

**Borough of Stone Harbor**  
**REGULAR MEETING AGENDA**  
**Tuesday, September 6, 2022**  
**Borough Hall, 9508 Second Avenue, Stone Harbor**

**Call to Order:** Immediately Following Work Session

**Roll Call:** Councilmember Moore, Councilmember Parzych, Councilmember Casper, Councilmember Gensemer, Councilmember Dallahan, Councilmember Krafczek

**Statement of Public Notice:** Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same of the Press and the Cape May County Herald on January 5, 2022.

**Salute the Flag**

**American Legion**

Tom McCullough/John Ready – Report on Home Depot Grant

**Communications:**

**Approval of Minutes:** Work Session and Regular Meeting ~ August 16, 2022

**Public Comment**

**OLD BUSINESS**

None

**NEW BUSINESS**

**Ordinance #1613** – Salary Ordinance Amendment INTRO

**Ordinance #1614** – Creating the Position of Deputy Clerk – INTRO

**Ordinance #1615** – Amending Chapter 10 Administration of Government, Article IX Department of Public Works, 10-34(A) Director of Public Works – INTRO

**Ordinance #1616** – Amending Chapter 10 Administration of Government, Article VII Administrative Organization, Article IX Department of Public Works and Article XI Department of Utilities – Establishing Division of Utilities within the Department of Public Works – INTRO

**Ordinance #1617** – Amending Chapter 542 Water and Sewers Section 542-1 Definitions and Word Usage and Section 542-14 Sanitary Collections System Installation – INTRO

**Resolution** – Cancel Property Taxes – 100% Disabled Exempt Veteran

**Resolution** – Authorizing Extension of the Farmers Market for 2022 Season

**Resolution** – Appointing Alternate Deputy Registrar

**Resolution** – Authorizing Change Order #1 – Water Meter Replacement

**Resolution** – Authorize SLEO II Officers until December 31, 2022

**Resolution** – Honoring Sr. James Dolores

**Resolution** – Authorize Part Time Fire Fighters to September 30<sup>th</sup>, 2022

**Motion** – Approve Stone Harbor Chamber of Commerce Savor En Blanc & Savor September Event - September 23 & 24<sup>th</sup>, 2022

**Motion** – Approve Seashore Ace Contractor Day Special Event Application – October 7, 2022

**Motion** – To Bid the 114<sup>th</sup> Street Sanitary Slip Line Project

- 1. Motion to Bid: September 6<sup>th</sup> Meeting
  - 2. Bid Advertisement: September 12<sup>th</sup>
  - 3. Bid Opening: September 28<sup>th</sup> at 10:00 am
- Possible Award: October 4<sup>th</sup> Council Meeting

**Discussion:**

**Motion** - Approve the Bill List & Authorize the CFO to Pay the bills when the funds are available, and the vouchers are properly endorsed.

**Public Comment**

**Adjournment**

**BOROUGH OF STONE HARBOR  
CAPE MAY COUNTY, NEW JERSEY**

**ORDINANCE 1613**

**AN ORDINANCE AMENDING ORDINANCE No. 1603  
– THE 2022 SALARY ORDINANCE  
(Amending Job Titles & Maximum Limitations)**

**SECTION 1.** Ordinance No. 1603 is hereby amended by adding the following:

	Minimum	Maximum
Director of Public Works	\$95,000	\$150,000
Supervisor of Public Works	\$40,000	\$ 80,000
Payroll Benefits Coordinator	\$40,000	\$ 60,000
Assistant Administrator	\$80,000	\$ 95,000
Recreation Director	\$65,000	\$ 80,000
Technical Assistant Construction	\$45,000	\$ 75,000
Administrative Assistant	\$40,000	\$ 65,000
Receptionist	\$15,000	\$ 50,000
Mayor		\$ 20,000
Council		\$ 15,000
Inspector/Code Enforcement	\$18.00/hr	\$21.00/hr
Mechanical Inspector	\$ 2,500	\$ 25,000

*This Ordinance will remain in affect until such time that it is considered for a change by Council.*

**APPROVED**

\_\_\_\_\_  
Judith M. Davies-Dunhour, Mayor

**ATTEST:**

\_\_\_\_\_  
Kim Stevenson, Borough Clerk



**BOROUGH OF STONE HARBOR  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE 1614**

**AN ORDINANCE AMENDING CHAPTER 67 OF THE CODE OF THE BOROUGH  
OF STONE HARBOR, CREATING THE POSITION OF DEPUTY BOROUGH CLERK**

**WHEREAS**, the Borough Council has determined that it is in the best interest of the Borough to insert into the Borough Code the position of Deputy Borough Clerk; and

**WHEREAS**, these changes are planned for and included in the Borough's 2022 operating budget;

**NOW THEREFORE, BE IT HEREBY ORDAINED** by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that Article 1A of Chapter 67 of the Borough Code, titled Deputy Borough Clerk, shall be created as follows:

**SECTION 1. Create Position**

Amend Chapter 67 by adding the following Article and Sections to create the position of Deputy Borough Clerk within the Borough Code, thereby amending the Organizational Chart:

Chapter 67 - Officers and Employees

Article 1A. Deputy Borough Clerk

§ 67-8.1. Office Created.

