

Web

AGENDA

Subject to change, additions or deletions

TUESDAY May 18, 2021

Resolution – Appoint Firefighter Lewis T. Donofrio III (1) Dallahan

Swear in Donofrio

Resolution – Participation in Sustainable Jersey Municipal Certification Program (update names) (2) Casper

Resolution – Refund Farmers Market Vendor (3) Gensemer

Resolution – Mayor to sign Updated Agreement Electric Car Charging Station – 94th Street Lot (4) Parzych

Resolution – Professional Service Contract – Triad (5) Krafczek

Resolution – Renew Contract – Rich Graver (6) Parzych

Resolution – Change Order Water - Tank Lettering (7) Moore

Resolutions – Affordable Housing Resolutions

1. Endorsing amended Housing Element & Fair Share plan (8) Krafczek

2. Appointing Municipal Housing Liaison (9) Parzych

3. Approving Affirmative Marketing Plan 2021 Amended Housing Element & Fair Share Plan (10) Gensemer

~~4. Pulled for now – further discussion – Adopting Affordable Assistance Manual (need Manual)~~

5. Authorizing and adopting Rental Unit Operating Manual (need Manual) (11) Moore

6. Appropriating Funds or Bond in the Event of a Shortfall in funding – Affordable Housing Programs (12) Casper

Resolution – Approval submit Grant NJDOT Reconstruct 122nd Street (13) Moore

Motion – Approve Shore Running Tours – summer 2021 contractor Recreation (14) Gensemer

Motion – Out to Bid – Lifeguard Building possible

DISCUSSION:

West
11

(11)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

APPOINTING FULL-TIME FIREFIGHTER

WHEREAS, the Stone Harbor Fire Chief, Roger W. Stanford has recommended to the Public Safety Committee the hiring of the following as a full-time firefighter for the Borough of Stone Harbor, and

WHEREAS, the Public Safety Committee recommends that Borough Council make this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey on this 18th day of May, 2021 that

Lewis T. Donofrio III

is hereby appointed as a full-time firefighter in the Stone Harbor Volunteer Fire Company #1.

Offered by Secinded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

The above resolution approved this day of....., 2021

Borough Clerk

.....
Mayor

(2)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Stone Harbor strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Borough of Stone Harbor here acknowledges that the residents of Stone Harbor desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Borough of Stone Harbor wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path Stone Harbor is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of Stone Harbor, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED on this 18th day of May, 2021 by the Mayor and Council of the Borough of Stone Harbor that we do hereby authorize Kim Stevenson to serve as Stone Harbor's agent for the Sustainable Jersey Municipal Certification process and authorize her to complete the Municipal Registration on behalf of the Borough of Stone Harbor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

The above resolution approved this day of....., 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(3)

RESOLUTION

WHEREAS, the following submitted a fee of \$500.00 for a site in the 2021 Farmers Market ; and

WHEREAS, Nancy Jacketti has requested a refund and will not be attending the market and the Tourism Director has approved the request.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stone Harbor that \$500.00 be refunded to Nancy Jacketti and that the Chief Financial Officer shall take any and all steps necessary to effectuate such refund and shall make the proper adjustments to the financial records of the Borough.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(4)

RESOLUTION

EXTEND A CONTRACT TO PROVIDE THE FURNISHING, INSTALLATION AND MAINTENANCE OF AN ELECTRIC VEHICLE CHARGING STATION IN THE BOROUGH OF STONE HARBOR

WHEREAS, the Borough Council has determined that it is in the best interest of the citizens of Stone Harbor that the Borough provide electrical vehicle charging services to the public; and

WHEREAS, U-GO Stations, Inc. is a Contractor with experience that is capable of the installation and maintenance of an electric vehicle charging station for the Borough of Stone Harbor and entered into a contract with them on March 23, 2016; and

WHEREAS, U-GO Stations, Inc. has proposed an extension agreement, copy attached; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for within Contract; and

WHEREAS, the Borough of Stone Harbor has approved the attached Amendment to Exclusive Electric Car Charging Station Service.

