

Web

AGENDA

TUESDAY **April 6, 2021 Meeting**

Subject to change, additions or deletions

ORDINANCE – INTRO Public consumption – retail sales – Cannabis (1)
Krafczek

Resolution – Rescind Introduced 2021 Budget Councilmember – (2) Krafczek

ORDINANCE – INTRO – Establish a Cap Bank (3) Parzych

(Add Budget Worksheet)

Resolution – Introduce revised 2021 Budget (4) Krafczek

Resolution – Contract Budget Amendment Request – 93rd Street Pump Station – Mott MacDonald (5) Moore

Resolution – Amendment #2 – Shared Services Agreement – Coastal Barrier Resources Act – authorizes additional 30K appropriation for Point Litigation (6) Casper

Resolution – Supporting Senate Bill S1071 increasing the NJ Shore Protection fund from 25 Million to 50 million (7) Gensemer

Resolution – Approve proposal – DeBlasio – Engineering & Construction Phase 94th Street Pump station and Re-Paving Parking Lot (8) Dallahan

Resolution – Approve Change Order 1 – Semi Final – complete final surface course paving 94th Street and Parking Lot (9) Parzych

Resolution – Approve Change Order 1 – Final 94th Street Sanitary Sewer Pump Station - Installation - Underground Utility Portion (10) Moore

Resolution – purchase SCBA for Fire Department – State Contract (11) Dallahan

Resolution – Approve Special Event fees (12) Gensemer

Resolution – SLEO II officers to Academy (13) Dallahan

Resolution – SLEO II officers for Summer (14) Parzych

Resolution – Waiver – Beach Tags for Wetlands (15) Casper

Resolution – Refund Summer Leak – Hill (16) Moore

Resolution – Refund Disconnect Fee – Budd's Plumbing (17) Moore

Resolution – Approve Bid Proposals – Recreation Camps (18) Casper

Resolution – Wildwood Catholic Interlocal (19) Gensemer

Motion – Approve War at the Shore (20) Gensemer

Motion – Approve Phila-Whitemarsh Rugby (21) Gensemer

DISCUSSION:

(1)

**BOROUGH OF STONE HARBOR
NEW JERSEY**

ORDINANCE NO. (2021)

**AN ORDINANCE TO AMEND THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF STONE HARBOR
ESTABLISHING BOROUGHWIDE STANDARDS TO PROHIBIT THE SALE AND/OR
OPERATION OF ANY AND ALL MARIJUANA MANUFACTURING, CULTIVATION,
PROCESSING, DISTRIBUTION, AND DISPENSARIES; PROHIBIT SMOKING AND
INGESTING OF CANNABIS IN PUBLIC PLACES; AND REGULATE AND LICENSE
THE DELIVERY OF CANNABIS WITHIN ITS GEOGRAPHICAL BOUNDARIES**

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality may make, amend, repeal and enforce ordinances not contrary to the laws of this State or of the United States, as it may deem necessary and proper for order and protection of persons and property, and for the preservation of the public health, safety, and welfare of the municipality and its inhabitants; and

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called "cannabis" for adults at least 21 years of age; and

WHEREAS, the Borough of Stone Harbor considers the cultivation, manufacturing, testing, sale, or distribution of medicinal and recreational marijuana and/or the paraphernalia that facilitates the use of such marijuana within the Borough to be detrimental to the public health, safety and welfare of the Borough; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;

- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from one licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchased items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, a cannabis retailer, a cannabis distributors or a cannabis delivery services) allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors; and

WHEREAS, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Administration of the Borough of Stone Harbor has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business might have on New Jersey municipalities in general, and on the Borough of Stone Harbor in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of the Borough of Stone Harbor's residents and members of the public who visit, travel, or conduct business in the Borough of Stone Harbor, to amend the Borough of Stone Harbor's zoning regulations to prohibit all manner of marijuana-related land use and development within the geographic boundaries of the Borough of Stone Harbor; and

WHEREAS, officials from two prominent non-profit organizations that have been established for the purpose of advising New Jersey municipalities on legal matters have been presented by the Act (those organizations being the New Jersey State League of Municipalities and the New Jersey Institute of Local Government Attorneys) have strongly urged that, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether or to what extent cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated in any particular municipality; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action for all municipalities, whether or not generally in favor of cannabis or medical cannabis land development and uses, would be to prohibit all such uses within the Act's 180-day period in order to ensure sufficient time to carefully review all aspects of the Act and its impacts; and

WHEREAS, the Borough of Stone Harbor is of the opinion that the General Ordinances should be amended in order to clarify and reaffirm that the Borough has determined that the cultivation, manufacturing, testing, sale, or distribution of medicinal and recreational marijuana and/or the paraphernalia that facilitates the use of such marijuana is prohibited within the Borough and that such prohibition shall be continued in the future; and

WHEREAS, the Borough of Stone Harbor is of the opinion that the General Ordinances should be amended in order to clarify and reaffirm that the Borough has prohibited the consumption of marijuana on public property, including but not limited to beaches, parks, rights-of-way, streets, etc.; and

WHEREAS, the Borough of Stone Harbor is of the opinion that the Municipal Zoning Ordinance should be amended in order to clarify and reaffirm that the Borough has determined that the cultivation, manufacturing, wholesale, retail, testing or distribution of medicinal and recreational marijuana and/or the paraphernalia that facilitates the use of such marijuana is prohibited within the Borough and that such prohibition shall be continued in the future.

NOW, THEREFORE BE IT ORDAINED by the Council of the Borough of Stone Harbor, County of Cape May and State of New Jersey as follows:

Section 1. Chapter 139.9 of the Revised General Ordinances of the Borough of Stone Harbor, entitled "Consumption in public; permit required" is hereby amended to add the following section, letter "C" in its entirety as follows:

ADDED SECTION:

134-9. Consumption in public; permit required.

C. No person shall possess cannabis of any type or kind, including but not limited to any or all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin or separated resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture,

or preparation of the plant, its seeds or resin, including the separated resin, whether crude or purified obtained from cannabis, except from an approved dispensary. No person shall ingest, consume, make visible, use/smoke, sell, barter, gift or giveaway cannabis of any type or kind in Borough-owned facilities or public places, including, but not limited to, public rights-of-way, public streets, beaches, parks, any public place, public area, public parking lot(s), or public building of the Borough, including at public events sponsored by the Borough or events held on or partially upon Borough owned facilities or public places; nor in any motor vehicle, whether parked or moving; nor in any public place in the Borough. For the purpose of Borough Code marijuana and cannabis shall have the same meaning.

Section 2. Chapter 560-28 of the Revised General Ordinances of the Borough of Stone Harbor, entitled "Interpretation of permitted uses" is hereby amended to add the following paragraph in its entirety as a second paragraph as follows:

560-28 Interpretation of permitted uses.

Pursuant to section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all commercial nonmedicinal and medicinal cannabis uses, operations, and activities, including but not limited to, cultivation, dispensaries, distribution, deliveries, manufacturing, processing, microbusinesses, storing, laboratory testing, packaging, labeling and transportation facilities are prohibited uses anywhere within the Borough of Stone Harbor. This prohibition shall remain in effect until a review by the Planning Board of the Borough land use ordinances and recommendations by said Board on appropriate permitted commercial activity and locations for same.

Section 3. Chapter 487 of the Revised General Ordinances of the Borough of Stone Harbor, entitled "Taxicabs and Jitneys" is hereby amended to add the following section. Article III, in its entirety as follows:

DELETE TITLE:

487 Taxicabs and Jitneys

ADDED TITLE

487 Taxicabs, Jitneys and Cannabis

ADDED ARTICLE

Article III Cannabis

487-27. Regulation of Delivery Services of Cannabis products.

The delivery of any type or kind of cannabis shall be prohibited within the Borough except by a state approved dispensary delivery service and by employees of said dispensary delivery service provided all of the Borough licensing requirements are met. All deliveries of cannabis items and related supplies must be by a licensed, insured, and Borough-approved delivery service, shall be

by pre-scheduled prepaid order, shall be transported to a private residence only, delivered only to the intended recipient and shall be delivered in unmarked vehicles only.

487-28. Licenses.

No person shall operate a cannabis delivery vehicle within the Borough unless the vehicle is owned by a state approved dispensary (a copy of written state approval shall be provided to the Borough Clerk), all of its occupants are employees of said delivery service (proof of employment shall be provided to the Borough Clerk) and that the owner, the driver, and all passengers of the cannabis delivery vehicle are licensed by the Borough under this Chapter.

There are hereby established three classes of cannabis delivery vehicle licenses to be known as a "Cannabis Delivery Vehicle Owner's License", "Cannabis Delivery Vehicle Driver's License", and "Cannabis Delivery Vehicle Passenger License". No driver or passenger of a cannabis delivery vehicle shall be permitted in a cannabis delivery vehicle, whether operating or not, within the Borough unless licensed by the Borough. Cannabis delivery vehicles shall be designated for single use only. A vehicle permitted as a cannabis delivery vehicle shall not be used as any other type of vehicle or for any other delivery/service such as but not limited to taxicab, shuttle, nonemergency medical transport, limousine, or as an executive sedan.

No application of any of the licenses will be approved by the Borough Clerk unless the following conditions for each application are satisfied:

1. Completion of all forms, checklists, and other submissions as may be required by the Borough Clerk's Office;
 2. Payment of all applicable local fees, including inspection and licensing fees;
 3. Demonstration that all applicable State licenses have been obtained;
 4. Passage of all applicable State and local inspections required to be completed prior to the beginning of operations and/or renewal of any State and/or local license; and
 5. Emergency contact information to be utilized by police, fire, and EMT personnel in the event of an on-site emergency.
- a. Cannabis Owner's License. A cannabis owner's license shall entitle a state approved/permitted cannabis delivery service (must provide a copy of state issued approval/permit to the Borough Clerk prior to issuance of license) a license to operate an unmarked/logo free vehicle within the Borough for the purpose of delivering cannabis to customers that have previously ordered and paid for said cannabis by a driver that is an employee of said service, duly licensed hereunder, by the New Jersey Motor Vehicle Commission and in accordance with the laws of the State of New Jersey until the license is expired, surrendered, suspended or revoked, and it shall not be transferable. All licensed owners must be an owner of a state approved/permitted

cannabis delivery service. The number of cannabis delivery vehicle licenses under this section to be issued and outstanding in any one year shall be five (5).

b. Cannabis Delivery Vehicle Driver's License. A cannabis delivery vehicle driver's license shall entitle the person named therein to operate within the Borough any cannabis delivery vehicle duly licensed hereunder, by the New Jersey Motor Vehicle Commission, and in accordance with the laws of the State of New Jersey until the license is expired, surrendered, suspended or revoked, and it shall not be transferable. All licensed drivers must be an employee of a Borough licensed and state approved/permitted cannabis delivery service. The number of cannabis delivery vehicle driver's licenses under this section to be issued and outstanding in any one year shall be three (3) per company.

c. Cannabis Delivery Vehicle Passenger's License. A cannabis delivery vehicle passenger's license shall entitle the passenger named therein to be a passenger in a cannabis delivery vehicle operated within the Borough duly licensed hereunder, by the New Jersey Motor Vehicle Commission, and in accordance with the laws of the State of New Jersey statutes until the license is expired, surrendered, suspended or revoked, and it shall not be transferable. All licensed passengers must be an employee of a Borough licensed and state approved/permitted cannabis delivery service. The number of cannabis delivery vehicle passenger's licenses under this section to be issued and outstanding in any one year shall be three (3) per company.

d. **487-29. Application Procedures and Requirements.**

All applications for cannabis delivery vehicle owner's license, cannabis delivery vehicle driver's license, and cannabis delivery vehicle passenger's license shall be in writing, in duplicate, shall contain all required information and shall be completed in their entirety and filed with the Borough Clerk. Any application which is deemed incomplete by the Borough Clerk, or their designee, shall be rejected. The Borough Clerk, or their designee, shall be satisfied that the applicant is at least 21 years of age. If the applicant is a corporation, the corporation must be organized and existing under the laws of the State of New Jersey and must present proof thereof or, if organized and existing under the laws of another State, be officially authorized to do business in the State of New Jersey and must supply the name and address of the New Jersey registered agent for the corporation.

No application will be approved by the Borough Clerk unless it is accompanied by appropriate forms and contains all of the information required in the application.

a. Cannabis Delivery Vehicle Owner's License; Application.

1. All applications for cannabis delivery vehicle owner's licenses or renewal license shall be in writing, in duplicate, and shall contain the following:

- Any business duly licensed by the State of New Jersey to conduct legal adult use marijuana operations, as defined by State law, may deliver pre-order/pre-scheduled cannabis within the Borough so long as the entity maintains its State license in good

standing and the entity otherwise remains in full compliance with the laws and regulations established by the State of New Jersey and the applicable Agency, Authority, and/or Department governing the licensed activity, as may be amended.

