

**MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE**  
**PRELIMINARY AGENDA FOR COUNCILMEMBERS**

**AGENDA REGULAR MEETING**

**TUESDAY**

**November 7, 2017**

**4:30 p.m.**

**ORDINANCE 1509 – BOND – POLICE BUILDING 2<sup>rd</sup>, 3<sup>rd</sup> and final (1)**  
**Lane**

**Resolution – Purchase police 2018 Chevy Tahoe (2) Parzych**

**Resolution – Refund Hydrant Meter Rental – Great Lakes (3) Krafczek**

**Resolution – Support Sustainable Purchasing Policy (4) Lane**

**Resolution – Chapter 159 – Dump Station Grant (5) Kramar**

**Resolution – Budget Transfer (6) Lane**

**Resolution – Summer Officer Rothman (7) Parzych**

**Resolution – COOP South Jersey Gas (8) Kramar**

**DISCUSSION:**

**Resolution - Closed Session - Employees (9) Lane**

BOROUGH OF STONE HARBOR  
CAPE MAY COUNTY, NEW JERSEY

ORDINANCE # 1509

**BOND ORDINANCE MAKING A SUPPLEMENTAL APPROPRIATION OF \$500,000 FOR THE CONSTRUCTION OF A NEW PUBLIC SAFETY BUILDING IN AND BY THE BOROUGH HERETOFORE AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH SUPPLEMENTAL APPROPRIATION.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR IN THE COUNTY OF CAPE MAY, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance has heretofore been and is hereby authorized as a general improvement to be made or acquired by The Borough of Stone Harbor, New Jersey, by the bond ordinances (hereinafter called the "Prior Ordinances") of the Borough adopted March 3, 2015 (#1455) and June 20, 2017 (#1499), and respectively entitled: "Bond ordinance appropriating \$8,493,000, and authorizing the issuance of \$8,068,350 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stone Harbor, in the County of Cape May, New Jersey" and "Bond ordinance making a supplemental appropriation of \$1,500,000 for the construction of a new Public Safety Building in and by the Borough heretofore authorized to be undertaken by the Borough of Stone Harbor, in the County of Cape May, New Jersey, and authorizing the issuance of \$1,425,000 bonds or notes of the Borough for financing such supplemental appropriation". The cost of the improvement described in Section 3(a) of this bond ordinance, previously estimated at \$3,477,000 is now estimated at \$3,977,000. By the Prior Ordinances there has been appropriated to payment of the cost of said improvement the sum of

\$3,477,000. It is now necessary for the Borough to raise the additional sum of \$500,000 to meet the remainder of said \$3,977,000 estimated cost of said improvement not provided by the appropriation therefor made by the Prior Ordinances.

Section 2. For the said improvement or purpose stated in Section 3(a) of this bond ordinance, and in addition to the sum of \$3,477,000 heretofore appropriated therefor by the Prior Ordinances, there is hereby appropriated the further sum of \$500,000 including the sum of \$25,000 as an additional down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes. Said additional appropriation of \$500,000 shall be financed and met from the said additional down payment and from the proceeds of negotiable bonds of the Borough which are hereby authorized to be issued in the principal amount of \$475,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$475,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement authorized by Section 3 of the Prior Ordinances and by this bond ordinance and purpose for the financing of which said obligations are to be issued is the construction of a new Public Safety Building in the Borough, said building being at least equal in useful life to a building of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including also any renovations to the Fire Department Headquarters, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the

plans and specifications on file or to be filed in the office of the Borough Clerk and heretofore and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$3,778,150 inclusive of the \$3,303,150 principal amount of bonds or notes of the Borough heretofore authorized for said improvement or purpose pursuant to the Prior Ordinances.

(c) The estimated cost of said purpose is \$3,977,000 inclusive of the sum of \$3,477,000 heretofore appropriated for said improvement by the Prior Ordinances.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is thirty (30) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$475,000, and the

said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$50,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the additional cost of said improvement and has been included in the foregoing \$500,000 additional estimated cost thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

APPROVED:

\_\_\_\_\_  
Judith M. Davies-Dunhour

ATTEST:

\_\_\_\_\_  
Suzanne C. Stanford, Borough Clerk

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(2)

**RESOLUTION**

WHEREAS, the Borough of Stone Harbor entered into the Cranford Police Cooperative Pricing System (47-CPCPS) by Resolution 2008-S-47 in February, 2008 for the purpose of purchasing equipment; and

WHEREAS, the Borough Police Department will be using this System to purchase a 2018 Chevrolet Tahoe AWD PC1 Pursuit per quote from Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, N.J. 08022 for \$ 40,129 and the purchase was advertised on October 23, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey on this 7<sup>th</sup> day of November, 2017 that the purchase of a 2018 Chevrolet Tahoe AWD PC1 Pursuit for the Stone Harbor Police Department at \$ 40,129 be approved.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....

Borough Clerk

The above resolution approved this ..... day of....., 2017

.....  
Mayor

October 19, 2017

The Press of Atlantic City  
1000 West Washington Avenue  
Pleasantville, N.J. 08232

Please print the attached **NOTICE OF INTENT TO AWARD** on Monday, October 23, 2017.

Also, please send a Proof of Publication.

**NOTICE OF INTENT TO AWARD CONTRACT UNDER THE Cranford Police  
Cooperative Pricing System – Mall Chevrolet \$ 40, 129**

The Borough of Stone Harbor intends to participate in the Cranford Police Cooperative Pricing System Agreement (Resolution 2008-S-47) to purchase a 2018 Chevy Tahoe

The intent of the Borough of Stone Harbor to make a contract award to Mall Chevrolet  
75 Haddonfield Road, Cherry Hill, N.J. 08002 per \$ 40,129 Quote.

The Borough of Stone Harbor is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b) (3).

Comment period ends November 2, 2017.

