

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS

WORK SESSION

TUESDAY **October 17, 2017** **3:00 p.m.**

PUBLIC SAFETY

O & E Budgets

Court

Fire Department report -

Police report

Lifeguard Captain -

OEM report -Discussion - Third Avenue flood barricades

RECREATION & TOURISM

Recreation - Motion 10/28 Harvest Festival Special Event

Rec/Tourism OE Budget

Proposed 70/30 split for EUS contractors

Proposed 2018 Rec Fees

NATURAL RESOURCES

Update - Administrator

2018 Other Expenses Budget Request

Department: Municipal Courts

Additional Notes/Explanations

490-205	Office Supplies:	
	General Office Supplies	\$2,100
	Computer/Copy Paper	\$300
	Envelopes	\$300
	Letterhead	\$300
Miscellaneous		
Subtotal 490-205		\$3,000

490-206	Dues & Subscription:	
	State Association	\$90
	CMC Association	\$200
	Luncheon Mtgs.	\$480.00
	Judges Association	\$75.00
	West Group Publications	\$1,565.00
	SJ Association	\$90.00
Subtotal 490-206		\$2,500

490-207	Cell Phones	
	D. Scott	\$650
	L. Needl	\$650
Subtotal 490-207		\$1,300

		\$0
--	--	-----

2018 Other Expenses Budget Request

Department: Municipal Courts

Additional Notes/Explanations

490-209	Equip. & Service Policies	
	Copier	800
	Recorder (Shared)	1000
	Malware (Anti Virus-Shared)	200
Subtotal 490-209		\$2,000.00

490-212	Equipment Purchases	600
Subtotal 490-212		\$600

490-213	Computer Supplies/Repairs	
	Logmein	\$200
	Repairs	\$700
Subtotal 490-213		\$900

490-214	Tuition/Seminars/Training	
	various luncheon meetings	\$1,000
	Misc. Courses	
Subtotal 490-214		\$1,000

2018 Other Expenses Budget Request

Department: Municipal Courts

Additional Notes/Explanations

490-216	Travel/Conferences	
	Spring Conference	250
	Lodging for conference	300
	November League Mtgs	50
	Misc. Travel Expenses:	
	Workshops & Seminars	
Subtotal 490-216		\$600

490-299	General Unclassified	
Subtotal 490-299		\$600.00

490-225	Professional Fees	
	Court Interpreters	\$2,400
	Substitute Judges	\$800
	Mediation	\$200
	Subpoenasa	\$100
Subtotal 490-225		\$3,500



Stone Harbor Volunteer Fire Company #1
PO Box 539
Stone Harbor, NJ 08247

Chief Roger W. Stanford

To: Mayor and Council
 From: Chief Roger W. Stanford
 Date: October 5, 2017
 RE: September 2017

	<i>Sep-17</i>	<i>2016</i>	<i>YTD</i>	<i>2017</i>	<i>2016</i>
FIRE CALLS	26	16		221	257
DRILLS	3			21	
MEETINGS	1			9	
WORK DETAILS/SPECIAL DETAILS	2			10	
MANHOURS	528			3907	
MUTUAL AID	3			50	
EMS CALLS	47	35		434	453

Monthly Report by Category

Type	#Incidents	#Personnel	#Hours in Service	#Manhours
Fire	4	80	3.1	73.7
Rescue & Emergency Medical Services	11	352	2.6	80.9
Hazardous Condition (No Fire)	4	62	1.2	19.1
Service Call	0	0	0	0
Good Intent Call	2	42	0.6	11.4
False Alarm	5	63	1.4	16.2
Severe Weather	0	0	0	0
Drill	3	85	6.0	170
Meeting	1	29	2.0	58.0
Special Assignment	2	30	6.3	99
Total	32	743	23	528.3

Aid Given or Received

	Month	Year
	#Incidents	#Incidents
Mutual aid Received	2	2
Automatic Aid Received	1	2
Mutual Aid Given	0	23
Automatic Aid Given	3	27

September calls included:

2 Building Fires, 1 Cooking Fire, 1 Vehicle Fire, 7 Medical Assists, 1 Motor Vehicle Accident, 1 Elevator Rescue, 2 Surf Rescues, 4 Natural Gas Leaks, 2 Smoke Scares, 4 Fire Alarms, 1 Carbon Monoxide Alarm.