- Submission of a full copy of the Application for State Licensure, via hard copy or digitally, with pages prominently marked "CONFIDENTIAL" as appropriate for purposes of compliance with New Jersey's Open Public Records Act (NOTE: pages not marked as confidential will be disclosed in response to an applicable OPRA request).
- Full name, date of birth, address, telephone number, cell phone number, website and email address of all owners holding 5% interest or more;
- Vehicle serial number, vehicle state registration number; type, color, year, make, number of doors, number of persons the vehicle can carry as passengers and the total weight the vehicle can transport;
- Schedule indicating dates and hours vehicle will operate;
- The vehicle identification number, New Jersey vehicle registration number, vehicle insurance policy particulars, vehicle type, color, year, make, number of doors, number of persons the vehicle can carry as passengers, and total cargo the vehicle can transport for all vehicles that shall enter the Borough.
- Name, age, address, date of birth and phone number of all drivers and passengers that will occupy said vehicle.

No cannabis delivery vehicle owner's licenses to operate within the Borough of Stone Harbor shall be granted or renewed without such evidence as may be required by the Borough Clerk's Office to determine that the entity maintains all valid State and/or Departmental licenses and approvals, and that all such licenses and/or approvals remain in good standing at the time of registration.

2. All applicants shall provide such information as the Borough Clerk requires, including, but not limited to, full fingerprinting and a criminal record check. The Stone Harbor Chief of Police or his/her designee, or investigating agency, shall be responsible for conducting an investigation into each applicant for a cannabis delivery vehicle owner's license hereunder.
3. Each applicant shall provide a drivers' abstract issued by the New Jersey Motor Vehicle Commission and criminal background check as obtained from the New Jersey State Police, after obtaining the requisite form from the Stone Harbor Police Department, for each individual owning more than 5% of the equity of the applicant, as well as for each operator and passenger to be employed or otherwise hired by the applicant at the time the application is submitted. Each initial owner's application for license applicant will be required to undergo a full fingerprint background and criminal check. A renewal cannabis owner's license may be

issued upon the applicant completing and filing a renewal application and verifying by oath or affirmation that there have been no changes in the information contained in the issuance of the initial applications and that they have continued to comply with all laws of the State of New Jersey relating to the operation of state approved/permitted cannabis delivery service and is not in violations of any provisions of this article.

4. If the applicant is a corporation, limited liability company or partnership, then the following individuals shall be subject to a background check:

- In the event that the applicant is a corporation, the background investigation shall include all officers of the corporation and, if practical, the shareholders.
- In the event that the applicant is a limited liability company, such investigation shall include all officers of the limited liability and, if practical, the members.
- In the event that the applicant is a partnership, such investigation shall be required of each partner, whether full or limited partners.

5. The investigation shall concern all matters stated in the application and shall determine whether the applicant for such license has any criminal record and, if so, the circumstances of such record, including the date and results of such investigation, which, together with recommendations by the Stone Harbor Chief of Police as to whether such license should be granted or denied, supported by the reason(s) for such recommendation, shall be forwarded to the Borough Clerk. The Borough Clerk shall in turn make such report available to the individual members of Borough Council. A copy of the report shall also be sent to the applicant.

6. The Borough of Stone Harbor will be utilizing the State-Police-coordinated, non-criminal-justice fingerprinting process known as "Live Scan." The State of New Jersey has contracted with a vendor to perform this service. The company has established permanent sites throughout the State as well as several mobile units available to meet its contractual agreement. The vendor charges a fee for the fingerprinting, for which the applicant will be responsible. There will be an additional fee of \$20, payable to the Borough of Stone Harbor, for the processing of the fingerprint documentation required by the vendor.

7. It shall be unlawful for any owner of any cannabis delivery vehicle, as defined in this Section, to operate or to permit a driver or a passenger of same to be within an operated vehicle on the streets of the Borough until a valid license has been obtained therefor, as the case may be, as herein provided.

8. The licensed applicant shall affirm that the cannabis delivery vehicle business and/or license shall not be used and operated for unlawful purposes and shall comply with applicable laws.

9. The applicant of an owner's license shall promptly notify the Borough Clerk and provide additional drivers' and passengers' abstracts and criminal background check as and when other individuals acquire up to a 5% equity interest in the applicant and/or additional operators and passengers are employed or hired during any license term. The additional operators shall be permitted to operate a cannabis delivery vehicle for the applicant on a temporary basis (not to exceed 60 days) upon the submission of a completed application for an operator's and/or passenger's license and satisfaction with all other requirements of this chapter.

b. Cannabis Delivery Vehicle Driver's License; Application.

1. All applications for cannabis delivery vehicle driver's licenses or renewal license shall be in writing, in duplicate, and shall contain the following:

- Driver's full name, date of birth, address, telephone number, cell phone number and email address;
- Full name of employer (cannabis delivery service), address, telephone number, website and email address;
- Schedule indicating dates and hours of each day said driver will operate delivery vehicle; The vehicle identification number, New Jersey vehicle registration number, vehicle insurance policy particulars, vehicle type, color, year, make, number of doors, number of persons the vehicle can carry as passengers, and total cargo the vehicle can transport.

2. Each applicant for a cannabis delivery vehicle driver's license shall, in addition to the requirements of any law of the State of New Jersey, establish to the satisfaction of the Borough Clerk that the applicant holds a valid New Jersey driver's license (provide copy of license to Borough Clerk), is licensed by the New Jersey Motor Vehicle Commission and that the applicant is at least 21 years of age.

3. Each applicant for a cannabis delivery vehicle driver's license shall submit his/her certification of any traffic violations over the preceding five years and that the applicant has sufficient knowledge of the Borough traffic regulations. Also, the applicant cannot have been convicted of a driving while intoxicated (DWI) offense.

4. All applicants shall provide such information as the Borough Clerk requires, including, but not limited to, full fingerprinting and a criminal record check. The Stone Harbor Chief of Police or his/her designee, or investigating agency, shall be responsible for conducting an investigation into each applicant for a cannabis delivery vehicle driver's license hereunder.

5. The applicant for a cannabis delivery vehicle driver's license shall provide a drivers' abstract issued by the New Jersey Motor Vehicle Commission and criminal background check as obtained from the New Jersey State Police, after obtaining the requested form

from the Stone Harbor Police Department. Initial driver's application for license applicant will be required to undergo a full fingerprint background and criminal check. A renewal cannabis driver's license may be issued upon the applicant completing and filing a renewal application and verifying by oath or affirmation that there have been no changes in the information contained in the issuance of the initial applications and that they have continued to comply with all laws of the State of New Jersey relating to the operation of state approved/permitted cannabis delivery service and is not in violations of any provisions of this article.

6. The investigation shall concern all matters stated in the application and shall determine whether the applicant for such license has any criminal record and, if so, the circumstances of such record, including the date and results of such investigation, which, together with recommendations by the Stone Harbor Chief of Police as to whether such license should be granted or denied, supported by the reason(s) for such recommendation, shall be forwarded to the Borough Clerk. The Borough Clerk shall in turn make such report available to the individual members of Borough Council. A copy of the report shall also be sent to the applicant.
 7. The Borough of Stone Harbor will be utilizing the State-Police-coordinated, non-criminal-justice fingerprinting process known as "Live Scan." The State of New Jersey has contracted with a vendor to perform this service. The company has established permanent sites throughout the State as well as several mobile units available to meet its contractual agreement. The vendor charges a fee for the fingerprinting, for which the applicant will be responsible. There will be an additional fee of \$20, payable to the Borough of Stone Harbor, for the processing of the fingerprint documentation required by the vendor.
 8. It shall be unlawful for any driver of any cannabis delivery vehicle, as defined in this section, to operate or to permit the same to be operated on the streets of the Borough until a valid license has been obtained therefor, as the case may be, as herein provided.
 9. Any change of residence of the holder of the license shall be reported to the Borough Clerk within five business days of the date of the change.
- c. Cannabis Delivery Vehicle Passenger's License; Application.
1. All applications for cannabis delivery vehicle passenger's licenses or renewal license shall be in writing, in duplicate, and shall contain the following:
 - Passenger's full name, date of birth, address, telephone number, cell phone number and email address;
 - Full name of employer (cannabis delivery service), address, telephone number, website and email address;

- Schedule indicating dates and hours of each day said passenger will occupy the delivery vehicle;
 - The vehicle identification number, New Jersey vehicle registration number, vehicle insurance policy particulars, vehicle type, color, year, make, number of doors, number of persons the vehicle can carry as passengers and total cargo the vehicle can transport.
2. Each applicant for a cannabis delivery vehicle passenger's license shall, in addition to the requirements of any law of the State of New Jersey, establish to the satisfaction of the Borough Clerk that the applicant must have a valid New Jersey driver's license/government issued identification and that the applicant is at least 21 years of age.
 3. Each applicant for a passenger's license shall submit his/her certification of any traffic violations over the preceding five years and that the applicant has sufficient knowledge of the Borough traffic regulations. Also, the applicant cannot have been convicted of a driving while intoxicated (DWI) offense.
 4. It shall be unlawful for any passenger of any cannabis delivery vehicle, as defined in this section, to operate or occupy the vehicle on the streets of the Borough until a valid license has been obtained therefor, as the case may be, as herein provided.
 5. All applicants shall provide such information as the Borough Clerk requires, including, but not limited to, full fingerprinting and a criminal record check. The Stone Harbor Chief of Police or his/her designee, or investigating agency, shall be responsible for conducting an investigation into each applicant for a cannabis delivery vehicle driver's license hereunder.
 6. The applicant for a cannabis delivery vehicle passenger's license shall provide a drivers' abstract issued by the New Jersey Motor Vehicle Commission and criminal background check as obtained from the New Jersey State Police, after obtaining the requested form from the Stone Harbor Police Department. Initial passenger's application for license applicant will be required to undergo a full fingerprint background and criminal check. A renewal cannabis passenger's license may be issued upon the applicant completing and filing a renewal application and verifying by oath or affirmation that there have been no changes in the information contained in the issuance of the initial applications and that they have continued to comply with all laws of the State of New Jersey relating to the operation of state approved/permitted cannabis delivery service and is not in violations of any provisions of this article.
 7. The investigation shall concern all matters stated in the application and shall determine whether the applicant for such license has any criminal record and, if so, the circumstances of such record, including the date and results of such investigation, which, together with recommendations by the Stone Harbor Chief of Police as to whether such license should be granted or denied, supported by the reason(s) for such recommendation, shall be forwarded to the Borough Clerk. The Borough Clerk shall in turn make such report

available to the individual members of Borough Council. A copy of the report shall also be sent to the applicant.

8. The Borough of Stone Harbor will be utilizing the State-Police-coordinated, non-criminal-justice fingerprinting process known as "Live Scan." The State of New Jersey has contracted with a vendor to perform this service. The company has established permanent sites throughout the State as well as several mobile units available to meet its contractual agreement. The vendor charges a fee for the fingerprinting, for which the applicant will be responsible. There will be an additional fee of \$20, payable to the Borough of Stone Harbor, for the processing of the fingerprint documentation required by the vendor.
9. Any change of residence of the holder of the license shall be reported to the Borough Clerk within five business days of the date of the change.

487-30. Borough Clerk's Authority.

- a. No cannabis license, owner, driver and passenger, shall be recommended or awarded to an applicant by the Borough Clerk if it appears:
 1. That the insurance policy required by law has not been furnished and approved, or the same is insufficient in form or substance to properly safeguard the public interest and safety, or that the policy of insurance is not operative for at least one year; or
 2. That the applicant has not complied with all the terms and conditions of this section and of the State of New Jersey relevant to such cases, or the applicant is not a person entitled to be licensed hereunder.
- b. The license to own, operate or occupy a cannabis delivery vehicle may be revoked by the Borough Clerk for a violation of any of the provisions of this section or any ordinance of the Borough relating to traffic, use of streets or for the violation of any State law relating to traffic or use of streets, or for failure to pay any judgment for personal damages arising from the unlawful or negligent operation of a cannabis delivery vehicle for which the license was issued, or for failure to pay any franchise taxes provided by law and, thereupon, all rights and privileges under the license shall terminate.
- c. Before any license shall be revoked, the holder thereof shall have been notified in writing of the reasons for revocation, and shall be given a public hearing, at which the licensee may be represented by counsel. In addition, the licensee shall be given 10 days' notice of the time and place of such hearing. The notice provided hereby shall be served personally or by certified mail, to the address last filed by the person licensed as shown in the office of the Borough Clerk. It will also be within the discretion of the Borough Clerk to levy a fine and/or suspension should he/she deem revocation too severe a penalty.
- d. It shall further be the duty of the Borough Clerk to take all reasonable and prudent steps to assure that the terms and conditions of this section are fulfilled.

- e. Where a licensee has been convicted of a crime in any Municipality, County, State or Federal court, upon conviction, the Borough Clerk may revoke the license of the cannabis delivery vehicle passenger, driver and/or owner, upon notice and hearing.
- f. The Borough Clerk and Chief of Police or their designee shall take official cognizance of any and all misconduct, deceit, fraud, subterfuge or actions of any cannabis delivery vehicle licensee which are against the best interest of the public or the cannabis industry itself, regardless of whether or not such actions are specifically covered in this section. It shall also be the direct responsibility of all departments to bring such actions to the notice of the Borough Clerk.

