

of the business entity submitting this bid/qualification; that I have completed and signed all of the required documents; that I am duly authorized to sign the bid/qualification on behalf of the business entity; and that all of the declarations and statements contained in the bid/qualification document are true and accurate to the best of my knowledge and belief.

(Signature of Bidder)

NOTARY:

Subscribed and sworn to before me

at _____ this _____ day of _____ 200__

(Notary Public) (Seal)

DOCUMENT OWNERSHIP NOTICE

This document was prepared by the Borough of Stone Harbor (owner) and is provided solely to any vendor who has presented a written request for a copy of said document in order to participate in the qualification process. This document is not to be reproduced for distribution to other vendors regardless whether the vendor intends to charge, or not to charge, for said copy. Copies of this document are made available from the owner and there is no other agent authorized to distribute same. The owner shall retain all of its rights and interest in any and all documents and property both hard copy and digital furnished by the owner to the contractor for the purpose of assisting the contractor in the performance of this contract. All such items shall be returned immediately to the owner at the expiration or termination of the contract or completion of any related services, pursuant thereto, whichever comes first. None of the documents and/or property shall, without the written consent of the owner, be disclosed to others or used by the contractor or permitted by the contractor to be used by their parties at any time except in the performance of the resulting contract. Ownership of all data, materials and documentation originated and prepared for the owner pursuant to this contract shall belong exclusively to the owner. All data, reports, computerized information, programs and materials related to this project shall be delivered to and become the property of the owner upon completion of the project. The contractor shall not have the right to use, sell, or disclose any part or total of the interim or final work products, or make available to third parties, without the prior written consent of the owner.

ACKNOWLEDGED BY:

S/ _____
President, Vice President or Signature of Authorized Representative

Print Name Title Date

(1)



*This contract effective on November 9, 2015 by and between Seashore Ace and
and the Borough of Stone Harbor shall consist of this agreement.*

Client Information

Contact: Scott Fisher
Contact Title: Manager
Address: 260 96th Street
Stone Harbor, NJ 08247
Phone Number(s): (609) 368-3191
Fax Number: N/A
E-Mail: seashoreace10@yahoo.com

General Event Information

Event Name: Big Green Egg Cooking Demonstration
Function: Grill demonstration
Date(s): Saturday, November 28, 2015
Time Block: 9:00 AM - 5:00 PM (start time 10:00am/end time 4:00pm)
Function Space: 260 96th Street - 2 parking spots to the east of the node
Approximate Guest Count/Admission Fee: N/A

Event Details

1. Client to perform grill demonstration in front of Seashore Ace to show spectators how to cook on the grill.
2. SHPD to post 'no parking' signs on (2) meters east side of the node 24 hours in advance of respective dates.

Payment Schedule

Item	Qty	Price	Subtotal	Tax	Total
Application Review Fee (non-refundable)	1	\$ 50.00	\$ 50.00	-	\$ 50.00
				Event Total	\$50.00
			Chk #23941	Less Deposits	\$50.00
				Total Due	\$0.00

Special Notes

1. Client must provide and setup a white, professional grade, fire proof canopy. Tents must be anchored to follow Stone Harbor's aesthetics code.
2. Client must properly dispose of grease; grease not to be poured down the storm drain. Drain to be properly covered.
3. Client must refrain from selling products outside the store.