Sincerely,

Suzanne C. Stanford  
Borough Clerk

E-mailed October 19, 2017

# MALL CHEVROLET

75 Haddonfield Road, Cherry Hill, NJ 08002  
 Direct: 856-449-9254 / Fax: 856-504-0108  
 fleetman13@gmail.com  
 Rick Di Renzo, Fleet Manager

<b>INV</b>	
<b>Date:</b>	9/28/2017

<b>END USER</b>	<b>ADDRESS - CITY, STATE, ZIP:</b>
STONE HARBOR PD	

<b>VEHICLE TYPE</b>	2018 CHEVROLET TAHOE AWD PC1 PURSUIT
<b>Method of Shipment</b>	DELIVER/UPFIT
<b>Ship to Attention of:</b>	RICK DI RENZO

**Comments:**

Item	Quantity	Part No.	Description	UM	Price	Total
	1	CK15706	2018 CHEVROLET TAHOE PPV 9c1		\$	34,719.00
		L83/MYC	5.3L V8 FLEX FUEL-6 SPEED AUTOMATIC			
		HOU	CLOTH FRONT BUCKET SEATS W/CONSOLE DELETE			
		BG9	VINYL FLOORING			
		K4B	HEAVY DUTY DUAL BATTERIES			
		NZZ	SKID PLATE			
		AQQ	KEYLESS REMOTE ENTRY			
		QAR	P265/60R17 POLICE TIRES			
		KW7	170 AMP ALTERNATOR			
		AJ1	DEEP TINTED GLASS			
		UN9	RADIO SUPPRESSION PACKAGE			
		AG1	DRIVER SIDE SEAT ADJUSTER			
		AG2	PASSENGER SEAT ADJUSTER			
		ATD	THIRD ROW SEAT DELETE			
		UVC	REAR VISION CAMERA			
		UD7	REAR PARKING ASSIST			
		Z82	TRAILERING PACKAGE			
		FHS	FLEX FUEL CAPABLE			
		K34	CRUISE CONTROL/TILT WHEEL			
		G80	LOCKING REAR			
			PAINT CREDIT		\$	(1,000.00)
					\$	33,719.00

# MALL CHEVROLET

75 Haddonfield Road, Cherry Hill, NJ 08002  
 Direct: 856-449-9254 / Fax: 856-504-0108  
[ret2600@msn.com](mailto:ret2600@msn.com)  
 Rick Di Renzo, Fleet Manager  
**QUOTATION**

		<b>Date:</b>	9/22/2017
<b>END USER</b>	<b>ADDRESS - CITY, STATE, ZIP:</b>		
STONE HARBOR POLICE			

<b>VEHICLE TYPE</b>	
<b>Method of Shipment</b>	DELIVER/UPFIT
<b>Ship to Attention of:</b>	RICK DI RENZO
<b>Required Deliver Date:</b>	
<b>RO #</b>	
<b>STOCK #</b>	

Item	Quantity	Part No.	Description	UM	Price	Total
1			MARKED UNIT PACKAGE			
	1		CODE 3 PURSUIT LIGHTBAR		\$ 2,350.00	\$ 2,350.00
	1		FACTORY FLASHBACKS/REVERSE LIGHTS		\$ 295.00	\$ 295.00
	1		SETINA RECESSED PRISONER PARTITION		\$ 550.00	\$ 550.00
	1		REAR CARGO PROTECTOR		\$ 350.00	\$ 350.00
	1		RIGHT SIDE COMPUTER MOUNT-DOCKING STA		\$ 500.00	\$ 500.00
	1		SETINA DOUBLE GUN RACK		\$ 350.00	\$ 350.00
	1		HAVIS CONSOLE W/CUPHLDERS-ARMREST		\$ 465.00	\$ 465.00
	1		MIC CLIPS AND BRACKET			
	1		SETINA PB450L4 PUSH BAR		\$ 650.00	\$ 650.00
	1		INSTALLATION		\$ 900.00	\$ 900.00
						\$ 6,410.00

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(3)

**RESOLUTION**

*Council Meeting: November 7, 2017*

**Refund \$1500.00 Hydrant Meter Rental Deposit**

**WHEREAS**, pursuant to Section 542-13D of the Borough’s General Code, Great Lakes Dredge & Dock Company, deposited a \$1500.00 hydrant meter rental deposit; and

**WHEREAS**, upon completion of the local improvement, Great Lakes Dredge & Dock Company returned the hydrant meter to Public Works; and

**WHEREAS**, the Utilities Collector has requested that a refund be issued to Great Lakes Dredge & Dock Company in the amount of \$1500.00.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey on this 7<sup>th</sup> day of November 2017 that a refund check in the amount of \$1500.00 be issued to Great Lakes Dredge & Dock Company, 2122 York Rd, Oak Brook IL 60523-1981, to refund their Hydrant Meter Rental Deposit.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2017

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(4)

**RESOLUTION**

**Resolution of Support from Local Governing Body of the Sustainable Purchasing Policy for the Borough of Stone Harbor**

**WHEREAS**, a sustainable community seek to optimize quality of life for its residents by ensuring that its environment, economic and social objectives are balance and mutually supportive; and

**WHEREAS**, The Borough of Stone Harbor strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, The Borough of Stone Harbor is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the actions recommended by the Sustainable Jersey Program is the adoption of a sustainable purchasing policy; and

**WHEREAS**, the Borough of Stone Harbor has established a Green Team consisting of local officials, community leaders, and Borough Employees and they have recommended that a sustainable purchasing policy be adopted; and

**WHEREAS**, the sustainable purchasing policy encourages the Borough to :

- Institute practices that reduce waste by increasing product efficiency and effectiveness, and
- Purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practical, and
- Purchase products that include recycled content, are durable and long lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when and where possible.

**THEREFORE**, the Borough Council of the Borough of Stone Harbor has determined that Stone Harbor should adopt a sustainable purchasing policy under Executive Policies titled Sustainable Purchasing Policy, Number F-011

**THEREFORE**, be it resolved, that this policy shall be distributed to all Department and Division Heads, and that it will be published to the municipal website.

I hereby certify the foregoing to be an original resolution adopted by the Borough Council of the Borough of Stone Harbor at a meeting held on November 7, 2017.