487-31. Vehicle Substitution; Replacement; Unsafe.

- a. The holder of any license shall not substitute or replace any licensed and approved vehicle without the written approval of the Stone Harbor Business Administrator unless the substituted vehicle had already received such approval.
- b. The use of any cannabis delivery vehicle which may be found by the Stone Harbor Chief of Police to be unsafe or not in condition to properly operate shall be discontinued from service until such time as it is repaired, made safe or put in good condition before being again used.
- c. Any cannabis delivery vehicle that is out of service for any reason is not entitled to any prorated fee reimbursement.

487-32. False Statements.

It shall be unlawful for any person making application for any license to willfully make any false statement as to any of the matters required to be stated in such application. False statements are grounds to deny or revoke a license.

487-33. Passengers.

It shall be unlawful to drive or operate any cannabis delivery vehicle while that cannabis delivery vehicle is carrying more than allowable passengers or product. Repeated complaints against owner's, drivers or passengers will be grounds for disciplinary action initiated by the Administrator.

487-34. General Rules.

- a. Only licensed cannabis delivery vehicle owners or their employees can drive an authorized vehicle.
- b. Only a licensed cannabis delivery vehicle can be used.

- c. Unsanitary, inadequate, unclean, or unsafe cannabis delivery vehicles will not be permitted to operate.
- d. It shall be illegal to use profanity or engage in physical violence either in cannabis delivery vehicles or in areas on or near delivery locations.
- e. All accidents must be reported to the Stone Harbor Police Department as soon as possible after the occurrence. Any accident involving damage over \$500 or personal injury must be reported immediately to the Police Department.
- f. Cannabis delivery vehicle owners must notify the Stone Harbor Police Department immediately when a change of license number or registration number occurs.
- g. All licensed vehicles and the state approved/permitted cannabis delivery service must provide the Borough Police Department with access to security footage immediately upon request by the Department.
- h. No flags, banners or advertising of any kind is permitted on cannabis delivery vehicles.
- i. No loud noise shall be permitted to come from the vehicle during delivery or any time during the operation of the vehicle within the Borough.
- j. No lights shall be permitted to come from the vehicle other than lights required to be on a vehicle such as headlights and taillights during delivery or any time during the operation of the vehicle within the Borough.
- k. No odors, such as but not limited to, odors of cannabis shall be permitted to come from the vehicle during delivery or any time during the operation of the vehicle within the Borough.
- l. Driver shall check ID prior to any exchange of cannabis to confirm that the recipient is at least 21 years of age and is the intended recipient.
- m. Only state approved/permitted cannabis delivery service employees are permitted to make deliveries.
- n. This section is cumulative of all other applicable laws and ordinances.

487-35. Insurance and Vehicle Requirements.

- a. Each application for a cannabis delivery vehicle owner's license shall be accompanied by a policy of insurance, with the premium prepaid thereon, written by an insurance company duly licensed to transact business under the insurance laws of the State of New Jersey, which shall be submitted to the Borough Clerk and to the Borough Attorney for approval as to form and sufficiency. A certificate of insurance must be submitted to the Borough Clerk prior to a license being approved. Prior to the issuance of a license under this chapter, and at all times

while the license is in effect, the licensee shall maintain on file with the Borough Clerk proof of the issuance required hereunder.

- b. If the insurance policies issued to the licensee pursuant to this chapter are canceled for any reason, the license issued under this chapter is automatically suspended. In order to reinstate the license, the licensee shall file a new certificate of insurance and provide proof of such to the Borough Clerk.
- c. The policy shall be conditioned for payment of a sum required to satisfy all claims for damage by reason of bodily injury to or the death of all persons or property damage as follows:
 - 1. All cannabis delivery vehicles licensed hereunder shall have, exhibit, and provide to the Clerk of the Borough of Stone Harbor a copy of a general liability insurance policy with limits of not less than \$300,000 in the event of bodily injury or death to any one person, and not less than \$1,000,000 in the event of bodily injury or death to any number of persons in any one accident, and with limits not less than \$50,000 for property damage.
- d. The policy shall provide coverage for every driver and passenger of each vehicle listed in the policy, and the acceptance of the policy by the Borough and the issuance of the license by the Borough shall constitute an agreement by and between the applicant and the Borough that the applicant holds and saves harmless the Borough from any and all claims from damages arising out of personal injury and/or property damage made by third parties as the result of the issuance of the license and the operation of a cannabis delivery vehicle.
- e. Consent shall only continue to be effective and such operation be permitted only so long as such insurance to the full and collectible amount shall remain in force, during the entire term of the policy. The insurance policy, or an accompanying document, shall obligate the liability insurer to notify the Clerk of the Borough of Stone Harbor if any change occurs in the policy or if the policy is terminated or canceled for any reason. At such time all licenses shall be revoked immediately.
- f. Each cannabis delivery vehicle licensed to make deliveries in the Borough shall be equipped with GPS tracking and a lockbox. The Chief of Police, or designee, shall inspect the GPS tracking and lockbox upon initial license and for each renewal license.

487-36. Power of Attorney.

No cannabis delivery vehicle owner's, driver's, or passenger's license shall be issued until the applicant therefor shall have delivered to the Borough Clerk, concurrently with the filing of the application and insurance policy referred to herein, a power of attorney executed by the applicant wherein and whereby the applicant shall appoint the Borough Clerk for the Borough as his, her or its true and lawful attorney for the purpose of acknowledging service of any process out of a

Court of competent jurisdiction to be served against the insured by virtue of the indemnity granted under the insurance policy filed.

487-37. Issuance of License.

The Borough, in its discretion, may refuse to issue or renew or, after notice and hearing, may revoke or suspend any license issued under the provisions of this section if the licensee or applicant:

- a. Has been convicted of any crime, disorderly persons offense or petty disorderly offense in this State or in any other state or territory;
- b. Has been convicted of a violation under Title 39, Motor Vehicles and Traffic Regulations of the New Jersey Statutes Annotated;
- c. Violates any provision of this section;
- d. Has any judgment unsatisfied or record arising out of an automobile accident;
- e. Has made false answers in the application for the license or any renewal thereof;
- f. Has failed or fails to render reasonable prompt, safe and adequate cannabis delivery services;
- g. Has not complied fully with all requirements of this section for such class of licensure;
- h. Has in any degree contributed to any injury to person or damage to property arising out of the negligent operation of a motor vehicle;
- i. As to any cannabis delivery vehicle owner's license, if the motor vehicle licensed or to be licensed by reason of unsafe or unsanitary conditions is dangerous to the safety or health of the occupants and others;
- j. If the policy of insurance required herein has once lapsed or such coverage is not maintained at all times; or
- k. If a cannabis delivery vehicle, at any time, carries more passengers than permitted, travels to or delivers to an unscheduled location, carries more cannabis than it is permitted to carry by the laws of the State of New Jersey and/or and the term of this section;
- l. For any reason stated in this ordinance or for any good cause as determined by the Borough.

487-38. Limit on Number of Passengers and Cannabis.

No cannabis delivery vehicle shall at any time carry more than two passengers and shall not

carry an amount of cannabis larger than the amount of cannabis permitted under the laws of the State of New Jersey.

487-39. Records to Be Maintained.

Every holder of any owner's license shall require the driver of the cannabis delivery vehicle to keep a daily record identified by the vehicle number of the delivery vehicle used and the license number of the cannabis delivery driver, which record shall include the time, full name, exact location of delivery address, when and where an order was accepted, as well as the time and place of discharge of cannabis order and names of all passengers. These records shall be kept for at least one year and shall be open, at all times, for inspection by any duly authorized law enforcement officer and shall be provided immediately upon request.

487-40. Identification.

- a. There shall be affixed in every cannabis delivery vehicle, in such manner that the same can be conveniently read by any person, a card at least three inches in height by at least five inches in length, containing the name of the owner, the license number of the vehicle, and the year of issuance. The card shall also contain a photograph of the cannabis delivery vehicle driver with the name of the driver and his/her license number.
- b. Every cannabis delivery vehicle so licensed shall have no identification, logo, paint, or any marking of any kind on the outside of the vehicle that would identify the vehicle as a cannabis delivery vehicle.

487-41. Operation of Cannabis Delivery Vehicles.

Drivers of cannabis delivery vehicle shall not receive or discharge persons, passengers or cannabis products in the roadways or on any public property but shall take place only on private property. The vehicle shall pull up to a private driveway or a legal parking space as near as possible to the delivery location. The driver and/or passenger shall make the delivery and return to the vehicle as timely as possible.

487-42. Appearance; Safety, Inspection.

- a. The owner of each cannabis delivery vehicle shall have each delivery vehicle presented to the Chief of Police or other designated Police Officer prior to issuance or renewal of the cannabis delivery vehicle owner's license and thereafter upon the request of the Chief of Police or other Police Officer so that it may be inspected to determine whether it complies with the provisions of this section.

487-43. Restrictions, Solicitation.

A cannabis delivery vehicle shall only be permitted to deliver to a pre-scheduled prepaid recipient. The complete order information, such as but not limited to, full name, exact address, order details and any other information said requester deems appropriate shall be made available immediately upon request by any law enforcement agent or authorized Borough employee. No owner, driver, or passenger of any cannabis delivery vehicle shall knowingly misinform or mislead any such person as to time and place of arrival, deceive any person or make false representations to any person, shall not make any solicitation to exchange in any manner cannabis to any individual that has not made a pre-scheduled preorder, convey any delivery to any other place or over any street other than that to which the driver was instructed to go. No driver or passenger of a cannabis delivery vehicle shall be permitted to "gift" cannabis, in any amount to any individual. Every owner and/or driver shall be responsible to see to it that all products are carried in a safe and responsible manner and by using a reasonable and direct route from point of origin to point of destination with no additional or unscheduled stops permitted.

487-44. Fees.

- a. The annual cannabis delivery vehicle owner's license shall be as prescribed in this chapter. The license shall be effective for a period from January 1 to December 31 of each year and shall be renewed prior to expiration. No cannabis delivery vehicle shall be operated within the Borough if the renewal license is not granted by the expiration of the existing license. All applications for license renewal shall be made in writing and filed with the Borough Clerk. The fee for a cannabis delivery vehicle owner's license shall be \$150.00. All licenses are nontransferable.
- b. For the issuance of a cannabis delivery service owner's license for a vehicle replacing that originally licensed, the fee shall be \$25.
- c. The annual cannabis delivery driver's and passenger's license shall be \$10. The license shall be effective for the period from January 1 to December 31 of each year and shall be renewed prior to expiration. No cannabis delivery vehicle shall be operated within the Borough if the renewal license is not granted by the expiration of the existing license. All applications for license renewal shall be made in writing and filed with the Borough Clerk. All licenses are nontransferable.

487-45. Construal of Provisions.

Nothing in this section shall be construed to exempt any person, firm or corporation owning or operating a cannabis delivery vehicle from complying with the laws relating to the ownership, regulation and operation of automobiles in the State of New Jersey.

487-46. Violations and Penalties.

Every person or persons, firm or corporation found guilty in the Municipal Court of competent jurisdiction of violating any of the provisions of this section shall be liable, upon conviction, to the penalty stated in Chapter 1.

The Stone Harbor Police Department is empowered and authorized to seize and impound any vehicle when probable cause exists to believe that such vehicle is engaging in operations without the required operating or vehicle license, in violation of this section. Vehicles seized in accordance with this section shall be removed to a designated secured facility until such time as the vehicle is in compliance with this section. The owner of said vehicle shall be responsible for any and all costs associated herein. Probable cause shall mean the existence of a reasonable ground to believe that facts exist to justify the impoundment of the vehicle.

The Department of Police shall seize and impound any electronic radio or data communication device possessed or used by a driver, when probable cause exists to believe that such communication device is being used in operations without the required operating or vehicle license, in violation of this section. An electronic, radio or data communication device seized in accordance with this section shall be removed to a designated secured facility. Probable cause shall mean the existence of reasonable ground to believe that facts exist to justify the impoundment of the communication device.

Section 4. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 5. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

_____, Council President

Mayor Judith Davies- Dunhour

I HEREBY CERTIFY THAT the foregoing ordinance was duly passed by the Borough Council of the Borough of Stone Harbor, New Jersey on first reading at the regular meeting of said Council held on the _____ day of _____, 20__ and was taken up for second reading, public hearing and final passage at the regular meeting of said Council held on the _____ day of _____, 20__, in _____, Stone Harbor, New Jersey at __: __ m.

