

**MINUTES OF THE MEETING OF MAYOR AND COUNCIL OF
THE BOROUGH OF STONE HARBOR HELD IN THE MUNICIPAL BUILDING**

August 16, 2022

The meeting was called to order by Mayor Judith M. Davies-Dunhour

ROLL CALL

Judith M. Davies-Dunhour, Mayor
Megan Brown, Deputy Borough Clerk
Marcus Karavan, Solicitor
Lisa Marcolongo, Ass't Borough Administrator

PRESENT

Councilmembers
Reese Moore
Bunny Parzych
Robin Casper
Jennifer Gensemer
Frank Dallahan
Charles Krafczek

Mayor Davies-Dunhour announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 5, 2022.

For the record this Council Meeting is being held via Video/Telephone Conference in a Zoom format.

SALUTE TO THE FLAG

SWEARING IN OF OFFICER LUKE GILMORE

COMMUNICATIONS

None

MOTION CONCERNING THE MINUTES

Upon motion of Councilmember Reese Moore
Seconded by Councilmember Jennifer Gensemer

Since all members of Council have been provided with a copy of the minutes of the Work Session and the Regular Meeting of August 2, 2022, if there are no additions or corrections, I move we dispense with the reading of the minutes and that they be approved.

Vote 6 Councilmembers AYE

HEARING OF THE PUBLIC ON MEMORIALS, RESOLUTIONS, PETITIONS & COMPLAINTS

Via Zoom Video Conference:

Justine Herzog, 10215 Sunrise Drive: Regarding the Public Works Manager. Ms. Herzog is concerned with lines of reporting and accountability. Ms. Herzog explained that there are significant differences between a liaison and an Administrator and that this council seems very diverse on their definition of the Borough Administrator role. She asked what the benchmark is for other borough's with complicated projects underway and reviewed the process that Stone Harbor has undertaken to ensure that the most qualified person was placed in the position of Director of Public Works and the fact that that person has large responsibilities. Ms. Herzog suggests that the Mayor and Council research best practices.

RESOLUTION 2022-S-156 (Request for Refund - Construction Permit Fee)

Upon motion of Councilmember Charles Krafczek
Seconded by Councilmember Bunny Parzych

WHEREAS, The Chimney Doctor, P.O. Box 892, Cape May Court House, NJ 08210 paid 213.00 for a permit fee in the Construction Office in reference to work to be completed at 3 102nd Street, Stone Harbor; and

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WHEREAS, the Property Owner cancelled the job and The Chimney Doctor has requested a refund be issued to them; and

WHEREAS, A signed Voucher has been completed, which is required by the Finance Office in order to process the refund amount; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that a refund check in the amount of \$213 be issued to The Chimney Doctor; and

BE IT FURTHER RESOLVED that the Construction Office make the proper adjustment in their records.

Vote 6 Councilmembers AYE

RESOLUTION 2022-S-157 (Authorize Participation in the Cape May County Cooperative Bid Process for Rock Salt)

Upon motion of Councilmember Reese Moore
Seconded by Councilmember Frank Dallahan

WHEREAS, Municipalities may enter in to an agreement with the Cape May County to participate in the bid process and the resultant 2-year contract; and

WHEREAS, Cape May County will be the lead agency in preparing bid specifications to furnish and deliver Rock Salt; and

WHEREAS, The Public Works Department has completed the required survey which indicates the need and desire to participate in the bid process; and

WHEREAS, The Borough of Stone Harbor will be committed for the duration of the two year contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that this Council wishes to participate in the bid process for furnishing and delivery of rock salt within the Cooperative agreement (25CMACP) on this 16th day of August, 2022.