Section 275-2 Regulations

1. *No special event shall be held on public lands pursuant to this article without the approval of the governing body.*
2. *No alcoholic beverages shall be sold or distributed on the public lands pursuant to this article.*
3. *The applicant for a special events permit shall provide liability insurance in the amount of \$1,000,000.00, which covers the special event. The Borough of Stone Harbor shall be named as an additional insured under the policy of insurance. Proof of said insurance shall be filed with the Borough Clerk before the permits are issued. The governing body may lower or waive the insurance requirement by resolution approving the special event when the liability risks are minimal for the type of special event approved.*
4. *The applicant must execute an indemnification agreement with the Borough of Stone Harbor which agrees to indemnify and save the Borough harmless from all liability related to the special event. The form of agreement is included in the Special Event Application.*
5. *Application will not be approved unless the following documentation is attached: Written consent from Sponsor, State of New Jersey Tax Sale Certificate, Board of Health Certificate, copy of driver's license, copy of vehicle registration, etc.*
6. *The permittee shall comply with these regulations, all conditions imposed, and all applicable state and local laws and regulations.*
7. *Except as otherwise provided herein, all persons shall comply with all applicable ordinances regulating the use of public lands including those regulations contained in Chapter 275 of the Code of the Borough of Stone Harbor.*
8. *All Applications for Festivals, Parades, Sporting Events and Special Request must include a proposed site plan. Final site plan must be made available to Recreation Director 30 Days prior to the event for final approval.*
9. *All Event Planners for Festivals, Parades, Sporting Events and Special Requests are subject to meeting with Recreation Department, Public Works & Public Safety 30 Days prior to the event for final review and approval.*
10. *All Events 4 hours and longer must provide a schedule of activities.*

This contract is legally binding on the parties hereto. This written contract constitutes the entire agreement between the parties. This contract may only be amended in writing. I agree to the above information and all items found on the reverse and in any event-specific addendums to this contract.

Approved (Client's Signature):

Date:

Contract Effective Date: November 9, 2015



Borough of Stone Harbor Special Events Application

Name of Event: Cookout Demo Date of Event: 11/28/15

Type of Event (check one) Date of Application: 10/12/15

- Festival
- Film / Photography
- 1K / 5K / Athletic / Bike Race / Marathon
- Other Cookout Demo

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office.

This application must be fully completed, signed, and forwarded to the Clerk's office 90 days in advance of the event. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough Council pursuant to Chapter 275 of the Borough of Stone Harbor Municipal Code. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough polices. Borough Council retain the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

Application Review Fees

- \$50 if filed prior to 60 Days of event
- \$75 if filed prior to 30 Days of event
- \$125 if filed prior to 15 Days of event

Organization is responsible for the non-refundable application review fee. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

2015 Event Fees

5k:	\$150 (0-250 Participants)	10k or Triathlons	\$500
(Designated Route Only)	\$250 (250-500 Participants)		
	\$500 (500 Participants or More)		

Event Fees.....\$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)

Seasonal use of facilities by Local Schools\$1500 per season / \$750 per season for each additional sport
(No Application Review Fee is required)

Use of 80th St. Fields\$250 per day
(Before Friday of Memorial Day and after Labor Day)

Use of 80th St. Fields\$500 per day (first two days) / \$250 per each additional day
(Memorial Weekend-Labor Day Weekend)

Use of Recreation Support Building (82nd & Second Avenue).....\$300

Chamber of Commerce\$60 per event

CANCELLATION POLICY

The Special Event is a rain or shine event. If weather, major disaster, or other circumstances beyond the control of the Borough of Stone Harbor cause the cancellation of the event, event fees will not be returned. The Borough of Stone Harbor cannot be held liable by applicants for the failure of the event to take place. Cancellations at least 30 days prior to the event date, must be in writing and submitted by mail or email to the respective Borough coordinator. Refunds will not be awarded for cancellations within 30 days.

APPLICANT INFORMATION

- 1) Name of Organization: Seashore Acc
- 2) Address of Organization: 260 96th Stone Harbor N.J. 08247
- 3) Contact Person: Scott Fisher Phone: 368-3191
- 4) Email: _____
- 5) How many members are in your organization? _____
- 6) Is your organization tax exempt? _____ Tax ID # _____
- 7) Is this a non-profit event? _____ NJ Registered Charitable Organization # _____

SECTION 1 – EVENT INFORMATION

- 1) Official Name of Event: Cookout Demo
- 2) Location of Event: In front of store. Two parking spots ~~in front of store~~ next to robe.
- 3) Purpose of Event: Demoning grills, to show consumers different ways to cook on grills.
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event? Yes No
- 5) If yes describe in detail: advertising grills & cookers.
- 6) Describe Event Activities (Include copy of activity timeline): Cooking on the big green egg, Saber Grill & Weber Grill.