Suzanne C. Stanford, Municipal Clerk

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(2)

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR RESCINDING THE INTRODUCTION OF THE 2021 MUNICIPAL BUDGET

WHEREAS, on March 16, 2021, the Borough Council of the Borough of Stone Harbor did introduce and approve the municipal budget for the year 2021 in accordance with N.J.S.A. 40A:4-5; and

WHEREAS, the Borough Council of the Borough of Stone Harbor desires to rescind Resolution 2021-S-71 which authorized the introduction and approval of the 2021 municipal budget.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor, in the County of Cape May in the State of New Jersey that Resolution 2021-S-71 authorizing the introduction and approval of the 2021 municipal budget is hereby rescinded on this 6th day of April, 2021..

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2021

.....
Borough Clerk

The above resolution approved this day of....., 2021

.....
Mayor

(3)

**CALENDAR YEAR 2021
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Stone Harbor in the County of Cape May finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 2.5 % increase in the budget for said year, amounting to \$275,654.78 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Stone Harbor shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$385,916.69, and that the CY 2021 municipal budget for the Borough of Stone Harbor be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
SURPLUS					
Surplus					
Surplus w/ written consent of director	0.00				
	\$1,833,936.05	\$1,832,167.00	\$1,832,167.00	0.10%	1,769.05
TOTAL SURPLUS ANTICIPATED	\$1,833,936.05	\$1,832,167.00	\$1,832,167.00	0.10%	\$1,769.05

MISCELLANEOUS REVENUES:

1. SECTION A: LOCAL REVENUES

Licenses:					
Alcoholic Beverages	\$10,000.00	\$10,500.00	\$10,000.00	-4.76%	-500.00
Other					
Fees and Permits	405,000.00	353,800.00	406,268.19	14.47%	51,200.00
Municipal Court	40,000.00	65,000.00	40,886.36	-38.46%	-25,000.00
Interest and Cost on Taxes	55,000.00	35,000.00	55,587.86	57.14%	20,000.00
Parking Meters/Kiosks	295,000.00	420,000.00	296,603.27	-29.76%	-125,000.00
Interest on Investments and Deposits	53,000.00	140,000.00	53,249.19	-62.14%	-87,000.00
Beach Fees	748,000.00	820,000.00	748,459.00	-8.78%	-72,000.00
Tennis Courts	54,000.00	35,000.00	54,265.99	54.29%	19,000.00
Cell Tower Rent	47,000.00	44,100.00	47,610.00	6.58%	2,900.00
Fees from Uniform Fire Code Official	133,000.00	141,800.00	133,232.00	-6.21%	-8,800.00
Arts & Craft Show	17,000.00	68,000.00	17,158.00	-75.00%	-51,000.00
Marina Fees					0.00
Cable TV Franchise Fee	30,400.00	30,400.00	30,568.41	0.00%	0.00
Beach Concession	72,000.00	60,000.00	72,000.00	20.00%	12,000.00
Special Events Revenue	1,650.00	5,000.00	1,685.00	-67.00%	-3,350.00
TOTAL SECTION A: LOCAL REVENUES	\$1,961,050.00	\$2,228,600.00	\$1,967,573.27	-12.01%	(\$267,550.00)

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
2. SECTION B: STATE AID W/O OFFSETTING APPROPRIATIONS					
Energy Receipts Tax	\$208,413.00	\$208,413.00	\$208,503.00	0.00%	0.00
Supplemental Energy Receipts	5,904.00	5,904.00	5,904.00	0.00%	0.00
TOTAL SECTION B: STATE AID W/O OFFSETTING APPROPRIATIONS	\$214,317.00	\$214,317.00	\$214,407.00	0.00%	\$0.00
3. SECTION C: DEDICATED UNIFORM CONST. CODE FEES OFFSET W/ APPROPRIATIONS					
Uniform Construction Code Fees	\$505,000.00	\$530,000.00	\$506,741.50	-4.72%	-25,000.00
TOTAL SECTION C: DEDICATED UNIFORM CONST. FEES OFFSET W/ APPROPRIATIONS	\$505,000.00	\$530,000.00	\$506,741.50	-4.72%	(\$25,000.00)
4. SPECIAL ITEMS OF GEN. REV. ANTICIPATED W/ PRIOR WRITTEN CONSENT OF THE DIRECTOR OF DLGS					
4A. SECTION F: PUBLIC AND PRIVATE REV. OFFSET W/ APPROPRIATIONS					
Clean Communities Grant	\$14,673.04	\$16,272.95	\$16,272.95	-9.83%	-1,599.91
Recycling Tonnage Grant		12,107.28	12,107.28	-100.00%	-12,107.28
JIF Safety Grant	4,000.00	3,650.00	3,650.00	9.59%	350.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
JIF Wellness Grant	1,000.00	1,000.00	1,000.00	0.00%	0.00
NDDOT	185,000.00	140,904.00	140,904.00	31.30%	44,096.00
Stone Harbor Garden Club-96th Street	85.00	4,400.00	4,400.00	-98.07%	-4,315.00
Stone Harbor Property Owners Association Grant		7,000.00	7,000.00	-100.00%	-7,000.00
Cape May County Tourism Grant			0.00		0.00
Sustainable Jersey Grant	3,000.00		0.00		0.00
USTA			0.00		0.00
Police Body Armor Grant	3,470.40			100.00%	3,000.00
TOTAL SECTION F: PUBLIC AND PRIVATE REVENUE	\$211,228.44	\$185,334.23	\$185,334.23	12.10%	\$22,423.81
4B. SECTION G: OTHER SPECIAL ITEMS					
Uniform Fire Safety Act	\$8,000.00	\$8,000.00	\$8,984.30	0.00%	0.00
Reserve for Payment of Bonds	90,842.00	90,842.00	90,842.00	0.00%	0.00
Interlocal Borough of Avalon Municipal Court (No Offset)		116,760.00	116,760.00	-100.00%	-116,760.00
					0.00
TOTAL SECTION G: OTHER SPECIAL ITEMS	\$98,842.00	\$215,602.00	\$216,586.30	-54.16%	(\$16,760.00)
Miscellaneous Revenue Not Anticipated			\$55,030.41		
TOTAL SURPLUS ANTICIPATED	\$1,833,936.05	\$1,832,167.00	\$1,832,167.00	0.10%	1,769.05
TOTAL MISCELLANEOUS REVENUE	2,990,437.44	3,373,853.23	3,090,642.30	-11.36%	-383,415.79
RECEIPTS FROM DELINQUENT TAXES	160,000.00	120,000.00	113,434.41	33.33%	40,000.00
SUBTOTAL GENERAL REVENUES	4,984,373.49	5,326,020.23	5,091,274.12	-6.41%	-341,646.74

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
AMOUNT TO BE RAISED BY TAXATION					
	14,362,000.00	13,062,000.00	13,564,242.96	9.95%	1,300,000.00
TOTAL REVENUES	\$19,346,373.49	\$18,388,020.23	\$18,655,517.08	5.21%	958,353.26
TOTAL APPROPRIATIONS					
Salary & Wages	6,462,760.00	5,968,262.00	5,620,924.98	8.29%	494,498.00
Other Expense	12,883,613.49	12,740,258.23	12,009,709.72	1.13%	143,355.26
	\$19,346,373.49	\$18,708,520.23	\$17,630,634.70	3.41%	637,853.26
	0.00	320,500.00			
LOCAL MUNICIPAL TAX RATE	0.291	0.269	0.022	8.15%	0.0219
Net Valuation Taxable	4,930,811,300	4,849,837,400		1.67%	80,973,900.00
Fund Balance, Beginning of Year	2,500,787	3,116,169	-615,382	-19.75%	-615,381.72
Used in Budget	1,833,936	1,832,167	1,769		
Balance	666,851	1,284,002	-617,151		

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
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CAP Worksheet

Budget As Adopted	19,346,373.49	18,388,020.23			
Add Back PFRS					
Less:		134,500.00			
Cap Based Adjustment (remove court)					
Employee Group Health (Amount Inside Cap Per NJ WKS)		2,045,500.00			
Capital Improvement Fund/Funding Capital Ord		326,845.00			
Interlocal Service Agreements		4,016,650.00			
Debt Service		173,000.00			
Deferred Charges		185,334.23			
Grants Includes DOT Capital Grant		480,000.00			
Reserve for Uncollected Taxes					
Amount on which CAP is applied		11,026,191.00			
1.0 % CAP With Ordinance		110,261.91			
2019 Bank		297,262.04			
2020 Bank		141,829.16			
Allowable Operating Appropriations		11,575,544.11			
New Construction Allowable Revenue Increase		124,649.48			
Additional Increase to COLA Rate at 2.5%		275,654.78			
Total Allowed		11,975,848.37			
Total within CAPS in Current Year Budget		11,931,288.00			

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
General Administration						
Salaries & Wages	\$177,140.00		\$166,840.00	\$166,840.00	6.17%	\$10,300.00
Other Expense	31,000.00		30,768.00	30,264.08	0.69%	212.00
Mayor & Council						
Salaries & Wages	\$84,300.00		84,300.00	79,298.44	0.00%	0.00
Other Expense	14,650.00		14,650.00	14,354.65	0.00%	0.00
Municipal Clerk						
Salaries & Wages	\$209,300.00		205,215.00	204,021.96	1.99%	4,085.00
Other Expense	29,400.00		22,200.00	21,124.22	32.43%	7,200.00
Elections						
	3,000.00		5,000.00	1,800.00	-40.00%	-2,000.00
Financial Administration						
Salaries & Wages	\$88,404.00		86,700.00	78,564.50	1.97%	1,704.00
Other Expense	59,000.00		59,100.00	56,793.08	-0.17%	-100.00
Audit Services						
	30,000.00		30,000.00	18,600.00	0.00%	0.00
Collection of Taxes						
Salaries & Wages	\$61,884.00		60,661.00	60,475.84	2.02%	1,223.00
Other Expense	13,090.00		12,834.00	10,893.23	1.99%	256.00
Assessment of Taxes						
Salaries & Wages	\$59,430.00		58,261.00	58,260.00	2.01%	1,169.00
Other Expense	17,200.00		17,200.00	15,700.69	0.00%	0.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Legal Services	140,000.00		145,000.00	127,958.59	-3.45%	-5,000.00
Engineering Services & Cost	35,000.00	26,000.00	25,000.00	35,009.20	40.00%	10,000.00
Planning Board Salaries & Wages	\$7,135.00		7,085.00	4,348.59	0.71%	50.00
Other Expense	26,765.00	13,500.00	23,585.00	32,171.31	13.48%	3,180.00
Zoning Board of Adjustment Salaries & Wages	\$44,782.00		44,000.00	39,731.12	1.78%	782.00
Other Expense	15,865.00		13,650.00	13,161.98	16.23%	2,215.00
Inspection of Buildings Salaries & Wages	196,618.00		222,700.00	222,497.57	-11.71%	-26,082.00
Other Expense	9,330.00		9,150.00	8,841.47	1.97%	180.00
Other Insurance Premiums General Liability	357,000.00		350,000.00	327,785.25	2.00%	7,000.00
Employee Group Insurance Health Benefits Waiver S & W	1,425,000.00		1,389,118.00	1,327,384.79	2.58%	35,882.00
	8,500.00		8,500.00	8,500.00	0.00%	0.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Police Department						
Salaries & Wages	1,700,000.00		1,661,000.00	1,558,026.92	2.35%	39,000.00
Other Expense	105,900.00		103,824.00	102,997.82	2.00%	2,076.00
						0.00
Office of Emergency Management						
Salaries & Wages	18,152.00		15,700.00	15,548.50	15.62%	2,452.00
Other Expense	6,400.00		6,400.00	6,215.96	0.00%	0.00
Aid To Rescue Squad						
	70,000.00		170,000.00	170,000.00	-58.82%	-100,000.00
Fire Company						
Salaries & Wages	425,000.00		385,450.00	363,116.67	100.00%	425,000.00
Other Expense	279,000.00				-27.62%	-106,450.00
Uniform Fire Code Official						
Salaries & Wages	\$113,415.00		111,200.00	110,698.90	1.99%	2,215.00
Other Expense	12,150.00		14,700.00	8,676.51	-17.35%	-2,550.00
Fire Hydrant Fee Expense						
	2,850.00		2,850.00	2,850.00	0.00%	0.00
Municipal Prosecutor						
Other Expenses	0.00		20,400.00	14,792.81	-100.00%	-20,400.00
Public Works General						
Labor Pool Salaries & Wages	\$1,100,700.00		1,026,000.00	919,317.47	7.28%	74,700.00
Other Expense	202,900.00		207,300.00	158,246.33	-2.12%	-4,400.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Solid Waste Collection						
Salaries & Wages	\$703,000.00		656,020.00	655,258.55	7.16%	46,980.00
Other Expenses	51,980.00		55,080.00	31,066.45	-5.63%	-3,100.00
Buildings & Grounds						
Other Expense	123,910.00		123,000.00	114,143.50	0.74%	910.00
Natural Resources Other Expenses						
Salaries & Wages	0.00		25,000.00	0.00	-100.00%	-25,000.00
Other Expense	58,700.00		68,715.00	57,254.85	-14.57%	-10,015.00
Animal Control	19,000.00		19,000.00	17,814.00	0.00%	0.00
Safety Compliance Other Expenses	30,000.00		30,000.00	25,003.02	0.00%	0.00
Recreation Services						
Salaries & Wages	193,000.00		188,400.00	168,279.60	2.44%	4,600.00
Other Expense	63,000.00		62,800.00	58,430.32	0.32%	200.00
Marina Salaries & Wages	8,250.00		8,200.00	5,995.65	0.61%	50.00
Beach						
Salaries & Wages	1,100,000.00		1,058,480.00	1,058,270.97	3.92%	41,520.00
Other Expense	64,250.00		63,000.00	63,000.00	1.98%	1,250.00
Special Events						
Salaries & Wages	47,500.00		47,500.00	9,007.90	0.00%	0.00
Museum - SH	30,500.00		25,500.00	25,000.00	19.61%	5,000.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Tourism						
Salaries & Wages	57,750.00		55,000.00	55,000.00	5.00%	2,750.00
Other Expense	130,000.00	-25,000.00	112,082.00	29,132.91	15.99%	17,918.00
Municipal Court						
Salaries & Wages	35,000.00		153,500.00	124,982.50	-77.20%	-118,500.00
Other Expense			16,000.00	6,887.59	-100.00%	-16,000.00
Public Defender OE			3,500.00	3,500.00	-100.00%	-3,500.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Longevity Payroll	23,500.00		18,000.00	18,000.00	30.56%	5,500.00
Accumulated Leave						0.00
Electric	156,000.00		154,000.00	150,425.21	1.30%	2,000.00
Street Lights	131,000.00		129,000.00	123,356.87	1.55%	2,000.00
Telephone	51,000.00		49,300.00	42,704.02	3.45%	1,700.00
Gasoline	140,000.00		145,000.00	87,730.88	-3.45%	-5,000.00
Natural Gas	41,000.00		40,000.00	31,327.29	2.50%	1,000.00
Sanitary Landfill	185,000.00		180,000.00	166,587.98	2.78%	5,000.00
Prior Year Payment of Bills						0.00
Contingent	6,000.00		5,000.00	5,000.00	20.00%	1,000.00
PERS	417,083.00		358,274.00	358,274.00	16.41%	58,809.00
DCRP	4,000.00		4,000.00	3,670.73	0.00%	0.00
Social Security System	495,000.00		431,500.00	420,814.44	14.72%	63,500.00
SUI	28,000.00		28,000.00	24,287.16	0.00%	0.00
PFRS	357,605.00		351,979.00	351,979.00	1.60%	5,626.00
Grants						
Clean Communities Grant	\$14,673.04		\$16,272.95	16,272.95	-9.83%	-1,599.91
Recycling Tonnage Grant			12,107.28	12,107.28	-100.00%	-12,107.28

