

THIS AGENDA IS SUBJECT TO LAST MINUTE ADDITIONS
OR DELETIONS

AGENDA ORGANIZATION MEETING JANUARY 4, 2022

1. Meeting called to order
2. Clerk call the Roll
3. Notice concerning Public Meetings Law
4. Salute to the Flag
5. Reading of Election Results
6. Swearing in of Bernadette Parzych – 198 votes
Swearing in of Frank Dallahan – 185 votes
7. Nominations for President of Council
8. Nomination for Council Representative on Planning Board
9. Motion concerning Roberts Rules of Order
10. Standing Committees for 2022 Mayor will read
11. Non-Board Appointments Mayor will read
Board appointment List 2022 Mayor will read

12. Resolutions

1. Temp Budget (1-6) Dallahan
2. Newspapers
3. Meeting dates
4. Dates for Parking Meters
5. Trash Collection Schedule
6. Litter Abatement
7. Fund Commissioner (7-12) Moore
8. Compliance Officer
9. Small Contracts
10. Cert of Receipt of Material
11. Utility Exceptions
12. Contracts below Bid Limit
13. Registrar (13-17) Casper
14. Depositories
15. Tax Assessor file Appeals
16. Interest of Taxes
17. Transfer 2021 tax to 2022
18. Cash Management Plan (18 -22) Parzych
19. Appoint Borough Engineer
20. Appoint Solicitor
21. Appoint Bond Counsel
22. Appoint Alternate Engineers
23. Labor Counsel (23-28) Krafczek
24. Employee Benefit Consultant – Marsh
25. Borough Auditor
26. Fire Company Stipend
27. Special Counsel, Affordable Housing
28. Animal Services
29. Wetlands Professional Services Agreement (29-33) Gensemer
30. Wetlands, Stewardship Program
31. Beach Survey – Stockton
32. Appoint OEM Coordinator
33. Appoint Conflict Attorney

13. Communications
14. Comments from Mayor and Councilmembers
15. Hearing of the Public
16. Motion to pay the bills
17. Motion to adjourn

2022 STANDING COMMITTEES

ADMIN & FINANCE

Charles Krafczek, Chair
Reese Moore
Jennifer Gensemer

PUBLIC WORKS

Reese Moore, Chair
Jennifer Gensemer
Frank Dallahan

PUBLIC SAFETY

Frank Dallahan, Chair
Charles Krafczek
Robin Casper

NATURAL RESOURCES

Robin Casper, Chair
Charles Krafczek
Bunny Parzych

RECREATION & TOURISM

Jennifer Gensemer, Chair
Robin Casper
Bunny Parzych

UTILITIES

Bunny Parzych, Chair
Reese Moore
Frank Dallahan

NON-BOARD APPOINTMENTS 2022

| | |
|--|-----------------------------------|
| Borough Administrator | Robert J. Smith |
| Borough Clerk | Suzanne C. Stanford |
| Deputy Borough Clerk | Carrie Bosacco |
| Municipal Assessment Certification Officer | Suzanne C. Stanford |
| Director of Finance | James Craft |
| Tax Search Officer | Deborah Candelore |
| Construction Official | Ray Poudrier |
| Zoning Official | |
| Flood Plain Manager | |
| Electrical Inspector | |
| Fire Inspector – Const Office | |
| Code Enforcement Officer | Paul Imhof |
| Director of Public Works | Grant Russ (1-1-2022 to 2-1-2022) |
| Storm Water Management Coordinator | Grant Russ (1-1-2022 to 2-1-2022) |
| Recycling Coordinator | Lisa Cresse |
| Clean Comm Act Coordinator | Lisa Cresse |
| Deputy OEM | Roger Stanford |
| Uniform Fire Code Official | Roger Stanford |
| Fire Inspector | James Bailey |
| | Roger Stanford |
| Beach Patrol Captain | Stephen Bosacco |
| Recreation Director | Tina M. Prickett |
| Tourism Director | Jenny Olson |

Boards and Committee Appointments – 2022

Go Green Community

Robin Casper – 1 year
Larry Kratzer – 1 year
Grant Russ – 1 year
Rebecca Gibula – 1 year
Joe Hughes – 1 year
Jenny Olson – 1 year
Robert Smith – 1 year
Kim Stevenson – 1 year
Robert Brewer – 1 year
John Day – 1 year
Elizabeth Toolen – 1 year

Zoning Board of Adjustment

Mel Lide – filling Nicole Jones’s unexpired term (2 years)
Marty Cahill - filling Bunny Parzych’s unexpired term (1 year)
Tim Carney – Alt I – 2 years
Nick Giuffre – Alt II – 2 years

Recreation Advisory Committee

Jennifer Gensemer – 1 year
Eric Ruef – 4 years
Angelo Caracciolo – 4 years
James Hand – 4 years
Maggie Day – 4 years
Sandy Slabik – 4 years
Luke McCrossin – 4 years
Jackson Day – 4 years

Shade Tree Committee

Robin Casper – 1 year
Marilyn Hahle – 4 years

Bird Sanctuary

Lenore Tedesco – 3 years
John Flynn – 3 years
Robin Casper – 1 year
Robert Smith – 1 year
Rocky Tirado – 1 year

MOTION TO CONFIRM _____

SECONDED BY _____

ALL THOSE IN FAVOR

OPPOSED

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR THE YEAR 2022

WHEREAS, in the normal operation of the business of the Borough of Stone Harbor, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular budget for the Borough of Stone Harbor; and

WHEREAS, revised Statute 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments made between the beginning of the budget year and the adoption of the final budget; and

WHEREAS, the date of this resolution is within the thirty-one (31) days of the month of January, 2022 and will become effective January 1, 2022; and

WHEREAS, the total amount of appropriation hereunder of \$3,048,255.50 do not exceed twenty six and one quarter percent (26.25%) of the total appropriations of the Borough of Stone Harbor for 2021, exclusive of any 2021 appropriations made for debt service, capital improvement fund and public assistance.