Pursuant to N.J.S.A. 40A:9-135, the office of Deputy Borough Clerk is hereby created.

§ 67-8.2. Appointment; Term.

The Deputy Borough Clerk shall be appointed by the Council for a term of one year or until the office shall have been abolished.

§ 67-8.3. Powers and Duties.

The duties of the Deputy Borough Clerk shall be:

- A. To perform all of the duties of the Borough Clerk in the absence of the Borough Clerk or when specifically assigned to do so.
- B. To perform such other duties as may be assigned by the Borough Clerk or Administrator.
- C. To perform such other duties as may be assigned by written rule, regulation, resolution or directive of the Governing Body.

§ 67-8.4. Compensation.

The Deputy Borough Clerk shall receive a salary as fixed and established by the annual Salary Ordinance of the Borough.

**SECTION 2. Severability and Effectiveness Clause**

- a) If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- b) Any Ordinance inconsistent with the terms of this Ordinance is hereby repealed to the extent of such inconsistency.

**SECTION 3. Effective Date**

This Ordinance shall take effect 20 days from the time of final adoption and publication in accordance with law.

APPROVED:

\_\_\_\_\_  
Judith Davies-Dunhour, Mayor

ATTEST:

\_\_\_\_\_  
Kim Stevenson, Borough Clerk



**BOROUGH OF STONE HARBOR  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1615**

**AN ORDINANCE AMENDING CHAPTER 10 ADMINISTRATION OF  
GOVERNMENT, ARTICLE IX, DEPARTMENT OF PUBLIC WORKS, §10-34(A)  
DIRECTOR OF PUBLIC WORKS**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Chapter 10 Administration of Government, Article IX Department of Public Works, § 10-34(A) Director of Public Works of the Revised General Ordinances of the Borough of Stone Harbor, 1982, is hereby amended as follows:

**Section 1.** Chapter 10 Administration of Government, Article IX Department of Public Works,

§ 10-34 Director of Public Works

**A.** There shall be an office of the Director of Public Works pursuant to the provisions of N.J.S.A. 40A:9-154.5 et seq. and 40A:60-6. The Director of Public Works shall be appointed by the Mayor with the advice and consent of the Council. The term shall be for a calendar year, and any vacancy during the term shall be filled only for the unexpired term.<sup>[1]</sup> The Director of Public Works shall report to the Administrator of the Borough.

[1]

*Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

**Section 2.** If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**Section 3.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

**Section 4.** This Ordinance shall take effect 20 days from the time of its final adoption and publication in accordance with law.

APPROVED:

\_\_\_\_\_  
Judith Davies-Dunhour, Mayor

ATTEST:

\_\_\_\_\_  
Kim Stevenson, Borough Clerk



**BOROUGH OF STONE HARBOR  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1616**

**AN ORDINANCE AMENDING CHAPTER 10 ADMINISTRATION OF  
GOVERNMENT, ARTICLE VII ADMINISTRATIVE ORGANIZATION;  
ARTICLE IX, DEPARTMENT OF PUBLIC WORKS AND ARTICLE XI  
DEPARTMENT OF UTILITIES; ESTABLISHING DIVISION OF UTILITIES  
WITHIN THE DEPARTMENT OF PUBLIC WORKS**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Chapter 10 Administration of Government, Article VII Administrative Organization, Article IX Department of Public Works and Article XI of the Revised General Ordinances of the Borough of Stone Harbor, 1982, is hereby amended as follows:

- SECTION 1.** Chapter 10 Administration of Government, Article VII Administrative Organization § 10-27 Departments; Departments, nondepartmental offices, boards and commissions  
A. Departments - Remove (4) Department of Utilities
- SECTION 2.** Chapter 10 Administration of Government, Article IX Department of Public Works

The following provision shall be added:

**§ 10-35.1 Division of Utilities Established: Composition**

There shall be a Division of Utilities, which Division will be in charge of the operation, maintenance, fee collection, and all other functions having to do with the day-to-day operations of the water and sanitary sewerage collection systems in the Borough of Stone Harbor. The Division shall be incorporated within and a part of the Department of Public Works. The Division of Utilities shall be under the direction, supervision, and control of the Director of Public Works.