\_\_\_\_\_

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....

Borough Clerk

The above resolution approved this ..... day of....., 2017

.....  
Mayor

## **EXECUTIVE POLICY BOROUGH OF STONE HARBOR**

**Title: Environmentally Preferable Purchasing Policy**

**Number F-011**

### **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING POLICY)**

#### **1.1 STATEMENT OF THE POLICY**

It is the policy & practice of the Borough of Stone Harbor to:

- Institute practices that reduce waste by increasing product efficiency and effectiveness, and
- Purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
- Purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when & where possible.

#### **1.2 PURPOSE & OBJECTIVES OF THE POLICY**

The goal of this policy is to encourage and increase the use of environmentally preferable products and services in the Borough of Stone Harbor by including environmental considerations in purchasing decisions, Stone Harbor can promote practices that improve public and worker health, conserve natural resources, and reward environmentally conscious manufacturers, while remaining fiscally responsible.

The policy objectives are to:

- Conserve natural resources,
- Minimize environmental impacts such as pollution and use of water and energy,
- Eliminate or reduce toxics that create hazards to workers and our community,
- Support strong recycling markets,
- Reduce materials that are routinely land filled or disposed of,
- Increase the use and availability of environmentally preferable products that protect the environment,
- Identify environmentally preferable products & associated distribution systems,
- Reward manufacturers & vendors with contracts that reduce environmental impacts in their production & distribution systems or services,
- Collect & maintain up-to-date information regarding manufacturers, vendors and other sources for locating/ordering environmentally preferable products,
- Create a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals.

## **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)**

### **1.3 RESEARCH, EVALUATION & IMPLEMENTATION OF THE POLICY**

The Stone Harbor Purchasing Department and members of the Green Team, which shall be composed of representatives from various Borough departments/divisions, commissions/committees and volunteer organizations shall research, evaluate, and implement the environmental purchasing objectives. The Green Team Committee shall focus its research, evaluation and the implementation of the Green Policy in the following areas:

- Recycled Content Products (e.g. paper products, playground/recreation equipment, toner/printer cartridges, motor oils & lubricants, furniture, carpets & flooring materials, matting, plastic/composite lumber/building materials, trash bags, parking stops, ceiling tiles, etc...)
- Less Harmful & Non-toxic Materials & Processes (e.g. janitorial/cleaning products, pest management chemicals, phosphates, paint, solvents, fuels & lubricants, etc...)
- Energy & Water Efficient Products & Processes (e.g. solar applications, energy efficient lighting, energy star appliances, water saving devices, vehicles & motorized equipment, etc...)
- Natural Resource & Landscaping Management (e.g. integrated pest and vegetation management, drought tolerant/indigence plants & shrubs, recycled mulches & natural composts, etc...)
- Renewable Products (e.g. FSC certified forests products, renewable energy resources, etc...)
- Disposal & Pollution Reduction (e.g. integrated waste management, duplex copies, retread tires, reusable holiday trees, recycling programs for used ceiling tiles & flooring materials, etc...)
- Packaging (e.g. bulk packaging, reusable boxes, recycled packing materials, shipping pallets, etc...)
- Green Building Program (e.g. using recycled products in the construction and renovation, disposal of building materials in an environmentally sensitive manner, designing and renovating for energy and resource conservation)

The Committee is aware that the evaluation and implementation phases of the project will require changes in awareness, behaviors, practices and operating procedures. To the extent possible, it is the Committee's intention to have a participative process as it researches, evaluates and implements the policy recommendations. It is also the Committee's intention to meet annually after implementation to monitor and evaluate the Borough of Stone Harbor's progress in this area.

### **1.4 SPECIFICATIONS**

#### **1.4.1 Source Reduction**

- \* To the extent practicable the Borough of Stone Harbor shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or overall workplace quality.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.4 SPECIFICATIONS (CONTINUED)

#### 1.4.1 Source Reduction (Continued)

- \* To the extent practicable the Borough of Stone Harbor shall purchase remanufactured products such as toner/printer cartridges, retread tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.
- \* To the extent practicable the Borough of Stone Harbor shall require all equipment bought after the adoption of this policy to be compatible with source reduction goals as referred to in the policy, when & where practicable.
- \* All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes the evaluation of the total costs expected during the lifetime of the product, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.
- \* Products that are durable, long lasting, reusable or refillable shall be preferred whenever available & practicable.
- \* To the extent practicable the Borough of Stone Harbor requests vendors to eliminate excess packaging or to utilize the minimum amount necessary for product protection, to the greatest extent practicable.
- \* Packaging that is reusable, recyclable or compostable shall be preferred, when suitable uses and programs readily exist.
- \* Vendors shall be encouraged to take back and reuse wooden pallets and other shipping and packaging materials when & where practicable.
- \* Suppliers of electronic equipment, including but not limited to computers, monitors, printers, fax machines and photocopiers, shall be required to take back the equipment for reuse or environmentally safe recycling when the Borough discards or replaces such equipment, whenever & where practicable.
- \* To the extent practicable the Borough of Stone Harbor shall consider provisions in contracts with suppliers of non-electronic equipment that require suppliers to take back equipment for reuse or environmentally safe recycling when the Borough discards or replaces such equipment, whenever practicable.
- \* All documents shall be printed and photocopied on both sides (duplex) to reduce the use and purchase of photocopy paper, whenever & where practicable.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.4 SPECIFICATIONS (CONTINUED)

#### 1.4.2 Recycled Content Products

- \* All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines in the Agency's Comprehensive Procurement Guidelines, such as those for printing paper, photocopy paper, janitorial paper products, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous and non-paper office products, shall contain the highest postconsumer content practicable to the application, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.
- \* Photocopiers and printers purchased or leased by the Borough shall be compatible with the use of recycled content and remanufactured products.
- \* To the extent practicable, the Borough shall purchase re-refined lubricating and industrial oil for use in its vehicles and other motorized equipment, as long as it is certified by the American Petroleum Institute (API) as appropriate for use in such equipment.
- \* When specifying asphalt concrete, aggregate base or Portland Cement Concrete for road construction projects, the Borough shall utilize recycled, reusable or reground materials when & where practicable.
- \* To the extent practicable the Borough shall specify and purchase recycled content transportation products, including signs, traffic cones, parking stops, delineators, channelizers and barricades, which shall contain the highest postconsumer content practicable, but no less than the minimum recycled content standards established by the U.S. EPA Comprehensive Procurement Guidelines.
- \* All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content of a minimum of thirty (30%) percent recycled postconsumer content. Whenever feasible, the statement should indicate the percentage of postconsumer recycled content that the paper contains.