All Events will require a detailed site plan.
Site plan should include port-a-potties, vendors, stage, etc.

SECTION 1 - EVENT INFORMATION (CONTINUED)

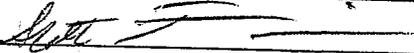
7) Schedule Details: (use additional paper if necessary)

	1 ST DAY	2 ND DAY	3 RD DAY	4 TH DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	SA			
Date (MM/DD/YY)	11/28/15			
Set-Up (00:00AM/PM)	9am			
Event Starts (00:00 AM/PM)	10am			
Event Ends (00:00 AM/PM)	5pm			
Clean-Up (00:00 AM/PM)				

8) Will the event require the site to remain in place overnight, or will the site be broken down each night (partially or completely)? Explain: No.

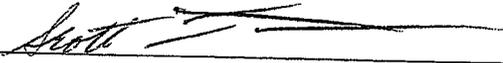
9) Describe how you plan to provide security for the event? We will have three to four people around grills at all time.

HOLD HARMLESS

To the fullest extent permitted by law, , agrees to defend,

Name of Person

pay on behalf of, indemnify, and hold harmless the Borough of Stone Harbor, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Stone Harbor against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Borough of Stone Harbor, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Borough of Stone Harbor, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the use of or is in any way connected or associated with the use of the Borough of Stone Harbor public lands during the event.

SIGNATURE OF APPLICANT: 

Signature

Date

10/9/15

SECTION 2 - INSURANCE REQUIREMENTS

Name of Insurance Company: Hartford Ins.

Policy Number: 834UNSY0213

Limits of Liability: attached cert. of Ins.

Events are required to provide the Borough of Stone Harbor with a Certificate of Insurance indicating the continuation of insurance coverage and designating the Borough of Stone Harbor as an "Additional Insured." A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

I, Scott Fisher, the undersigned state that I am the duly authorized
Name of Person

representative of the Seashore Home Supply and the information
Name of Organization

provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Scott Fisher

Applicant Signature

10-20-15

Date

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the Borough of Stone Harbor does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Borough Clerk, Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

The Facility User shall not be allowed access to the facility until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the municipality.

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has personal liability insurance in force is usually sufficient. This will normally take the form of a Homeowners, Condo, or Tenants policy where the personal liability coverage is included along with other coverages for the individual. A copy of the policy should be kept with rental agreement as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$300,000
B. Municipality named as "Additional Insured"
C. Hold Harmless Agreement required in "Use of Facilities" agreement
D. 501(c)(3) Document (proof of tax exemption status)

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
B. Municipality named as "Additional Insured"
C. Hold Harmless Agreement required in "Use of Facilities" agreement

1K / 5K / ATHLETIC / BIKE RACE / MARATHON

- 1) Name of Race: _____
- 2) Purpose of Race: _____
- 3) Entrance Fee Charged: Yes No Amount: \$ _____
- 4) Beneficiary: _____
- 5) Race Distance: _____
- 6) Do participants complete a registration form (Please include a registration form with application): Yes No
- 7) Number of Participants: _____ How many volunteers will staff the event: _____
- 8) Proposed Route (include turn-by-turn directions): _____

- 9) Starting & Ending Location (identify on site-plan): _____

- 10) Location(s) of barricades or enclosures (identify on site-plan): _____

- 11) Location(s) of Water Stations and Trash Receptacles (identify on site-plan): _____

- 12) Location(s) of Borough electrical services (identify on site-plan): _____

- 13) Location(s) of Generators or Compressors (identify on site-plan): _____

- 14) Location of Tent (identify first aid, check-in, etc on site-plan): _____
- 15) Location(s) of Portable Toilet(s) (identify on site-plan): _____