- SECTION 3.** Chapter 10 Administration of Governments, Article IX Department of Public Works

The Following Provision shall be added:

**§ 10-35.2 Utilities Collector**

There shall be a Utilities Collector, who will report to the Director of Finance. The functions of the Utilities Collector shall include billing for the utilities and collection of the utility fees and charges, together with any other duty necessary or appropriate in carrying out said functions.

- SECTION 4.** Eliminate Chapter 10 Administration of Government, Article XI Department of Utilities §10-47 & §10-48 in its entirety.

**SECTION 5.** If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**SECTION 6.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

**SECTION 7.** This Ordinance shall take effect 20 days from the time of its final adoption and publication in accordance with law.

**APPROVED:**

\_\_\_\_\_  
Judith Davies-Dunhour, Mayor

**ATTEST:**

\_\_\_\_\_  
Kim Stevenson, Borough Clerk



**BOROUGH OF STONE HARBOR  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1617**

**AN ORDINANCE AMENDING CHAPTER 542 WATER AND SEWERS  
SECTION 542-1 DEFINITIONS AND WORD USAGE AND SECTION 542-14  
SANITARY COLLECTIONS SYSTEM INSTALLATION**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Chapter 542 Water and Sewers of the General Ordinances of the Borough of Stone Harbor, 1982, is hereby amended as follows:

The existing provision(s) shall be stricken and the following substituted in its place:

**SECTION 1.** Chapter 542 Water and Sewers, § 542-1. Definitions and word usage. Remove DEPARTMENT; Department of Utilities and Replace with DIVISION; Division of Utilities throughout the Ordinance

**SECTION 2.** Chapter 542 Water and Sewers, § 542-14(A) to read as follows:

A four-inch building sanitary sewer shall be installed unless a larger size is applied for by the plumbing contractor and approved by the Division of Utilities. The cost of a new or replacement building sanitary sewer will be established by resolution of the Borough Council.

**SECTION 3.** If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**SECTION 4.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

**SECTION 5.** This Ordinance shall take effect 20 days from the time of its final adoption and publication in accordance with law.

APPROVED:

\_\_\_\_\_  
Judith Davies-Dunhour, Mayor

ATTEST:

\_\_\_\_\_  
Kim Stevenson, Borough Clerk

**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**RESOLUTION TO CANCEL PROPERTY TAXES**

**WHEREAS**, pursuant to N.J.S.A 54:4-3.03 and Resolution 2020-S-129, Block 108.31 Lot 40.02, aka 241 108<sup>th</sup> Street, with owner of record Helbert T Steltz Jr, was classified as a 100% Disabled Exempt Veteran; and,

**WHEREAS**, the classified exempt status was mistakenly removed from the 2022 tax list and certified as a taxable line-item in the in the tax duplicate, generating an erroneous tax bill; and,

**WHEREAS**, the exempt status was corrected by the Tax Assessor and the Tax Collector is requesting the cancellation of the 2022 Final / 2023 Preliminary Tax Bill; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, on this 6<sup>th</sup> day of September 2022, that the Tax Collector is hereby authorized and directed to cancel the taxes for the above listed parcel in the amount of \$8,181.51; and,

**BE IT FURTHER RESOLVED** that the Tax Collector make the proper adjustments in her records.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....2022

.....  
Borough Clerk

The above resolution approved this .....day of .....2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**RESOLUTION AUTHORIZING EXTENSION OF FARMERS MARKET  
DURING 2022 SEASON**

**WHEREAS**, the Farmers Market is in the interests of the citizens of the Borough of Stone Harbor inasmuch as it will generate some revenue and it will provide convenient access to certain goods that are not readily accessible to Borough residents and visitors; and

**WHEREAS**, the Borough’s Farmer Market is currently scheduled through September 4, 2022 and the Borough would like to extend the season for an additional two weeks, until Sunday, September 18<sup>th</sup>, 2022; and

**WHEREAS**, the fee for the additional two weeks is \$ 25.00 per space, per week.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 6<sup>th</sup> day of September, 2022, as follows;

1. That the preamble of this Resolution is hereby incorporated herein by reference;
2. That the Borough Council hereby approves the above mentioned extension of the season until September 18th, 2022 for the Stone Harbor Farmers Market on behalf of the Borough of Stone Harbor.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....,2022

.....  
Borough Clerk

The above resolution approved this .....day of .....,2022

.....  
Mayor

**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**APPOINTMENT OF ALTERNATE DEPUTY REGISTRAR**

**WHEREAS**, pursuant to N.J.S.A 26:8-17 the local registrar may appoint an alternate deputy registrar if he/she deems such an appointment to be necessary for the office to function efficiently and to provide quality service to the public; and

**WHEREAS**, Tiffany Haungs has successfully completed the mandatory requirements and is licensed with the New Jersey Department of Health, Office of Vital Statistics and Registry as a Certified Municipal Registrar; and