#### 1.4.3 Energy & Water Savings

- \* Where applicable, energy-efficient equipment shall be purchased with the most up-to-date energy efficiency functions. This includes, but is not limited to, high efficiency space heating systems and high efficiency space cooling equipment.
- \* When practicable, the Borough shall replace inefficient interior lighting with energy-efficient equipment and bulbs.
- \* When practicable, the Borough shall replace inefficient exterior lighting, street lighting and traffic signal lights with energy-efficient equipment and bulbs. Exterior lighting shall be minimized when and where possible to avoid unnecessary lighting of architectural and landscape features while providing

adequate illumination for safety and accessibility.

## **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)**

### **1.4 SPECIFICATIONS (CONTINUED)**

#### **1.4.3 Energy & Water Savings (Continued)**

- \* All products purchased by the Borough and for which the U.S. EPA Energy Star certification is available shall meet Energy Star certification, when practicable and available. When Energy Star labels are not available, the Borough shall choose energy-efficient products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program.
- \* To the extent practicable the Borough shall purchase water-saving/conservation products. This includes, but is not limited to, high-performance fixtures such as toilets, low-flow faucets and aerators, and upgraded landscape irrigation systems.

#### **1.4.4 Green Buildings & LEED IM Ratings**

All building and renovations undertaken by the Borough shall follow Green Building Practices for design, construction, and operation, where appropriate and practicable, as described in the LEED IM Rating System. Architects and engineers for procured for said work shall be required to have LEED certified members on their staff assigned to the project when & where practicable.

#### **1.4.5 Landscaping & Hardscaping**

All landscape renovations, construction and maintenance performed by the Borough, including workers and contractors providing landscaping services for the Borough, shall employ sustainable landscape management techniques for design, construction and maintenance whenever & where possible, including, but not limited to, integrated pest management (IPM), grass recycling, drip irrigation, composting, and the procurement and use of mulch and compost that give preference to those products produced from regionally generated plant debris and/or food and sludge waste programs.

Plants should be selected to minimize waste by choosing species for purchase that are appropriate to the microclimate, species that can grow to their natural size in the space allotted to them, and perennials rather than annuals for color variations should be utilized. Native and drought-tolerant plants that require no or minimal watering once established are preferred over others when & where practicable.

Hardscapes and landscape structures constructed of recycled content materials are encouraged to be utilized. The Borough shall limit the amount of impervious surfaces in the landscape, when & where practicable. Permeable substitutes, such as permeable asphalt or pavers, are encouraged for walkways, patios and driveways.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.4 SPECIFICATIONS (CONTINUED)

#### 1.4.6 Toxics & Pollution

To the extent practicable, the Borough shall purchase, or require janitorial contractors to supply, industrial and institutional cleaning products that meet and/or exceed the Green Seal Certification Standards for environmental preferability and performance.

To the extent practicable, the Borough shall purchase, or require janitorial contractors to supply, vacuum cleaners that meet the requirements of the Carpet and Rug Institute "Green Label" Testing Program — Vacuum Cleaner Criteria, are capable of capturing 96% of particulates 0.3 microns in size, and operate with a sound level less than 70dBA. Where possible and as applicable, other janitorial cleaning equipment shall be capable of capturing fine particulates, removing sufficient moisture so as to dry within twenty-four (24) hours, operate with a sound level less than 70dBA, and use high-efficiency, low-emissions engines.

The use of chlorofluorocarbon, Halon & Freon containing refrigerants, solvents and other products shall be phased out and new purchases of heating/ventilating/air conditioning, refrigeration, insulation and fire suppression systems shall not contain them.

All surfactants & detergents shall be readily biodegradable and, where practicable, shall not contain phosphates.

When maintaining buildings and landscapes, the Borough shall manage pest problems through prevention and physical, mechanical and biological controls. The Borough may either adopt and implement an organic pest management policy and practices or adopt and implement an Integrated Pest Management (IPM) policy and practices using the least toxic pest control method as a last resort.

When maintaining buildings, the Borough shall utilize products with the lowest amount of volatile organic compounds (VOCs), highest recycled content, and low or no formaldehyde or lead when practicable when purchasing materials such as paint, carpeting, flooring materials, adhesives, furniture, filing cabinetry, ceiling tiles, coving, moldings and casework.

To the extent practicable, the Borough shall reduce or eliminate its use of products that contribute to the formation of dioxins and furans. This includes, but is not limited to:

- Photocopier paper, paper products, and janitorial paper products that are unbleached or that are processed without chlorine or chlorine derivatives, whenever & where possible and that possess a minimum of thirty (30%) percent recycled postconsumer waste content.
- Prohibiting purchase of products that use halogens, polyvinyl chloride (PVC), lead, phthalates and asbestos such as, but not limited to, office binders, chair/floor mats, casework, moldings, furniture, carpeting, flooring materials, ceiling tiles and medical supplies whenever & where practicable.

**1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)****1.4 SPECIFICATIONS (CONTINUED)****1.4.6 Toxics & Pollution (Continued)**

To the extent practicable, the Borough shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, Borough shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

To the extent practicable, the Borough shall specify that desktop computers, notebooks and monitors purchased shall meet, at a minimum, all Electronic Product Environmental Assessment Tool (EPEAT) environmental criteria designated as "required" as contained in the IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products, whenever practicable.

When replacing vehicles, the Borough shall consider less-polluting alternatives to diesel such as bio-based fuels, hybrids, electric batteries, and fuel cells, as may be available for the application.