BE IT RESOLVED that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records:

1. GENERAL GOVERNMENT

| | |
|-----------------------------|------------|
| General Administration | |
| Salaries & Wages | 44,285.00 |
| Other Expense | 7,750.00 |
| Mayor & Council | |
| Salaries & Wages | 21,075.00 |
| Other Expense | 3,662.50 |
| Municipal Clerk | |
| Salaries & Wages | 52,325.00 |
| Other Expense | 7,350.00 |
| Financial Administration | |
| Salaries & Wages | 22,101.00 |
| Other Expense | 14,750.00 |
| Audit Services | 7,500.00 |
| Collection of Taxes | |
| Salaries & Wages | 15,471.00 |
| Other Expense | 3,272.50 |
| Assessment of Taxes | |
| Salaries & Wages | 14,857.50 |
| Other Expense | 4,300.00 |
| Legal Services | 35,000.00 |
| Engineering Services & Cost | 8,750.00 |
| Planning Board | |
| Salaries & Wages | 1,783.75 |
| Other Expense | 7,191.25 |
| Zoning Board of Adjustment | |
| Salaries & Wages | 11,195.50 |
| Other Expense | 3,966.25 |
| Inspection of Buildings | |
| Salaries & Wages | 49,154.50 |
| Other Expense | 2,332.50 |
| Other Insurance Premiums | |
| General Liability | 89,250.00 |
| Employee Group Insurance | 356,250.00 |

BOROUGH OF STONE HARBOR

2. PUBLIC SAFETY

Police Department CAPE MAY COUNTY, NEW JERSEY

| | |
|------------------|------------|
| Salaries & Wages | 425,000.00 |
| Other Expense | 26,475.00 |

RESOLUTION

Office of Emergency Management

| | |
|------------------|----------|
| Salaries & Wages | 4,538.00 |
| Other Expense | 1,600.00 |

| | |
|---------------------|-----------|
| Aid To Rescue Squad | 17,500.00 |
|---------------------|-----------|

Fire Department

| | |
|------------------|------------|
| Salaries & Wages | 106,250.00 |
| Other Expense | 69,750.00 |

Uniform Fire Code Official

| | |
|------------------|-----------|
| Salaries & Wages | 28,353.75 |
| Other Expense | 3,037.50 |

Natural Resources

| | |
|------------------|-----------|
| Salaries & Wages | - |
| Other Expense | 14,675.00 |

3. PUBLIC WORKS

Public Works General

| | |
|-----------------------------|------------|
| Labor Pool Salaries & Wages | 275,175.00 |
| Other Expense | 50,725.00 |

Solid Waste Collection

| | |
|------------------|------------|
| Salaries & Wages | 175,750.00 |
| Other Expenses | 12,995.00 |

Buildings & Grounds

| | |
|---------------|-----------|
| Other Expense | 30,977.50 |
|---------------|-----------|

4. HEALTH AND WELFARE

Animal Control

4,750.00

Safety Compliance Other Expenses

7,500.00

5. RECREATION AND EDUCATION

Recreation Services

| | |
|------------------|-----------|
| Salaries & Wages | 48,250.00 |
| Other Expense | 25,000.00 |

Marina Salaries & Wages

2,062.50

Beach

| | |
|------------------|------------|
| Salaries & Wages | 275,000.00 |
| Other Expense | 16,062.50 |

Special Events

| | |
|------------------|-----------|
| Salaries & Wages | 11,875.00 |
|------------------|-----------|

Museum Other Expense

7,625.00

Tourism

| | |
|------------------|-----------|
| Salaries & Wages | 12,500.00 |
| Other Expense | 32,500.00 |

6. UNCLASSIFIED

Utilities

| | |
|---------------|-----------|
| Electric | 39,000.00 |
| Street Lights | 32,750.00 |
| Telephone | 12,750.00 |
| Gasoline | 35,000.00 |
| Natural Gas | 10,250.00 |

| | |
|-------------------|-----------|
| Sanitary Landfill | 46,250.00 |
|-------------------|-----------|

| | |
|------------|----------|
| Contingent | 1,500.00 |
|------------|----------|

Statutory Expenditures

| | |
|------------------------|------------|
| DCRP | 1,000.00 |
| Social Security System | 123,750.00 |
| SUI | 7,000.00 |

BOROUGH OF STONE HARBOR

| | |
|---|-----------|
| Interlocal Municipal Service Agreements | |
| Emergency Dispatch Service | 75,000.00 |
| Chief Financial Officer | 19,595.50 |
| Municipal Court Shared Services | 36,910.00 |

RESOLUTION

| | |
|--|--------------|
| Total Appropriations within 26.25% Limit | 2,910,255.50 |
|--|--------------|

| | |
|--------------------------------|--------------|
| 7. MUNICIPAL DEBT SERVICE | |
| Bond Principal | - |
| Bond Interest | - |
| BAN Interest | - |
| BAN Principal | - |
| NJEIT Principal | 55,000.00 |
| NJEIT Interest | 28,000.00 |
| Capital Improvement Fund | 55,000.00 |
| Grand Total General Government | 3,048,255.50 |

SEWER AND WATER UTILITY

| | |
|-------------------------------------|--------------|
| 1. OPERATIONS | |
| Salaries and Wages | \$109,375.00 |
| Other Expenses | \$140,550.00 |
| CMC MUA | \$407,500.00 |
| 2. DEBT SERVICE | |
| Payment of Notes - Interest | \$0.00 |
| Payment of Bonds - Interest | \$45,000.00 |
| Payment of Bonds - Principal | \$120,000.00 |
| Capital Improvement Funds | \$5,000.00 |
| 3. Interlocal Agreement | |
| Chief Financial Officer | \$4,900.00 |
| 3. STATUTORY EXPENDITURES | |
| FICA | \$7,800.00 |
| NJ SUI | \$525.00 |
| Grand Total Sewer and Water Utility | \$840,650.00 |

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....
Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(2)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Cape May County Herald and the Press of Atlantic City are designated as official publications for local advertising for the Borough of Stone Harbor during the year 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

.....