2018 Other Expenses Budget Request

Department: Vol. Fire Company

Additional Notes/Explanations

256-205	Office Supplies:
	General Office Supplies
	Computer/Copy Paper
	Envelopes
	Letterhead
	Other:
Subtotal 256-205	
	\$0

256-206	Dues & Subscription:
Subtotal 256-206	
	\$0

256-207	Cell Phone, Tablets, etc.
	Cell Phones
	Tablets
	Other
	Internet service for firehouse
Subtotal 256-207	
	\$3,000

256-209	Equip. & Service Contracts
	Oxygen Tanks
	Air System Service Contract
Subtotal 256-209	
	\$0

2018 Other Expenses Budget Request

Department: Vol. Fire Company

Additional Notes/Explanations

256-212	Equipment Purchases	
	Fire Equipment	
	Hose	
	SCBA	
	Extrication Equipment	
	Radios	
Subtotal 256-212		\$16,000.00

256-213	Computer Supplies/Repairs	
	Ink Cartridges	
	Computer	
Subtotal 256-213		\$0

256-214	Tuition/Seminars/Training	
	Firefighter Training	
Subtotal 256-214		\$1,000

256-225	OSHA Testing & Review Fees	
	OSHA Fit testing	
Subtotal 256-225		\$5,650

256-232	Radio Equip. & Repairs	
	Radios and repairs	
Subtotal 256-232		\$0

2018 Other Expenses Budget Request

Department: Vol. Fire Company

Additional Notes/Explanations

256-251	Uniforms	
	Hats	
	Boots	
	Jackets	
	Pants	
Subtotal 256-251		\$8,500

256-268	License Fees	
Subtotal 256-268		\$0

256-275	Equip. Repairs	
Equipment repairs		
Subtotal 256-275		\$2,500

256-276	Vehicle Repairs	
Vehicle Repairs for all fire vehicles, boats, etc		
Subtotal 256-276		\$13,000

256-277	Gasoline	
Vehicle and boat gasoline		
Subtotal 256-277		\$500

256-299	General Unclassified	
Subtotal 256-299		\$0

2018 Other Expenses Budget Request

Department: Vol. Fire Company

256-290 Vol. Fire Stipends		
Estimated	Number	Amt.
		\$50
		\$100
		\$200
		\$400
Night Duty Crew 2-4 members at \$100 per shift		
		\$0.00
		\$0.00
		\$0.00
		\$0.00
Subtotal 256-290		\$225,000.00

256-291 EMS Stipends		
Estimated	Number	Amt.
		\$0
		\$400
2 Night Volunteers at \$145 per		
Subtotal 256-291		\$105,850

2018 Other Expense Budget Requests

Department: Unif. Fire Code Official

Additional Notes/Explanations

252-205	Office Supplies:	
	General Office Supplies	
	Computer/Copy Paper	
	Envelopes	
	Letterhead	
	Other:	
Subtotal 252-205		\$1,000

252-207	Cell Phone, Tablets, etc.	
Subtotal 252-207		\$0

252-206	Dues & Subscription:	
	Uniform Fire Code Subscription	
	Other	
Subtotal 252-206		\$200

252-209	Equip. & Service Policies	
	ESP Computer System	
Subtotal 252-209		\$1,300

2018 Other Expense Budget Requests

Department: Unif. Fire Code Official

Additional Notes/Explanations

252-212	Equipment Purchases	
	Tablets for fire inspections	
Subtotal 252-212		\$2,000.00

252-214	Tuition & Training	
	Required training for Fire Official and Inspectors	
Subtotal 252-214		\$500

252-213	Computer Supplies/Updates	
	Ink	
	Computer supplies	
Subtotal 252-213		\$1,800

252-251	Uniform Expenses	
	Uniforms for Fire Official and Inspector	
Subtotal 252-251		\$700

2018 Other Expense Budget Requests

Department: Unif. Fire Code Official

Additional Notes/Explanations

252-257	Special Events	
	Fire Prevention Programs	
Subtotal 252-257		\$500
		\$0

2018 Other Expenses Budget Requests

Department: Police Department

Computer Repairs & Supplies	\$2,000
Software protections when needed, Scandisk 16GB cards, computer misc supplies & repairs as needed	
Subtotal 213	\$2,000

Professional Fees:	
Annual Training Assessment Cape May	\$1,000
Police Academy	
NJSACOP Accreditation Fees, etc.	\$1,500
Subtotal 225	\$2,500

Tuition, Training & Updates:	\$5,000
To include, but not limited to, police related training; patrol, supervision, administrative, investigative, defense driving, frontline supervision, criminal investigation, etc. SHPD & CMCPA instructor courses, PT, firearms, defense tactics, IA, arrest search and seizure	
Subtotal 214	\$5,000

Radio Purchase & Repairs	\$1,000
Radio equip maintenance and repairs, R&R electronics annual radar certification and servicing.	
Subtotal 232	\$1,000

Conference/Travel Expenses	\$2,500
In state and out of state conference expenses. IACP, NJSACOP Accreditation, NJ League of Municipalities, Leadership. Expenses may include registration, travel, meals, tolls, etc.	
Subtotal 216	\$2,500

