

Walt  
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AGENDA

MEETING AT MUNICIPAL BUILDING, 9508 SECOND AVENUE

WORK SESSION  
STARTING AT 4:30 PM

TUESDAY February 1, 2022 4:30 pm

Councilmember Moore – Will ask each Committee Chairmen to present 2022 goals & priorities

CFO – Budget reviewed with estimated tax impact

A & F REPORT - Councilmember Krafczek

Engineer –  
Borough Engineer - Update – Stone Harbor School Evacuations  
Mott MacDonald – Update – report on 93<sup>rd</sup> Street Pump Station

Administrator – Triad Agreement (1) (possible Resolution – February 15<sup>th</sup>)  
Construction & Zoning  
Tax Collector  
Tax Assessor  
Borough Clerk

PUBLIC WORKS REPORT – Councilmember Moore report on By-Partisan Infrastructure Appropriations Meeting

Councilmember Moore - Proposals from Borough Engineer –

83<sup>rd</sup> Street Bayside Bulkhead Improvements (2)

Replace ADA Beach Ramps & Pavilion Replacements at 88<sup>th</sup> and 101<sup>st</sup> Street (3)

Change Order #2 Final – Pump Building & Wet Well – 94<sup>th</sup> Street Pump Station (4)

UTILITY REPORT – Councilmember Parzych

DISCUSSION

Lenore Tedesco – Princeton Hydro information (possible Resolution for February 15<sup>th</sup> (5))

(1)

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT  
WITH TRIAD ASSOCIATES – CONSTRUCTION/REHABILITATION OVERSIGHT  
AND TECHNICAL ASSISTANCE SERVICES -10206 THIRD AVENUE**

**WHEREAS**, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for “Professional Services” without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body and the contractor submits certain disclosures in accordance with the “fair and open” process; and

**WHEREAS**, the Borough is in need of an expert in connection with construction/rehabilitation oversight and technical assistance for property interior rehabilitation of three rental units located at 10206 Third Avenue; and

**WHEREAS**, Triad Associates, 1301 W. Forest Grove, Vineland, N.J. 08360 is prepared to perform the services of Consultant as set forth in the attached Agreement, January 3, 2022, which is hereby incorporated by reference and made a part hereof for a flat base bid of \$52,250.

**WHEREAS**, funds are available as evidenced by the Chief Financial Officer’s Certification attached hereto and the contractor has executed all required disclosures;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 1<sup>st</sup> day of February, 2022, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That the Mayor and Clerk are directed to forthwith execute on behalf of the Borough of Stone Harbor the attached proposal January 3, 2022, as the contract for professional services for the purposes stated herein above;
3. That the aforementioned contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law, Triad Associates having previously submitted all documents required under the “fair and open” requirements;
4. That the aforementioned contract is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference and the contractor shall execute an appropriate acknowledgment of same which shall also be a part of and incorporated into this contract;
5. That a notice of the letting of this Professional Services Contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

## PROFESSIONAL SERVICE AGREEMENT

This Professional Service Agreement (“Agreement”) made January 3, 2022 between **TRIAD ADVISORY SERVICES, INC.** (trading as **TRIAD ASSOCIATES**), 1301 W. Forest Grove Road, Vineland, New Jersey 08360 (“Consultant”) and **BOROUGH OF STONE HARBOR**, 9508 Second Avenue, Stone Harbor, New Jersey 08247 (“Principal”).

The Principal desires to engage the professional services of Consultant as described in “Exhibit A – Project Description and Scope of Services” (the “Services”), attached and made a part of this Agreement, for the period January 1, 2022 through December 31, 2022, and

The Consultant is willing to perform the Services for the Principal upon the terms and conditions stated below.

In consideration of the mutual covenants and agreements set forth below, Consultant and Principal agree as follows:

1. The Principal shall provide to the Consultant information and documentation that the Consultant may require to render properly the services provided for in this Agreement. Such information or documentation may include planning, economic and engineering studies, reports or analyses, codes and ordinances, environmental assessments, property appraisals, capital improvement and other development plans and programs, data on housing conditions and current community development activities, maps, correspondence and other pertinent materials.
2. Performance of the Services in a timely manner by Consultant is expressly conditioned upon the furnishing to Consultant by the Principal of information and documentation pursuant to Paragraph 1 of this Agreement and the timely performance of all other obligations required of the Principal in this Agreement. Notwithstanding anything elsewhere to the contrary in this Agreement, the Consultant shall not be responsible for any delays in performance of the Services caused by the failure or delay of the Principal in performance of its obligations under this Agreement, actions or inaction of any governmental agency, or any other cause beyond the control of the Consultant.
3. The Principal and Consultant each agree at all times to exert their best efforts to complete the Services (as described in Exhibit A) in a professional and timely manner.
4. In the event that the Consultant is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the Consultant to the Principal shall be suspended without liability for the period during which the Consultant is so prevented.
5. In the event that the Principal claims that Consultant is in default of this Agreement or has failed to fulfill in a timely and proper manner its obligations under this Agreement, then the Principal agrees that it will not exercise any right or remedy for default unless it shall have first given written notice thereof to Consultant, and Consultant shall have failed, within fifteen (15) days thereafter to actively and diligently, in good faith, proceed with the Contract and the correction of the default. Consultant reserves the right to terminate this Agreement at any time by providing Principal with 30 days written notice.

6. This Agreement constitutes the entire Agreement between parties and supersedes all prior or contemporaneous agreements and understandings (either oral or written).
7. No covenant or condition not expressed in this Agreement shall be effective to interpret, change or restrict this Agreement.
8. Except as otherwise provided in this Agreement, no change, termination or attempted waiver of any of the provisions of this Agreement shall be binding on their respective heirs, administrators, executors, personal representatives, successors and assigns.
9. Nothing in this Agreement, expressed or implied, shall be construed to confer upon or to give to any person or entity, other than the Principal and the Consultant, their respective heirs, administrators, executors, personal representatives, successors and assigns, and their respective shareholders, or any of them, any rights or remedies under this Agreement.
10. This Agreement shall be construed and interpreted according to the laws of the **STATE OF NEW JERSEY**.
  - a. Should any dispute arise between the parties, then conflict shall be venued in the Atlantic/Cape May Vicinage.
11. Consultant shall comply with all federal, state, county and municipal laws, regulations and ordinances applicable to Consultant or the work in the states and municipalities where the work is to be performed.
12. As compensation for the Services to be performed under this Agreement, Principal agrees to pay Consultant and Consultant agrees to accept for the Services, the compensation outlined in "Exhibit B – Compensation and Method of Payment" that is attached and made a part of this Agreement.
13. This contract may not be assigned by the Principal in whole or in part, without the prior written consent of Consultant.
14. Consultant reserves the right to cease performance under this Agreement due to:
  - a. Principal's nonpayment of compensation as required by Exhibit B;
  - b. Principal's failure to pay invoices within 45 days of receipt;
  - c. Failure of Principal to provide information and documentation outlined in Section 1 of the Professional Services Agreements.
15. Except for the non-payment of Consultant's compensation under this Agreement, Principal and Consultant agree to submit any dispute under this Agreement to binding arbitration. Principal and Consultant shall bear their own costs for presentation of their case to the arbitration.
16. Consultant reserves the right to institute legal proceedings to collect unpaid compensation for services rendered under this Agreement. In the event that Consultant is successful in obtaining a judgment against Principal, the Principal shall also be responsible for the Consultant's legal fees and costs related to the collection action.
17. Except to the extent caused by the negligence or willful misconduct of Consultant, Principal shall indemnify, defend and hold Consultant, its principals, officers, directors, employees and agents

harmless against and from all losses which may be imposed upon, incurred by or asserted against Consultant by any third party and arising out of or in connection with bodily injury or property damage resulting from (a) force majeure, (b) acts of third parties, (c) the acts or omissions (including violations of Law) of Principal, or (d) any matter not within the reasonable control of Consultant.

18. In the event that the Principal is a county or municipal government, or county or municipally created entity, the chief financial officer of the government entity shall certify that the funds are available to pay the compensation of this Agreement.
19. In the event that the Principal is the state, county or municipal government, or a state, county or municipally created entity, a resolution approving this Agreement from the governing body shall be attached to this Agreement as the next lettered Exhibit.
20. All subsequent modifications or amendments to this Agreement shall be attached to this Agreement as the next lettered Exhibit. In the event that the Principal is the state, county or municipal government, or a state, county or municipally created entity, a resolution approving the amendment or modification to this Agreement from the governing body shall be attached to this Agreement as the next lettered Exhibit. The chief financial officer of the applicable government entity shall also certify that funds are available to pay the compensation required by the modification or amendment to this Agreement.
21. Failure of Consultant to enforce any provision of this Agreement is not a waiver by Consultant of that provision in the Agreement.
22. Notices and payments pursuant to this Agreement shall be given in writing by ordinary mail to the parties of the following addresses:

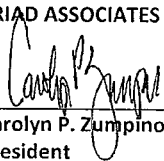
<b>To the Consultant:</b>	<b>To the Principal(s):</b>
TRIAD ASSOCIATES 1301 W. Forest Grove Road Vineland, New Jersey 08360	BOROUGH OF STONE HARBOR 9508 Second Avenue Stone Harbor, NJ 08247
Attn: Carolyn P. Zumpino President	Attention: Robert Smith Borough Administrator

or to such other address as the parties may hereafter designate by notice given in accordance with the terms of this Paragraph. Notice or payments sent through courier service, or private overnight delivery service also comply with the terms of this paragraph.

[SIGNATURE PAGE FOLLOWS]

The Consultant and Principal executed this Agreement as of the date first above written.

  
\_\_\_\_\_  
Witness/Attest

TRIAD ASSOCIATES  
  
\_\_\_\_\_  
Carolyn P. Zumpino  
President  
Date: January 3, 2022

\_\_\_\_\_  
Witness/Attest

BOROUGH OF STONE HARBOR  
\_\_\_\_\_  
By:  
Date: \_\_\_\_\_

**BILLING CONTACT INFORMATION:**

Triad Associates will submit all invoices associated with this Agreement to the Principal's designated department staff member identified below.

*Please Print*

Name/Title: \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Fax No. \_\_\_\_\_

**CERTIFICATION OF FUNDS**

I am the Chief Financial Officer (or equivalent) for the Principal and I certify that funds are available and set aside to pay for the services under this Agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name & Title

## EXHIBIT A PROJECT DESCRIPTION AND SCOPE OF SERVICES

**Borough of Stone Harbor  
Construction/Rehabilitation Oversight and Technical Assistance Services  
10206 Third Avenue, Stone Harbor, NJ**

Attached to and made a part of the Agreement dated January 3, 2022 between **TRIAD ASSOCIATES** (“Consultant”), and **BOROUGH OF STONE HARBOR** (“Principal” and “Borough”).

### PROJECT DESCRIPTION

Provide Construction/Rehabilitation Oversight and Technical Assistance services for property interior rehabilitation of three rental units located at 10206 Third Avenue. Rehabilitation to be done in 2 phases. Phase I will include 2 units (First Floor Front and Second Floor) and the exterior renovations of the building and Phase II will include 1 unit (First Floor Rear).

The Consultant will provide services in order that all rehabilitation work for Phase I on the Exterior, First Floor Front, and Second Floor units are completed in a timely manner from the date that this Agreement is executed. Work on Phase II - the occupied First Floor Rear unit, will be completed at a later agreed upon date between the Borough and the Consultant.

Unit completion – once rehabilitation is completed, units will be ready for occupancy and marketed to qualified tenants through the Administrative Agent contract between the Borough and Triad Associates.

Property Management after completion – this will be separately contracted with a sub-consultant but oversight can be provided by the Consultant. Fees for this service are not part of this contract.

### SCOPE OF SERVICES

1. Construction/Rehabilitation Oversight & Technical Assistance: Consultant will directly or through a sub-consultant, provide oversight and technical assistance, and inspection services for the Construction/Rehabilitation of three (3) rental housing units located at 10206 Third Avenue, Stone Harbor NJ.
  - a. Consultant will contact and meet potential contractors and material suppliers for on-site inspections needed to provide estimates for services. Consultant will receive and review quotes for all work included in the specifications prepared by Michael S. Hrubos, who is the Third Party Construction Inspector, dated, June 2, 2021, a copy of which is attached to this Scope of Services.
  - b. Consultant will ensure the rehabilitation process is completed by preparing and assessing housing rehabilitation scope, conducting inspections, soliciting and reviewing estimates and other construction coordination efforts.
  - c. The Consultant will ensure that rehabilitation will comply with applicable laws, codes and requirements related to safety, quality and habitability, however the Borough shall be solely responsible for all wage and financial compliance aspects of any contracts, including, but not limited to, compliance with New Jersey’s Prevailing Wage Act and the Federal Davis-Bacon Act if applicable