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(3)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION ESTABLISHING MEETING DAYS
IN THE BOROUGH OF STONE HARBOR
FOR THE MAYOR AND MEMBERS OF COUNCIL

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the following dates and times have been established as meeting dates for the governing body during the year 2022. Legal action may be taken at these published meetings.

| | | | | | |
|----------|------------------|-----------------------------|--------------------------------|------------------|--------------------------------|
| January | 4 th | Organization Meeting (4:30) | July | 5 th | Work Session (4:30 pm) |
| | 18 th | Work Session (4:30 pm) | | 19 th | Regular Meeting to follow |
| | | Regular Meeting to follow | | | Work Session (4:30 pm) |
| February | 1 st | Work Session (4:30 pm) | August | 2 nd | Regular Meeting to follow |
| | 15 th | Regular Meeting to follow | | 16 th | Work Session (4:30 pm) |
| | | Work Session (4:30 pm) | | | Regular Meeting to follow |
| March | 1 st | Work Session (4:30 pm) | September | 6 th | Regular Meeting to follow |
| | 15 th | Regular Meeting to follow | | 20 th | Work Session (4:30 pm) |
| | | Work Session (4:30 pm) | | | Regular Meeting to follow |
| April | 5 th | Regular Meeting to follow | October | 4 th | Work Session (4:30 pm) |
| | 19 th | Work Session (4:30 pm) | | 18 th | Regular Meeting to follow |
| | | Regular Meeting to follow | | | Work Session (4:30 pm) |
| May | 3 rd | Regular Meeting to follow | November | 1 st | Regular Meeting to follow |
| | 17 th | Work Session (4:30 pm) | | 14 th | Work Session (4:30 pm) |
| | | Regular Meeting to follow | | | Regular Meeting to follow |
| June | 7 th | Work Session (4:30 pm) | December | 6 th | Regular Meeting to follow |
| | 21 st | Regular Meeting to follow | | 20 th | Work Session (4:30 pm) |
| | | Work Session (4:30 pm) | | | Regular Meeting to follow |
| | | Regular Meeting to follow | | | |
| | | | January 3 rd , 2023 | | Organization Meeting (4:30 pm) |

BE IT FURTHER RESOLVED that a complete list of these dates and times to be published in the newspaper and posted according to law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(47)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

DATES FOR PARKING METERS - 2022

WHEREAS, Section 391-7 of the Revised General Ordinances 2005 of the Borough of Stone Harbor provides that the Borough shall have the right to set the dates that the parking meters are operational;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor that meters will be in operation from Sunday, May 1, 2022 through Saturday, October 1, 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

.....

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(5)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

TRASH COLLECTION SCHEDULE 2022

WHEREAS, Section 466-4, Collections – Frequency, of the Revised General Ordinances of the Borough of Stone Harbor 2005 provides that the Borough shall have the right to set the dates for trash collection;

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor that the following schedule will be in effect for the year 2022:

Solid Waste/Recycle Winter/Summer Schedule

| | |
|-------------------------|--|
| Winter Schedule | January 1, 2022 through May 21, 2022 |
| Summer Schedule | May 22, 2022 through September 17, 2022 |
| Back to Winter Schedule | September 18, 2022 through December 31, 2022 |

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

.....
The above resolution approved this day of....., 2022

Borough Clerk
.....
Mayor

(4)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AUTHORIZING PARTICIPATION IN CAPE MAY COUNTY LITTER ABATEMENT PARTNERSHIP PROGRAM FOR 2022

WHEREAS, the Cape May County Municipal Utilities Authority has adopted a Litter Abatement Partnership Program for 2022; and

WHEREAS, the Borough of Stone Harbor desires to participate in said program.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough of Stone Harbor is hereby authorized to participate in the Cape May County Litter Abatement Partnership Program for 2022 as established by the Cape May County Municipal Utilities Authority.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor will initiate the following steps:

I. Providing a minimum of four (4) days of residential bulky waste collection services at no cost to individual customers (including or restoring bulky waste collection as part of the weekly municipal solid waste collection routes and schedules, at no cost to individual customers, would also satisfy this requirement).

The schedule for these collection services must be established and provided to the Authority prior to being eligible for any benefits under this program. The dates for 2022 have been set for Monday, March 14th, Monday, May 9th, Monday, September 12th, and Tuesday, October 11th.

II. Enforcement of an anti-littering and anti-dumping ordinance which establishes penalties for littering and illegal dumping at a minimum \$500.00 fine plus the cost of clean-up, and provides financial rewards for reporting such activities. The Borough of Stone Harbor adopted such an ordinance a few years ago and it is found in the Revised General Ordinances of the Borough of Stone Harbor, 2005, as Sections 357 through 357.10.