Ammunition	8,200
Ammunition for various firearms (Glock handgun, Remington shotgun, Colt AR15 rifle, Taser). Includes duty ammo, bird shot, buckshot, slugs, taser cartridges etc.	
Subtotal 234	\$8,200

2018 Other Expenses Budget Requests

Department: Police Department

Psych. & Physical Exams	\$5,300
Includes various medical exams and testing when needed. Psychological testing for new hires to include full time officers, SLEO I's and SLEO II's (Special Law Enforcement Officer), fitness for duty examinations when necessary, yearly medical physical exam co-pay reimbursements, etc...	
Subtotal 237	\$5,300

Special Events	\$1,500
Special event related expenses, National Night Out, hosting lemonade stands as part of our partnership with the Alex's Lemonade Stand Foundation community relation items such as children books, badges, bracelets, etc.	
Subtotal 257	\$1,500

Uniforms	\$16,400
Police officer (full time/SLEO's) annual uniform allowance per contract (union only), and other uniforms, clothing & equipment, police academy uniforms, SLEO I and SLEO II uniforms	
Subtotal 251	\$16,400

Gen. Unclassified:	\$600
Various items purchased through the previous petty cash fund such as detainee meals, purchases by officers during off hours or weekends (batteries, no parking sign supplies), shipping charges, taxes if applicable	
Subtotal 299	\$600

STONE HARBOR
POLICE
DEPARTMENT
MONTHLY REPORT
SEPTEMBER 2017



Mayor Judy Davies-Dunhour
Public Safety Chairman Raymond Parzych
Council President Karen Lane
Councilmember Joselyn Rich
Councilmember Joan Kramar
Councilmember Mantura Gallagher
Councilmember Charles Krafczek
Borough Administrator Jill Gougher
Borough Clerk Sue Stanford
Deputy Clerk Carrie Bosacco
Chief of Police Thomas Schutta
Captain Christopher Palmer
Detective Sergeant Robert Walker

PATROL DIVISION REPORT

SEPTEMBER 2017

	<u>Month</u>	<u>YTD</u>
MOTOR VEHICLES:		
Moving Violations	44	294
Parking Violations	112	985
Motorists Assisted	0	7
Accidents Handled	4	71
Suspicious Vehicles	1	30
Motor Vehicle Stops	159	1264
BORO ORDINANCES:		
Summonses Issued	14	63
Warnings Issued	44	241
ARRESTS:		
Adult Arrests	7	71
Driving While Intoxicated	3	6
Juvenile Arrests	2	18
EMERGENCIES:		
Alarms	24	194
Fire Calls	5	35
Medical	24	196
OTHER REPORTS/COMPLAINTS:		
Open Doors/Windows	17	188
Heater Lights	0	32
Domestic Violence	0	4
Noise Complaints	15	108
Animal Complaints	24	172
O.P.R.A. (Open Public Records Act)	2	14

POLICE DEPARTMENT UPDATES INCLUDING
CURRENT COURSES/SCHOOLS:

- SGT Jackson and OFC Smith attended MILO FAAC Simulator Instructor Course
- DSG Walker attended Firearms Background Investigation Course
- All officers attended Range Qualifications

STONE HARBOR POLICE DEPARTMENT

VEHICLE MAINTENANCE REPORT

2017

MILES PATROLLED

January	11,076
February	9,862
March	12,778
April	9,697
May	10,651
June	9,395
July	12,320
August	14,958
September	10,351
October	
November	
December	

COMMUNICATIONS REPORT

SEPTEMBER 2017

	<u>MONTHLY</u>	<u>YTD</u>
ALL INCIDENTS LOGGED:	1741	15,339
SENIOR CITIZEN CONTACT:		
Number of Senior Citizens in Daily call check-in program	6	
FINANCIAL INSTITUTIONS:		
Bank Checks	40	371
MAINTENANCE CONTACTS:		
Patrol Car Maintenance:	11	62
Police Equipment Maint/Repair	13	193

Detective Division Monthly Report
September 2017

Investigation Breakdown

-Bias Incident	01
-Burglary	01
-Theft	03
-Simple Assault	01
-Shoplifting	09
-Trespass	02
-Fraud	01
-Death Investigation	01
-Drug Investigation	02
-Background Checks	08
-Project Medicine Drop	03
-Property (Found)	22
-Property (Returned)	14
-Property (Lost)	25
-Evidence Stored	15
-Suspects Charged	01

Training / Meetings / Court Appearances

09/05	Cape May County Superior Court Grand Jury	371
09/07	Stone Harbor Municipal Court	371
09/12	Range Qualification - Rifle	904
09/15	Stone Harbor Elementary School Bike Day	371
09/15	Stone Harbor Elementary School Bike Day	904
09/19	Range Qualification - Rifle	371
09/29	Firearms Background Investigation Training	371