Vote 6 Councilmembers AYE

RESOLUTION 2022-S-158 (Approve Proposal for Professional Survey and Mapping Services for Oceanfront Feasibility Study- Beach Survey Services)

Upon motion of Councilmember Robin Casper
Seconded by Councilmember Bunny Parzych

WHEREAS, DeBlasio & Associates, Borough Engineer, 4701 New Jersey Avenue, Wildwood, N.J. 08260 has prepared a Proposal to provide for Professional survey and mapping services for Oceanfront Feasibility Study- Beach Survey Services in support of the Borough's Oceanfront Feasibility Study that is being completed by Mott MacDonald; and,

WHEREAS, the proposal includes survey and as-built mapping services for the following eight (8) oceanfront groins as noted below:

Survey information for the top elevation of the timber component at each groin and within the stone portion of the groin, obtain survey information for the seaward most points, establish lateral extents and crest elevations and delineate break points between both timber and stone for the following locations:

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84th Street, 92nd Street, 98th Street, 106th Street & 111th Street

Establish beach profile from the toe of the dune to the end of the groin, on both updrift and downdrift sides at the following locations:

114th Street, 122nd Street & 127th Street

All survey work will be completed by a licensed New Jersey Professional Land Surveyor and the survey data will be collected utilizing the NAVD1988 and NGVD1983 datums and a copy of the survey will data and base maps will be provided to Mott MacDonald.

To complete the above referenced scope of work the professional fee is \$8,500.

WHEREAS, it is the intention of Council to approve this proposal as presented.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough Council approves the attached Proposal for Professional Survey and Mapping Services for Oceanfront Feasibility Study- Beach Survey Services as presented on this 16th day of August, 2022.

Vote 6 Councilmembers AYE

MOTION – Approve Special Event Application- Stone Harbor Chamber of Commerce Merchant Day Sidewalk Sale, August 27th, 2022.

Upon Motion of Councilmember Jennifer Gensemer
Seconded by Councilmember Bunny Parzych

VOTE 6 Councilmembers AYE

MOTION – Approve Special Event Application- Surf Contest Hosted by the American Legion, September 17th & 18th, 2022.

Upon Motion of Councilmember Robin Casper
Seconded by Councilmember Jennifer Gensemer

VOTE 6 Councilmembers AYE

DISCUSSION:

None

MOTION

Upon motion of Councilmember Charles Krafczek
Seconded by Councilmember Frank Dallahan

To approve the bills list and authorize CFO to pay the bills when the funds are available, and the vouchers properly endorsed.

Vote	6 Councilmembers AYE
55974 08/19/22	ABSSI A.B.S. SIGN COMPANY 17,900.00
55975 08/19/22	ACELE ATLANTIC CITY ELECTRIC CO. 15,774.97
55976 08/19/22	ACESEWER ATLANTIC CITY ELECTRIC 1,275.16
55977 08/19/22	ACESTLIG ATLANTIC CITY ELECTRIC 678.80
55978 08/19/22	ACEWATER ATLANTIC CITY ELECTRIC 21,860.21
55979 08/19/22	ALBRE005 ALBRECHT INDUSTRIES, INC 660.00
55980 08/19/22	ALEXBUIL ALEXANDRIA BUILDERS & SON, LLC 1,240.00
55981 08/19/22	ALLST ALL STATE LEGAL 240.50