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
JIF Safety Grant	4,000.00		3,650.00	3,650.00	9.59%	350.00
JIF Wellness Grant	1,000.00		1,000.00	1,000.00	0.00%	0.00
NJDOT	185,000.00				100.00%	185,000.00
NJDOT 106th Street			140,904.00	140,904.00	-100.00%	-140,904.00
Stone Harbor Garden Club 56th Street	85.00		4,400.00	4,400.00	-98.07%	-4,315.00
Stone Harbor Property Owners Association Grant			57,000.00	7,000.00	-100.00%	-7,000.00
Cape May County Tourism Grant						0.00
USTA	3,000.00				100.00%	3,000.00
Drunk Driving Enforcement Grant						0.00
Police Body Armor Grant	3,470.40				100.00%	3,470.40
Interlocal Agreements						
Emergency Dispatch Services	300,000.00		250,000.00	250,000.00	20.00%	50,000.00
Chief Financial Officer	78,382.00		76,845.00	76,345.60	2.00%	1,537.00
Municipal Court - Shared Services	147,640.00				100.00%	147,640.00
Capital Improvement Fund						
Computers/Phones/Door Locks System	400,000.00		600,000.00	600,000.00	-33.33%	-200,000.00
Patrol Car	7,000.00		40,000.00	39,508.89	-82.50%	-33,000.00
Recreation Improvements	62,000.00		45,000.00	45,000.00	37.78%	17,000.00
Recreation Utility Vehicle	66,380.00		69,000.00	11,179.29	-3.80%	-2,620.00
Beach Patrol - Various Items and Vehicle			16,000.00	16,000.00	-100.00%	-16,000.00
Police - Breath Test Machine	25,000.00		70,500.00	69,425.90	-64.54%	-45,500.00
Computers - Police Department	20,000.00		20,000.00	0.00	0.00%	0.00
Police - Civil Unrest Equip; Helm/Shields	6,500.00		6,500.00	6,500.00	0.00%	0.00
Police - BWC Replacement	7,475.00				100.00%	7,475.00
Police - Vest 8 Officers	15,000.00		15,000.00	0.00	0.00%	0.00
Police - Video Redaction System	3,000.00		3,000.00	3,000.00	-100.00%	-3,000.00
PW-Trash and Recycling Containers			6,000.00	6,000.00	-100.00%	-6,000.00
PW-Street Signs/Parking Kiosk	20,000.00		58,000.00	31,047.88	-100.00%	-58,000.00
PW-Parking Lot/Building LED			60,000.00	60,000.00	-66.67%	-40,000.00
PW-Maint Equip-Tire Changer/Balancer/Other	20,000.00		5,000.00	4,084.15	-100.00%	-5,000.00
PW-Street Line Painting			35,000.00	35,117.22	-42.86%	-15,000.00
Fire Department-Replace SCBA/Bottles	210,000.00		20,000.00	0.00	-100.00%	-20,000.00
					100.00%	210,000.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Fire Department 4x4 SUV			48,000.00	47,799.75	-100.00%	-48,000.00
Fire Department Upgrade Extrication Tools			15,000.00	15,818.00	-100.00%	-15,000.00
Fire Department Security Cameras			13,000.00	12,896.00	-100.00%	-13,000.00
PW - Dump Truck/Beach Tractor	115,000.00				100.00%	115,000.00
PW - Service Vehicle	62,000.00				100.00%	62,000.00
PW - Bulkhead Replacement	25,000.00				100.00%	25,000.00
PW - Beach & Bay Access	25,000.00				100.00%	25,000.00
PW - Generator/HVAC	15,000.00				100.00%	15,000.00
PW - Building Fence & Security	15,000.00				100.00%	15,000.00
Natural Resources-New Signage			1,500.00	0.00	-100.00%	-1,500.00
Dredge/Flood Management			100,000.00		-100.00%	-100,000.00
Back Bay Dredge Management	147,000.00		345,000.00	345,000.00	-57.39%	-198,000.00
Beach Replenishment			345,000.00	345,000.00	-57.39%	-198,000.00
Beach & Bay Access	147,000.00		55,000.00	34,212.50	-100.00%	-55,000.00
Storm Sewer Master Plan			54,000.00	54,000.00	-100.00%	-54,000.00
Debt Service						
Bond Principal	2,775,580.00		2,715,600.00	2,715,577.19	2.21%	59,980.00
Bond Interest	1,198,000.00		1,301,050.00	1,281,734.26	-7.92%	-103,050.00
BAN Interest	31,250.00				100.00%	31,250.00
BAN Principal					0.00	0.00
NJEIT Principal					0.00	0.00
NJEIT Interest					0.00	0.00
Fund Ordinance 1356	90,231.68		70,000.00	70,000.00	28.90%	20,231.68
Fund Ordinance 1390	87,418.37		30,000.00	30,000.00	191.39%	57,418.37
Fund Ordinance 1546	170,000.00				100.00%	170,000.00
						0.00
Special Emergency Tax Maps			3,000.00	3,000.00	-100.00%	0.00
Special Emergency (Tax Maps Last Year 2020)						-3,000.00

Budget Preparation Worksheet
Current Fund

3/31/2021 15:43

Category	2021 Budget	Budget Transfers	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Special Emergency (Last Year 2021)	50,000.00		50,000.00	50,000.00	0.00%	0.00
Special Emergency (Master Plan 1 Year1 x \$20,	20,000.00		20,000.00	20,000.00	0.00%	0.00
Emergency - SW Lifeguards	335,000.00				100.00%	335,000.00
Reserve for Uncollected Taxes	510,000.00		480,000.00	480,000.00	6.25%	30,000.00
	\$19,346,373.49	\$14,500.00	\$18,708,520.23	\$17,630,634.70	3.41%	\$637,853.26
Summary:						
Salary & Wage	6,462,760.00		5,968,262.00	5,620,924.98	8.29%	494,498.00
Capital/Debt	5,762,835.05		6,162,150.00	5,878,901.03	-6.48%	-399,314.95
Other Expense	7,120,778.44		6,578,108.23	6,130,808.69	8.25%	542,670.21
	19,346,373.49		18,708,520.23	17,630,634.70		
Less: Grants	(\$211,228.44)		(\$185,334.23)			-25,894.21
Total Budget	\$19,135,145.05		\$18,523,186.00	\$611,959.05	3.30%	611,959.05

Budget Preparation Worksheet
Water/Sewer Fund

3/31/2024 15:43

Category	2021 Budget	2020 Budget	2020 Realized	Percent Change	Dollar Change
SURPLUS					
Surplus	\$428,531.32	\$412,940.00	\$412,940.00	3.78%	15,591.32
Surplus w/ written consent of director					
TOTAL SURPLUS ANTICIPATED	\$428,531.32	\$412,940.00	\$412,940.00	0.00%	
Rents - Water	\$1,900,000.00	\$1,810,000.00	\$1,925,066.78	4.97%	90,000.00
Rents - Sewer	\$1,985,000.00	1,935,000.00	2,018,280.92	2.58%	50,000.00
Fire Hydrant Service	2,850.00	2,850.00	2,850.00	0.00%	0.00
Miscellaneous	300,000.00	320,000.00		-6.25%	-20,000.00
Rents - Water - Rate Increase	60,000.00			100.00%	
Rents - Sewer - Rate Increase	35,000.00			100.00%	
SUBTOTAL GENERAL REVENUES	\$4,711,381.32	\$4,480,790.00	\$4,359,139.70	5.15%	230,591.32
TOTAL APPROPRIATIONS					
Salary & Wages	\$437,500.00	\$407,500.00	\$405,356.36	7.36%	30,000.00
Other Expense	4,273,881.32	4,073,290.00	3,799,388.19	4.92%	200,591.32
	\$4,711,381.32	\$4,480,790.00	\$4,204,744.55	5.15%	230,591.32
	0.00	0.00			
Surplus At Year End	1,388,743	1,199,758		0.00%	
Surplus after Budget Adoption	960,212	786,818		0.00%	

Budget Preparation Worksheet
Water/Sewer Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change	
Utility Operating Budget SW	\$437,500.00	x	\$407,500.00	\$405,356.36	7.36%	\$30,000.00
Salaries & Wages						
Utility Operating Budget OE						
Gasoline & Oil	13,500.00	12,700.00	10,621.25	6.30%	800.00	
Vehicle Maintenance	6,500.00	6,500.00	5,969.29	0.00%	0.00	
Office Supplies	7,000.00	7,760.00	5,805.13	-9.79%	-760.00	
Dues/Subscriptions	1,200.00	1,400.00	1,509.71	-14.29%	-200.00	
Phones	6,500.00	8,160.00	4,527.43	-20.34%	-1,660.00	
Postage	9,000.00	9,690.00	6,000.00	-7.12%	-690.00	
Maintenance Agreements	12,000.00	10,500.00	12,003.36	14.29%	1,500.00	
Generators	9,000.00	10,000.00	2,202.86	-10.00%	-1,000.00	
Equipment Purchases & Repairs	8,500.00	8,000.00	7,175.14	6.25%	500.00	
Natural Gas	5,000.00	6,500.00	6,282.59	-23.08%	-1,500.00	
Radios/Communications	1,200.00	1,800.00	0.00	-33.33%	-600.00	
Licenses & Permit Fees	10,000.00	8,000.00	1,170.00	25.00%	2,000.00	
Water Electricity	165,000.00	160,000.00	160,000.00	3.13%	5,000.00	
Sewer Electricity	15,000.00	16,350.00	16,350.00	-8.26%	-1,350.00	
Tuition/Training	2,500.00	3,000.00	779.00	-16.67%	-500.00	
Group Insurance	90,000.00	90,000.00	54,769.87	0.00%	0.00	
Conference & Travel Expense	400.00	500.00	295.00	-20.00%	-100.00	
Chlorine	15,000.00	18,000.00	11,619.50	-16.67%	-3,000.00	
Chemical Additives	500.00	500.00	0.00	0.00%	0.00	
Sewer Pump & Motor Repairs	4,000.00	5,000.00	483.00	-20.00%	-1,000.00	
Water Pump & Motor Repairs	4,000.00	5,000.00	1,436.00	-20.00%	-1,000.00	
Audit Services	12,000.00	12,500.00	8,400.00	-4.00%	-500.00	
Contract Labor	0.00	1,200.00	0.00	-100.00%	-1,200.00	
Engineering Fees	2,500.00	2,500.00	2,325.00	0.00%	0.00	
Instrumentation	3,500.00	3,000.00	2,961.79	16.67%	500.00	
Computer Supplies/Repairs/Updates	2,000.00	2,000.00	566.12	0.00%	0.00	