Office Supplies
Beach Tag Order Forms
Office: Cash Register Tape
Taggers: punchers, pens, etc
Office: Baggies for tags
Copy paper
Printer Cartridges
Miscellaneous Purchases
Subtotal 205
\$1,000

Promotion Advertising
General Info Brochures-Prorated
Memorial Day Poppy Spray
Subtotal 211
\$450

Dues & Subscription:
SJ Lifeguard Chief's Annual
SJ Lifeguard Chief's Certification Fees
Subtotal 206
\$250

Training
American Red Cross (CPR, AED, etc)
Subtotal 214
\$500

Cell Phone/Internet
Verion Internet
Subtotal 207
\$450

Equipment Purchases	
Ring Buoys/Throw Lines	
Whistles	
Lanyards	
Whistle Tips	
Guard Fanny Packs	
Rescue Cans	
Guards Duffel Bags	
Umbrellas	
Waterproof Radio Cases	
Key Chains (Cans)	
Polypro Line	
Miscellaneous	
Subtotal 212	\$10,000

Professional Fees	
Subtotal 225	\$0

Radio Supplies & Repairs	
Batteries	
Subtotal 232	\$1,000

Boat Supplies & Repairs	
Boat Marine Patch	
Subtotal 235	\$400

Uniforms	
Guard Tonga Hates	
Guard Swim Trunks	
Guard Women's Bathing Suits	
Guard Sweatshirts	
Guard Tank Shirts	
Guard Sweatpants	
Tagger Hats	
Tagger Shorts	
Tagger Shirts	
Tagger Sweatshirts	
Tagger Sweatpants	
Embroidery Charges	
Subtotal 251	\$25,000

General Janitorial Supplies	
Duct Tape	
Brushes	
Shower Soaps	
Subtotal 249	\$0

Medical/1st Aid
Sunblock
1st Aid Items
Subtotal 252
\$3,800

Beach Badges
Military Beach Tags
Seasonal Tags
Weekly Tags
Daily Tags
Holiday Tags
Tag Design Fees
Subtotal 256
\$14,000

Trophies/Awards
Subtotal 255
\$500

Special Events
Tolls to various SHBP races
Mascot Races food
T-Shirts Mascot Races
Subtotal 257
\$500

Equipment Rental
Caprioni Portable Toilets @ Point
Subtotal 258
\$2,500

Lumber & Paint
Subtotal 262
\$400

Radio Purchases
Subtotal 259
\$0

Equipment Repairs
Subtotal 275
\$1,500

Auto Repairs
Jeep
Trucks
Trailers
Subtotal 276
\$500

Miscellaneous Unclassified
Annual Group Photo
Subtotal 299
\$250

Tire Repairs
Jeep
Trucks
Trailer
Subtotal 278
\$0

2018 Other Expense Budget Requests

Department: Office of Emergency Mgt.

Additional Notes/Explanations

252-205	Office Supplies:
	General Office Supplies
	Computer/Copy Paper
	Envelopes
	Letterhead
	Other:
Subtotal 252-205	
	\$100
252-207	Cell Phone, Tablets, etc.
Subtotal 252-207	
	\$0

252-206	Dues & Subscription:
Other	
Subtotal 252-206	
	\$0
252-209	Equip. & Service Policies
Subtotal 252-209	
	\$1,600

2018 Other Expense Budget Requests

Department: Office of Emergency Mgt.

Additional Notes/Explanations

252-212	Equipment Purchases	
	OEM equipment	
Subtotal 252-212		\$2,800.00

252-232	Radio Equipment & Repairs	
Subtotal 252-232		\$500

252-275	General Equipment Repairs	
Subtotal 252-275		\$100

252-276	Vehicle Repairs	
Subtotal 252-276		\$1,000

2018 Other Expense Budget Requests

Department: Office of Emergency Mgt.

Additional Notes/Explanations

252-277 Gasoline

\$300

Subtotal 252-277

252-290 Emergency Notices

\$0

Subtotal 252-290

--

--

--

--

Suzanne Stanford

From: Miranda Duca
Sent: Friday, October 06, 2017 12:59 PM
To: Suzanne Stanford
Cc: Jill Gougher
Subject: 10/17 Council meeting

Dear Sue,

The only item I have for 10/17 Council agenda for a motion is the 10/28 Harvest Festival Special Event Application

Workshop will discuss:

- Rec/Tourism OE Budgets
- Proposed 70/30 split for extraordinary unspecifiable services contracts
- Proposed 2018 Rec fees

Thank you!

Miranda Duca | Director of Recreation | Borough of Stone Harbor
8100 Second Ave | Stone Harbor, New Jersey 08247 | p: (609) 368-1751 | f: (609) 368-2619

2018 Other Expenses Budget Requests

Department: Recreation Dept.

