

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE
PRELIMINARY AGENDA FOR COUNCILMEMBERS

REGULAR MEETING

TUESDAY March 20, 2018 4:30 p.m.

ORDINANCE 1513 – Establish a Cap Bank – 2nd 3rd and final (1) Lane
ORDINANCE 1514 – Revise current “loitering” ordinance by increasing the maximum fine from \$200 to \$1,250. 2nd 3rd and final (2) Parzych
ORDINANCE 1515 – Capping of Water/Sewer Lines 2nd 3rd and final (3) Krafczek

BOND ORDINANCE 1517 Various INTRO (4) Lane
BOND ORDINANCE 1518 Water & Sewer INTRO (5) Krafczek
ORDINANCE – Planning Board recommendations – Amending Flood Damage Prevention Ordinance and Zoning Ordinance POSSIBLE INTRO ?
(6)

Resolution – Adopt the Budget 2018 (7) Lane
Resolution – Award Proposal Mott MacDonald – COWI document review (8) Rich
Resolution – Equal Opportunity Employment (9) Gallagher
Resolution – Raffle – Stone Harbor Lions (10) Kramar
Resolution – Museum Curator Services (11) Gallagher
Resolution – Utility Credits – Golden Gate (12) Krafczek
Resolution – Sale of Truck – Wetlands Institute (13) Rich

Motion – Out to Bid - Bicycle Initiative (14) Gallagher
Advertise
Bids Due – April 2, 2018
Award – April 17, 2018
Work Complete street racks May 21, 2018

Motion – Special Events (15) Gallagher
Garden Club Community Yard Sale 5/19
Garden Club Plant & Bake Sale 5/12 – 5/13
Seashore Ace Grill Demo 4/21 – 5/19 - 6/9

Motion – Out to Bid - FY2017 NJDOT reconstruction of 95th Street from Second Avenue to the Bay / FY2016 NJDOT Municipal Aid Program Reconstruction of 95th Street from First Avenue to Second Avenue
Advertise March 24th and receive bids April 18, 2018 at 10:00 am (16) Lane

DISCUSSION:

(1)

**BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY
ORDINANCE 1513
CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Stone Harbor in the County of Cape May finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$102,078.12 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

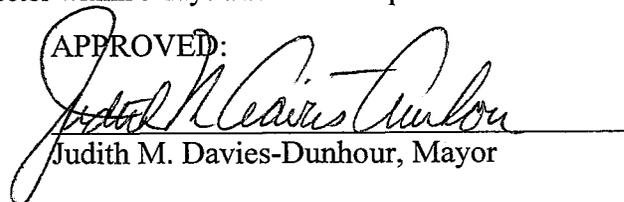
NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Stone Harbor shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$357,273.42, and that the CY 2018 municipal budget for the Borough of Stone Harbor be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

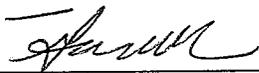
BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

APPROVED:


Judith M. Davies-Dunhour, Mayor

ATTEST:


Suzanne C. Stanford, Borough Clerk

(2)

**BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE
1514**

**AN ORDINANCE AMENDING CHAPTER 363 (LOITERING), SECTION 5
(VIOLATIONS AND PENALTIES) OF THE GENERAL ORDINANCES OF
THE BOROUGH OF STONE HARBOR.**

Whereas, Borough Council deems it to be in the best interest of the Citizens of Stone Harbor to amend the within ordinance; now, therefore be it ordained by the Borough Council, the Governing Body of the Borough of Stone Harbor, New Jersey as follows:

Section 1. Chapter 363 (LOITERING), Section 5 (VIOLATIONS AND PENALTIES) is hereby amended to increase the maximum Two Hundred (\$200.00) dollar fine set forth therein to a maximum fine of One Thousand Two Hundred Fifty (\$1250.00) dollars.

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are hereby repealed.

Section 4. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

APPROVED:

Judith Davies Dunhour - Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

(3)

BOROUGH OF STONE HARBOR
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE 1515

AN ORDINANCE AMENDING CHAPTER 542 OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF STONE HARBOR, 2005
(Capping of Water/Sewer Lines)

Section 1: Section § 542-6 is hereby amended by adding the following:

§ 542-6 Water meters.

B.

Disconnection, removal and tampering with meters.