III. As a supplement to these basic litter abatement services, the following measures have been approved:

A. Provide satellite container and/or drop-off areas for household bulky wastes.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- B. Conduct special community-wide clean-up projects and/or special clean-up projects of selected local areas where illegal refuse dumping has occurred. (The CMCMUA must be advised, in advance, of the dates and locations of any special clean-up projects in order for any refuse collected from these special clean-up projects to be eligible as one of the municipality’s four (4) no-cost disposal days at the Authority’s solid waste disposal facilities.)
- C. Develop and carry out, within six (6) months of program adoption, a community-wide litter abatement education and information program. Such a program should disseminate anti-littering information to the entire community at least once every six (6) months. Assistance in preparing such programs will be provided by the Authority upon request.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor, by the adoption of this Resolution, becomes eligible to participate in the Litter Abatement Partnership for 2022 during the period of January 1, 2022 to December 31, 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

.....
The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(7)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, the Borough Council of the Borough of Stone Harbor has resolved to join the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Bylaws of the Atlantic County Municipal Joint Insurance Fund require that each municipality appoint a Fund Commissioner; and

WHEREAS, the Borough Council recommends the appointment of James Craft as Fund Commissioner and Kate McGonagle as Alternate Fund Commissioner for the year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that it does hereby appoint James Craft as Fund Commissioner and Kate McGonagle as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(8)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION APPOINTING THE
PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the State of New Jersey requires each governmental unit to designate a "Public Agency Compliance Officer" to ensure compliance with the Affirmative Action mandates of State Law relative to public contracts, said position being a contact point for the State on these issues and not a new, compensated employment position with the Borough; and

WHEREAS, the Mayor has offered for appointment to said position for 2022, James Craft, the Chief Financial Officer of the Borough; and

WHEREAS, Council consents to the appointment of Mr. Craft to said position;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the Appointment of James Craft to the position of "Public Agency Compliance Officer" offered by Mayor Davies-Dunhour, is hereby CONFIRMED.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(9)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AUTHORIZING SMALL CONTRACTS WITHOUT
SOLICITING COMPETITIVE QUOTATIONS

WHEREAS, N.J.S.A. 40A:11-6.1 c. provides that when authorized by resolution of the governing body, all contracts that are in the aggregate less than 15% of the bid threshold, may be awarded by the contracting agent without soliciting competitive quotations; and

WHEREAS, the bid threshold as of this date is \$44,000, so that 15% thereof is \$6,600; and

WHEREAS, it is deemed to be in the best interest of the Borough of Stone Harbor that small contracts like this be awarded without competitive quotations.

NOW, THEREFORE, BE IT RESOLVED on January 4, 2022 by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that such contracts in the aggregate in the amount of \$6,600 or less may be awarded as of this date by the contracting agent without obtaining competitive quotations.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(10)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Director of Finance/CFO be and he is hereby appointed to be the person required to make or cause to be made by the persons having knowledge thereof, the certification of the receipt of materials, supplies and equipment of the services rendered on all vouchers for payment of Municipal Funds as required by 40A:5-16.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(11)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION EXEMPTING CERTAIN UTILITY CHARGES
IN THE BOROUGH OF STONE HARBOR, NEW JERSEY

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the following utility charges be exempted for the billing period up to and including December 1, 2022 and

BE IT FURTHER RESOLVED that the Utilities Collector make the proper adjustments in her records:

| <u>Account</u> | |
|----------------|---|
| <u>Number</u> | <u>Owner</u> |
| 6625 | Evangelical Lutheran Church |
| 7040 | Evangelical Lutheran Church |
| 7370 | Stone Harbor Board of Education |
| 7390 | Stone Harbor Board of Education |
| 8020 | St. Mary's Episcopal Church |
| 8860 | Women's Civic Club |
| 11990 | St. Brendon the Navigator |
| 19945 | Immaculate Heart of Mary, Villa Maria - Rectory |
| 21150 | Stephen C. Ludlam Post 331 (American Legion) |

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(12)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AUTHORIZING CONTRACTS BELOW THE BID LIMIT WITHOUT
PUBLIC ADVERTISING

WHEREAS, N.J.S.A. 40A:11-3 provides that all contracts for the performance of work or for hiring materials or supplies, the cost of which is less than the bid limit described therein, which as of this date is \$44,000 need not be publicly bid; and

WHEREAS, from time to time the Borough will desire to enter into contracts less than \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3 further requires that these contracts be approved by resolution, either individually or by general authorization.

NOW, THEREFORE, BE IT RESOLVED on January 4, 2022 by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the appropriate Borough officials are hereby authorized and empowered to enter into contracts for the performance of work or the furnishing or hiring of materials or supplies, in amounts less than \$44,000 as of this date, without the necessity of public bidding, in accordance with the Borough's regulations and guidelines.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(13)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**APPOINTING REGISTRAR, DEPUTY REGISTRAR AND
ALTERNATE DEPUTY REGISTRAR**

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Suzanne C. Stanford be and is hereby appointed as Borough Registrar, Carrie Bosacco be appointed as Deputy Registrar and Megan Brown be appointed as Alternate Deputy Registrar for the Borough of Stone Harbor for the year 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(141)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the official depositories of the Borough of Stone Harbor funds for the year 2022 are Sturdy Savings Bank, PNC Bank, Ocean First, TD Bank, First Bank of Sea Isle City and Crest Savings Bank.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(15)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, by a directive from the County Board of Taxation pursuant to N.J.A.C. 18:12A-1(c), all tax appeals submitted to the Cape May County Board of Taxation by the Tax Collector, Tax Assessor, or Solicitor on behalf of the Borough of Stone Harbor must be authorized by Resolution of Borough Council for the Tax Year 2022 and,

NOW, THEREFORE, BE IT RESOLVED by Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey as follows:

- 1. Borough Council hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Borough whenever she feels it is in the best interest of the Borough to do so. The Tax Assessor shall have the right to terminate and/or settle, by Stipulation or otherwise, any such Tax Appeals that he shall institute.
- 2. The Borough Solicitor is hereby authorized to institute any Tax Appeals on behalf of the Borough requested by the Tax Assessor and, with the Tax Assessor's concurrence, to terminate and/or settle by Stipulation or otherwise, any such Tax Appeals that she shall institute.
- 3. The Borough Solicitor shall have the right to institute Tax Appeals on behalf of the Borough at the request of the Mayor and Borough Council and shall have the authority to terminate or settle any such appeal with the consent of Mayor and Borough Council by Stipulation or otherwise.
- 4. The Borough Solicitor and the Tax Assessor shall have the joint right and obligation to defend Tax Appeals brought on behalf of taxpayers, and they shall jointly have the authority to settle, by Stipulation or otherwise, any such Tax Appeals.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Cape May County Board of Taxation and to furnish copies of same to the Borough Tax Assessor, Tax Collector and Solicitor.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(14)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the interest penalty for delinquent taxes shall be 8% per annum of the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00 on each parcel of land by block and lot, and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) calendar days after the date on which same is payable, said ten (10) calendar days to be straight calendar days and if the tenth day falls on a Saturday, Sunday or legal holiday, then the grace period shall extend to the next business day, and

BE IT FURTHER RESOLVED pursuant to N.J.S.A. 54:4-67 that an additional penalty of 6% shall be charged against any property with a delinquency related to taxes and/or any other municipal charges in excess of \$10,000.00 which remains in arrears beyond December 31 of each prior year.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

.....

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(17)

RESOLUTION

A RESOLUTION TO TRANSFER 2021 REAL ESTATE
TAX PAYMENTS TO 2022

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that upon recommendation of the Tax Collector, the overpayments for the year 2021 be transferred to 2022 (with the exception of overpayments and underpayments of \$10.00 or less which are hereby cancelled by the authority of State Statute).

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

.....

The above resolution approved this day of....., 2022

Borough Clerk

.....
Mayor

(18)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF STONE HARBOR

WHEREAS, N.J.S.A. 40A: 5-14 provides that each municipality shall adopt a Cash Management Plan and shall deposit its funds pursuant to that plan, which plan shall include the designation of the depositories, and management of cash to assure the investment of the municipality's funds in interest bearing accounts; and

WHEREAS, a Cash Management Plan for the Borough of Stone Harbor has been prepared, based upon information supplied to the Borough's Chief Financial Officer from the Borough Auditor's; and

WHEREAS, the Mayor and Members of Council have reviewed the attached Cash Management Plan for the Borough of Stone Harbor and believe that it will be in the best interest of the Borough that said plan be adopted by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the attached Cash Management Plan for the Borough of Stone Harbor is hereby adopted for the year 2022.

BE IT FURTHER RESOLVED that hence forth the Borough's money shall be deposited and invested, and otherwise handled pursuant to the Cash Management Plan hereby adopted.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(191)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION APPOINTING AN ENGINEER,
FIXING HIS COMPENSATION AND TERM OF OFFICE

BE IT ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, as follows:

WHEREAS, N.J.S.A. 40A:9-140 provides that the governing body of each municipality shall provide for the appointment of a Municipal Engineer and fix his salary; and

WHEREAS, DeBlasio & Associates have been nominated by the Mayor to be appointed Borough Engineer;

NOW, THEREFORE, BE IF ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that DEBLASIO & ASSOCIATES be and are hereby appointed Borough Engineer for a three (3) year term expiring on December 31, 2024.

1. All contract work shall be done on a fixed fee basis to be negotiated between the Engineer and the Borough Council prior to the commencement of work and shall include preliminary cost estimates, plans, specifications, processing of change orders, preparation of estimates for payment of contractors, negotiations with contractors when required attendance at meetings related to the project, furnishing of line and grade for contractor, casual inspections of work during construction and making final inspection of the project.

2. The engineer shall be compensated as per the attached contract and Schedule of Billable Hourly Rates – through 2024 on file with the Borough Clerk.

3. All expenses for environmental impact statements, permit fees, aerial photography, etc. shall be reimbursed at cost.

This Resolution shall take effect immediately upon final passage and publication in accordance with law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the day of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF THE MUNICIPAL ATTORNEY UNDER THE "NONFAIR AND OPEN" PROCESS

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body and the contractor submits certain disclosures in accordance with the "fair and open" process; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and the "nonfair and open" process prevents any professional from contributing more than \$300 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law; and

WHEREAS, the Borough of Stone Harbor is mandated by state statute to appoint a Municipal Attorney. The law also requires that municipalities designate litigation counsel and counsel to the tax assessor. These tasks are typically performed by the Municipal Attorney; and

WHEREAS, Karavan & Morris, P.C., Attorneys at Law in good standing in the State of New Jersey, has offered the attached Proposal and are experienced in the area of Local Government Law and municipal prosecution; and

WHEREAS, Karavan & Morris, P.C. is a authorized by law to practice a recognized profession, the practice of which is regulated by law, and the performance of these service requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction;

WHEREAS, NJSA 40A:11 *et seq.* allows the Borough to enter into contracts for "Professional Services," including legal services, without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, on this 4th day of January, 2022, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That, as required by law, having been nominated by the Mayor of the Borough of Stone Harbor, Karavan & Morris, P.C. be and are hereby appointed Municipal Attorney for the Borough of Stone Harbor in accordance with and under the terms of a contract for professional services, which includes provisions for litigation and representation of the Tax Assessor and other extraordinary matters, which is on file with the Borough Clerk for public review, for a term of one year, said term commencing on January 4, 2022 and continuing until the reorganization meeting of the Borough in 2023 or in accordance with law.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- 3. That the Mayor is authorized and directed to forthwith execute on behalf of the Borough of Stone Harbor the contract for professional services, such contract being under and subject to the provisions of the affirmative action and antidiscrimination laws and regulations of the State of New Jersey, an acknowledgement of same to be executed by the Municipal Attorney.
- 4. That the aforementioned contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law which allows under NJSA 40A:11-5 and that the Solicitor be compensated as detailed in the contract for professional services in an amount not to exceed \$53,825 for Solicitor services, and funds are available as evidenced by the Certification of the Chief Financial Officer attached hereto.
- 5. That a notice of the letting of the within contract be published in accordance with law within ten (10) days of passage in the official newspaper designated by the Borough for legal notices and that the contract be open to public viewing in accordance with the Open Public Records Act.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....

Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(21)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF BOND COUNSEL UNDER THE "NONFAIR AND OPEN" PROCESS

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services," including legal services, without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough is in need of legal representation by bond counsel of recognized national standing with advanced expertise in the area of Municipal Bonding Law in connection with the Borough's capital projects bond financing procedures including the sale of bonds and/or bond anticipation notes; and

WHEREAS, Robert Beinfield, Esquire, of the Law Firm of Hawkins, Delafield & Wood is an attorney at law in good standing in the State of New Jersey and has been found to be experienced in the area of Municipal Bonding Law and has familiarity with the Federal and State laws and regulations related to the bonding process; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and "nonfair and open" process prevents any professional from contributing more than \$300.00 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, on this 4th day of January, 2022as follows:

- 1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
- 2. That the Mayor is Directed to forthwith execute on behalf of the Borough of Stone Harbor the attached contract for professional services in accordance with this resolution providing for the retention of Hawkins, Delafield & Wood as Bond Counsel to the Borough of Stone Harbor. The letter of Mr. Beinfield dated December 20, 2021, is attached hereto for reference only and is not part of the contract.
- 3. That the aforementioned contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law and is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference.
- 4. That a notice of the letting of the within contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(22)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION TO CREATE A LIST OF QUALIFIED FIRMS TO CHOOSE FROM FOR NON-LEGAL SERVICES IN THE FUTURE – ALTERNATE ENGINEERS

WHEREAS, the Borough of Stone Harbor advertised a request for qualifications (RFQ) under the Fair and Open Process for Borough Engineer to which it received multiple responses; and

WHEREAS, the Borough of Stone Harbor has chosen a Borough Engineer and wishes to create a list of qualified firms as Alternate Engineers, which it may choose to enter into a contract to provide profession services in the future as needed; and

WHEREAS, the firms named below have provided responses which satisfy the minimum requirements as set forth in the RFQ; and

WHEREAS, at the time the Borough is prepared to enter into a contract, qualified firms shall comply with “Local unit Pay-To-Play Law” and where appropriate, the Local Public Contracts Law; and

WHEREAS, the list of qualified firms is for a one (1) year period from January 4, 2022. Prior to incurring services the certification of availability of funds shall be made by the CFO as appropriate and attached.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Stone Harbor does hereby create a list of qualified Alternate Engineers who may be called upon to provide engineering services as the need should arise:

MOTT MCDONALD

211 Bayberry Drive, Suite 1A

Cape May Court House, N.J. 08210

KATES SCHNEIDER ENGINEERING LLC

624 Shore Road

Somers Point, N.J. 08244

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(23)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES OF LABOR RELATIONS COUNSEL

WHEREAS, The Borough of Stone Harbor requires the professional services of a specialist in the field of collective bargaining negotiations, personnel administration, and employer-employee relations; and

WHEREAS, it is desired to employ a professional, pursuant to law, who is duly trained, experienced and specialized in the area of collective bargaining negotiations, personnel administration and employer-employee relations; and

WHEREAS, the local Public Contracts Law provides for the entering into of a contract for Professional services pursuant to N.J.S.A. 40A:11-5(1)(a), without advertising for competitive bidding; and

WHEREAS, Borough has determined that Lawrence Pepper, Jr. and other members of the law firm of Gruccio, Pepper, DeSanto & Ruth, P.A. of Vineland, New Jersey hold professional licenses and are qualified to perform the said work and it is desired to enter a professional services contract with them for said services pursuant to law, and to provide for the advertising of a notice pursuant to law; and

WHEREAS, funds are available for the aforementioned as indicated in the Certificate of Available Funds prepared by the CFO of the Borough and attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Stone Harbor as follows:

- 1. Lawrence Pepper, Jr. and Gruccio, Pepper, DeSanto & Ruth, P.A. of Vineland, New Jersey is hereby retained as a professional labor negotiator to provide specialized services in the field of collective bargaining negotiations, personnel administration, and employer-employee relations. The said professional services to be received shall be "as directed" by the Borough of Stone Harbor from time to time.
- 2. The Mayor and Borough Clerk are hereby authorized and directed to enter into a contract with Lawrence Pepper, Jr. and Gruccio, Pepper, DeSanto & Ruth, P.A. for specialized professional services in the field of collective bargaining negotiations, personnel administration, and employer-employee relations, as aforesaid, for a term commencing upon the date of execution of the contract, a copy of which is attached hereto, and expiring on December 31, 2022 which contract shall provide for payment at the hourly rate of One Hundred Forty Five Dollars (\$145.00) Dollars per hour.
- 3. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law aforesaid and shall be in a form approved by the Borough. The preamble of the Resolution is hereby incorporated by reference as if set forth here at length.
- 4. This Resolution and a copy of the contract for professional services shall be maintained on file in the offices of the Borough of Stone Harbor for public inspection.
- 5. A copy of this Resolution shall be published in the local newspaper designed by the Borough as required by law, within ten (10) days of its passage.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(24)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AUTHORIZING PROFESSIONAL SERVICES AGREEMENT - EMPLOYEE BENEFITS
CONSULTANT, BOROUGH OF STONE HARBOR

WHEREAS, Marsh & McLennan Agency has offered the Borough an Agreement for insurance and broker consulting services; and

WHEREAS, the Borough of Stone Harbor desires these professional services pursuant to this resolution adopted by Borough of Stone Harbor; and

WHEREAS, employee benefits consultants are extra-ordinary unspecified services, and permitted exceptions to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, N.J.A.C. 5:34-2 provides that the Division of Local Government Services believes that insurance contracts satisfy all the criteria for extraordinary unspecifiable services; and