NOW THEREFORE, BE IT RESOLVED since the Borough Council has approved the attached amendment to Exclusive Electric Car Charging Station Service Contract that the Mayor is approved to sign such document.

BE IT FURTHER RESOLVED that notice of the award of this contract be published in accordance with law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of....., 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(5)

RESOLUTION

**Approve Professional Services Agreement
Triad Associates
Consultant – Borough of Stone Harbor AA2021 For Rent & HR Program**

WHEREAS, Triad Associates 1301 W. Forest Grove Road, Vineland, N.J. 08360 has prepared a Professional Services Contract (copy attached) to provide Stone Harbor AA2021 For Rent & HR Program , Administrative Agent Services to the Borough in accordance with the provisions of the Fair Housing Act and Uniform Housing Affordability Control Regulations ; and

WHEREAS, tasks include but are not limited to Administrative Agent Services for Rental Units, Housing Rehabilitation Implementation for Owner-Occupied and Rental Units, and

WHEREAS, the complete Professional Services Agreement was presented to Council on May 18, 2021 and was approved, all of which are key components to the process, and all of which are attached hereto; and

WHEREAS, it is the intention of Council to approve this Professional Services Agreement as presented, upon final approval of Borough Solicitor and Borough Administrator.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Professional Services Contract as presented on this 18th day of May, 2021.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2021

The above resolution approved this day of....., 2021

Borough Clerk

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(6)

RESOLUTION
AUTHORIZING A 2021 CONTRACT
WITH RICHARD GRAVER, NETWORK ENGINEER
FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES

WHEREAS, The Borough Council of the Borough of Stone Harbor has determined that there exists a need for oversight and maintenance of the Borough's information technology; and

WHEREAS, Richard Graver, Network Engineer of 118 Reading Avenue Tuckahoe, N.J. 08250 supplies a service that is specialized and qualitative in nature requiring expertise, extensive training and proven reputation in this field of endeavor, which constitutes an Extraordinary Unspecifiable Service not subject to public bidding; and

WHEREAS, the Borough Council is satisfied to engage Mr. Graver for the purposes outlined herein in accordance with the attached contract which is incorporated herein and made a part hereof by reference; and

WHEREAS, the amount of the contract in question is \$ 16,200, which amount is less than the threshold which would require public bidding, and

WHEREAS, funds are available for such services as evidenced by the certification of the Chief Financial Officer of the Borough attached hereto;

WHEREAS, this resolution authorizing the award of a contract for "Extraordinary, Unspecifiable Services" and shall serve as the agreement between the parties and shall be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, duly assembled in public session this 18th day of May, 2021, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute this Resolution, as the contract for provision of an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because this service is specialized and qualitative in nature requiring expertise, extensive training and proven reputation in this field of endeavor

2. A notice of this action shall be published in accordance with law.

Richard Graver _____ date Judith M. Davies-Dunhour, Mayor _____ date

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(1)

WHEREAS, the Borough of Stone Harbor is currently under contract with Allied Painting 95th Street Water Tank Improvements SH-C-028, and

WHEREAS, it is the recommendation of the Borough's Engineer, Marc DeBlasio to authorize Change Order No. 2 – Paint/Touch-Up Black Lettering on Tank; and

WHEREAS, Change Order No. 2 will result in an increase of \$ 3,600.00 to the amended contract amount of \$313,340.00 for a revised contract amount of \$ \$316,940.00

NOW, THEREFORE, BE IT RESOLVED, this 18th day of May, 2021 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 2 be and hereby is authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 2.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021

Borough Clerk

Mayor

SURENIAN, EDWARDS & NOLAN LLC

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May 10, 2021

VIA ELECTRONIC MAIL

Robert J. Smith, Esq., Borough Administrator
Borough of Stone Harbor
9508 Second Ave
Stone Harbor, NJ 08247

**RE: I/M/O the Application of the Borough of Stone Harbor,
County of Cape May, Docket No. CPM-L-351-15**

Dear Mr. Smith,

Enclosed, please find Resolutions that need to be adopted by Council in anticipation of the Borough's Compliance Hearing regarding its affordable housing plan. Below I have briefly explained what each resolution is for the Council in advance of the May 18, 2021 meeting.