**WHEREAS**, the Alternate Deputy Registrar shall have the authority to receive birth and death certificates, issue burial permits, and copies of birth, death, marriage, civil union and domestic partnership certificates, to take oath on marriage and civil unionlicense applications, and to issue marriage and civil union licenses and register domestic partnerships.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Tiffany Haungs be and is hereby appointed as Alternate Deputy Registrar for the Borough of Stone Harbor for the year 2022.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....,2022

.....  
Borough Clerk

The above resolution approved this .....day of .....,2022

.....  
Mayor



**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**CHANGE ORDER TO THE WATER METER REPLACEMENT PROJECT**

**WHEREAS**, the Borough of Stone Harbor is currently under contract with Lenegan Plumbing and Heating, LLC, 200 West Avenue, Ocean City NJ 08226 for Water Meter Replacements within the Borough of Stone Harbor; and

**WHEREAS**, it is the recommendation of the Borough’s Engineer, Marc DeBlasio to authorize Change Order No. 1 – which includes the following work items requested by the Borough:

- 1. Installation of Additional Meter Pits
- 2. As-Built Quantity Reductions
- 3. Contract Time Extension – 166 Day; and

**WHEREAS**, Change Order No. 1 will result in a decrease of \$8,470.00, to the original contract amount of \$362,103.00 for an amended contract amount of \$353,633.00.

**NOW, THEREFORE, BE IT RESOLVED**, this 6th day of September, 2022 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 1 be and hereby is authorized;

**BE IT FURTHER RESOLVED** that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 1.

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the 6th day of September, 2022

.....  
Borough Clerk

The above resolution approved this 6<sup>th</sup> day of September, 2022

.....  
Mayor

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 17, 2022

VIA EMAIL & REGULAR MAIL

Ms. Kim Stevenson, Clerk  
Borough of Stone Harbor  
9508 Second Avenue  
Stone Harbor, NJ 08247

**Re: Borough of Stone Harbor, Cape May County, NJ  
Water Meter Replacement  
D&A File #: SH-C-034**

Dear Ms. Stevenson:

Enclosed please find four (4) executed originals of **CHANGE ORDER NO. 1** regarding the above referenced project for review and approval. Upon execution, please return three (3) originals to our office.

Please note that this change order reflects the following work items requested by the Borough:

1. Installation of Additional Meter Pits.
2. As-Built Quantity Reductions.
3. Contract Time Extension – 166 Days.

Please note this change order will result in a decrease of \$8,470.00, to the original contract amount of \$362,103.00 for an amended contract amount of \$353,633.00.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,

**DeBlasio & Associates, P.C.**



Marc DeBlasio, P.E., P.P., C.M.E.  
President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Councilman Reese Moore (via email)  
Councilwoman Bunny Parzych, (via email)  
Robert Smith, Administrator (via email w/encl.)  
Lisa Marcolongo, (via email w/encl.)  
Jim Craft, CFO (via email w/encl.)  
Manuel Parada, P.E., Public Works Director (via email w/encl.)  
Lenegan Plumbing & Heating, LLC (via email w/encl.)

---

**WWW.DEBLASIOASSOC.COM**





## Change Order #1

Client: Borough of Stone Harbor  
Date: August 12, 2022  
Project Name: Water Meter Replacement  
D&A Project #: SH-C-034

Contractor: Lenegan Plumbing & Heating, LLC  
200 West Avenue  
Ocean City, NJ 08226

### A. Supplemental Items

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S1	Install New 5/8"-1" Meter Pit	UNITS	27	\$1,405.00	\$37,935.00
S2	Install New 1.5"-2" Meter Pit	UNITS	9	\$1,955.00	\$17,595.00
Subtotal:					\$55,530.00

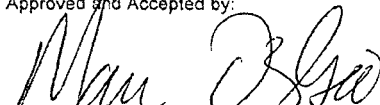
### B. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
7	Meter Yoke Bar, Type Y502 (If and Where Directed)	UNITS	-650	\$80.00	-\$52,000.00
8	Meter Yoke Bar, Type Y503 (If and Where Directed)	UNITS	-100	\$80.00	-\$8,000.00
9	Meter Yoke Bar, Type Y504 (If and Where Directed)	UNITS	-50	\$80.00	-\$4,000.00
Subtotal:					-\$64,000.00

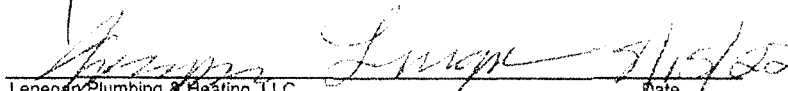
### C. Contract Time Extension - 166 days

Net Contract Change (\$8,470.00)  
Original Contract Amount: \$362,103.00  
Contract Percentage Change (%): -2.34  
Amended Contract Amount: \$353,633.00