- d. Consultant will ensure the property is brought up to code and be in compliance with the Borough's minimum standards for exterior treatments and interior quality.
- e. Consultant will coordinate all pre-construction conferences, construction contract signings, inspections, and interacting with Borough officials and Borough code officials.
- f. Consultant will review proposed rehabilitation bids with Principal and obtain authorization prior to proceeding with proposed scope.
- g. All construction contracts will be between the Borough and the selected contractor. Draft Construction contracts will be forwarded for review and approval by the Borough. Per the above provisions, the Borough is solely responsible for all wage and financial compliance aspects of any construction contracts, including, but not limited to, compliance with New Jersey's Prevailing Wage Act and the Federal Davis-Bacon Act if applicable.
- h. Consultant will review contractor's licenses and insurance, copies of which will be attached to all construction contracts.

**Note – Building Permits:** For construction projects that require the issuance of a construction permit pursuant to the Uniform Construction Code, the unit must also comply with the requirements of the Rehabilitation Subcode (N.J.A.C. 5:23-6). In these instances, the more restrictive requirements of the New Jersey State Housing Code or the Rehabilitation Subcode shall apply. For projects that require construction permits, the rehabilitated unit shall be considered complete at the date of final approval from the Borough's Construction Office pursuant to the Uniform Construction Code. The cost of permits will be included in the construction quote provided by each sub-contractor and are not a part of the fees shown in Exhibit B. The Borough may choose to pass a resolution waiving any municipal fees in connection with this project.

- i. Consultant will make periodic inspections to monitor the progress of property improvements. This is necessary to ensure that the ongoing improvements are in accordance with the scope of work outlined in the work write-up. It is the contractor's responsibility to notify the Consultant before closing up walls on plumbing and electrical improvements.
- j. If it becomes apparent during the course of construction that additional repairs are necessary or the described repair needs to be amended, the Consultant will inspect the areas in need of repair and prepare a change order describing the work to be done for review and approval by the Borough.
- k. The Consultant will review all submitted payment requests and approve prior to forwarding to the Borough for their review and approval. Once approved, the municipality will release the payment. Final payment will be released once all final inspections are made, and Certificate of Occupancy is issued, if applicable.



## EXHIBIT B COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated January 3, 2022 between **TRIAD ASSOCIATES** (“Consultant”), and **BOROUGH OF STONE HARBOR** (“Principal” and “Borough”).

Principal agrees to pay the Consultant as follows:

**COMPENSATION:** The Principal shall provide compensation for all services provided in accordance with Exhibit A as follows:

1. Provide Construction/Rehabilitation Oversight and Technical Assistance services for Phase I and Phase II property rehabilitation of three rental units located at 10206 Third Avenue. A flat base fee of \$52,250 will be charged to the Principal payable in 4 installments.
  - \$13,000 due when contract is executed between Borough & Consultant
  - \$13,000 due when rehabilitation work begins;
  - \$13,000 due when rehabilitation is 50% completed;
  - \$13,250 due on the completion of the rehabilitation.
  
2. **Extraordinary Fees:**

Base Fee of \$52,250 in section 1 is based on work completed under 7 separate contracts with Sub-Contractors. If additional contracts are entered into for unforeseen work or change orders are necessary to accomplish work outside the scope of the initial write up, then additional fees may be required. Those fees will be presented to the Borough for approval before work can commence.

**METHOD OF PAYMENT:**

- Progress invoices will be submitted commensurate with the level of work completed.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Ste. 3A, Vineland, NJ 08360

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

(2)

**Approve Proposal for Professional Engineering, Environmental Permitting and Construction Phase Services for 83<sup>rd</sup> Street Bayside Bulkhead Improvements Borough of Stone Harbor**

**WHEREAS**, DeBlasio & Associates, Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a Proposal (copy attached) to provide Engineering and Construction Phase services for 83<sup>rd</sup> Street Bayside Bulkhead Improvements - D & A Project SH-C-039 which tasks include:

NOTE: NJDEP Waterfront Development Permit will be required  
USACOE individual Permit will not be required

Estimated Construction Cost:	\$ 600,000.00
Engineering & Environmental Permitting Cost	\$ 45,000.00
Survey & Base Mapping	
Soil Borings and Geotechnical Report	
Design Plans and Specifications	
Public Bidding Procurement	
Preparation and Submission of NJDEP Permit	
 Construction Phase Cost:	 \$ 23,000.00
Part Time Observation Based on 200 hrs.	
Contract Administration	
Project Close Out	
 Total Estimated Project Costs	 \$ 668,000.00