**1.4.7 Forest Conservation**

To the extent practicable, the Borough shall not procure wood products such as lumber and paper that originate from forests harvested in an environmentally unsustainable manner. When possible, Borough shall give preference to wood products that are certified to be sustainably harvested by a comprehensive, performance-based certification system. The certification system shall include independent third-party audits, with standards equivalent to, or stricter than, those of the Forest Stewardship Council (FSC) certification.

To the extent practicable, the Borough encourages the purchase or use of previously utilized and/or salvaged wood and wood products whenever practicable & where available.

**1.4.8 Bio-Based Products**

Vehicle fuels made from non-wood, plant-based contents such as vegetable oils are encouraged whenever practicable and available.

Paper and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged whenever practicable.

Bio-based plastic products that are biodegradable and compostable, such as bags, film, food and beverage containers, and cutlery, are encouraged whenever practicable.

Compostable plastic products purchased shall meet American Society for Testing and Materials (ASTM) standards as found in ASTM D6400-04. Biodegradable plastics used as coatings on paper and other compostable substrates shall meet ASTM D6868-03 standards.

Proof of compliance with ASTM standards for compostable, biodegradable and degradable plastic products shall be provided by vendors of such products, upon

request. One acceptable proof of compliance for compostable plastic products shall be the certification by the Biodegradable Products Institute (BPI).

## **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)**

### **1.5 PRIORITIES**

The health & safety of workers & citizens is of the utmost importance and takes precedence over all other policies and practices.

To the extent practicable, the Borough has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free or bio-based.

Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

Nothing contained in this policy shall be construed as requiring the Borough, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

### **1.6 IMPLEMENTATION OF THE POLICY**

The Business Administrator, Purchasing Manager/Agent, Director of Finance, Director of Public Works and other responsible directors/managers shall implement this policy in coordination with other appropriate Borough personnel.

As applicable, successful bidders shall certify in writing that the environmental attributes claimed in competitive bids are accurate. In compliance with New Jersey State Law, vendors shall be required to specify the minimum or actual percentage of recovered and postconsumer material in their products, even when such percentages are zero.

Upon request, buyers making the selection from competitive bids shall be able to provide justification for product choices that do not meet the environmentally preferable purchasing criteria in this policy.

Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the Borough, where practicable.

### **1.7 PROGRAM EVALUATION**

The Business Administrator, Purchasing Manager/Agent, Director of Finance, the "Green Team" Committee and other positions responsible for implementing this policy, shall periodically meet and evaluate the success of this policy's implementation.

**1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)****1.8 DEFINITIONS**

"American Society for Testing & Materials" means ASTM International, an open forum for the development of high quality, market relevant international standards use around the globe.

"Bio-Based Products" means commercial or industrial products (other than food or feed) that utilize agricultural crops or residues but does not include products made from forestry materials.

"Biodegradable Plastic" means the degradation of the plastic must occur as a result of the action of naturally occurring microorganisms.

"Biodegradable Products Institute" (BPI) is a multi-stakeholder association of key individuals and groups from government, industry and academia, which promotes the use, and recycling of biodegradable polymeric materials (via composting). BPI does not create standards but certifies products that demonstrate they meet the requirements in ASTM D6400 or D6868, based on testing in an approved laboratory.

"Buyer" means anyone authorized to purchase or contract for purchases on behalf of the Borough or its subdivisions.

"The Carpet & Rug Institute" (CRI) is the national trade association representing the carpet and rug industry. CRI has developed and administered the "Green Label" indoor air quality testing and labeling program for carpet, adhesives, cushion materials and vacuum cleaners.

"Chlorine Free" means products processed without chlorine or chlorine derivatives.

"Compostable Plastic" means plastic that is biodegradable during composting to yield carbon dioxide, water and inorganic compounds and biomass, at a rate consistent with other known compostable materials and leaves no visually distinguishable or toxic residues.

"Contractor" means any person, group of persons, business, consultant, designing architect, association, partnership, corporation, supplier, vendor or other entity that has a contract with the Borough or serves in a subcontracting capacity with the Borough or with an entity having a contract with Borough for the provision of any goods or services.

"Degradable Plastic" means plastic that undergoes significant changes in its chemical structure under specific environmental conditions.

"Dioxins & Furans" are a group of chemical compounds that are classified as persistent, bioaccumulative, and toxic by the U.S. Environmental Protection Agency (EPA).

"Energy Star" means the U.S. EPA's energy efficiency product labeling program.

"Energy Efficient Product" means a product that is in the upper twenty-five (25%) percent of energy efficiency for all similar products, or that is at least ten (10%) percent more efficient than the minimum level that meets Federal standards and guidelines.

"Electronic Product Environmental Assessment Tool" (EPEAT) is a procurement tool to help institutional purchasers in the public and private sectors evaluate, compare and select desktop computers, notebooks and monitors based on their environmental attributes.

## **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)**

### **1.8 DEFINITIONS (CONTINUED)**

"Federal Energy Management Program" is a program of the Department of Energy that issues a series of Product Energy Efficiency Recommendations that identify recommended efficiency levels for energy-using products.

"Forest Stewardship Council" (FSC) is a global organization that certifies responsible, on-the-ground forest management according to rigorous standards developed by a broad variety of stakeholder groups.

"Green Building Practices" means a whole-systems approach to the design, construction, and operation of buildings and structures that helps mitigate the environmental, economic, and social impacts of construction, demolition, and renovation. Green Building Practices such as those described in the LEED IM Rating System, recognize the relationship between natural and built environments and seeks to minimize the use of energy, water, and other natural resources and provide a healthy productive environment.

"Green Seal" is an independent, non-profit environmental labeling organization. Green Seal standards for products and services meet the U.S. EPA's criteria for third-party certifiers. The Green Seal is a registered certification mark that may appear only on certified products.

"Integrated Pest Management (IPM)" is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment.