Budget Preparation Worksheet
Water/Sewer Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Paid/Charged	Percent Change	Dollar Change
Uniforms-Contracted	7,200.00	6,730.00	8,139.72	6.98%	470.00
Uniforms	1,200.00	1,200.00	450.00	0.00%	0.00
Confined Space	2,000.00	2,000.00	0.00	0.00%	0.00
Street Openings	14,000.00	5,000.00	15,222.17	180.00%	9,000.00
Water Pipe Supplies	35,000.00	40,000.00	31,341.70	-12.50%	-5,000.00
Water/Sewer Pipe/Plumbing Supplies	5,000.00	6,000.00	4,231.31	-16.67%	-1,000.00
Building Repairs	1,000.00	600.00	654.15	66.67%	400.00
NJETT Fees	11,000.00	16,000.00	10,710.50	-31.25%	-5,000.00
Antifreeze	1,000.00	1,000.00	0.00	0.00%	0.00
Bituminous/Gravel	10,000.00	15,000.00	7,470.67	-33.33%	-5,000.00
Lumber & Paint	1,000.00	500.00	606.33	100.00%	500.00
Lab Services	28,000.00	22,440.00	22,828.55	24.78%	5,560.00
NJ State Water Tax	3,000.00	3,500.00	608.61	-14.29%	-500.00
Equipment Rental	7,500.00	12,240.00	12,064.00	-38.73%	-4,740.00
Liability/Other Insurance	27,000.00	30,000.00	25,198.70	-10.00%	-3,000.00
Unclassified Expenses	2,500.00	5,000.00	1,692.12	-50.00%	-2,500.00
Subtotal Other Expenses	562,200.00	577,770.00	464,470.57	-2.69%	-15,570.00
Cape May County MUA	1,630,000.00	1,545,000.00	1,483,376.00	5.50%	85,000.00
Statutory Expense					
FICA	33,500.00	31,200.00	29,690.55	7.37%	2,300.00
NJ SUI	2,100.00	2,000.00	1,684.88	5.00%	100.00
	35,600.00	33,200.00	31,375.43	7.23%	2,400.00
Debt Service					
Payment of Notes - Interest	191,940.00	325,328.00	324,423.81	-41.00%	-133,388.00
Payment of Notes - Principal	590,480.00	196,000.00	196,000.00	201.27%	394,480.00
Payment of Bonds - Interest	111,825.00	138,250.00	87,969.89	-19.11%	-26,425.00
Payment of Bonds - Principal	704,625.00	1,052,700.00	1,052,699.09	-33.06%	-348,075.00

Budget Preparation Worksheet
Water/Sewer Fund

3/31/2021 15:43

Category	2021 Budget	2020 Budget	2020 Paid/Changed	Percent Change	Dollar Change
Fund Ordinance 1342	1,598,870.00	1,712,278.00	1,661,092.79	-6.62%	-113,408.00
Fund Ordinance 1370	331,611.32	96,827.00	96,827.00	242.48%	234,784.32
Fund Ordinance 1380		11,000.00	11,000.00	-100.00%	-11,000.00
Interlocal Agreement Chief Financial Officer	19,600.00	19,215.00	19,086.40	2.00%	385.00
Capital Outlay					
Capital Outlay - Capital Budget Items	76,000.00	58,000.00	32,160.00	31.03%	18,000.00
Capital Outlay	20,000.00	20,000.00	0.00	0.00%	0.00
	96,000.00	78,000.00	32,160.00	31.03%	18,000.00
Total Water/Sewer Appropriations	\$4,711,381.32	\$4,480,790.00	\$4,204,744.55	5.15%	\$230,591.32
Salary & Wage	437,500.00	407,500.00	405,356.36	7.36%	30,000.00
Other Expense	4,273,881.32	4,073,290.00	3,799,388.19	4.92%	200,591.32
	4,711,381.32	4,480,790.00	4,204,744.55	5.15%	230,591.32

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(H)

RESOLUTION

BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2021.

1. Appropriations within "CAPS"

a. Municipal Purposes	\$11,931,288.00
2. Appropriations excluded from "CAPS"	\$ 737,250.44
3. Capital Improvements	\$ 1,410,355.00
4. Municipal Debt Service	\$ 4,004,830.00
5. Deferred Charges – excluded from "CAPS"	\$ 752,650.05
6. Reserve for Uncollected Taxes	\$ 510,000.00
7. Total General Appropriations	\$19,346,373.49
8. Less: Anticipated Revenues Other than current property tax	\$ 4,984,373.49
9. Amount to be raised by Taxes for support of Municipal Budget	
a. Local Tax for Municipal purposes including Reserve for uncollected taxes	\$ 14,362,000.00

BE IT FURTHER RESOLVED that said Budget be published in the Press of Atlantic City in the issue of April, 10, 2021. The Governing Body of the Borough of Stone Harbor does hereby approve the Budget for the year 2021.

A Hearing on the Budget and Tax Resolution will be held at Council Chambers on May 4, 2021 at 4:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers and other interested persons.

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Approve Budget Amendment Request 93rd Street Stormwater Pump Station Project – Borough of Stone Harbor

WHEREAS, Mott MacDonald, 211 Bayberry Drive, Suite 1A, Cape May Court House, N.J. 08210 has prepared a Budget Amendment Request (copy attached) to cover a necessary increase to the project engineering budget for additional costs incurred by Mott MacDonald that have exceeded the scope of the project as initially outlined in the proposal dated May 19, 2019.

SCOPE OF WORK

- Gravity Outfalls and Design Changes Based on Modeling Results
- Stormwater Easements.
- Alternative Project Phasing and Jurisdictional Determination Request

REQUEST to complete the scope of work outlined above Mott MacDonald is requesting an increase of \$28,400. The requested budget amendment increases the original design budget of \$434,000 to \$462,400.

Authorization to proceed on a time and materials basis in according with our current rate schedule with work required for the acquisition of the easement and design/permitting of the outfall extensions for an amount not to exceed \$18,000.

WHEREAS, it is the intention of Council to approve this proposal request as presented, upon final approval of Borough Solicitor, Borough Administrator and Certification of the CFO.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Budget Amendment increase as presented on this 6th day of April, 2021.

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2021

.....
Borough Clerk

The above resolution approved this day of, 2021

.....
Mayor



Mr. Robert Smith, Esq.
Borough Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, NJ 08247

**Borough of Stone Harbor
Budget Amendment Request
93rd Street Stormwater Pump Station Project**

Our Reference
607100288

January 5, 2020

211 Bayberry Drive,
Suite 1A
Cape May Court House, NJ
08210

T +1 (609) 465 9377
F +1 (609) 465 5270
mottmac.com

Dear Bob:

Mott MacDonald respectfully submits this budget amendment request to the Borough of Stone Harbor for the 93rd Street Stormwater Pump Station project. This amendment covers a necessary increase to the project engineering budget to cover additional costs incurred by Mott MacDonald over the duration of the design of this critical infrastructure project that have exceeded the scope of the project as initially outlined in our proposal dated May 19, 2019.

PROJECT BACKGROUND

The Borough initially sought professional engineering services from Remington & Vernick Engineers (RVE) to design a stormwater collection, conveyance and pumping project to address frequent and problematic flooding in and around the Borough's business district that includes County Routes 619 and 657 (Third Avenue and 96th Street, respectively) which are roads on the Borough's coastal evacuation route. RVE's preliminary design was subsequently used to apply for a grant through the New Jersey Department of Environmental Protection (NJDEP) Flood Hazard Risk and Resiliency Grant Program that was awarded to the Borough in the amount of approximately \$2.7M. When Mott MacDonald was asked by the Borough to complete the design RVE had started, it was estimated at the time that RVE had completed only approximately fifty percent (50%) of the design that would be required for bidding and construction. RVE's design included converting the Borough's existing sanitary sewer pump station to a stormwater pump station, expanding and reconfiguring the existing below-grade wet well to function as a stormwater pumping facility while completely razing the above-grade portion of the existing structure and building a new control building to house the new stormwater pump controls and electrical components.

As mentioned in Mott MacDonald's May 19, 2019 proposal, MacDonald had observed during our peer review that RVE used the U.S. Army Corps of Engineers' HEC-HMS hydrology model, which is an insufficiently accurate model to use for the project's focus area and, therefore, the project should be remodeled based on the U.S. Environmental Protection Agency's (EPA) Stormwater Management Model



(SWMM). Since the EPA's SWMM model is better suited for urban areas and is more capable of simulating the conditions experienced in the Borough, Mott MacDonald's engineers used the SWMM model to develop a new hydraulic model of the project's drainage area. Our design is based on the results produced by our updated modeling, which predicted flooding volumes and runoff flows greater than RVE's modeling had produced.

Specific requirements were included in the award of the NJDEP grant for the levels of allowable flooding which were developed during the preparation of a benefit-cost analysis (BCA) by RVE for this project. The BCA was approved by the DEP based on the criteria that during a 5-year storm event, no flooding would be observed and during a 10-year storm event, no more than six inches (6") of flooding would be experienced on the Borough streets. Meeting this criteria was instrumental in the overall design approach as not only did the designers have to account for rainfall during a storm event, but flooding due to high tides that would cause flood waters to surcharge out of existing storm inlets via gravity outfalls would also have to be mitigated.

SCOPE OF WORK

This budget amendment request is to compensate Mott MacDonald for design and consulting services, and for coordination and attendance at various meetings that had not been accounted for during the preparation of Mott MacDonald's initial proposal for professional engineering services for the project. The following out-of-scope work has been performed during the design phase of the project:

Gravity Outfalls and Design Changes Based on Modeling Results

Throughout the investigation and design tasks, various existing gravity outfalls that were intended to either remain or be upgraded in size were eventually determined to be unable to be modified due to existing field conditions. The inability to modify these outfalls resulted in the need to perform additional iterations of the hydraulic model and prepare associated design changes to the pipe and pump station designs. The Cape May County Engineer also notified the Borough and Mott MacDonald during the design process that one of the existing outfalls located at the corner of Third Avenue and 89th Street that was intended to remain as is was to be abandoned. The ability to convey flow via this gravity outfall was instrumental in achieving the requirement of the Grant to sufficiently drain the area near the 3rd Avenue and 89th Street intersection. The request by the County to abandon this outfall required even more revisions to the hydraulic model and iterations of the model runs which proves to be a time-consuming process. The resultant design changes required that two (2) new gravity outfalls be proposed to be constructed within drainage easements on private property that did not previously exist. The design of these new gravity outfalls was not part of the original design approach and required additional coordination with the Borough, the NJDEP and their grant administrator along with the time required to re-model the system and updated construction drawings.

As mentioned above, use of the EPA's SWMM model resulted in flows greater than what had been calculated when RVE modeled the same drainage area using the HEC-HMS hydrology model. Our proposal was prepared with the assumption that RVE's partial design would be utilized in progressing the project towards completion; however, the updated

hydraulic modeling results required taking a different approach to the site layout and pump station design along with having to rethink the functionality of the stormwater collection and conveyance system. Mott MacDonald attempted to capture all of these anticipated design changes in our proposal, but the effort required to complete the final design was greater than what was anticipated.

Stormwater Easements

The necessity to construct two new gravity outfalls at 96th Street and 89th Street has required a significant amount of time to further coordinate with the NJDEP to ensure the process is being completed in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA), which is a requirement of the Department of Housing and Urban Development (HUD). Work associated with this effort also included: preparation for, attendance at, and follow-up from in-person and virtual meetings with the property owners from whom easements are being sought; preparation of sketches of the easement locations; preparation of memos related to the easement issues; and review and research of County records at the Cape May County Courthouse. This was an unforeseen effort not accounted for in our original proposed scope of work.

Alternative Project Phasing and Jurisdictional Determination Request

Realizing that time is of the essence in order to complete construction in accordance with the schedule dictated by the NJDEP grant, the Borough requested Mott MacDonald to complete the design and contract document for the pump station prior to completing the remainder of the project as an effort to submit an NJDEP CAFRA permit application in a bifurcated fashion. Plans unique to this scenario had to be developed and documents were prepared as if the project would be put out to bid as two different contracts. To confirm the feasibility of this approach, Mott MacDonald provided a summary of the project to the NJDEP and officially requested a jurisdictional determination prior to completing and submitting the CAFRA permit applications. Work associated with this effort included: review of NJDEP regulations; review of County and Borough jurisdictional determination requests and NJDEP response; discussions with Borough Administrator and Engineer; preparation of the jurisdictional determination request. This was an unforeseen effort not accounted for in our original proposed scope of work.