Approved and Accepted by:

  
Marc DeBlasio, P.E., Borough Engineer

8/17/22  
Date

  
Lenegan Plumbing & Heating, LLC

7/15/22  
Date

Borough of Stone Harbor

Date

**BOROUGH OF STONE HARBOR**  
Cape May County, New Jersey

**RESOLUTION**

**EXTEND EMPLOYMENT OF SEASONAL SLEO II POLICE OFFICERS**

**WHEREAS**, the Stone Harbor Police Department currently has two officers attending the Cape May County Police Academy recruit training; and

**WHEREAS**, Chief Schutta is requesting that two SLEO II Seasonal Police Officers extend their employment with the Borough of Stone Harbor to provide appropriate Squad Coverage and alleviate the need for overtime compensation within the Department; and

**WHEREAS**, the dates requested for coverage are October 1, 2022 through December 31, 2022.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that on this 6<sup>th</sup> day of September , 2022 the following SLEO II Officers have their employment with the Stone Harbor Police Department extended until December 31, 2022.

Michael McDonald  
Brandon Bess

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....,2022

.....  
Borough Clerk

The above resolution approved this .....day of .....,2022

.....  
Mayor



# BOROUGH OF STONE HARBOR

Cape May County, New Jersey

## RESOLUTION

### HONORING SISTER DOLORES JAMES

**WHEREAS**, Sister James Dolores was born to the large, Irish-Catholic Rogers Family who were members of the great Most Blessed Sacrament Parish in the then beautiful and vibrant area of Southwest Philadelphia where Sister spent her childhood studying at the Parish school where she loved to help the IHM Sisters, played basketball, had lots of fun, and eventually turned down an offer to play on the first professional women's baseball team in Chicago; and

**WHEREAS**, Sister James Dolores learned devotion to God from her parents, especially her dear Mother, and she learned work skills which served her so well at Villa Maria—skills such as plastering walls, cement work, carpentry, laying tile floors—from her dear Father; and

**WHEREAS**, Sister James Dolores entered her community of Sisters, Servants of the Immaculate Heart of Mary on September 8, 1955 and made profession of vows on August 15, 1957; and

**WHEREAS**, Sister James Dolores, IHM, taught elementary school for over 20 years in Pennsylvania and Virginia—at St. Eugene School, at Villa Maria Academy, and at St. Joseph School and was Assistant Directress of Villa Maria Postulate for 3 years and then Directress of Villa Maria Novitiate for another 12 years at Immaculata; and

**WHEREAS**, Sister James Dolores, IHM, began the care of Villa Maria by the Sea in Stone Harbor on weekends and summers in 1970 when she started bringing the novices here to 'open and close' the Retreat House; and

**WHEREAS**, Sister James Dolores, IHM, fell off a ladder in Summer 1993 that caused a serious foot injury which necessitated her leaving the classroom at St. Joseph School and opting to look after Villa Marie by the Sea in Stone Harbor during her long recovery, eventually becoming a full-time resident of Stone Harbor; and

**WHEREAS**, Sister James Dolores, IHM, became her Sister's face of generosity in sharing the private Nun's Beach with surfers; and

**WHEREAS**, Sister James Dolores, IHM, became her Sister's face of cooperation with the Borough of Stone Harbor in Summer 1998 to help facilitate the first beach replenishment; and

**WHEREAS**, Sister James Dolores, IHM, has been her Sister's face of comfort and consolation to the suffering, praying with so many sick and dying people over the years, assuring them of God's love; and

**WHEREAS**, Sister James Dolores, IHM, has been her Sister's face of joy to all members of our community that she has met...while up on the ladder, or riding the lawn mower, selling tee shirts, teaching the Stations of the Cross, running the Nun's Surf Contest, solicitating donations to Villa Maria, driving with Molly, or even dancing the Mummers Strut; and

**WHEREAS**, Sister James Dolores, IHM, after more than fifty years of plastering walls, cement and carpentry work, and laying so many tile floors in her beloved old Retreat House, watched its demolition and is joyfully anticipating the new Villa Maria by the Sea with hope.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor to officially recognize and congratulate Sister James Dolores, IHM, on the 65<sup>th</sup> anniversary of her profession of vows as a member of her community of Sisters, Servants of the Immaculate Heart of Mary.

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....,2022

.....  
Borough Clerk

The above resolution approved this .....day of .....,2022

.....  
Mayor

**BOROUGH OF STONE HARBOR**

Cape May County, New Jersey

**RESOLUTION**

**EXTEND EMPLOYMENT OF SEASONAL FIREMEN**

**WHEREAS**, the Stone Harbor Fire Department has determined a need for additional manpower due to the increase in call volume, and the difficulty in getting volunteers; and

**WHEREAS**, Chief Stanford is requesting that the three (3) part time firefighters authorized within Resolution #2022-S-90 extend their date of employment; and

**WHEREAS**, the dates requested for coverage are September 9, 2022 through September 30, 2022.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that on this 6<sup>th</sup> day of September, 2022 the following Firemen have their employment with the Stone Harbor Police Department extended until September 30, 2022.