"LEED IM Rating System" means the most recent version of the Leadership in Energy and Environmental Design (LEED™) Commercial Green Building Rating System, or other related LEED IM Rating System, approved by the U.S. Green Building Council and designed for rating new and existing commercial, institutional, and high-rise residential buildings.

"Organic Pest Management" prohibits the use and application of toxic chemical pesticides and strives to prevent pest problems through the application of natural, organic horticultural and maintenance practices. All pest control products shall be in keeping with, but not limited to, those products on the approved list of New Jersey Certified Organic Foods (NJOF).

"Postconsumer Material" means a finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life cycle as a consumer item, and does not include manufacturing or converting wastes.

"Practical" & "Practicable" mean whenever possible and compatible with local, state and federal law, without reducing safety, quality, or effectiveness and where the product or service is available at a reasonable cost in a reasonable period of time.

## **1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)**

### **1.8 DEFINITIONS (CONTINUED)**

"Preconsumer Material" means material or by-products generated after manufacture of a product is completed but before the product reaches the end-use consumer. Preconsumer material does not include mill and manufacturing trim, scrap or broke which is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.

"Recovered Material" means fragments of products or finished products of a manufacturing process, which has converted a resource into a commodity of real economic value, and includes pre-consumer and postconsumer material but does not include excess resources of the manufacturing process.

"Recycled Content" means the percentage of recovered material, including pre-consumer and postconsumer materials, in a product.

"Recycled Content Standard" means the minimum level of recovered material and/or postconsumer material necessary for products to qualify as "recycled products."

"Recycled Product" means a product that meets Borough's recycled content policy objectives for postconsumer and recovered material.

"Remanufactured Product" means any product diverted from the supply of discarded materials by refurbishing and marketing said product without substantial change to its original form.

"Reused Product" means any product designed to be used many times for the same or other purposes without additional processing except for specific requirements such as cleaning, painting or minor repairs.

"Source Reduction" refers to products that result in a net reduction in the generation of waste compared to their previous or alternate version and includes durable, reusable and remanufactured products; products with no, or reduced, toxic constituents; and products marketed with no, or reduced packaging.

"U.S. EPA Guidelines" means the Comprehensive Procurement Guidelines established by the U.S. Environmental Protection Agency for federal agency purchases as of May 2002 and any subsequent versions adopted.

"Water-Saving Products" are those that are in the upper twenty-five (25%) percent of water conservation for all similar products, or at least ten (10%) percent more water-conserving than the minimum level that meets the Federal standards.

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(5)

**RESOLUTION**

WHEREAS, NJS 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

SECTION I

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Stone Harbor, in the County of Cape May, New Jersey, hereby requests the Director of the Division of Local Government Service to approve the insertion of items of revenue in the budget of the year 2017

NJ Pumpout - Dump Station Grant Grant, \$3,025.00

SECTION II

BE IT FURTHER RESOLVED that a like sums are hereby appropriated;

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....

The above resolution approved this ..... day of....., 2017

Borough Clerk

.....

Mayor

GRANT AGREEMENT  
BETWEEN  
**BOROUGH OF STONE HARBOR**  
(print name of Grantee; all capitals)  
AND  
THE STATE OF NEW JERSEY  
BY AND FOR  
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GRANT IDENTIFIER: FG18-014

**Federal Award Information**

Federal Awarding Agency:	United States Fish and Wildlife Service
Federal Award Name:	New Jersey Clean Vessel Act Program
Federal Award Identification Number (FAIN):	F15AP00530
Federal Award Date:	7/1/2015
Total Amount of the Federal Award:	\$ 891,129.00

**I. Grant Award Data and Signatures**

Grantee's Name: (the "Grantee")	BOROUGH OF STONE HARBOR
Address:	9508 SECOND AVENUE STONE HARBOR, NJ 08247
Vendor ID #:	V00022317 V00028243
Financial Officer's - Name:	JAMES CRAFT
- Title: (the "Chief Financial Officer")	CFO

The State of New Jersey (The "State")	
Department of Environmental Protection (the "Department" or the "DEP")	
Granting Agency's - name:	NJ DIVISION OF FISH AND WILDLIFE (the Granting Agency")
- address:	Mail Code 501-03; PO Box 420 Trenton, NJ 08625-0420
Grant Officer's - name:	Bob Longcor (the "Grant Officer")

**TITLE OF GRANT:** BOROUGH OF STONE HARBOR PUMPOUT CONSTRUCTION

**AMOUNT OF GRANT:** \$ 3,025.00

	AMOUNT	STATE ACCOUNT NUMBER	CFDA NUMBER/ CFDA TITLE
Source of funds	State General Fund		
	Federal	\$ 3,025.00	16-100-042-4885-085-2CVS16XX 15.616
	Grantee		
	Other (i.e. bond fund, tax fund etc.)		
		\$ 3,025.00	TOTAL APPROVED PROJECT AMOUNT

**WORK PERIOD:** The "effective date" of this grant agreement is the date the Grantee executes it or the date the State executes it, whichever date is later. The "work period" for this grant commences on 10/17/2017 or the effective date, whichever is  earlier  later, and runs for a period of 10 MONTHS thereafter. Grant funds may be used only to satisfy obligations which arise during the work period.

**REPORT(s)/DELIVERABLE(s) DUE:** **Installation of fully functional marine sewage disposal facility (MSDF) commonly referred as pump out unit or pump out vessel.**

**PAYMENT SCHEDULE:** **Not to exceed 60 days following inspection of fully operational MSDF**

**PURPOSE AND AUTHORITY:** Grant Project to be funded: **Implementing NJ Clean Vessel Program, Construction**  
Statutory Authority for this Grant: **N.J.S.A.23:2B-6, 23:2B-7 The Clean Vessel Act of 1992**  
Grant  will  will not be used for Research and Development (R&D)

In consideration of the payment of the State, the Federal, and if through the State treasury, the "other" amounts shown above (the "Grant"), the Grantee agrees to provide its share of the Total Project amount and to perform the work described in Attachment A, within the work period and in the manner and upon the terms specified in this agreement. The provisions of this agreement set forth in this Section I through Section II, Paragraph 21 constitute the General Terms portion of this agreement.