Office Supplies	
Printer Ink	\$400
Copy Paper	\$150
Misc receipt paper, scissors, tape	200
Subtotal 205	\$750

Dues & Subscription:	
NJRPA	\$200
NJRPA workshops	\$100
Subtotal 206	\$300

Cell Phone/Internet	
Duca - Cell Phone Reimbursement	\$870
Comcast Internet	\$0
Surf Camp youcanbook.me	\$40
Rec website(host/domain)	\$214
Subtotal 207	\$1,124

Promotion Advertising	
General Info Brochures-Prorated	\$75
Rec. Dept. Brochures	\$573
Posters	\$150
Legal Affidavits (tennis pro)	\$92
Subtotal 211	\$890

Recreation Management Software	
RecDesk Annual Subscription	\$3,480
Subtotal 213	\$3,480

2018 Other Expenses Budget Requests

Department: Recreation Dept.

Equipment Purchases		
support building furniture/supplies	\$	1,000
zip ties	\$	500
signs	\$	300
fishing and crabbing clinic bait	\$	200
basketballs	\$	1,000
soccer balls	\$	100
ref whistles and lanyards	\$	30
pickleballs	\$	180
tennis balls	\$	450
tennis court center straps	\$	30
baseball helmets	\$	40
lax goal	\$	200
lax balls	\$	50
misc sporting goods/supplies	\$	500
benches for bocce court	\$	1,100
2 ct divider posts,cable,turnbuckle	\$	981
1 mesh net tennis ct divider for clinics	\$	800
tractor for har tru maintenance	\$	2,000
tractor shed for har tru equipment	\$	3,000
2 soccer goals	\$	2,200
leaf blower	\$	150
Carabiners	\$	80
Subtotal 212		\$14,891

Professional Fees		
Senior Cardio Instruction (52wks x 2x @ \$30		\$3,120
Summer Bball League Referee		\$2,000
Fingerprinting		\$120
Cathy Cashmere Zumba Instruction		\$1,435
1x week/41 weeks @ \$35		
Cathy Cashmere Line Dancing Instruction		\$2,050
1x week/41 weeks @ \$50		
Subtotal 225		\$8,725

2018 Other Expenses Budget Requests

Department: Recreation Dept.

General Janitorial	
82nd Rec	\$50
82nd Support Building	\$25
97th Rec	\$25
Subtotal 249	\$100

Uniforms	
Staff	\$3,500
League/Clinics	\$4,000
Subtotal 251	\$7,500

2018 Other Expenses Budget Requests

Department: Recreation Dept.

Medical/1st Aid	
cold compress	\$200
1st aid kit supplies	\$100
CPRAED training	200
Subtotal 252	\$500

Trophies/Awards	
July 4th	\$870
Rec league/clinic awards	\$500
Booce League	\$30
Bball league champs	\$500
Subtotal 255	\$1,900

Special Events	
Rec opening day	\$300
End of Season Picnic	\$500
July 4th HRD	\$1,850
Subtotal 257	\$2,650

2018 Other Expenses Budget Requests

Department: Recreation Dept.

Equipment Rental	
Caprioni Portable Toilets	\$1,500
Subtotal 258	\$1,500

Arts/Crafts Program Supplies \$1,500

Arts/Crafts Program Supplies	\$1,500
Subtotal 264	\$1,500

Equipment Repairs	\$500
Security Cameras	\$1,000
Basketball, Tennis, PB court patching	\$500
Misc building repairs	\$300
Ice bin	
Subtotal 275	\$2,300

Gasoline/Oil Pro-Rated Share \$100

Gasoline/Oil	
Pro-Rated Share	\$100
Subtotal 277	\$100

2018 Other Expenses Budget Requests

Department: Recreation Dept.

Miscellaneous Unclassified	\$500
Senior Citizen activity reimbursement	
Subtotal 299	\$500

Office Supplies	\$150
Copy Paper	\$850
Ink for printer	
Subtotal 205	\$1,000

Dues & Subscription:	
NJ Travel Industry Asso.	\$200
SSRDMO meetings	\$100
Tourism Conference	\$225
Travel Show Coop Partnership	\$2,500
Subtotal 206	\$3,025

Cell Phone/Internet	
info@shacfest.com 4.16/month	49.92
shacfest.com domain 1 year	39.95
SHACFEEST website hosting	103.16
Subtotal 207	\$193

	\$0
--	-----

Equipment Service/Maintenance	
Copier Prorated Share	
Subtotal 209	\$0

Promotion Advertising	
Newspaper Ads	\$2,500.00
CMC Vacation Guide	\$987.50
SJ Vacationer	\$3,000.00
CMC Events Calendar	\$497.50
Radio	\$2,000.00
Ch 97 yearly support	\$5,000.00
Sunshine Artists (AC Festival)	\$2,670.00
Roasted beet 6 issues 1/2 pg	\$600.00
sourcebook ASFB	\$479.00
7 Mile Publishing 839/issue	\$4,195.00
7 mi beach guide	\$650.00
SNU Commercials	\$2,000.00
Mobile app dashboard	\$708.00
59/month	
Video editor software	\$174.95
Cape Regional ad	\$500.00
Wayfinding Signage	\$2,311.00
Travel Show brochures	\$2,282.00
Subtotal 211	\$30,555