**WHEREAS**, it is the intention of Council to approve this proposal as presented, upon final approval of Borough Solicitor and Borough Administrator.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Engineering, Environmental Permitting & Construction Phase Cost Proposal for the 83<sup>rd</sup> Street Bulkhead Improvements presented on this 1<sup>st</sup> day of February, 2022.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2022

The above resolution approved this ..... day of....., 2022

Borough Clerk

Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

(3)

**Approve Proposal for Professional Engineering Design, Environmental Permitting Services and Construction Phase Services –Replace two (2) ADA Beach Ramps & Pavilion Replacements at 88<sup>th</sup> Street and 101<sup>st</sup> Street – Phase 2**

WHEREAS, DeBlasio & Associates. Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a Proposal (copy attached) to provide Engineering Design, Environmental Permitting Services and Construction Phase Services for replacement of two (2) ADA Ramps & Pavilion Replacements at 88<sup>th</sup> Street and 101<sup>st</sup> Street (D&A File # SH-C-040) which tasks include:

Estimated Construction Cost:	\$670,000.00
Engineering Design and Environmental Permitting Services	
+Public Bid Procurement	\$ 10,000.00
Construction Phase:	
+Part Time Construction Observation	\$ 28,000.00
+ Contract Administration	
+Project Close Out	
 Total Estimated Project Costs (Phase 2):	 \$708,000.00

WHEREAS, it is the intention of Council to approve this proposal as presented, upon final approval of Borough Solicitor and Borough Administrator.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Engineering & Construction Phase Cost Proposal for the replacement of two (2) Beach ADA Ramps & Pavilion Replacements – 88<sup>th</sup> Street and 101<sup>st</sup> Street as presented on this 1<sup>st</sup> day of February, 2022.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2022

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2022

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

(4)

**WHEREAS**, the Borough of Stone Harbor is currently under contract with Asphalt Paving Systems Inc., P.O. Box 530, Hammonton, N.J. 08037 for 94<sup>th</sup> Street Sanitary Sewer Pump Station – Installation of Pump Building and Wet Well, Program File D&A Project #: SH-C-015; and

**WHEREAS**, it is the recommendation of the Borough's Engineer, Marc DeBlasio, of DeBlasio & Associates to authorize Change Order No. 2 Final.

- 1. As Built Quantity Adjustments

**WHEREAS**, Change Order No. 2 – will result in a decrease of \$ 104,365.00 to the amended contract amount of \$1,046,665.00 for a final contract amount of \$942,300.00

**NOW, THEREFORE, BE IT RESOLVED**, this 1<sup>st</sup> day of February, 2022 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 2 – Final is hereby authorized.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2022

The above resolution approved this ..... day of....., 2022

Borough Clerk

.....  
Mayor

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

January 25, 2022

VIA EMAIL & REGULAR MAIL

Ms. Suzanne Stanford, Clerk  
Borough of Stone Harbor  
9508 Second Avenue  
Stone Harbor, NJ 08247

**RE: Borough of Stone Harbor  
94<sup>th</sup> Street Sanitary Sewer Pump Station Installation  
Pump Building & Wet Well Portion  
D&A Project #: SH-C-015**

Dear Ms. Stanford:

Enclosed please find four (4) executed copies of **CHANGE ORDER NO. 2 - Final** regarding the above referenced project for review and approval. Upon execution, please return three (3) originals to our office.

Please note that this change order reflects the following reductions:

1. As Built Quantity Adjustments

Please note this change order will result in a decrease of \$104,365.00 to the amended contract amount of \$1,046,665.00 for a final contract amount of \$942,300.00.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
**DeBlasio & Associates, P.C.**



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

MD:kd

cc: Robert Smith, Administrator (via email w/encl.)  
Jim Craft, CFO (via email w/encl.)  
Grant Russ, Public Works Director (via email w/encl.)  
Asphalt Paving Systems, Inc. (via email w/encl.)

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**WWW.DEBLASIOASSOC.COM**

January 19, 2022

Borough of Stone Harbor  
Mr. Robert Smith – Borough Administrator  
9508 Second Avenue  
Stone Harbor, NJ 08247

(5) RE: 2022 Common Reed Rolling-REVISED  
Stone Harbor Bird Sanctuary  
Stone Harbor, New Jersey

Job 15

Dear Mr. Smith,

Princeton Hydro is pleased to submit our proposed scope of service and cost proposal to provide common reed rolling services for the freshwater wetland area only (approximate 1.2 acres) located within the Stone Harbor Bird Sanctuary during the winter months of 2022 (February/March).