(1)

Opening of the water meter cover and/or entry into a water pit and/or the disconnection, removal or tampering with water meters and associated equipment in the pit, including efforts to turn water on or off at the meter, by anyone other than a licensed New Jersey plumber performing authorized work therein, is hereby prohibited. Tampering with a water meter includes, but is not limited to, changing, altering, interfering or otherwise touching a water meter, its dials and any other associated equipment. The only exception to this prohibition is when authorized Borough personnel enter the pit.

(2)

In connection with the demolition of structures, or if at any time construction results in the cut and capping of the water/sewer lines in excess of 48 hours the meter must be removed from the meter pit by a New Jersey licensed plumber or authorized Borough employee and the meter shall be returned to the Utilities Department for safe keeping until the work has been completed sufficiently. Meters will be returned to the ground upon written application of a Meter Set Request and a reinstallation fee of \$145. When the property is not occupied and water consumption is not required, the meter must be removed from the meter pit by a New Jersey licensed plumber or authorized Borough employee, and the meter shall be returned to the Utilities Department for safe keeping until the work has been completed sufficiently for occupancy and water is required by the occupants. Meters will be returned to the pit upon the written application (see § 542-3 hereof). Meters and/or meter boxes and fittings which are returned to the pit and which required no maintenance or upgrading, as will be determined by Borough personnel, will be charged a reinstallation fee of \$145. Meters, meter boxes, fittings and pipes which require mandatory maintenance or upgrading, shall be subject to the applicable charges found in § 542-5 and/or § 542-6 hereof.

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are hereby repealed.

Section 4. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

APPROVED:

Judith M. Davies-Dunhour, Mayor

ATTEST:

Suzanne C. Stanford, Borough Clerk

(4)

BOND ORDINANCE APPROPRIATING \$6,199,880, AND AUTHORIZING THE ISSUANCE OF \$5,794,886 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stone Harbor, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$6,199,880 including the aggregate sum of \$404,994 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and being exclusive of certain amounts appropriated therefor by prior ordinances of the Borough.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$6,199,880 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$5,794,886 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes,

negotiable notes of the Borough in a principal amount not exceeding \$5,794,886 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional vehicular equipment, including one (1) pickup truck for use by the Fire Department/Office of Emergency Medical Services of the Borough, one (1) trash truck and two (2) service vehicles with snow plows for use by the Department of Public Works of the Borough, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	\$370,000	\$351,500
(b) Improvement of municipally-owned buildings, facilities and property in and by the Borough, including the Public Works facility, the former library and other facilities by the installation of sand fencing, paths, and the upgrade of facilities and laboratories so as to comply with the Americans with Disability Act, and the 82nd Street tennis court support building by the construction of new lavatories, office space and observation deck, together with for all the aforesaid all equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	653,680	620,996
(c) Acquisition by purchase and installation, as necessary, of new and additional equipment, including furnishings for use at the Police Department Headquarters in the Borough, and one (1) beach tractor, one skid steer truck loader, one skiff boat, fencing and security cameras for use by the Department of Public Works of the Borough, together with for all the aforesaid all attachments, accessories, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	450,000	427,500

(d) Improvement of municipally-owned beach and bay property in and by the Borough including by the replenishment of sand, the dredging of bays, and the upgrade of the bulkheads and outfalls at 114th Streets, together with all surveys, watershed management, structures, appurtenances, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved

646,200 518,890

(e) Improvement of various roads in and by the Borough by the surfacing or resurfacing thereof to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as used or referred to in Section 40A:2-22 of said Local Bond Law), including without limitation the beach blocks of 100th Street, 101st Street, 102nd Street, 105th Street, 108th Street and 122nd Street, together with all sidewalks, engineering, drainage improvements, structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved

4,080,000 3,876,000

Totals \$6,199,880 \$5,794,886

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10.2 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$5,794,886, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$650,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or

delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

(5)

BOND ORDINANCE APPROPRIATING \$2,164,000, AND AUTHORIZING THE ISSUANCE OF \$2,164,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS WATER AND SEWERAGE SYSTEM IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be made or acquired by The Borough of Stone Harbor, New Jersey. For the said improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor.