Professional Fees	
Coastal Broadcasting live	\$250
graphic design	\$400
Family Night entertainers	\$3,000
SHACfest vendors/jitney/entertainment	\$4,000
Independence Day band	\$2,000
Baby parade vendors	\$500
Beach opening entertainment	\$200
Farmers Market entertainment	\$2,250
Tues at Tower Concerts AV/Music	\$3,360
Island Holiday vendors	\$3,000
National Night Out DJ	\$300
NNO facepainting/balloons	\$275
NNO entertainment	\$475
SNU on location weather report	\$375
Subtotal 225	\$20,385

Equipment Purchases/Repairs	
Farmers Market Umbrellas	\$2,000
Subtotal 212	\$2,000

Equipment Rental	
Concert Series chair rentals	560.00
Caprioni Portable Toilets	2,270.00
SHACFEST rentals	22,842.30
Island Holiday rentals	5,000.00
Subtotal 258	\$30,672

Arts/Crafts Program Supplies

Subtotal 264	\$0

Equipment Repairs	
Subtotal 275	\$0

Gasoline/Oil	
Pro-Rated Share	
Subtotal 277	\$0

Miscellaneous Unclassified	
Subtotal 299	\$0

Spec Events Flags/Banners/Light	
96th St entrance banners	
Orange (fall)	\$700
Blue (spring)	\$700
Avenue Banners (third and second)	\$1,875
\$75 each	
Shipping	\$200
Subtotal 30-420-265	\$3,475

2017 BOROUGH OF STONE HARBOR
RECREATION REVENUE

RECREATION REVENUE PAGE REPORT	ACCOUNT	2013	2014	2015	2016	2017
SPORTS REGISTRATION: Sports Clinics, Bball League, EUS private services contractors	7-01-08-105-019	\$93,004.50	\$151,034.00	\$161,727.69	\$178,470.84	\$202,670.00
YOUTH ARTS & CRAFTS PROGRAM	7-01-08-105-020	\$14,215.00	\$15,917.05	\$11,355.00	\$10,185.00	\$9,050.00
TENNIS & PICKLEBALL: Camps, clinics, open play, lessons, tournaments	7-01-08-106-004	\$26,554.00	\$26,421.28	\$28,970.37	\$25,626.00	\$42,935.00
MARINA FEES: Boat launches	7-01-08-106-002	\$5,134.00	\$2,906.00	\$9,679.00	\$1,836.00	\$11,046.00
		\$138,907.50	\$196,278.33	\$211,732.06	\$216,117.84	\$265,701.00

\$49,583.16 Revenue increase over 2016

\$17,309 ahead of 2016 court rev

DESCRIPTION	ACCOUNT	2017 Net revenue less payouts to professional services
Tennis Memberships	7-01-08-106-004	\$3,600.00
Tennis Court Rental	7-01-08-106-004	\$11,560.00
Tennis Lessons	7-01-08-106-004	\$2,095.00
Tennis Tournament	7-01-08-106-004	\$456.32
Tennis Balls	7-01-08-106-004	\$353.00
Tennis Kids Club Clinics	7-01-08-106-004	\$1,283.00
Tennis Kids Club Camp	7-01-08-106-004	\$455.40
Tennis Junior Development	7-01-08-106-004	\$799.25
Tennis Adult Cardio	7-01-08-106-004	\$281.75
Tennis Adult Drill & Play	7-01-08-106-004	\$450.80
Pickleball Court Rental	7-01-08-106-004	\$992.00
Pickleball Open Play	7-01-08-106-004	\$4,622.00
Pickleball Tournament	7-01-08-106-004	\$4,155.00
		\$31,103.52

	BUDGETED	FORECASTED THRU DECEMBER
2017 Rec OE	\$48,510.00	\$47,302.00
2017 S&W	\$180,900.00	\$164,233.29
	<u>\$229,410.00</u>	<u>\$211,535.29</u>

Justification for 70/30 split		
EUS Revenues	\$48,236.51	
Capital Improvements	-\$153,680.00	
EUS Supervisor Wages	-\$6,240.00	
	<u>-\$111,683.49</u>	
Forecasted increased revenue	\$5,751.04	
	<u>-\$105,932.45</u>	
Justification for \$75 increase to sports clinics		
2017 Revenues	\$14,916.00	
S&W	-\$24,759.25	
OE expenditures	-\$10,027.93	
	<u>-\$19,871.18</u>	
Increased fee to \$75 based on 426 kids	\$31,950.00	
	<u>\$12,078.82</u>	