< PLEASE CONTINUE TO PAGE 6 >

FESTIVAL 1 Day or Multiple Day

- 1) Name of Event: Grill Demonstration
- 2) Purpose of Event: Advertise & instruct on grilling
- 3) Entrance Fee Charged: Yes No Amount: \$ _____
- 4) Beneficiary: _____
- 5) Number of Attendees: ? How many volunteers will staff the event: 3
- 6) Location (list any street closing): 96th Street (260)
- 7) Location(s) of barricades or enclosures (identify on site-plan): 260 96th St
- 8) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0
- 9) Attach a list of Vendors and Contact Numbers - fully updated list must be turned in two weeks prior to event.
(NOTE: Food Vendors must meet the requirements of the Cape May County Board of Health)
- 10) Location of Stages / Performance Areas (site plan): N/A
- 11) Type of Entertainment / Music: N/A
(Attach copy of program schedule - may submit draft version - final version must be turned in two weeks prior to event)
- 12) Location(s) of Borough electrical services (identify on site-plan): N/A
- 13) Location(s) of Generators or Compressors (identify on site-plan): N/A
- 14) Are Vendor fees charged in addition to the city fee? Yes No Amount? \$ N/A
- 15) Purpose of the fees and beneficiary: N/A

< PLEASE CONTINUE TO PAGE 8 TO COMPLETE YOUR APPLICATION >

FILM / PHOTOGRAPHY

1. Title of Production: _____
2. Type of Production (check any that applies):
- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Feature Film | <input type="checkbox"/> Promotional Video | <input type="checkbox"/> Documentary/Education | <input type="checkbox"/> TV Series/Movie |
| <input type="checkbox"/> TV Commercial | <input type="checkbox"/> Student Film/Photography | <input type="checkbox"/> Commercial Photography | <input type="checkbox"/> Portrait Photography |
| <input type="checkbox"/> Other: _____ | | | |
3. Producer: _____ Director: _____
4. Location Manager: _____ Cell/Email: _____
5. Description/Summary of Scene(s): _____

6. # in Crew: _____ # in Cast/Talent: _____ # of Vehicles: _____
7. Please provide an agenda/timeline of the photo shoot and a contact list.

< PLEASE CONTINUE TO PAGE 8 TO COMPLETE YOUR APPLICATION >

PUBLIC WORKS

NO

1. TRASH AND RECYCLING

Are Borough trash & recycling receptacles and removal requested? Yes No

Number Requested: Trash - _____ Recycling cans & bottles - _____ Dumpsters - _____

Vendor coordinators please attach a recycling plan/trash plan.

A. Food / Craft Vendors Obligations

- All trash from set-up to clean-up must be removed and placed in dumpsters provided. No stockpiling of trash behind space. If it was not there when you got there, you must remove it!
- If available electricity can be rented by a vendor, a **20-amp service cord** will be available at that space. One (1) service is provided for each space rented. If a vendor setup requires additional power, the vendor is responsible for supplying a generator or inverter.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tarpaper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage and recyclables) – will be subject to legal action for violations under Ordinance #1245

The above information is to be distributed by the Event Organizer to all vendors prior to and during the event on their own letter head. Name of person responsible for distributing this information to vendors: _____

2. PORTABLE EQUIPMENT

Do you request the use of any portable equipment from Public Works? Yes No
(Please write an amount next to each requested item)

Traffic Cones Fencing Street Barricades Chairs / Tables
 Sound System w/microphone Podium Coolers Additional
 Equipment Requests: _____

3. STAGE (Include on Site-Plan)

Do you request the use of Platforms or Stage? Yes No

Platforms (4) 4' x 4' Stage 8' x 16' Stage 16' x 32'

PLEASE NOTE: **Foul Weather, Heavy Rain, High Wind (Over 30 MPH)**
 This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: _____ Cell #: _____

4. Sound / Lighting Equipment

Will you be using a lighting or sound contactor? Yes No

Contact Name: _____ Number: _____

PUBLIC WORKS (CONTINUED)

NO

5. Banners and / or signs on Borough property

Banners must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (please attach a photo or layout):

6. Restrooms / Port-a-Pots

- A. Will your event direct people to public restrooms? Yes No
- B. Will your event use portable toilets/trailers? Yes No
1. If yes, how many will be used? _____
2. Name of company: _____
3. Contact Person/Cell Number: _____

PLEASE NOTE: Applicant must contract a company to setup and remove restrooms. An appropriate number of these toilets should be handicap accessible. Number of restrooms should double if expecting 50% of females.