WHEREAS, it is believed to be in the best interest of the Borough that it enter into an Agreement with Marsh & McLennan Agency as the Borough's employee benefits consultant

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that the Mayor and Borough Clerk be and they are hereby authorized, empowered and directed to execute an Agreement with Marsh & McLennan Agency, LLC, 510 Bank Street Commons, Cape May, N.J. 08204, to assist the Borough as the Employee Benefits Consultant as per the Agreement attached hereto.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor agrees to pay Marsh & McLennan Agency a fee of \$ 7,500 quarterly for the period January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:21 and 10:5-33 are hereby incorporated into the specifications, and this contract by reference, and the contractor contracting with the Borough is bound by said language, together with the other provisions of the Anti-Discrimination Laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

BE IT FURTHER RESOLVED, that notice of this Resolution shall be published as required by law within ten (10) days of its adoption.

BE IT FURTHER RESOLVED that a copy of this Resolution shall only become effective when a copy of the Certificate of Availability of Funds prepared by the CFO of this Borough is attached hereto.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(25)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR UNDER THE
“NONFAIR AND OPEN” PROCESS

BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May, New Jersey as follows:

WHEREAS, it is required that each Municipality have a Borough Auditor to handle accounting matters, and accounting services are professional services; and,

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 et seq to enter into contracts for “Professional Services” without competitive bidding where the need arises and as long as the award of such contract is made public by a Resolution of the Governing Body and the contractor submits certain disclosures in accordance with the “fair and open” process’ and;

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and the “nonfair and open” process prevents any professional from contributing more than \$300 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey as follows:

1. That Leon Costello, a Registered Municipal Accountant, of Ford, Scott, & Associates, L.L.C. is hereby appointed auditor for the Borough of Stone Harbor for the year ending December 31, 2022.
2. That the Mayor is authorized and directed for forthwith execute on behalf of the Borough of Stone Harbor a contract for Professional Services, such contract being under and subject to the provisions of the affirmative action and antidiscrimination laws and regulations of the State of New Jersey and that the Auditor be paid for his services at a fair and reasonable amount, said amount not to exceed \$36,500 as evidenced by a Certification from the Chief Financial Officer attached hereto.
3. That a copy of this resolution shall be published as required by law within 10 days of its adoption.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....

Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(26)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION ACCEPTING THE
STONE HARBOR FIRE COMPANY STIPEND POLICY**

WHEREAS, in accordance with Ordinance 1246, (§290), as adopted by Borough Council on December 6, 2005, the Stone Harbor Volunteer Fire Company #1 has submitted an updated stipend policy for review and acceptance by Borough Council; and

WHEREAS, the Fire Chief has presented the attached policy in the form of a Standing Order to Borough Council for approval, along with the appropriate form of waiver;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 4th day of January, 2022 as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the attached forms of Standing Order and Waiver are hereby accepted for 2022 in accordance with Ordinance 1246 (§290).

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on the day of, 2022

.....

Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(27)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL – AFFORDABLE HOUSING FOR 2021

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for “Professional Services” without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and the “nonfair and open” process prevents any professional from contributing more than \$300 to any local political party or campaign and this contract is let under that process and the required disclosure has been submitted; and

WHEREAS, the Borough Council and the Borough Solicitor’s Office have determined that it would be in the Borough’s best interest to hire Special Counsel to handle certain Affordable Housing matters on an as-needed basis; and

WHEREAS, Surenian, Edwards & Nolan LLC, has an extensive background in Affordable Housing and possess knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized education, employment and experience; and

WHEREAS, the total amount of the contract is \$ 200.00 per hour not to exceed \$4,000 without approval by Council via Resolution and according to the Professional Services Agreement attached; and

WHEREAS, funds are available as evidenced by the Chief Financial Officer’s Certification attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 4th day of January, 2022 as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That the existing contract for professional services with Surenian, Edwards & Nolan LLC, which contract is incorporated herein by reference and made a part hereof, shall remain in effect and include litigation matters, at the rate referenced herein, as assigned by the Solicitor in consultation with the Borough Administrator;
3. That the aforementioned contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law;
4. That the aforementioned contract is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference and the contractor shall execute a copy of the required language which shall become part of the contract;
5. That a notice of the letting of this Professional Services Contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(28)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION AUTHORIZING A CONTRACT AGREEMENT FOR ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Stone Harbor is in need of services relating to animal control; and

WHEREAS, Shore Animal Control of 73 Hope Corson Road, Seaville, N.J. 08230 has certain equipment and personnel available to the needs of the Borough of Stone Harbor relating to animal control commencing January 1, 2022 through December 31, 2022 ;and

WHEREAS, entering into an Agreement with Shore Animal Control, their proposal attached to this Resolution and incorporated herein by reference, for these purposes has been deemed to be in the best interests of citizens of the Borough; and

WHEREAS, said services for domestic animal and sick or injured wildlife will be performed for the fee for 12 months of service being \$950 per month for the year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey on this 4th day of January, 2022 that the preamble of this Resolution is hereby incorporated by reference;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk of Stone Harbor be and hereby are authorized and directed to execute this Resolution as a contract for the aforementioned Agreement for Animal Control with Shore Animal Control for the year 2022.