EUS Contractor Programs	7-01-08-105-019	\$48,236.51
Youth Basketball League	7-01-08-105-019	\$19,900.00
Youth Sports Clinics	7-01-08-105-019	\$14,916.00
		\$83,052.51

Master Extraordinary Unspecifiable Services Contractor List

PROGRAM	SURF CAMP	BOOT CAMP	TENNIS	YOGA	SANDBARRE	ZUMBA	TRAINING	RACES	SHORE SHOT	UK ELITE	DRUM N' CHOP	SHORE SPORTS	YGA	7 MILE YPT	TOTAL
ATTENDANCE	\$8,070.00	\$95,895.00	N/A	N/A	\$10,948.00	\$485.00	2	\$36,355.40	\$11,430.00	\$0.00	58	\$898.60	\$2,000.00	\$1,000.00	\$179,958.50
AMOUNT (cash/check)	\$30,270.00	N/A	N/A	N/A	\$10,948.00	N/A	N/A	N/A	\$11,430.00	N/A	N/A	\$898.60	\$2,000.00	\$1,000.00	\$179,958.50
AMOUNT (credit)	\$39,340.00	\$55,885.00	\$16,205.50	\$6,250.00	\$4,875.00	\$485.00	\$40.00	\$36,355.40	\$2,514.60	\$0.00	\$886.60	\$2,000.00	\$1,000.00	\$132.00	\$49,236.51
TOTAL	\$69,434.80	\$12,294.70	\$3,727.27	\$4,875.00	\$2,408.78	\$108.70	\$6.80	\$8,215.26	\$3,514.60	\$0.00	\$886.60	\$2,000.00	\$1,000.00	\$132.00	\$179,958.50
BOROUGH (22%)	\$15,275.66	\$2,705.23	\$822.05	\$1,072.50	\$530.00	\$23.91	\$1.50	\$1,807.38	\$773.21	\$0.00	\$193.55	\$440.00	\$220.00	\$27.84	\$39,523.55
CONTRACTOR (78%)	\$29,905.20	\$43,590.30	\$12,478.24	\$3,775.00	\$5,408.22	\$378.30	\$31.20	\$30,397.34	\$8,915.40	\$0.00	\$693.05	\$1,780.00	\$780.00	\$104.16	\$140,434.95

77%/23% split per contract

***Borough Revenues would be forecasted at \$53,987.55 if we contracted 70/30 split in 2018

PROGRAM	SURF CAMP	BOOT CAMP	TENNIS	YOGA	SANDBARRE	ZUMBA	TRAINING	RACES	SHORE SHOT	UK ELITE	TOTAL
2016 PROGRAMS	1421	1815	168	246	531	117	176	152	45	4526	
ATTENDANCE	\$12,600.00	\$39,715.00	\$9,510.00	\$6,127.00	\$9,415.00	\$240.00	\$2,330.00	\$36,646.15	\$950.00	\$0.00	\$120,309.15
AMOUNT (cash/check)	\$31,593.06	N/A	N/A	N/A	N/A	\$4,440.00	N/A	N/A	N/A	N/A	\$56,033.06
AMOUNT (credit)	\$42,660.33	\$39,715.00	\$9,510.00	\$6,127.00	\$9,415.00	\$4,680.48	\$2,330.00	\$36,646.15	\$950.00	\$0.00	\$154,809.96
TOTAL	\$93,852.69	\$79,430.00	\$19,020.00	\$12,254.00	\$18,830.00	\$9,120.48	\$4,660.00	\$73,292.30	\$1,900.00	\$0.00	\$312,582.11
BOROUGH (22%)	\$20,647.59	\$17,474.60	\$4,184.40	\$2,696.10	\$4,142.70	\$2,016.50	\$1,025.20	\$16,124.51	\$418.00	\$0.00	\$68,290.50
CONTRACTOR (78%)	\$33,275.06	\$39,977.70	\$5,825.60	\$9,557.90	\$14,687.30	\$7,103.98	\$3,634.80	\$57,167.79	\$1,482.00	\$0.00	\$244,291.61