BOROUGH OF STONE HARBOR – MAY 18TH COUNCIL MEETING AFFORDABLE HOUSING RESOLUTIONS FOR AGENDA

- 1. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF STONE HARBOR, CAPE MAY COUNTY, NEW JERSEY, ENDORSING ITS AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN**
 - a. This resolution endorses the Borough's amended Housing Element and Fair Share Plan ("HEFSP") and incorporates it into the Borough's Master Plan. The HEFSP has been updated to include the triplex rental project that was purchased by the Borough to satisfy its 3-unit obligation.

- 2. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF STONE HARBOR APPOINTING _____ AS MUNICIPAL HOUSING LIAISON**
 - a. This resolution appoints a member of the Borough staff as the Municipal Housing Liaison ("MHL"). The position has been vacated by the previous appointee, who no longer works for the Borough. This individual will work with Triad, the Borough's Administrative Agent in implementing the Borough's affordable

housing programs and will also collect the Borough's important affordable housing documentation for use in future housing cycles.

- b. The Council needs to decide on who will be appointed to this position.

3. A COUNCIL RESOLUTION APPROVING THE AFFIRMATIVE MARKETING PLAN OF THE BOROUGH OF STONE HARBOR'S 2021 AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN

- a. This resolution amends the 2018 Affirmative Marketing Plan to include statutory changes as well as changes in locations for advertising for vacancies in affordable housing units. This plan will also be used to advertise for the Borough's rehabilitation program.

4. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF STONE HARBOR, CAPE MAY COUNTY, NEW JERSEY ADOPTING AN AFFORDABILITY ASSISTANCE MANUAL

- a. This resolution adopts the Affordability Assistance Program Manual. Approximately one third of the Borough's Affordable Housing Trust Fund must be used for making units more affordable – in the Borough's case, it will be for assisting low- and moderate-income households with security deposits and/or first months' rent payments.

5. RESOLUTION OF THE BOROUGH OF STONE HARBOR, COUNTY OF CAPE MAY, STATE OF NEW JERSEY AUTHORIZING AND ADOPTING THE 'RENTAL UNIT OPERATING MANUAL'

- a. This resolution adopts the Rental Unit Operating Manual, which Triad, the Borough's Administrative Agent, along with the MHL, will use to implement and run the Borough's rental program, currently related to the triplex units, but it will also include any rental units that will be built from the overlay zones in the future.

6. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF STONE HARBOR APPROPRIATING FUNDS OR BOND IN THE EVENT OF A SHORTFALL IN FUNDING FOR THE BOROUGH'S AFFORDABLE HOUSING PROGRAMS

- a. This Resolution demonstrates the Borough's commitment to funding its affordable housing programs, including: rehabilitation, triplex rental units, and accessory apartments, in the unlikely event that the Borough's affordable housing trust fund does not have sufficient funds to fully fund these programs.

If you have any questions, please feel free to give me a call.

Respectfully submitted,

Nancy L. Holm

Nancy L. Holm

NLH/rw

cc: Marcus Karavan, Esq. *(via electronic mail)*
Suzanne Stanford, Clerk *(via electronic mail)*

(13)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Borough of Stone Harbor
Resolution No. MA-2022-Reconstruction of 122nd Street – Second Avenue to Third Avenue

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Reconstruction of 122nd Street – Second Avenue to Third Avenue.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Stone Harbor formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2022-Reconstruction of 122nd Street – Second Avenue to Third Avenue to the New Jersey Department of Transportation on behalf of the Borough of Stone Harbor.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Stone Harbor and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 18th day of May, 2021.

Clerk

My Signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk) (Presiding Officer)

Offered by Seconded by

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2021

The above resolution approved this day of, 2021
Borough Clerk
.....
Mayor

Suzanne Stanford

From: Tina Prickett
Sent: Friday, May 07, 2021 2:29 PM
To: Suzanne Stanford
Subject: Council meeting

(14)

May I request that a motion to approve *Shore Running Tours* as a summer 2021 contractor.
Thank you!

Tina Prickett
Director of Recreation
Borough of Stone Harbor
"The Seashore at its Best"