

**MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL OF
THE BOROUGH OF STONE HARBOR HELD IN THE MUNICIPAL
BUILDING, May 3, 2022**

The meeting was called to order by Mayor Davies-Dunhour at 4:30 p.m.

ROLL CALL

PRESENT

Councilmembers

Judith M. Davies-Dunhour, Mayor	Reese Moore
Suzanne C. Stanford, Borough Clerk	Bunny Parzych
Steve Morris, Solicitor	Robin Casper
Robert Smith, Borough Administrator	Jennifer Gensemer
James Craft, CFO	Frank Dallahan
	Charles Krafczek

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 5, 2022.

FOR THE RECORD, THIS WORK SESSION WAS HELD VIA VIDEO/TELEPHONE
CONFERENCE IN A ZOOM FORMAT AS WELL AS IN PERSON

SALUTE TO THE FLAG

A & F – Councilmember Krafczek –

Update on items requested from SHPOA – Borough Budget Studies update
Councilmember Moore reported the following

1. Completed revised budget process including timeline
2. Increased beach tag fees to cover 2022 cost of Taggers and Beach Patrol. Does not cover cost of beach maintenance or projects.
3. Compiled competitive salary and wages from NJ Department of Labor and municipalities
4. Completed 5-year budget plan, including capital. Identified first 10 year priority one capital requests for Flood Mitigation and Storm Water Master Plan
5. Completed comparison of outsourcing curb-to-curb vs full service, in house in Stone Harbor. SH operations cost, including capital, per property is approx.. two times more expensive that outsourcing curb-to-curb service.
6. Continue to review and discuss potential additional sources of revenue including FEMA (Jim Rutala) American Disabilities (ADA) Federal and State grants, including IBank, sale of Borough assets.
7. Continue to review and discuss capital priorities, opportunities and risks.

Engineer – Several project headed toward completion. Utility & Road program 2020 in the process of completion. 2021 Road Program should have all streets in that program paved by Memorial Day. Beach Patrol Building, progressing for TCO, second week of June. Utility work for Third Avenue sewer emergency work has been completed, final surface paving end of May. 96th Street Emergency Lighting Repairs scheduled to start the week of May 16th completion time of approx. 1 week. Hoping the contractor can get there sooner. Applications for grants due July 1st, we do every year for roadway improvements. With the Boroughs authorization tonight our office will be submitting an NJDEP IBank loan and grant application for water and sewer improvements.

Councilmember Parzych asked about a report about chloride gas vs. tablets. Engineer said that report will come to the Borough by Friday. It will contain recommendations on how to proceed with permits.

Construction & Zoning – Construction and Zoning permits, title transfers consistent with previous year. Last night's Zoning Board was postponed until Monday May 16th at 5 pm. Resolution approving Flood Insurance Promotion activity with Atlantic-Cape Multi-Jurisdictional Program for Public Information in your packet. It will be on the agenda for May 17th.

Tax Collector – Tax Revenue Report

Prior year 9,371

Current year 2,680.209

Interest 1,955

Total Collections April \$2,695,768

Utility Revenue Report

Sewer 70,166

Water 46,282

Infrastructure maintenance fees 855

Misc. revenue 12,483

Fire protection facilities 948.00

Total Collections April \$130,684

Update on installment plan status

March 23 – 1st letter mailed for 2021 arrears, cutoff date to respond April 25, - no response

April 7 – 2nd letter sent to 1st quarter 2022 delinquencies – cutoff date to respond May 9, no response

Councilmember Gensemer said the CMC Board of Realtors called her and brought up an issue. In the tax records, First, Second and Third avenue are spelled with the number. Our street signs don't reflect that. They would like it to be correct in the MLS and they wanted to know what the Borough felt the spelling of those streets is. Avenues, First, Second and Third are spelled out, the streets are numeral. If that is an error, who will fix it? It causes confusion in Cape May County. Tax Assessor would address that and the Administrator will have a conversation with her to let her know this was brought up.

Tax Assessor – No report

Borough Clerk – No report

PUBLIC WORKS – Councilmember Moore –

Charles Jones - Interim Public Works Director – Monthly Report – much more brief version. Beach, streets and Marina – crew very active, docks, trailers etc. Convenience center for trash and recycling is fully ready and will be manned starting tomorrow. Grounds crew working on Spring activities, coming up is synthetic turf project around Borough Hall. Buildings, a lot to help Recreation get their building ready in addition to all the fields. Water & Sewer hydrants will be flushed, all hydrants numbered and are part of the GPS system. Solid waste, installation of Tippers and automotive, they just do their job.

Councilmember Moore – Update Trash Ordinance Changes – goal is to provide excellent customer service including pick up from a house collection area, two times a week in the Summer season.

Changes to the Ordinance were discussed and many questions about fences around pools and fences that keep animals in the yard. Also changes in the size of trash cans, up to 96 gallon capacity. Ordinance will be ready for introduction on May 17, 2022.

UTILITY REPORT – Councilmember Parzych

Thanked Debbie Candelore for reporting on the delinquent water bills. Reported that 90% of the new water meters have been installed. New software is not installed Debbie Candelore will oversee the import of all old and new data. The department will be troubleshooting the kinks and hope to be ready for the next billing cycle.

Thanked Marc DeBlasio for working on the bi-partisan infrastructure application, and the change over to chlorine tables. Also the sewer collapse on Third Avenue and the lights on the 300 block of 96th Street.

Report on water numbers last year, end of April, 10.864 mg of water. This year we used 6.7 mg.

DISCUSSION:

Justin Ricciordi – new recreation fees – Councilmember Gensemer introduced Justin Ricciordi who has been working on our Recreation Fees. Been involved with the Recreation Department since he was 8 years old, my honor this year to be back working there. Department has had an issue with revenue growth and the program is constantly growing and fixed costs are growing also. He spoke about the changes in the youth clinics and introduced the Pickle ball Member Pass. After discussion about the pass it was decided to remove the line in the Pass includes section – Summer Members have ability to charge guests on their Rec account. Decided to approve his program fees as presented and the Resolution will be included in the Regular Meeting.

Ordinance – Code of Conduct – Will be brought forward on May 17th for introduction. We feel the need for this and want to get it implemented in time for the season.

Upon motion of Councilmember Frank Dallahan
Seconded by Councilmember Charles Krafczek

That the Work Session Meeting of Mayor and Council be adjourned at 5:35 p.m.

Vote 6 Councilmembers AYE

APPROVED _____, 2022

_____, Mayor

ATTEST _____, Borough Clerk