STATE OF NEW JERSEY <b>PAYMENT VOUCHER</b> (VENDOR INVOICE)		DOCUMENT				BATCH				ACTG	FY			
		TC	AGY	NUMBER		TC	AGY	NUMBER		PER.	18			
		PP START	SCHED PAY		CHK	OFF	F	RF	CK	(A) VENDOR				
PO #		MO	DY	YR	MO	DY	YR	CAT	LIAB	A	TY	FL	ID NUMBER	
													V00028243	00

CONTRACT NO	AGENCY REF	BUYER	(B) TERMS	PAYEE: SEE INSTRUCTIONS FOR COMPLETING ITEMS (A) THROUGH (G)	(C) TOTAL AMOUNT
	4885				\$3,025.00

(D) PAYEE NAME AND ADDRESS	(E) SEND COMPLETED FORM TO:
BOROUGH OF STONE HARBOR 9508 2ND AVENUE STONE HARBOR, NJ 08247-1938	NJ FISH AND WILDLIFE / TRENTON MAIL CODE 501-03 PO BOX 420 TRENTON, NJ 08625-0420 (424880 B002) BOB LONGCOR

(F) PAYEE DECLARATIONS

I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS, THAT THE DESCRIBED GOODS OR SERVICES HAVE BEEN FURNISHED OR RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT.

  
 PAYEE SIGNATURE  
 CFO  
 PAYEE TITLE  
 10/31/17  
 BILLING DATE

LINE NO	REFERENCE				LINE	(G) PAYEE REFERENCE
	CD	AGY	NUMBER			
1	GO	042	4885AV18059		1	FG18-014
2						
3						

FUND	AGCY	ORG CODE	SUB-ORG	APPR UNIT	ACTIVITY CD	OBJECT CD	SUB-OBJ	REV SRCE	SUB-REV	PROJECT/JOB NO
1	100	042	4885	085	V59K	6130				2CVS16XX
2										
3										

RPT CT	BS ACT	DT	DESCRIPTION	QUANTITY	AMOUNT	ID	PF	TX
1					\$3,025.00			
2								
3								

ITEM NO.	COMMODITY CODE/DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	REIMBURSEMENT FOR INSTALLATION OF PUMPOUT UNIT	1		\$3,025.000	\$3,025.00
2					
3					
4				Total	\$3,025.00

CERTIFICATION BY RECEIVING AGENCY: I certify that the above articles have been received or services rendered as stated herein.

BOB LONGCOR  
Signature

CA2  
Title

10/27/17  
Date

CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just, and payment is approved.

Authorized Signature

Title

Date

STATE AND GRANTEE APPROVAL SIGNATURES

APPROVED AS TO LEGAL FORM

For the State: \*

\_\_\_\_\_  
(signature)  
\_\_\_\_\_, Deputy Attorney General  
(print name)

Date: \_\_\_\_\_

\* A confidential and privileged memorandum pre-approving this agreement as to legal form  has  has not been provided to the Granting Agency by the Deputy Attorney General.

APPROVAL OF GRANTING AGENCY

**NJ DIVISION OF FISH AND WILDLIFE**  
(print name of Granting Agency; all capitals)

By: \_\_\_\_\_  
(signature)  
Larry Herrigley  
(print name)  
**DIRECTOR**  
(print title)

Date: 10-17-17

EXECUTION SIGNATURES

By the signatures below, the Grantee and the State (the 'parties') execute this agreement and confirm that they are mutually bound by all provisions contained in its General Terms and Conditions and fully authorized and empowered to enter into and bind their organization to all obligations under this agreement.

SIGNED

(print Grantee's name; all capitals)

By: \_\_\_\_\_  
(signature)  
James Carter  
(Print name)  
CEO  
(print title)

Date: 9/12/17

COUNTERSIGNED:

THE STATE OF NEW JERSEY

By: The DEP

By: \_\_\_\_\_  
(signature)  
RICHARD BOORNAZIAN  
(print name)  
ASST. COMMISSIONER, NHR  
(print title; Commissioner or authorized delegate)

Date: 10/25/17

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(6)

**RESOLUTION**

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor that the following transfers of 2017 appropriations are hereby approved in accordance with N.J.S.A 40A:4-58:

From:

Mayor and Council Salaries	7-01-20-110-101	\$4,500.00
Police Regular Salaries	7-01-25-240-101	\$58,075.00
Parks/Playground Regular SW	7-01-28-370-101	\$2,550.00

To:

Zoning Board Secretary SW	7-01-21-185-101	\$6,200.00
Planning Board Secretary SW	7-01-21-180-101	\$1,075.00
Building Inspection Salaries	7-01-22-195-101	\$3,100.00
Beach Tag Office SW	7-01-28-380-102	\$2,150.00
Marina Regular SW	7-01-28-375-101	\$400.00
Notes Interest Payment	7-01-45-935-274	\$52,200.00

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....

Borough Clerk

The above resolution approved this ..... day of....., 2017

.....

Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(17)

**RESOLUTION**

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and the State of New Jersey that the following be re-appointed as SLEO Officer (Special Law Enforcement Officers) this 7<sup>th</sup> day of November, 2017, with the Stone Harbor Police Department to replace officers leaving.

Effective from November 17, 2017 to December 31, 2017.

SLEO II

Austin Rothman

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2017

.....