Raymond Conover  
Liam Mason  
Marissa Sampson

Offered by .....Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of .....2022

.....  
Borough Clerk

The above resolution approved this .....day of .....2022

.....  
Mayor





Date of Application

8/11/22

Circ 8/11/22

Work Session 8/16/22

Council 9/6/22

## Borough of Stone Harbor 2022 Special Event Application

Name of Event: Savor En Blanc + Savor September Festival

Date of Event: 9-23-22 + 9-24-22 Time of Event: 6pm - 10pm Fri, 9/23  
Noon - 8pm Sat, 9/24

Type of Event: ☒ Festival ☐ 1K / 5K / Athletic / Bike Race / Marathon ☐ Other \_\_\_\_\_

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough policies. Borough Council retains the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

### APPLICANT INFORMATION

- 1) Name of Organization: Stone Harbor Chamber of Commerce
- 2) Address of Organization: 212 96th Street  
Stone Harbor, NJ 08247
- 3) Contact Person: Mamie Lingle Phone: [REDACTED]
- 4) Email: [REDACTED]
- 5) Is your organization tax exempt? NO Tax ID # [REDACTED]
- 6) Is this a non-profit event? No NJ Registered Charitable Organization # \_\_\_\_\_

## FEES

## APPLICATION REVIEW FEES

- ☐ \$50 if filed prior to 90 Days of event
- ☐ \$100 if filed prior to 60 Days of event
- ☐ \$250 if filed prior to 30 Days of event

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with a *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

## 2022 EVENT FEES

**IN SEASON:**

**MAY 27, 2022 THROUGH SEPTEMBER 5, 2022**

5k: .....	\$300 (0-250 Participants)	10k or Triathlons .....	\$1,000
(Designated Route Only)	\$500 (250-500 Participants)		
	\$1,000 (500 Participants or More)		

**All applicants for 5k, 10k or Triathlons must submit a 501C3 form with application.**

Event Fees..... \$500 Per Day (Under 1000 Participants) / \$1,000 Per Day (1,000 Participants and Over)

Use of 80th St. Fields .....\$1,000 per day (first two days) / \$500 per each additional day  
Use of Recreation Support Building (82nd & Saginaw Avenues) .....

Use of Recreation Support Building (82<sup>nd</sup> & Second Avenue).....\$600, *plus a refundable security deposit of \$250*

Stone Harbor Men's Softball League.....\$500 per season

**OFF SEASON:**

**JANUARY 1, 2022 THROUGH MAY 26, 2022 and September 6, 2022 through December 31, 2022**

5k: .....	\$150 (0-250 Participants)	10k or Triathlons .....	\$500
(Designated Route Only)	\$250 (250-500 Participants)		
	\$500 (500 Participants or More)		

All applicants for 5k, 10k or Triathlons must submit a 501C3 form with application.

Event Fees..... \$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)

Seasonal use of facilities by Local Schools .....\$1500 per season per sport *(No Application Review Fee)*

Use of 80th St. Fields .....	\$250 per day
Use of Recreation Support Building (88rd & 90th) .....	

Use of Recreation Support Building (82 <sup>nd</sup> & Second Avenue)...	\$300, <i>plus a refundable security deposit of \$250</i>
--	---

**NOTICE TO USERS STONE HARBOR'S 80<sup>TH</sup> STREET RECREATION FIELDS:**

Please be aware that Stone Harbor's 80<sup>th</sup> Street Recreation Fields are the Borough's designated emergency landing area. If an emergency occurs that requires the use of the field for an emergency landing of a medevac helicopter, you will be required to clear the field for that purpose immediately upon request.

## CERTIFICATE OF INSURANCE

Events are required to provide the Borough of Stone Harbor with a Certificate of Insurance indicating the continuation of insurance coverage and designating the Borough of Stone Harbor as an "Additional Insured." A copy of the Additional Insured Endorsement page(s) must be provided with the certificate. The policy must be current and not expire before or on the dates of the event.

### REQUIREMENTS

#### I. LOW HAZARD *Indoor/outdoor meetings, picnics & social gatherings (no alcohol)*

A. Commercial General Liability \$ 100,000

\* If a private and/or non-profit group is sponsoring the event, a \$100,000 policy will suffice or evidence of a homeowners insurance policy.