Shore Animal Control

Borough of Stone Harbor

Linda Gentile date

Mayor Judith M. Davies-Dunhour date

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

Borough Clerk

The above resolution approved this day of....., 2022

Mayor

(29)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Authorizing the Mayor to Sign
Professional Services Agreement, Wetlands Institute

WHEREAS, the Wetlands Institute, 1075 Stone Harbor Boulevard, Stone Harbor, N.J. 08247 has proposed an Agreement in which the Wetlands Institute will furnish environmental restoration, management coordination and advice for managing Borough natural areas and select environmental education and outreach services; and

WHEREAS, the Borough Council of the Borough of Stone Harbor hereby approves the Proposal, a copy of which is attached hereto for furnishing of environmental restoration and management coordination of natural areas and in consideration will pay the Wetlands Institute \$ 26,500, made in four (4) payments,

- \$6,250 on 1/21/2022
- \$6,250 on 4/22/2022
- \$7,750 on 7/22/2022
- \$6,250 on 10/21/2022 as per Agreement; and

WHEREAS, The Borough Council of the Borough of Stone Harbor hereby approved the Proposal, a copy of which is attached hereto. The Stone Harbor Point Stewards Program will be contained in a separate agreement.

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Mayor, Judith M. Davies-Dunhour be and hereby is authorized to sign the attached Agreement from Wetlands Institute on this 4th day of January, 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

The above resolution approved this day of....., 2022

Borough Clerk

Mayor

(30)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Stone Harbor Point Shorebird Stewardship Program – 2022 Season
Wetlands Institute

WHEREAS, the Wetlands Institute, 1075 Stone Harbor Boulevard, Stone Harbor, N.J. 08247 has proposed a 2022 Proposal for Stewards Services at the Stone Harbor Point ; and

WHEREAS, the Borough Council of the Borough of Stone Harbor hereby approves the Proposal, a copy of which is attached hereto for furnishing of environmental restoration and management coordination of natural areas; and

WHEREAS, The Borough Council of the Borough of Stone Harbor hereby approved the Proposal, a copy of which is attached hereto for the Stone Harbor Point Shorebird Stewardship Program, and proposes a budget of \$19,000 to manage and enhance this program;

| | |
|----------------------------------|-------------|
| Hourly salaries & benefits costs | \$18,000 |
| Miss Field supplies | \$ 200 |
| Indirect expenses | \$ 800 and: |

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Mayor, Judith M. Davies-Dunhour be and hereby is authorized to sign the attached Agreement from Wetlands Institute on this 4th day of January, 2022.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....

Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(31)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AWARDING PROFESSIONAL SERVICES CONTRACT FOR BEACH PROFILE SURVEY AND LOGOON SURVEY

WHEREAS the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services," without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough of Stone Harbor requires specialized expert services in connection with an integrated study of shoreline changes in Stone Harbor; and

WHEREAS, the Richard Stockton College of New Jersey Coastal Research Center headed by Stewart C. Farrell, Ph.D., has agreed to continue the semi-annual survey monitoring of the municipal shoreline at 8 locations between 82nd and 123rd Street, as outlined in a proposal entitled "Proposal to Survey 8 Beach Profiles Semi-Annually in 2022

(Task 1) as part of a study of shoreline changes in Stone Harbor" made a part hereof by reference and on file with the Borough Clerk, with a project cost of \$ 20,714.16.

(Task 2) Stone Harbor Lagoon Survey Fall 2022

(Task 2A) Preparation & Survey Lagoons, \$6,832.92

(Task 2B) Prepare Digital Maps and Write report, \$4,434.83

Total Lagoon Survey \$11,267.75.

Grand Total (without contingency) \$31,981.90

Contingency for Meetings \$1,982.58

Contingency for Emergency Survey \$8,612.47

Project Total with Contingencies \$42,576.96

WHEREAS, funds are available for award of this contract as evidenced by the Chief Financial Officer's certification of funds attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey, duly assembled in public session this 4th day of January, 2022, that a contract be and it is hereby awarded to Richard Stockton College Coastal Research Center/Stewart C. Farrell, Ph.D., to do these surveys; and

BE IT FURTHER RESOLVED that this Resolution, the incorporated proposal and the mandatory affirmative action and anti-discrimination language shall constitute the contract and that the Mayor and Clerk be and are hereby authorized and directed to execute said contract on behalf of the Borough.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be executed by the contractor as a condition of award and shall be part of the contract.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in accordance with law.

Contractor

Dr. Stewart C. Farrell, Ph.D. Date

For the Borough of Stone Harbor

Judith M. Davies-Dunhour, Mayor Date

Attest _____
Suzanne C. Stanford, Clerk

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of , 2022

The above resolution approved this day of..... , 2022

Borough Clerk

Mayor

(32)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

APPOINTING A COORDINATOR, OFFICE OF EMERGENCY MANAGEMENT

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that Jonathan T. LaKose be appointed Coordinator of the Office of Emergency Management for a 3 year term, said term to expire on December 31, 2024.

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on theday of, 2022

.....

Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor

(33)

BOROUGH OF STONE HARBOR
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT
WITH BRETT GORMAN, ESQ. ATTORNEY AT LAW**

WHEREAS, the Borough of Stone Harbor in the County of Cape May and State of New Jersey occasionally requires the review of certain conflict legal matters; and

WHEREAS, Brett Gorman, law offices at Parker McCay, P.A. 9000 Midlantic Dr. Unit 300, Mount Laurel, N.J. 08054 could handle such matters for the Borough Council, Planning and Zoning Boards and is an attorney at law in good standing who is familiar with municipal law and CRS; and

WHEREAS, Brett Gorman will serve in the capacity of conflict counsel for the Borough for an amount not to exceed \$ 185.00/ hour which amount has been certified as available by the Chief Financial Officer and is below the bid and play-to-play thresholds;

NOW, THEREFORE, BE IT RESOLVED on this 4th day of January, 2022 by the Borough Council of the Borough of Stone Harbor that Brett Gorman be and hereby is designated as conflict counsel for the Borough Council, Planning and Zoning Board for the year 2022, under and subject to all legal requirements related to professional services contracts, at an hourly rate of \$185.00

Offered by Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council
duly held on theday of, 2022

.....
Borough Clerk

The above resolution approved this day of....., 2022

.....
Mayor