Section 2. For the financing of said improvement or purpose and to meet said \$2,164,000 appropriations, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$2,164,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$2,164,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated

cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of the water and sewerage system in and by the Borough by the upgrade of infrastructure, water meters, and storm water vaults and the installation of new pipes, together with all equipment, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	\$1,920,000	\$1,920,000
(b) Acquisition by purchase and installation, as necessary, of new and additional equipment, including a sewer camera, SCATA remote monitoring equipment, outfall duck bills, fire hydrants and a valve exerciser, together with all attachments, accessories, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.	<u>244,000</u>	<u>244,000</u>
Totals	\$2,164,000	\$2,164,000

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purpose within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 37.18 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$2,164,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$216,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvements and are included in the foregoing estimates thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for a purpose described in subsection (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is "self-liquidating" within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to subsection (c) of section 40A:2-44 of said Local Bond Law, from gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the

Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from the revenues of the water and sewerage system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(1)

RESOLUTION

ADOPT THE BUDGET - 2018

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of

\$11,850,000

raised by taxation for Municipal Purposes.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2018

.....
Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(8)

RESOLUTION

**AWARDING PROFESSIONAL SERVICES CONTRACT
MOTT MACDONALD - DREDGING DOCUMENT REVIEW, STONE HARBOR**

WHEREAS the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services," without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough of Stone Harbor requires specialized expert services to perform an independent review of COWI's specifications and responses to delay notices and claims. Scope of Services will include: Proposal attached:

Task 1	Document Review	\$1,600
Task 2	Evaluation of Contractors Claims	\$7,000
Task 3	Meetings	\$1,600
Task 4	Report of Findings	\$4,000
	Total	\$14,200

WHEREAS, the total cost of the review will be \$14,200 and that funds are available for award of this contract as evidenced by the Chief Financial Officer's certification of funds attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey, duly assembled in public session this 20th day of March, 2018 that a contract be and it is hereby awarded to Mott MacDonald, 211 Bayberry Drive Suite 1A Cape May Court House, N.J. 08210 to complete the review; and

BE TI FURTHER RESOLVED that this Resolution, the incorporated proposal and the mandatory affirmative action and anti-discrimination language shall constitute the contract and that the Mayor and Clerk be and are hereby authorized and directed to execute said contract on behalf of the Borough.

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be executed by the contractor as a condition of award and shall be part of the contract.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in accordance with law.

Contractor

For the Borough of Stone Harbor

Thomas R. Thornton, PE, CME Date
Mott MacDonald

Judith M. Davies-Dunhour, Mayor Date

Attest _____
Suzanne C. Stanford, Clerk

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2018

.....

Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(9)

RESOLUTION

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MARCH 20, 2018.

Suzanne C. Stanford, Borough Clerk

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2018

.....
Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(10)

RESOLUTION

WHEREAS, the Lions Club of Stone Harbor, Inc. made application on February 20, 2018 for a Raffle License under Application No. RA-2018-03; and

WHEREAS, it is the desire of the Borough Council of the Borough of Stone Harbor to issue a Certificate of Approval under Application No. RA-2018-03 to the Lions Club of Stone Harbor Inc. for holding of said Raffle;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, State of New Jersey, on this 20th day of March, 2018 as follows:

1. That the Borough Council issue to the Lions Club of Stone Harbor Inc. a Certificate of Findings and Determination to be signed by the proper officer of said Borough Council under Application No. RA-2018-03 made by said Lions Club of Stone Harbor; and

2. That the Municipal Clerk of the Borough of Stone Harbor be, and she is hereby authorized, empowered and directed to cause the proper Raffle License to be issued to the Lions Club of Stone Harbor, Inc. in accordance with the application made therefor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2018

.....

Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(11)

**Authorizing the Mayor to Sign
Agreement, Funds and Support for Museum Curator Services**

WHEREAS, the Mayor and Council of the Borough of Stone Harbor has proposed an Agreement in which the Borough will provide appropriate funds and support for a Museum Curator; and

WHEREAS, the Borough Council of the Borough of Stone Harbor hereby approves the Agreement (sections A-O), a copy of which is attached hereto and in consideration will pay the Stone Harbor Museum Twenty – Five Thousand (\$25,000) quarterly, as outlined in the Agreement; and

WHEREAS, and the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Mayor, Judith M. Davies-Dunhour be and hereby is authorized to sign the attached Museum Agreement on this 20th day of March, 2018.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2018

.....

Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(12)

RESOLUTION

Council Meeting: March 20, 2018

CREDIT UTILITIES OVERPAYMENTS

WHEREAS, Utilities Accounts 14140, 14290, 14320, 14420, 14480, 14500 were over-billed due to the meter was tampered and/or failed to register or operate properly; and

WHEREAS, in accordance with RGO §542-6, B, 1, and under the provision of RGO §542-6, C, 1 and 542-23, the Utilities Collector has requested a 3-year average to recalculate Utilities charges and apply adjusted credits; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that the above utilities accounts be adjusted and credited accordingly; and

BE IT FURTHER RESOLVED that the Utilities Collector make the proper adjustment in her records.

*http:// www.stone-harbor.nj.us/
http:// www.wateruseitwisely.com
http:// www.stone.nj.us/treasury/taxation/
74, .< }c; toio•n' ,H1,1 77C, 'l*

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2018

.....
Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

(13)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION
AUTHORIZING THE SALE OF A 2003 FORD F-250 EXTENDED CAB TRUCK
TO WETLANDS INSTITUTE**

WHEREAS, there exists a need for a pick up truck at the Wetlands Institute in the Township of Middle, in the County of Cape May, State of New Jersey; and

WHEREAS, the Borough of Stone Harbor is in possession of a surplus 2003 Ford F- 250 pick up truck bearing VIN# 1FTNX21FO3EA32079. This trash truck would satisfy the current need of the Wetlands Institute in Middle Township; and

WHEREAS, the Wetlands Institute wishes to purchase said 2003 pick up truck for the total amount of \$ 5,000 and funds are available to the Wetlands Institute of Middle Township for such purchase; and

WHEREAS, N.J.S.A. 40A:11-5(2) allows for such contracts between incorporated nonprofit associations without competitive bidding; and

WHEREAS, the Director of Public Works, after consultation with the Borough Administrator, has determined that this sale can take place at this time without negatively impacting the citizens of the Borough of Stone Harbor.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), requires that the resolution authorizing the award of contracts for such services without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey as follows:

1. That the Borough of Stone Harbor hereby agrees to sell to the Wetlands Institute , Township of Middle a pick up truck, VIN# 1FTNX21FO3EA32079 , in consideration hereunder of the payment of \$ 5,000 (five thousand dollars), together with the execution and transfer of any applicable documentation.
2. The Mayor and Clerk are hereby authorized and directed to execute this resolution as the contract for sale of the aforementioned vehicle to the Wetlands Institute of Township of Middle
3. This contract is awarded without competitive bidding under the provisions of 40A:11-5(2) of the Local Public Contracts Law because the contract is with the Wetlands Institute.
4. A notice of this action shall be printed in accordance with law.

Attest:

Suzanne Stanford, Clerk
Borough of Stone Harbor

For the Borough of Stone Harbor

Judith M. Davies-Dunhour, Mayor
Borough of Stone Harbor

Attest:

For the Wetlands Institute

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2018

.....
Borough Clerk

The above resolution approved this day of....., 2018

.....
Mayor

(15)

Date of Application Feb. 12, 2018



Borough of Stone Harbor 2018 Special Events Application

Name of Event: Garden Club of Stone Harbor Community Yard Sale
 Date of Event: May 19, 2018 Time of Event: 8:00am - 2:00pm
 Type of Event: Festival 1K / 5K / Athletic / Bike Race / Marathon Other Yard Sale

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough policies. Borough Council retain the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

APPLICATION REVIEW FEES

- \$50 if filed prior to 60 Days of event
- \$75 if filed prior to 30 Days of event
- \$125 if filed prior to 15 Days of event

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with their *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

2018 EVENT FEES

5k:\$150 (0-250 Participants) 10k or Triathlons\$500
 (Designated Route Only) \$250 (250-500 Participants)
 \$500 (500 Participants or More)

Event Fees.....\$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)

Seasonal use of facilities by Local Schools\$1500 per season / \$750 per season for each additional sport
 (No Application Review Fee is required)

Use of 80th St. Fields\$250 per day (Before Friday of Memorial Day and after Labor Day)