Borough Clerk

The above resolution approved this ..... day of....., 2017

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(8)

**RESOLUTION**

**ACCEPTING A BID  
NATURAL GAS COOP**

**WHEREAS**, three (3) bids were received by the County of Camden, the Lead Agent for South Jersey Power Cooperative (SJPC) on October 17, 2017 for the Supply and Delivery of Natural Gas to various South Jersey Power Cooperative locations; and

**WHEREAS**, Borough of Stone Harbor passed Resolution 2008-S-119 on June 3, 2008, authorizing participation in a Cooperative Bid for Natural Gas with the assistance of Cape May County; and

**WHEREAS**, South Jersey Energy Company was the lowest responsible bidder for Lot 1B, 2B, 3B, 4B and 5B in Appendix A, which is the Fixed All-Inclusive Product for a term of 24 months commencing with the first meter read after November 20, 2017 and terminating November, 2019, at the dekatherm prices listed in South Jersey Energy Company's Proposal for Bid A-29/2017 attached; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Camden has recommended that the contract be awarded South Jersey Energy Company, 1 North White Horse Pike, P.O. Box 152, Hammonton, New Jersey 08037; and

**WHEREAS**, the Borough of Stone Harbor's Chief Financial Officer has determined that sufficient funds are available for this award as evidenced by the Chief Financial Officer's Certification attached hereto; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 7<sup>th</sup> day of November, 2017 as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the contract for the aforementioned bid for Natural Gas Coop (Bid A-29/2017) be approved.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2017

.....  
Mayor

# RESOLUTION

Res-Pg: 1-1

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-29/2017),  
BY AND BETWEEN THE COUNTY OF CAMDEN (DIVISION OF PURCHASING)  
AND SOUTH JERSEY ENERGY COMPANY FOR NATURAL GAS SUPPLY  
SERVICE UNDER THE SOUTH JERSEY POWER COOPERATIVE**

WHEREAS, the County of Camden, as the Lead Agent for the South Jersey Power Cooperative (SJPC), received and opened publicly advertised Bid A-29/2017 on October 17, 2017 at 11:30 A.M., Prevailing Time for the Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations; and

WHEREAS, Three (3) bids were received; and

WHEREAS, as the Lead Agency for the South Jersey Power Cooperative, the County hereby declares South Jersey Energy Company as the lowest responsible bidder for Lot 1B, 2B, 3B, 4B and 5B in Appendix A, which is the Fixed All-Inclusive Product, for a term of 24 months commencing with the first meter read after November 30, 2017 and terminating November, 2019, at the dekatherm prices listed in South Jersey Energy Company's Proposal for Bid A-29/2017; and

WHEREAS, funding for this purpose (Camden County's needs) shall be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's permanent 2017 budget and 2018 and 2019 temporary and/or permanent budgets and shall be encumbered at the aforementioned rates to the limit of the County's budget line item appropriation in accordance with N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS, each participating government entity in the South Jersey Power Cooperative, shall be responsible for insuring the availability and appropriation of sufficient funds with respect to this award in accordance with law; now, therefore,

Introduced on: October 17, 2017  
Adopted on:  
Official Resolution#:

# RESOLUTION

Res-Pg: 1-2

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Camden that, contingent upon the funding as set forth above, the bid of South Jersey Energy Company, 1 North White Horse Pike, P.O. Box 152, Hammonton, New Jersey 08037, for Bid A-29/2017, for Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations, for Lot 1B, 2B, 3B, 4B and 5B in Appendix A, which is the Fixed All-Inclusive Product, for a term of 24 months commencing with the first meter read after November 30, 2017 and terminating in November, 2019, at the dekatherm prices listed in South Jersey Energy Company's Proposal for Bid A-29/2017, be and the same is hereby approved and awarded; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that each Participating Government Entity shall encumber funds in accordance with law and shall award a similar contract for its needs with South Jersey Energy Company for Lots 1B, 2B, 3B, 4B, and 5B of Bid A-29/2017, as appropriate, in accordance with the aforementioned terms and conditions.

LJP:amf

#8658

Z:\Files-Gen\Coop. Pricing\SJPC\Nat. Gas - 2017  
Res. auth. Bid A-29/2017 - 24 Mos. - SJ Energy Co.  
Auth. 10-19-17

Introduced on: October 17, 2017  
Adopted on:  
Official Resolution#:

**Suzanne Stanford**

---

**From:** Bond, Maryann <Maryann.Bond@CO.CAPE-MAY.NJ.US>  
**Sent:** Wednesday, November 01, 2017 9:49 AM  
**To:** Hood, Marie; Wallace, Elaine; Suzanne Stanford; sstocker@westcapemay.us; pfeletics@wildwoodcrest.org; cityclerk@capemaycity.com; jclark@ocnj.us; Desiderio, Carmela; cwood@wildwoodnj.org; Hazell, Loretta; jpicard@townshipoflower.org  
**Subject:** Natural Gas Bid  
**Attachments:** Natural Gas Res.pdf; Bid Pricing Analysis.xlsx; ex sum sjpc.pdf

Good Morning Everyone:

Attached please find the following in relation to the Natural Gas Bid awarded to South Jersey Energy Company:

- Resolution
- Pricing analysis
- Executive summary

Please remember to have a resolution passed at your next meeting and forward copies to me and also to Mary DeFoney, contact information for Mary:

Camden County Purchasing  
520 Market Street, Courthouse 17<sup>th</sup> Floor  
Camden, NJ 08102  
856-225-5443 (phone)  
856-225-5444 (fax)

2008-5-119

Should you have any questions/concerns, please direct them to:

Tara Pasca  
Concord Energy Services  
[www.concord-engineering.com](http://www.concord-engineering.com)  
P- 856-427-0200 x171  
F-856-427-6529  
C-609-560-9767

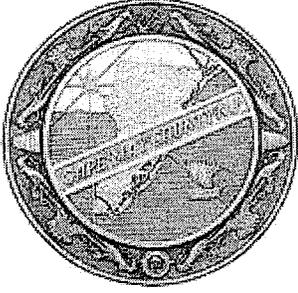
Thank you.

Maryann

*Maryann Bond, RPPS*  
Principal Purchasing Assistant

Purchasing Dept.  
Phone: 609-465-1127  
Fax: 609-465-6583  
maryann.bond@co.cape-may.nj.us

Cape May County Procurement Portal:  
<http://capemayprocure.org/>



# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(9)

## RESOLUTION

### A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. *Matters Relating to Borough Employment Relationships, the relevant employees having been properly notified in accordance with law.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on November 7, 2017, that an Executive Session closed to the public shall be held on November 7, 2017 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2017

.....

Borough Clerk

The above resolution approved this ..... day of....., 2017

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Mayor