Hours	Expected Attendance							
	Standard Event							
	50	100	250	500	1000	3000	7000	10000
2	1	2	3	4	5	23	32	46
4	1	2	3	4	7	32	45	64
6	2	3	4	6	8	36	51	72
8	2	3	4	8	8	39	54	77
10	2	3	4	8	9	40	57	81

7. Construction of temporary structures, fences, or fixtures

- A) Will your event have any temporary structures (stage), fences, or fixtures? Yes No
 Anchors, pins, spikes or other materials are strictly prohibited in asphalt, promenade and/or concrete to secure objects.
- B) Will any object, such as tent posts or signs be driven into the ground? Yes No
 If yes, please consult with DPW to avoid damaging the irrigation system.
- Note: Parking on grassy areas is prohibited.

Organizer Initials: _____

Event Organizer is required to contact the Construction Office for permits. 609-368-6814

If so, please describe in detail: _____

The Borough of Stone Harbor will not allow any markings and/or painting of the streets, sidewalks, promenades, and parking lots, except those made by approved marking devices. Call the Department of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior event status. In addition, this organization's future events will likely not be approved by this department.

Organizer Initials: _____

PUBLIC WORKS (CONTINUED)

8. Miscellaneous

1) Will you require the use of Recreation Department Facilities? Yes No

2) If yes, please describe in detail, including dates and times: _____

3) Will you require the use of Recreation equipment? Yes No

(Please write an amount next to each requested item)

- Chairs Tables Sound System w/microphone
 Kitchen Mutli-Purpose Room Pavilion

Additional Equipment Requests: _____

4) Does the publicity plan for this event include: Radio TV Webpage Posters Facebook Other

Include copies of any direct mail/invitations/email/Internet/posters/press releases/media kit being sent.

Office use only: Projected Departmental Costs for this event: _____

Materials _____

Overtime _____

Total _____

BEACH PATROL

1) Is the event water or beach based? Yes No

2) If so, what location(s) of the beach will be used and for what purpose? _____

3) Do you anticipate the need for SHBP staff to support your event? Yes No

4) If yes, approximately how many? _____ For what purpose? _____

5) Will you require the use of SHBP Facilities, Vehicles or Equipment? Yes No

If yes, please describe in detail, including dates and times: _____

Office use only: Projected Departmental Costs for this event: _____

PUBLIC SAFETY – FIRE & POLICE

1) Do you anticipate the need for Fire Department / EMS staff to support your event? Yes No

If yes, for what purpose? _____

2) Will you require the use of Fire Department facilities or portable equipment? Yes No

If yes, please describe in detail, including dates and times: _____

3) Will there be a bonfire, open flame, lighting, extinguishing, or burning of any material? Yes No

If yes, please describe in detail: _____

Permit #: _____ (Will be issued after Mayor and Council Approval)
 Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

Open Flame – Barbeque – Permit Fees
 The Uniform Fire Code States: Permits shall be required and obtained from the local enforcing agency for activities pursuant to N.J.A.C. 5:70-2.7(a). Permits are \$42.00. Applications for a permit are on file in the Borough Clerk's Office or online at www.SHNJ.org

Food Festival Events – Cape May County Department of Health
 All food vendors are subject to regulation in Chapter XII N.J.A.C. 8:24-8 and 9 in order to operate. The filing fee for a Food Festival Event is \$25.00 and must be filed with the County Health Department at least fourteen (14) days before the event involving five (5) or fewer booths and thirty (30) days prior to an event involving more than five (5) booths. Applications are on file in the Borough Clerk's Office.