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55982	08/19/22	AMELE AMERICAN LEGION POST 331	590.63
55983	08/19/22	BALDINIP PAUL BALDINI, P.A.	2,494.00
55984	08/19/22	BLAKARAV BLANEY & DONOHUE, PC	532.00
55985	08/19/22	BURKE BURKE MOTORS	240.47
55986	08/19/22	CAPEMINI CAPE MINING & RECYCLING, LLC	193.14
55987	08/19/22	CAPER005 CAPE REGIONAL URGENT CARE	170.00
55988	08/19/22	CASAP CASA PAYROLL SERVICES	1,067.30
55989	08/19/22	CASAREPO CASA REPORTING SERVICES	379.50
55990	08/19/22	CENTRJER CENTRAL JERSEY EQUIPMENT	164.92
55991	08/19/22	CHOFF COURT HOUSE OFFICE SUPPLIES	91.85
55992	08/19/22	CINTA005 CINTAS CORPORATION #100	4,383.22
55993	08/19/22	CMCCL CAPE MAY COUNTY CLERK	263.15
55994	08/19/22	CMCMU C.M.C. MUNICIPAL UTILITY AUTHO	487,639.57
55995	08/19/22	CODYS CODY'S POWER EQUIPMENT	199.00
55996	08/19/22	COMCAST COMCAST	402.30
55997	08/19/22	CONSTELL CONSTELLATION NEWENERGY INC	3,780.32
55998	08/19/22	COYNE COYNE CHEMICAL	3,282.00
55999	08/19/22	DEBLASIO DEBLASIO & ASSOCIATES	0.00 08/19/22
56000	08/19/22	DEBLASIO DEBLASIO & ASSOCIATES	28,793.78
56001	08/19/22	DISCOHYD DISCOUNT HYDRAULICS	82.46
56002	08/19/22	EDMUN EDMUNDS & ASSOCIATES, INC.	556.00
56003	08/19/22	FIRE FIRE & SAFETY SERVICES, LTD	3,800.00
56004	08/19/22	FOSTER SCOTT FOSTER	124.00
56005	08/19/22	GENTI GENTILINI FORD, INC.	150.34
56006	08/19/22	GOLFCARS GOLF CARS UNLTD., LLC	1,480.00
56007	08/19/22	HERAL SEAWAVE CORPORATION	380.14
56008	08/19/22	HIGHTECH HIGH-TECH COPIERS & FAX, LLC	68.00
56009	08/19/22	HOMED HOME DEPOT CREDIT SERVICES	225.54
56010	08/19/22	JBYRN J. BYRNE AGENCY INC.	9,510.00
56011	08/19/22	JOYCEMED JOYCE MEDIA, LLC	2,870.00
56012	08/19/22	LACAL LACAL EQUIPMENT, INC.	2,272.68
56013	08/19/22	LAURYHEA LAURY HEATING	7,309.49
56014	08/19/22	LAWMENSU MUNICIPAL EMERGENCY SVCS	2,250.00
56015	08/19/22	LAWSO LAWSON PRODUCTS, INC.	38.45
56016	08/19/22	NEOPOSTM Quadiant	305.99
56017	08/19/22	NJCTBASS NJCTBA C/O PATTY MARSH,REGISTR	650.00
56018	08/19/22	OLSONJEN JENNY OLSON	300.00
56019	08/19/22	PAPER005 PAPER ROLL PRODUCTS	408.03
56020	08/19/22	PARTNENG PARTNER ASSESSMENT CORP	5,750.00
56021	08/19/22	PREFE005 PREFERRED CHOICE SUPPLY CO.	462.50
56022	08/19/22	PRESSASR PRESS OF ATLANTIC CITY	170.80
56023	08/19/22	QUADIANT QUADIANT FINANCE USA, INC.	3,023.05
56024	08/19/22	RIGGI RIGGINS, INC.	4,736.16
56025	08/19/22	RUTGENVI RUTGERS ENVIRONMENTAL SCIENCES	645.00
56026	08/19/22	SCHOLAST SCHOLASTIC IMPRESSIONS	4,050.00
56027	08/19/22	SEASHACE SEASHORE ACE #10926	464.91
56028	08/19/22	SEASHASP SEASHORE ASPHALT CORP.	3,253.80
56029	08/19/22	SERV1 SERVICE TIRE TRUCK CENTERS	1,438.64
56030	08/19/22	SHBED STONE HARBOR BD OF EDUCATION	648,535.50
56031	08/19/22	SJGAS SOUTH JERSEY GAS COMPANY	163.83
56032	08/19/22	STAPLEBU STAPLES BUSINESS ADVANTAGE	121.58
56033	08/19/22	STARR005 STARR GENERAL CONTRACTING	2,218.00
56034	08/19/22	SUBURBAN SUBURBAN PROPANE-2115	19.14
56035	08/19/22	TELVUECO TEL VUE CORPORATION	600.00
56036	08/19/22	THECHIMN THE CHIMNEY DOCTOR	213.00
56037	08/19/22	TIFFHAUN TIFFANY HAUNGS	45.00
56038	08/19/22	TOSHITAX TOSHIBA BUSINESS SOLUTIONS USA	179.92
56039	08/19/22	TREASORD TREASURE, STATE OF NEW JERSEY	35.95
56040	08/19/22	TRES2 TREASURER, STATE OF NJ	120.00
56041	08/19/22	TRIADASS TRIAD ASSOCIATES	13,000.00
56042	08/19/22	TUCKA TUCKAHOE SAND & GRAVEL CO.	542.64
56043	08/19/22	ULINEINC ULINE	259.68
56044	08/19/22	VERIZFIR VERIZON WIRELESS	174.00
56045	08/19/22	VERWIRPD VERIZON WIRELESS	441.35