Use of 80th St. Fields\$500 per day (first two days) / \$250 per each additional day (Memorial Weekend-Labor Day Weekend)

Use of Recreation Support Building (82nd & Second Avenue).....\$300

Date of Application 2/9/2018



Borough of Stone Harbor 2018 Special Events Application

Name of Event: Plant & Bake Sale Garden Club of Stone Harbor Inc

Date of Event: 5/12/18 & 5/13/18

Time of Event: 5-12-18 8 AM to 2 PM
5-13-18 8 AM to noon

P.W. delivery of plants from SH Garage to Fire House on 5/12 @ 7 AM

Type of Event: Festival 1K / 5K / Athletic / Bike Race / Marathon Other Plant Sale/Bake Sale/Community Organization

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough polices. Borough Council retain the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

APPLICATION REVIEW FEES

- \$50 if filed prior to 60 Days of event
- \$75 if filed prior to 30 Days of event
- \$125 if filed prior to 15 Days of event

N/A

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with their *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

2018 EVENT FEES

5k: (Designated Route Only)	\$150 (0-250 Participants) \$250 (250-500 Participants) \$500 (500 Participants or More)	10k or Triathlons\$500
Event Fees.....	\$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)	
Seasonal use of facilities by Local Schools (No Application Review Fee is required)\$1500 per season / \$750 per season for each additional sport	
Use of 80th St. Fields\$250 per day (Before Friday of Memorial Day and after Labor Day)	
Use of 80th St. Fields\$500 per day (first two days) / \$250 per each additional day (Memorial Weekend-Labor Day Weekend)	
Use of Recreation Support Building (82 nd & Second Avenue).....\$300	

Date of Application 2-23-18



Borough of Stone Harbor 2018 Special Events Application

Name of Event: Grill Demonstration

Date of Event: 4-21, 5-19, 6-9 Time of Event: 10-4

Type of Event: Festival 1K / 5K / Athletic / Bike Race / Marathon Other grill demo

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough policies. Borough Council retain the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

APPLICATION REVIEW FEES

- \$50 if filed prior to 60 Days of event
- \$75 if filed prior to 30 Days of event
- \$125 if filed prior to 15 Days of event

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with their *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

2018 EVENT FEES

5k:	\$150 (0-250 Participants)	10k or Triathlons	\$500
(Designated Route Only)	\$250 (250-500 Participants)		
	\$500 (500 Participants or More)		
Event Fees.....	\$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)		
Seasonal use of facilities by Local Schools	\$1500 per season / \$750 per season for each additional sport (No Application Review Fee is required)		
Use of 80th St. Fields	\$250 per day (Before Friday of Memorial Day and after Labor Day)		
Use of 80th St. Fields	\$500 per day (first two days) / \$250 per each additional day (Memorial Weekend-Labor Day Weekend)		
Use of Recreation Support Building (82 nd & Second Avenue).....\$300		



**REMINGTON
& VERNICK
ENGINEERS**

4907 New Jersey Avenue
Wildwood, NJ 08260
O: (609) 522-5150
F: (609) 522-5313

(16)
March 7, 2018

VIA EMAIL & REGULAR MAIL

Ms. Suzanne Stanford, City Clerk
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

**RE: Borough of Stone Harbor
FY2017 NJDOT Reconstruction of 95th Street from Second Avenue to the Bay
FY2016 NJDOT Municipal Aid Program Reconstruction of 95th Street from First
Avenue to Second Avenue
Our File #: 05-10-U-086**

Dear Ms. Stanford:

This office is finalizing the plans and specifications for the above referenced project and at this time we request authorization to advertise the project for public bid at the March 20, 2018 Council meeting. We anticipate advertising the project on March 24, 2018 and receiving bids by 10:00 AM, on April 18, 2018.

If you have not done so already, the property owners within the project limits should be notified of the upcoming construction. We anticipate that construction will begin in the Fall, 2018.

We look forward to the opportunity of working with the Borough on this project. Should you have any questions or require additional information, please do not hesitate to contact me in our Wildwood office at (609) 522-5150.

Sincerely,
REMINGTON & VERNICK ENGINEERS

James M. Oris, PE, PP, CME, CPWM
Regional Manager

JMO:eb

cc: Jill Gougher, Administrator (via email)
Grant Russ, Public Works Director (via email)