**Common Reed Rolling**

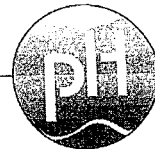
Princeton Hydro will use our Marsh Master machine to knock down and crush the common reed stalks. A modified towable lawn roller may be used for specific areas of the site. The Marsh Master operator will drive over the common reed stalks in multiple directions to maximize the reed crushing. The goal is to try and snap the stalks numerous times to try and achieve a mulch configuration. Certain areas where the common reed stalks are tall and dense may be too difficult to completely crush but will be knocked down at a minimum.

**Princeton Hydro will NOT conduct any weed-whacking services around trees or other obstacles.**

The common reed rolling operation is expected to be completed in two (2) days and should be conducted during the winter months (February/March) when the common reed stalks are brittle.

**The below fee assumes the common reed rolling operations are covered under the existing wetland permit for the modification of vegetation.**

The fee for Princeton Hydro to have the Marsh Master with one (1) operator and one (1) safety observer roll and crush the approximate 1.2 acres of common reed in the freshwater wetland area is **\$8,875.00**. This fee includes labor, materials, equipment fees, mobilization/demobilization fees, and travel expenses. **It does not include any applicable New Jersey State sales tax, prevailing wage rates, raking/clearing any common reed, weed-whacking or any additional**



services.


**2022 Common Reed Herbicide Application**

The estimated fee for Princeton Hydro to conduct an herbicide application in 2022 is **\$8,500.00**. This fee assumes that selective backpacking may be required in certain areas of the site. **A final cost proposal for the herbicide application will be provided following a spring site visit to assess the site and vegetation growth.**

If this proposal meets with your approval, an issued PO will serve as our authorization to proceed.

If you have any questions or require additional information to facilitate your review of our proposed scope of services and costs, please contact me directly at schurm@princetonhydro.com or 609-306-5423.

Sincerely,



Scott Churm  
Associate: Director of Field Operations  
Princeton Hydro, LLC

*"This proposal (or proposed Scope of Services) remains the intellectual property of Princeton Hydro and is copyrighted material. Use of this document for any other purpose other than the proposer's intention is strictly prohibited."*

January 19, 2022

Borough of Stone Harbor  
Mr. Robert Smith – Borough Administrator  
9508 Second Avenue  
Stone Harbor, NJ 08247

RE: **2022 Common Reed Rolling-REVISED**  
**Stone Harbor Bird Sanctuary**  
**Stone Harbor, New Jersey**

Dear Mr. Smith,

Princeton Hydro is pleased to submit our proposed scope of service and cost proposal to provide common reed rolling services for the freshwater wetland area only (approximate 1.2 acres) located within the Stone Harbor Bird Sanctuary during the winter months of 2022 (February/March).

**Common Reed Rolling**


Princeton Hydro will use our Marsh Master machine to knock down and crush the common reed stalks. A modified towable lawn roller may be used for specific areas of the site. The Marsh Master operator will drive over the common reed stalks in multiple directions to maximize the reed crushing. The goal is to try and snap the stalks numerous times to try and achieve a mulch configuration. Certain areas where the common reed stalks are tall and dense may be too difficult to completely crush but will be knocked down at a minimum.


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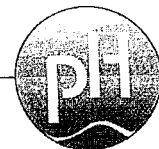
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The fee for Princeton Hydro to have the Marsh Master with one (1) operator and one (1) safety observer roll and crush the approximate 1.2 acres of common reed in the freshwater wetland area is **\$8,875.00**. This fee includes labor, materials, equipment fees, mobilization/demobilization fees, and travel expenses. **It does not include any applicable New Jersey State sales tax, prevailing wage rates, raking/clearing any common reed, weed-whacking or any additional**

 PrincetonHydro.com

 1108 Old York Rd. PO Box 720  
Ringoes, NJ 08851

 908-237-5660





services.

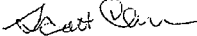
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If this proposal meets with your approval, an issued PO will serve as our authorization to proceed.

If you have any questions or require additional information to facilitate your review of our proposed scope of services and costs, please contact me directly at schurm@princetonhydro.com or 609-306-5423.

Sincerely,



Scott Churm  
Associate: Director of Field Operations  
Princeton Hydro, LLC

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