77%/23% split per contract

PROGRAM	SURF CAMP	BOOT CAMP	TENNIS	YOGA	SANDBARRE	ZUMBA	TRAINING	RACES	SHORE SHOT	UK ELITE	TOTAL
2015 PROGRAMS	1153	1636	565	286	357	133	159	176	45	4510	
ATTENDANCE	\$15,120.00	\$33,975.00	\$11,450.00	\$8,155.00	\$6,045.00	\$280.00	\$3,820.00	\$2,194.00	\$675.00	\$0.00	\$81,714.00
AMOUNT (cash/check)	\$16,017.24	N/A	N/A	\$60.00	N/A	\$5,284.44	N/A	N/A	N/A	N/A	\$21,361.68
AMOUNT (credit)	\$34,653.80	\$33,975.00	\$11,450.00	\$8,215.00	\$6,045.00	\$5,321.44	\$3,820.00	\$2,194.00	\$675.00	\$0.00	\$106,348.24
TOTAL	\$66,784.04	\$67,950.00	\$22,900.00	\$16,425.00	\$12,090.00	\$10,605.88	\$7,640.00	\$4,388.00	\$1,350.00	\$0.00	\$221,289.55
BOROUGH (20%)	\$13,356.81	\$13,590.00	\$4,580.00	\$3,285.00	\$2,418.00	\$2,121.18	\$1,528.00	\$877.60	\$270.00	\$0.00	\$44,156.59
CONTRACTOR (80%)	\$27,723.04	\$27,180.00	\$9,160.00	\$13,140.00	\$9,672.00	\$8,484.70	\$6,112.00	\$3,510.40	\$1,080.00	\$0.00	\$177,132.96

Total Boro EUS Contract Rev in 2015 \$22,343.85

PROGRAM	BOOT CAMP	IGNITE	SANDBARRE	SHORE SHOT	Tennis	SUP YOGA	7 MILE SPORTS	ZUMBA	PILATES FUSION	TOTAL
2014 PROGRAMS	1319	197	295	0	N/A	158	159	440	280	4383
ATTENDANCE	\$30,652.00	\$3,693.00	\$5,576.00	\$50.00	\$9,987.00	\$2,240.00	\$20,620.00	\$11,375.00	\$3,442.00	\$87,535.00
AMOUNT (cash/check)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,080.00	\$21,775.00	\$320.00	\$0.00	\$26,175.00
AMOUNT (credit)	\$30,652.00	\$3,693.00	\$5,576.00	\$50.00	\$9,987.00	\$6,320.00	\$42,395.00	\$11,465.00	\$3,442.00	\$113,480.00
TOTAL	\$66,114.00	\$7,386.00	\$11,152.00	\$10.00	\$19,974.00	\$12,640.00	\$64,115.00	\$22,930.00	\$688.40	\$222,696.00
BOROUGH (20%)	\$13,222.80	\$1,477.20	\$2,230.40	\$2.00	\$3,994.80	\$2,528.00	\$12,823.00	\$4,580.00	\$137.68	\$44,358.88
CONTRACTOR (80%)	\$25,097.60	\$2,934.40	\$4,468.80	\$8.00	\$15,979.20	\$10,112.00	\$51,292.00	\$18,350.00	\$550.72	\$178,337.12

PROPOSED FEES FOR RECREATION – 2018

Boat Ramp launch -	\$10 daily / \$100 seasonal
Youth Sports Clinics	\$75 per clinic, per season
Youth Basketball League	\$50 per player, per season
Youth Arts & Crafts	\$10 per session / \$80 for 10 sessions
Tennis Court Rentals (82nd & 96th St)	\$150 adult membership (June 16-Sept 2) \$100 junior membership (June 16-Sept 2) ***12 and under play free \$6 – Guest Pass (doubles) \$12 – Guest Pass (singles) \$24 - 90 min court rental \$16 – 60 min court rental
Pickleball Court Rentals	\$2 per player for 2 hours of open play \$75 unlimited open play pass \$12 – 90 min court rental \$8 – 60 min court rental

Office Supplies	
General Purchases	
Subtotal 205	\$0

Dues & Subscription:	
NJ Shade Tree Federation	\$100
Subtotal 206	\$100

Equipment & Service Policies:	
Tree Removal & Weed Control	\$2,500
Subtotal 209	\$2,500

Promotional Advertising:	
Subtotal 211	\$0

Equipment Purchases & Repairs	
Subtotal 212	\$0

Tuition, Training & Updates:	
NJ Shade Tree Conferences	\$100
PW Shade Tree Conference	\$415
Subtotal 214	\$515

Advisory Committee Support:	
Required Training	\$750
Subtotal 223	\$750

Professional Fees:	
Fees for Monitoring Bird Sanctuary	\$25,000
Fees to Survey Back Bays	\$7,000
Dune/Beach Management	\$7,000
Bird Sanctuary Tours by TWI	
Stewardship Program	\$14,000
Flood Mitigation Consultations	\$10,000
Subtotal 225	\$63,000

TNR Program	
Pest Control	\$1,800
Subtotal 230	\$1,800

General Unclassified	
unknowns	\$200
Subtotal 299	\$200

Bird Sanctuary Expenses	
Clean Up Expenses	\$550
Brush Disposal	\$500
Portable Toilet Rental	\$400
Maintenance of Plants	\$1,400
Herbicide for Invasives Management	\$1,000
Website Updates	\$200
Signage for Sanctuary	\$4,450
Subtotal 261	\$8,500