Mott MacDonald is respectfully requesting an increase of \$28,400 for costs incurred to complete the additional scope as outlined above. The requested budget amendment increases our original design budget of \$434,000 to \$462,400.

Please note that work on the acquisition and coordination of the proposed drainage easements continues. Based on our previous discussions, we expect the following tasks may be required:

- Additional meetings or conference calls with Borough officials and property owners;
- Preparation of detailed plans and specifications for the abandonment of the existing outfall at 89th Street, repair of the bulkhead, and the extension of the new outfall within the proposed easement



- Coordination with the Cape May County Engineer regarding the design, cost, configuration, location, and configuration of the outfalls and easements;
- Preparation of metes and bounds descriptions, prepared and signed by a New Jersey-licensed Professional Land Surveyor; and
- Coordination of permitting tasks related to the securing of the authorization/approval of the property owners.

Since it is not possible to ascertain the exact extent of the remaining work required, this request does not include a lump sum proposal to complete these tasks. Rather, we would request that future work for these tasks be billed on a time and materials basis in accordance with our current rate schedule. For budgeting purposes, we estimate the cost to finalize the coordination for the acquisition of the easements to be an additional \$18,000. Mott MacDonald will document all time charged to these tasks and include descriptions of the actual work performed with our invoices. Please note that we are providing this estimate at this time for budgeting purposes only. Should the work required to bring these tasks to completion approach the above estimated fees, we will inform the Borough of the situation at that time and may request additional authorization.

SUMMARY OF FEES

In summary, we are requesting: an increase in the design budget of **\$28,400** for work completed on the additional work described above; and authorization to proceed, on a time and materials basis in accordance with our current rate schedule, with work required for the acquisition of the easements and design/permitting of the outfall extensions for an amount not to exceed **\$18,000**.

Should you have any questions regarding our scope of work or our request for the additional funds, please do not hesitate to contact our office.

Very truly yours,

Mott MacDonald, Inc.

Thomas R. Thornton, PE, CME
Vice President
T 609.465.9377
thomas.thornton@mottmac.com

cc: Cathleen Marcelli, PE, CME, Mott MacDonald
Jeremy Edinger, PE, CME, Mott MacDonald

Suzanne Stanford

From: Robert Smith
Sent: Thursday, March 04, 2021 11:16 AM
To: Suzanne Stanford
Cc: Judith Davies-Dunhour; Raymond Parzych
Subject: 93rd Street Pump Station Budget Amendment Letter
Attachments: 2021-01-05 Stone Harbor_93rd Street Pump Station_Budget Amendment Proposal.pdf

Sue,

Can you please schedule this for the next agenda meeting discussion? Ray is aware of this proposal. He feels that it is reasonable. Because of the amount, this must forward to the full Council. Thanks.

Robert J. Smith, Esq.
Borough Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, New Jersey 08247
SmithR@shnj.org
609-368-5102

From: Thomas Thornton [mailto:Thomas.Thornton@mottmac.com]
Sent: Thursday, February 25, 2021 2:40 PM
To: Robert Smith <BoroughAdministrator@shnj.org>
Cc: Jeremy Edinger <Jeremy.Edinger@mottmac.com>
Subject: FW: 93rd Street Pump Station Budget Amendment Letter

Bob,

As requested, I'm resending this budget amendment request.

Thanks,
Tom

Thomas R. Thornton, PE, CME
Principal Project Manager
D (609) 536-6313 C (609) 517-5057
thomas.thornton@mottmac.com

From: Thomas Thornton
Sent: Tuesday, January 5, 2021 3:54 PM
To: Robert Smith <BoroughAdministrator@shnj.org>
Cc: Cathleen Marcelli <Cathleen.Marcelli@mottmac.com>; Jeremy Edinger <Jeremy.Edinger@mottmac.com>
Subject: 93rd Street Pump Station Budget Amendment Letter

Hi Bob,

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AUTHORIZING AMENDMENT NO. 2 TO THE SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF AVALON, THE CITY OF NORTH WILDWOOD, AND THE BOROUGH OF STONE HARBOR FOR THE PURPOSE OF REVIEWING AND CHALLENGING CERTAIN DECISIONS OF, AND INTERPRETATIONS BY, THE UNITED STATES FISH AND WILDLIFE SERVICES PERTAINING TO THE COASTAL BARRIER RESOURCES ACT WHICH ADVERSELY IMPACT THESE MUNICIPALITIES

WHEREAS, the Borough of Avalon, the City of North Wildwood and the Borough of Stone Harbor ("Municipalities") have previously entered into a Shared Services Agreement ("SSA") pursuant to the provisions of the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A: 65-1 *et seq.* ("USSC Act") for the purposes described therein; and

WHEREAS, the SSA was for a term of two years commencing May 1, 2019 through April 30, 2021 and was thereafter amended to extend the term of the SSA from April 30, 2021 through April 30, 2022 and to authorize a continued Professional Services Agreement ("PSC") with Neil Yoskin, Esquire and the Law Firm of Cullen and Dykman, LLP for the term of one year from July 1, 2020 through June 30, 2021 ("Amendment No. 1"); and

WHEREAS, a further amendment to both the SSA and the PSC is required in order to fund existing and ongoing litigation now pending in the United States Federal District Court for the Southern District of New York as hereinafter provided ("Amendment No. 2"); and

WHEREAS, the Municipalities have determined to again amend the SSA in accordance with Section 16 of said SSA as hereinafter provided and to take other action as hereinafter provided and to again amend the PSC with Special Counsel; and

WHEREAS, a confidential report has been filed with each of the Municipalities detailing the need for the further amendments specified herein.

NOW, THEREFORE, BE IT RESOLVED, by the Members of City Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The SSA dated effective May 1, 2019 and Amendment No. 1 dated effective July 1, 2020 remain in full force and effect except as hereinafter modified.
- 3) Section 4 (b) of the SSA and Section A.1.4 of Amendment No. 1 is hereby further amended to increase the maximum liability for fees to Special Counsel from \$30,000 to \$60,000 which will result in an increase in the total aggregate liability for all Municipalities from \$90,000 to \$180,000.
- 4) Section 3 of the PSC shall be amended to increase the maximum liability for fees to Special Counsel from \$30,000 to \$60,000 which will result in an increase in the total aggregate liability for all Municipalities from \$90,000 to \$180,000.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- 5) This amendment shall become effective as of January 1, 2021.
- 6) The Mayor and Borough Clerk are hereby authorized and directed to execute Amendment No. 2 to the Shared Services Agreement between the Borough of Avalon, the City of North Wildwood, and the Borough of Stone Harbor for the reasons expressed herein and in the other documents which are referred to herein.
- 7) Amendment No. 2 shall be annexed to and made part of this Resolution.
- 8) The City Clerk shall forward true copies of this Resolution to the Municipal Clerks of the Boroughs of Avalon and City of North Wildwood.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(1)

RESOLUTION

SUPPORTING STATE SENATE BILL S1071, INCREASING THE STATE OF NEW JERSEY'S SHORE PROTECTION FUND FROM \$25 MILLION TO \$50 MILLION

WHEREAS, the dedicated \$25 million annual allocation for the New Jersey Shore Protection Fund has supported statewide shore protection efforts along the 137-mile Jersey coast from Middlesex to Cape May County; and

WHEREAS, since its inception there has not been an increase to the State of New Jersey's Shore Protection Fund, leaving the \$25 million annually allocated insufficient to meet current and anticipated future needs for coastal shore protection efforts of the State of New Jersey; and

WHEREAS, Coastal communities of the State of New Jersey, have repeatedly requested that the State increase the annual allocation for the New Jersey Shore Protection Fund; and

WHEREAS, as a result of the recent damage in February, 2021 to the State's beaches, Federal and State lawmakers have asked the United States Army Corps of Engineers to consider the eligibility of emergency repair and were subsequently denied; and

WHEREAS, in response to the Army Corps of Engineers' denial of the lawmakers request for emergency repairs, State lawmakers are now considering doubling the amount of money annually allocated to shore protection projects to assist with the burden assumed by the coastal communities of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED on this 6th day of April, 2021, that the Borough Council of the Borough of Stone Harbor, County of Cape May in State of New Jersey, calls on the elected officials of the State of New Jersey to increase the New Jersey Shore Protection Fund from \$25 million to \$50 million by way of the legislative process to meet the needs of future coastal protection projects and to provide further incentive for federal matching funds.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward true copies of this resolution to each District One legislative member, Governor Murphy, and the Jersey Shore Partnership.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(8)

Approve Proposal for Professional Engineering & Construction Phase Services - 94th Street Pump Station Underground Utility/Resurfacing 94th Street and Second Avenue Parking Lot

WHEREAS, DeBlasio & Associates, Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a Proposal (copy attached) to provide Engineering and Construction Phase Cost which tasks include:

Engineering and Construction Phase Services for the 94th Street Pump Station Installation – Underground Utility Portion
Additional Services – Resurfacing 94th Street and Second Avenue Parking Lot

D&A Project # SH_C-015

Construction Cost	\$ 104,365.00
Engineering and Design Phase Cost	\$ 9,000.00
*Design Plans & Specifications	
*Contract Administration	
*Part Time Construction Observation	

Total Project Costs	\$ 113,365.00
---------------------	---------------

WHEREAS, it is the intention of Council to approve this proposal as presented, upon final approval of Borough Solicitor and Borough Administrator.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Engineering & Construction Phase Cost Proposal and Professional Service Fee for the 94th Street Pump Station Underground Utility and Resurfacing 94th Street and Second Avenue Parking Lot as presented on this 6th day of April, 2021

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

.....
Borough Clerk

The above resolution approved this day of, 2021

.....
Mayor

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

March 29, 2021

VIA EMAIL

Mr. Robert Smith, Administrator
Borough of Stone Harbor
9508 Second Avenue
Stone Harbor, New Jersey 08247

RE: Borough of Stone Harbor
94th Street Sanitary Sewer Pump Station Installation-Underground Utility Portion
Additional Services- Resurfacing of 94th Street and Second Avenue Parking Lot
D&A Project #: SH-C-015

Dear Mr. Smith:

DeBlasio & Associates, P.C. is pleased to provide our proposal for professional engineering and construction phase services for the 94th Street Sanitary Sewer Pump Station Installation-Underground Utility Portion Additional Services- Resurfacing of 94th Street and Second Avenue Parking Lot.

As a follow up to our previous meetings and correspondence, the Borough has requested to resurface 94th Street from Second Avenue to Third Avenue and the Second Avenue parking lot from 94th Street to 93rd Street as part of the above referenced contract. The contractor, Asphalt Paving Systems, Inc. has submitted a change order request in the amount of \$104,365.00.

To complete the above referenced scope of work, our professional service fee and estimated construction costs for the above are listed below:

➤ Construction Cost:	\$104,365.00
➤ Engineering & Construction Phase Cost:	\$ 9,000.00
• Design Plans and Specifications	
• Contract Administration	
• Part Time Construction Observation	

Total Project Costs: \$113,365.00

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

WWW.DEBLASIOASSOC.COM

Very truly yours,
DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio". The signature is fluid and cursive, with the first name "Marc" being more prominent than the last name "DeBlasio".

Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

MD:eb

cc: Suzanne Stanford, Clerk (via email)
Grant Russ, Director of Public Works (via email)
Jim Craft, CFO (via email)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(9)

WHEREAS, the Borough of Stone Harbor is currently under contract with Asphalt Paving Systems Inc., P.O. Box 530, Hammonton, N.J. 08037 for 94th Street Sanitary Sewer Pump Station – Installation of Pump Building and Wet Well, Program File D&A Project #: SH-C-015; and

WHEREAS, it is the recommendation of the Borough's Engineer, Marc DeBlasio, of DeBlasio & Associates to authorize Change Order No. 1.

1. Resurfacing of 94th Street from Second Avenue to Third Avenue
2. Resurfacing and Striping of Second Avenue Parking Lot
3. Additional Work Related to the Wet Well installation

WHEREAS, Change Order No. 1 – will result in an increase of \$ 164,065.00 to the original contract amount of \$ \$882,600.00 for an amended contract amount of \$1,046,665.00.

NOW, THEREFORE, BE IT RESOLVED, this 6th day of April, 2021 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 1 is hereby authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 1 to increase the original price by \$ 164,065.00.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

.....
Borough Clerk

The above resolution approved this day of....., 2021

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(10)

WHEREAS, the Borough of Stone Harbor is currently under contract with Asphalt Paving Systems Inc., P.O. Box 530, Hammonton, N.J. 08037 for – Underground Utility Portion, 94th Street Sanitary Sewer Pump Station - File D&A Project #: SH-C-015; and

WHEREAS, it is the recommendation of the Borough's Engineer, Marc DeBlasio, of DeBlasio & Associates to authorize Change Order No. 1, Final.

1. Additional Sanitary Sewer Work Requested by the Borough on 94th Street
2. Final As-Built Quantity Adjustments

WHEREAS, Change Order No. 1 – Final will result in an increase of \$ 3,874.54 to the original contract amount of \$ 896,761.00 for an amended contract amount of \$ 900,635.54. .