B. Municipality to be named as "Additional Insured"

#### II. MODERATE HAZARD *Dances, animal shows, parades, rallies, family concerts*

A. Commercial General Liability \$ 1,000,000

B. Automobile Liability \$ 1,000,000

C. Workers Compensation Statutory

D. Municipality to be named as "Additional Insured"

#### III. HIGH HAZARD *Team sporting events, circuses and carnivals with rides*

A. Commercial General Liability \$ 1,000,000

B. Automobile Liability \$ 1,000,000

C. Workers Compensation Statutory

D. Municipality to be named as "Additional Insured"

#### IV. SPECIAL HAZARDS *Rock concerts, professional sports, rodeos, vehicle races, fireworks, crowds over 25,000 and all functions where alcohol is served.*

Due to variable factors such as crowd size, potential hazards, availability and cost of insurance coverage, the Borough of Stone Harbor must consult with our municipal attorney. Please complete the application for consideration.

### HOLD HARMLESS

To the fullest extent permitted by law, Marnie Leugle, agrees to defend, pay on behalf of, indemnify, and hold harmless the Borough of Stone Harbor, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Stone Harbor against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Borough of Stone Harbor, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Borough of Stone Harbor, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the use of or is in any way connected or associated with the use of the Borough of Stone Harbor public lands during the event.

SIGNATURE OF APPLICANT: Marnie Leugle



**SATURDAY, SEPT. 24TH**

**SAVOR  
SEPTEMBER  
WINE, BEER &  
FOOD FESTIVAL**

Downtown 96th St. Festival starts at noon.  
LIVE MUSIC & ENTERTAINMENT, LOCAL WINE  
& BEER, GREAT FOOD! FUN FOR ALL!



Date of Application 8/3/2022

## Borough of Stone Harbor 2022 Special Event Application

Name of Event: Contractor DayDate of Event: 10-7-2022 Time of Event: 9am - 2pmType of Event: ☐ Festival ☐ 1K / 5K / Athletic / Bike Race / Marathon ☒ Other \_\_\_\_\_

The Borough of Stone Harbor requires all organizations, corporations, and/or individuals planning to stage an event to file an official application with the Clerk's Office. No Person shall conduct a special event on public lands owned or leased by the Borough of Stone Harbor unless authorized to do so by the Borough of Stone Harbor Municipal Code: Chapter 275. A non-refundable application review fee shall be paid to the Borough Clerk when the application is filed. There shall be a fee charged to each organization operating a special event. A contract will then be executed stating the terms and conditions in which both parties will adhere to. Sanction of the event is contingent upon approval from the Borough and its officials. Special events sponsored solely by the Borough of Stone Harbor are exempt from the payment of the fee for special event permit. Such special events shall be governed by applicable Borough policies. Borough Council retains the discretion to waive any provision of this chapter where deemed appropriate in the sole discretion of the Borough Council.

### APPLICANT INFORMATION

- 1) Name of Organization: Seashore Home Supply
- 2) Address of Organization: 260 96th St. Stone Harbor
- 3) Contact Person: Scott Fisher Phone: 609-368-3191
- 4) Email: feedback@SeashoreAce.com
- 5) Is your organization tax exempt? no Tax ID # 22-1776111
- 6) Is this a non-profit event? no NJ Registered Charitable Organization # \_\_\_\_\_

## FEES

### APPLICATION REVIEW FEES

- ☐ \$50 if filed prior to 90 Days of event  
☒ \$100 if filed prior to 60 Days of event  
☐ \$250 if filed prior to 30 Days of event

Organization is responsible for the non-refundable application review fee. If organization paid the non-refundable deposit with a *Letter of Commitment*, it will be reflected in the event contract following Borough Council approval. Additional event and public land fees may apply. You will be notified of any applicable fees following the review of your application.

### 2022 EVENT FEES

#### IN SEASON:

**MAY 27, 2022 THROUGH SEPTEMBER 5, 2022**

5k: .....	\$300 (0-250 Participants)	10k or Triathlons .....	\$1,000
(Designated Route Only)	\$500 (250-500 Participants)		
	\$1,000 (500 Participants or More)		

All applicants for 5k, 10k or Triathlons must submit a 501C3 form with application.

Event Fees..... \$500 Per Day (Under 1000 Participants) / \$1,000 Per Day (1,000 Participants and Over)

Use of 80th St. Fields .....\$1,000 per day (first two days) / \$500 per each additional day

Use of Recreation Support Building (82<sup>nd</sup> & Second Avenue).....\$600, *plus a refundable security deposit of \$250*

Stone Harbor Men's Softball League.....\$500 per season

#### OFF SEASON:

**JANUARY 1, 2022 THROUGH MAY 26, 2022 and September 6, 2002 through December 31, 2022**

5k: .....	\$150 (0-250 Participants)	10k or Triathlons .....	\$500
(Designated Route Only)	\$250 (250-500 Participants)		
	\$500 (500 Participants or More)		

All applicants for 5k, 10k or Triathlons must submit a 501C3 form with application.