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56046	08/19/22	VITAL	VITAL COMMUNICATIONS, INC.	540.00
56047	08/19/22	WAUSA	WAUSAU TILE, INC.	9,226.00
56048	08/19/22	WETLA	WETLANDS INSTITUTE	19,000.00
56049	08/19/22	WITMER	WITMER PUBLIC SAFETY GROUP INC	672.96

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	75	1	347,181.32	0.00	
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
Total:	75	1	1,347,181.32	0.00	

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	2-01	823,575.03	0.00	0.00	823,575.03	
	2-03	29,611.03	0.00	0.00	29,611.03	
WATER/SEWER FUND	2-09	<u>469,674.06</u>	<u>0.00</u>	<u>0.00</u>	<u>469,674.06</u>	
Year Total:		1,322,860.12	0.00	0.00	1,322,860.12	
GENERAL CAPITAL	C-04	10,563.64	0.00	0.00	10,563.64	
FEDERAL/STATE/PRIVATE GRANTS	G-02		1,480.00	0.00	0.00	1,480.00
UTILITY CAPITAL	U-08	12,277.56	0.00	0.00	12,277.56	
Total Of All Funds:		<u>1,347,181.32</u>	<u>0.00</u>	<u>0.00</u>	<u>1,347,181.32</u>	

At this time we are about to consider a Resolution to go into private session. We would appreciate it if you would all remain seated until the Resolution has been acted upon. At the conclusion of the private session we will come back into public session for the purpose of either taking action as a result of our discussion in private session or to simply adjourn.

RESOLUTION 2022-S-159 (Closed Session)

Upon motion of
Seconded by

Councilmember Bunny Parzych
Councilmember Reese Moore

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

Attorney/Client Privilege

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NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on August 16, 2022 that an Executive Session closed to the public shall be held on August 16, 2022 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Vote 6 Councilmembers AYE

MOTION - To Return to Open session

Upon motion Councilmember Charles Krafczek
Seconded by Councilmember Bunny Parzych

Vote 6 Councilmembers AYE

MOTION –Directing the Mayor and Solicitor to proceed as discussed in executive session relative of the filing of corrective deed concerning the remnant lot recently deeded to the borough on 112th Street.

Upon Motion Councilmember Charles Krafczek
Seconded by Councilmember Frank Dallahan

Vote 6 Councilmembers AYE

HEARING OF THE PUBLIC ON MEMORIALS, RESOLUTIONS, PETITIONS & COMPLAINTS

Sister James Dolores, Villa Maria - Introduced new year round members: Sister Jane Mary, Sister Emily and Sister Margaret

MOTION TO ADJOURN

Upon motion of Councilmember Bunny Parzych
Seconded by Councilmember Charles Krafczek

That the Regular Meeting of Mayor and Council be adjourned at 6:25 p.m.

Vote 6 Councilmembers AYE

APPROVED September 6, 2022

Judith A. Lucas Tucker, Mayor

ATTEST: Ken Atkinson, Borough Clerk