4) Do you anticipate the need for Police assistance to support your event? Yes No

If yes, for what purpose? _____

5) Will you request road closures? Yes No

If yes, please describe in detail: _____

6) Will you request "no parking" signage? Yes No

If yes, please describe in detail: _____

Office use only: Projected Departmental Costs for this event: _____

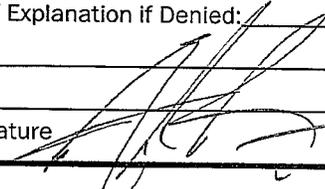
FOR OFFICIAL USE ONLY

DEPARTMENT OF PUBLIC WORKS

APPROVED: DENIED:

APPLICATION RECEIVED ON: _____

Brief Explanation if Denied: _____

Signature 

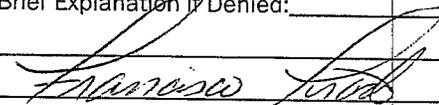
Date 10/26/15

SAFETY OFFICER

APPROVED: DENIED:

APPLICATION RECEIVED ON: _____

Brief Explanation if Denied: _____

Signature 

Date 10/26/15

CHIEF OF POLICE

APPROVED: DENIED:

APPLICATION RECEIVED ON: _____
RECEIVED NOV 03 2015

Brief Explanation if Denied: _____

Signature 

APPROVED NOV 03 2015

FIRE OFFICIAL

APPROVED: DENIED:

APPLICATION RECEIVED ON: _____

Brief Explanation if Denied: _____

Signature RWS

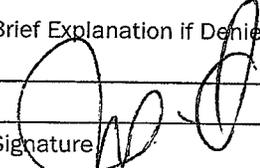
Date 10/30/15

BRT CHAIR

APPROVED: DENIED:

APPLICATION RECEIVED ON: _____

Brief Explanation if Denied: _____

Signature 

Date _____



CERTIFICATE OF LIABILITY INSURANCE

SEASHOM-01

JWEL0

DATE (MM/DD/YYYY)

1/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Member Insurance Agency, Inc.
760 West Main Street
Suite 100
Barrington, IL 60010

CONTACT NAME:

PHONE

(A/C No. Ext): (800) 323-0131

E-MAIL

ADDRESS:

FAX

(A/C, No): (847) 277-2600

INSURED

Seashore Home Supply, Inc.
Seashore Ace
PO Box 187
260 96th Street
Stone Harbor, NJ 08247

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Hartford Casualty Insurance Company

29424

INSURER B: Hartford Fire Insurance Company

19682

INSURER C: SPARTA Insurance Company

20613

INSURER D:

INSURER E:

INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			83UUNSY0213	10/01/2014	10/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			83UUNSY0213	10/01/2014	10/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			83XHUSY0213	10/01/2014	10/01/2015	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ aggregate \$ 2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	028WK01150	01/01/2014	01/01/2015	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Borough of Stone Harbor
9508 2nd Ave
Stone Harbor, NJ 08247

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jeffrey Scott Reynolds

ACORD 25 (2014/01)

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Batch Id	NO	Batch Type	Payment/Reversal	Batch Date	10/23/15	Sort By	Sequence
Type	Id	Name/Comment	Yr/Ord Code	Principal	penalty	Total	Seq
outside Buyer	Subseq Id	Code	Subseq Cert Num	Install Int			
Miscellaneous	Stashore	live supply	green eggs case 11/28	850P	50.00	0.00	1
					50.00	0.00	1

Green Eggs Dano

Code Description	Count	Amount/Other	Principal	2014	2015	Future	Penalty	Total
850 Special Events	1	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Misc Totals	1	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Grand Totals	1	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Total Cash:	0.00	Total Check:	50.00	Total Credit:	0.00			

Bank Id	Count	Amount/Other	Principal	2014	2015	Future	Penalty	Total
ST0002	1	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Grand Totals	1	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Bank Id	Cash	check	credit					
ST0002	0.00	50.00	0.00					
Grand Totals	0.00	50.00	0.00					

Account	Type	Description	Source	Total	Date
5-01-08-202-019	Revenue	SPORTS REGISTRATION	BEC	50.00	10/23/15
5-01-101-401-1000-102	ST0002	STURDY-GREENING	cr: 5-01-182-400-100-1001		
		CHECKING-STUDY	REVENUE-LOCAL (4)		
Total To Be Posted:	50.00				
Total Not To Be Posted:	0.00				

There are no errors in this listing.