Event Fees..... \$250 Per Day (1000 Participants and Under) / \$500 Per Day (1000 Participants and Over)

Seasonal use of facilities by Local Schools .....\$1500 per season per sport (*No Application Review Fee*)

Use of 80th St. Fields ..... \$250 per day

Use of Recreation Support Building (82<sup>nd</sup> & Second Avenue)... \$300, *plus a refundable security deposit of \$250*

#### NOTICE TO USERS STONE HARBOR'S 80<sup>TH</sup> STREET RECREATION FIELDS:

Please be aware that Stone Harbor's 80<sup>th</sup> Street Recreation Fields are the Borough's designated emergency landing area. If an emergency occurs that requires the use of the field for an emergency landing of a medevac helicopter, you will be required to clear the field for that purpose immediately upon request.

## CERTIFICATE OF INSURANCE

---

Events are required to provide the Borough of Stone Harbor with a Certificate of Insurance indicating the continuation of insurance coverage and designating the Borough of Stone Harbor as an "Additional Insured." A copy of the Additional Insured Endorsement page(s) must be provided with the certificate. The policy must be current and not expire before or on the dates of the event.

### REQUIREMENTS

#### I. LOW HAZARD *Indoor/outdoor meetings, picnics & social gatherings (no alcohol)*

A. Commercial General Liability \$ 100,000

\* If a private and/or non-profit group is sponsoring the event, a \$100,000 policy will suffice or evidence of a homeowners insurance policy.

B. Municipality to be named as "Additional Insured"

#### II. MODERATE HAZARD *Dances, animal shows, parades, rallies, family concerts*

A. Commercial General Liability \$ 1,000,000

B. Automobile Liability \$ 1,000,000

C. Workers Compensation Statutory

D. Municipality to be named as "Additional Insured"

#### III. HIGH HAZARD *Team sporting events, circuses and carnivals with rides*

A. Commercial General Liability \$ 1,000,000

B. Automobile Liability \$ 1,000,000

C. Workers Compensation Statutory

D. Municipality to be named as "Additional Insured"

#### IV. SPECIAL HAZARDS *Rock concerts, professional sports, rodeos, vehicle races, fireworks, crowds over 25,000 and all functions where alcohol is served.*

Due to variable factors such as crowd size, potential hazards, availability and cost of insurance coverage, the Borough of Stone Harbor must consult with our municipal attorney. Please complete the application for consideration.

## HOLD HARMLESS

---

To the fullest extent permitted by law, Seashore Home Supply, agrees to defend, pay on behalf of, indemnify, and hold harmless the Borough of Stone Harbor, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Stone Harbor against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Borough of Stone Harbor, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Borough of Stone Harbor, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the use of or is in any way connected or associated with the use of the Borough of Stone Harbor public lands during the event.

SIGNATURE OF APPLICANT: 

## Kim Stevenson

---

**From:** Marc DeBlasio <marc@deblasioassoc.com>  
**Sent:** Tuesday, August 30, 2022 9:05 AM  
**To:** Judith Davies-Dunhour; Lisa Marcolongo; Kim Stevenson; Reese Moore; Bunny Parzych; Manny Parada; Robert Smith  
**Cc:** Elaine Benincasa  
**Subject:** 114th Street Sanitary Sewer Slipline Project  
**Importance:** High

We are proposing the following bid schedule for the above referenced project for review and approval by the Borough:

1. Motion to Bid: September 6<sup>th</sup> Meeting
2. Bid Advertisement: September 12<sup>th</sup>
3. Bid Opening: September 28<sup>th</sup> at 10:00 am
4. Possible Award: October 4<sup>th</sup> Council Meeting

Please let us know if this schedule works for the Borough and we will finalize the notice to bidders.

Thank you,

**Marc DeBlasio, P.E, P.P., C.M.E.**  
President

DeBlasio & Associates | Consulting Engineers and Planners  
4701 New Jersey Avenue, Wildwood, NJ 08260  
Phone: 609-854-3311 | Fax: 609-854-4323

**DEBLASIO &  
ASSOCIATES**  
CONSULTING ENGINEERS AND PLANNERS  
[www.deblasioassoc.com](http://www.deblasioassoc.com)

**DISCLAIMER:** This message and any documents attached contain confidential information and are intended only for the individual(s) named. If you are not the named addressee you should not disseminate, distribute, or copy this e-mail and any attached documents. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender, therefore, does not accept liability for any errors or omissions in the contents of this message, which arise because of e-mail transmission. If verification is required, please request a hard-copy version. DeBlasio & Associates, 4701 New Jersey Avenue, Wildwood, NJ 08260, [www.deblasioassoc.com](http://www.deblasioassoc.com)