NOW, THEREFORE, BE IT RESOLVED, this 6th day of April, 2021 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 1 Final is hereby authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 1 to increase the original price by \$ 3,874.54.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of 2021

The above resolution approved this day of..... 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(11)

RESOLUTION

WHEREAS, there is a need to purchase Self Contained Breathing Apparatus (SCBA) equipment for the Stone Harbor Fire Department in the Borough of Stone Harbor, County of Cape May, State of New Jersey; and

WHEREAS, this Equipment can be purchased from Mid-Atlantic Fire and Air, 1050 Weiser St. Reading, Pa. 19601 through Scott Safety NJ Contract #17-FLEET-00819, and

WHEREAS, the total amount of the purchase is \$ \$203,645.75 and funds are available for said purchase as evidenced by the Chief Financial Officer's Certificate attached hereto; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May on this 6th day of April, 2021 as follows:

1. The preamble of this Resolution is hereby incorporated by reference as if set forth here at length.
2. The Chief Financial Officer is hereby authorized and directed to prepare a Purchase Order for approval and forward same upon approval to the appropriate party in accordance with Scott Safety NJ State Contract #17-FLEET-00819 for the purchase of the aforementioned Self Contained Breathing Apparatus.
3. That all Borough officers and/or employees required to approve said Purchase Order are hereby directed to do so forthwith.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of 2021

Borough Clerk

The above resolution approved this day of 2021

Mayor

(12)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Borough Council of the Borough of Stone Harbor in the County of Cape May and the State of New Jersey has ordained that certain fees may be established from time-to-time by Resolution of the Borough Council; and

WHEREAS, the Beach, Recreation and Tourism Committee of Borough Council has recommended that certain fees be established by Resolution; and

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Stone Harbor, in the County of Cape May, duly assembled in public session this 16th day of March, 2021, that the following fees be set at the following levels for the year 2021:

Special Event Application Review Fee	\$50.00 filed within 90 days \$100 filed within 60 days \$250 filed within 30 days
5K (Designated Route Only)	\$150 (0-250 Participants) \$250 (250-500 Participants) \$500 (500 Participants or more)
10K or Triathlons	\$500
Event Fees	\$250 per day (1000 participants and under) \$500 per day (1000 participant and over)
Seasonal use of facilities by Local Schools	\$1,500 per season per sport
Use of 80 th Street Fields	\$250.00 per day (before Friday of Memorial Day and after Labor Day)
Use of 80 th Street Fields	\$500 per day (first two days) \$250 per each additional day (Memorial Weekend-Labor Day)
Use of Recreation Support Building (82 nd and Second Avenue	\$300
Chamber of Commerce	\$60 per event
Stone Harbor Men's Softball League	\$500 per season
Beach Fit Expo	\$150 10' X 10' Site \$100 10' X 10' Site - Stone Harbor Chamber of Commerce & 7MBCA Members \$75.00 10' X 10' Site - Stone Harbor Farmers Market Vendor
Borough Sponsored Races:	Virtual 5K \$25 per person Standard 5K \$30 per person
9/11 Memorial 5K	\$50 per person \$25 per person/First Responder

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

Borough Clerk

The above resolution approved this day of....., 2021

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

1 (13)

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey on this 6th day of April, 2021 that the following be appointed as SLEO II Officers, with the Stone Harbor Police Department effective April 20, 2021 through September 30, 2021.

Timothy Meineke
Eric Courtney
Matthew Grubb
Nick McLaren
Nil Mistry

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

.....
Borough Clerk

The above resolution approved this day of, 2021

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(14)

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey on this 6th day of April, 2021 that the following be appointed as a SLEO II Officers with the Stone Harbor Police Department effective May 1, 2021 through September 30, 2021.

Jakob Garwood
William Maloney
Brendan McCool
Aaron Pingitore
Timothy Tighe, Jr.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(15)

WHEREAS, the Borough Council of the Borough of Stone Harbor in the County of Cape May and the State of New Jersey has ordained that certain fees for beach tags are be established from time-to-time by Resolution of the Borough Council; and

WHEREAS, the Beach & Recreation Committee of Borough Council has recommended that beach tag enforcement for the Wetlands Institute for summertime use at the Stone Harbor Point for seven (7) Wednesdays in July and August be exempted for the Wetlands Beach Programs.

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Stone Harbor, in the County of Cape May, duly assembled in public session this 6th day of April, 2021 that beach tags be exempted for the Wetlands Institute at the Stone Harbor Point on the days and times listed on the attached schedule.

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of 2021

.....
Borough Clerk

The above resolution approved this day of 2021

.....
Mayor

(16)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

COUNCIL MEETING – APRIL 6, 2021

SUMMER LEAK IN CONNECTION WITH ORDINANCE 542-22C

WHEREAS, Mr. John B Hill, owner of record at Block 119.03 Lot 215, A.K.A. 226 120th Street, experienced a summer leak; and,

WHEREAS, being appropriately documented and certified that said leak did not drain into the sanitary collection system; and,

WHEREAS, under the provisions of ordinance 542-22C, the 2020 summer usage shall be adjusted to the average of the prior three summers consumption for the purpose of calculating 2021 sewer volume charges; and,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that account #22030 shall have the 2020 summer consumption adjusted to the average usage of 7.3 gallons; and,

BE IT FURTHER RESOLVED, that the Utilities Collector make the proper adjustments in her records.

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

.....
Borough Clerk

The above resolution approved this day of, 2021

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

COUNCIL MEETING - APRIL 6, 2021

REFUND DISCONNECT FEE

WHEREAS, the Utilities Department evaluated a disconnect fee for the jobsites located at Block 202 Lot 12.02, A.K.A. 10510 Corinthian Dr., and Block 100.01 Lot 19, A.K.A. 20 101st Street; and,

WHEREAS, after receiving payment from Budd's Plumbing, the Utilities Department later determined that the disconnects were not required; and,

WHEREAS, the Utilities Collector requests a refund for the disconnect fees; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$1,050.00 be issued to Budd's Plumbing, PO Box 602, Cape May Court House NJ 08210; and,

BE IT FURTHER RESOLVED that the Utilities Collector make the proper adjustment in her records.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

Borough Clerk

The above resolution approved this day of, 2021

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION AUTHORIZING AWARD OF CONTRACTS
RECREATION REQUESTS FOR COMPETITIVE BID PROPOSALS
FOR STONE HARBOR DURING THE SUMMER OF 2021**

WHEREAS, the Borough of Stone Harbor, in an effort to expand recreational opportunities for resident and visitors has pursued the provision of certain "sport camps" by accepting Requests for Competitive Bid Proposals not amenable to typical specification processes; and

WHEREAS, agreements to provide such services are acceptable and do not fall under typical specification procedure and are therefore exempt from public bidding; and

WHEREAS, a contract for the following services have been prepared and are on file with the Department of Recreation:

Summer Long Programming

Stone Harbor Boot Camp
Anjali Power Yoga
SUP GUY Guided Sunset Paddleboard & Kayak Tours
SUP GUY Intro to SUP Yoga
Crafty Chef Academy
Stone Harbor Surf & Paddle Surf Lessons
Pure Pony Yoga
Speed School Stone Harbor
7 Mile Island Players LLC
Kids Cooking with Caroline
Shore Shot Men's Basketball League

Summer Camps

Recess NJ LLC
Villanova Soccer Camp
Shore Sports Camps
Coach Finn Boys Lacrosse Camp
Powerhouse Field Hockey Camp
NJL Flag Football Camp
Steel Sports Soccer Camp
Shore Shot Basketball Camp

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 6th day of April, 2021 that the list included above be approved.

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

(19)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION CREATING AN INTERLOCAL SERVICES AGREEMENT WITH WILDWOOD CATHOLIC HIGH SCHOOL FOR THE USE OF THE RECREATION FIELDS AND TENNIS COURTS OF THE BOROUGH OF STONE HARBOR

WHEREAS, N.J.S.A. 40:8A-1 *et seq.*, authorizes municipalities and school districts to enter into agreements for the purposes of exchanging, sharing and cooperating with regard to services common to said communities through Interlocal Services Agreements ; and

WHEREAS, the Wildwood Catholic High School is in need of services relating to the use of recreational playing fields of the Borough of Stone Harbor for use by its High School soccer teams for the Fall of 2021 for games and practices; and

WHEREAS, they have also requested the tennis courts for use by its High School girls tennis season in Fall of 2021 and boys tennis season in the Spring of 2021; and

WHEREAS, the Borough of Stone Harbor has certain lands, equipment and personnel available to meet the needs of the Wildwood Catholic High School in this area; and

WHEREAS, entering into an Interlocal Services Agreement with the Wildwood Catholic High School for this purpose has been deemed to be in the best interests of citizens of the Borough and the students of the Wildwood Catholic High School; and

WHEREAS, in consideration of this Agreement and in an effort to supplement the costs of maintenance of Borough facilities, Wildwood Catholic agrees to pay the Borough the sum of \$1,500.00 per sport, per season for maintaining the fields/courts.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the preamble of this Resolution is hereby incorporated by reference;

BE IT FURTHER RESOLVED this 6th day of April, 2021 that the Borough of Stone Harbor and Wildwood Catholic High School hereby agree, under the authority of N.J.S.A. 40:8A-1 *et seq.*, as follows:

1. Wildwood Catholic High School agrees to pay the sum of \$1,500 for soccer (boys/girls) and \$1,500 for tennis (boy/girls) for a total of \$3,000 and shall have full access to and use of the recreational ball fields and the tennis courts of the Borough of Stone Harbor located in the vicinity of 80th Street and Second Avenue, for recreational activities officially sanctioned and conducted by the Wildwood Catholic High School and according to the schedules submitted and attached.
2. Soccer teams for the Fall of 2021, games and practices, Tennis Courts for girls tennis season, Fall of 2021 and Boys Tennis, Spring of 2021. Practice will be every day as of April, 6, 2021.
3. Such access and use shall be conditioned upon coordination with and approval by the Recreation Director of the Borough of Stone Harbor with the understanding that the activities of the Borough of Stone Harbor Recreation Department take precedence.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

4. The Wildwood Catholic High School shall provide to the Borough of Stone Harbor written proof of liability insurance for the aforementioned use of the property of the Borough of Stone Harbor as required by the Atlantic County Joint Insurance Fund; and shall, additionally, hold harmless and indemnify the Borough of Stone Harbor for any and all losses, damages, and claims of whatever nature that may arise out of or in connection with the use of the property by the Wildwood Catholic High School, its sports/recreation participants, agents, contractors, officers and/or employees.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute this Resolution as the Interlocal Services Agreement between the Borough of Stone Harbor and the Wildwood Catholic High School, pursuant to N.J.S.A. 40:8A-1 *et seq.*

Judith M. Davies-Dunhour, Mayor
Borough of Stone Harbor

Wildwood Catholic High School

Attest: _____
Suzanne Stanford, Borough Clerk

Attest: _____

Dated: _____

Dated: _____

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

(20)



Date of Application 2/16/21
completed 3/1/21

Borough of Stone Harbor 2021 Special Events Application

Name of Event: WAR of the Stone Town Football Tournament

Date of Event: MAY 29, 2021 Time of Event: 8 AM

Type of Event: ☐ Festival ☒ 1K / 5K / Athletic / Bike Race / Marathon ☐ Other _____

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough policies. Borough Council retains the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

APPLICATION REVIEW FEES

- ☒ \$50 if filed prior to 90 Days of event
☐ \$100 if filed prior to 60 Days of event
☐ \$250 if filed prior to 30 Days of event

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with their *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

2021 EVENT FEES

5k:\$150 (0-250 Participants) 10k or Triathlons\$500
 (Designated Route Only) \$250 (250-500 Participants)
 \$500 (500 Participants or More)

All applicants for 5k, 10k or Triathlons must submit a 501C3 form with application.

Event Fees\$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)

Seasonal use of facilities by Local Schools\$1500 per season per sport (No Application Review Fee)

Use of 80th St. Fields\$250 per day (Before Friday of Memorial Day and after Labor Day)

Use of 80th St. Fields\$500 per day (first two days) / \$250 per each additional day (Memorial Weekend-Labor Day Weekend)

Use of Recreation Support Building (82nd & Second Avenue)\$300

Stone Harbor Men's Softball League\$250 per season

(21)



Date of Application 2/22/21
Circ 3/4/21

Borough of Stone Harbor 2021 Special Events Application

Name of Event: PHILA-NAUTAMARSA RUGBY TOURNAMENT - SURFSIDE 7's
JULY 16/17 2021
Date of Event: ALTERNATE AUGUST 13/14 2021 Time of Event: GAMES SAT 12-8 PM
7-6 PM
Type of Event: ☐ Festival ☐ 1K / 5K / Athletic / Bike Race / Marathon ☒ Other RUGBY TOURNAMENT

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Stone Harbor Men's Softball League.....\$250 per season